

**Yanjing (Charlotte) Wang**

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**Human Resources**

New York City Department of Education

29-22 Northern Blvd,

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Dear Human Resources Team,

I am writing to formally resign from my position as Business Intelligence Developer at the New York City Department of Education, effective 12/06/2024.

This was not an easy decision for me to make, as my time at DOE has been both professionally rewarding and personally fulfilling. I am grateful for the opportunities I have had to grow and develop within such a dedicated and talented team.

I would like to extend my sincere thanks to my colleagues for their support and collaboration throughout my tenure. In particular, I would like to acknowledge Alan, Raji, Grace, Ariel, and Thomas for their exceptional guidance and mentorship. Their leadership has been instrumental in my professional development, and I am deeply appreciative of all the knowledge and experience I have gained under their direction.

So far, I have already handed over my work to other colleagues including RS weekly reports and dashboards in Python, City Council Annual and Triennial non-redacted and redacted reports automation development in Python, ELLCAP reports, DML City Council Annual reports, APE reports and T5 weekly backup automation development in Python to make sure this process as seamless as possible. Please let me know how I can assist in the future if any questions arise about my responsibilities.

Thank you once again for the opportunity to be a part of the NYC Department of Education. While I am excited about my new opportunity at PGIM, I hold the NYC DOE in high regard and would be interested in rejoining the organization in the future should there be opportunities that align with my career aspiration. I look forward to staying in touch and wish the organization continued success in all its future endeavors.

Sincerely,

Yanjing (Charlotte) Wang

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