CHRISTIAN MARCO

DATA ANALYST/AR REP.

BACKGROUND

Motivated career shifter with a background in transaction processing, transitioning to pursue a rewarding career in web development. Knowledgeable in HTML, CSS, and JavaScript, with a strong foundation in business processing and outsourcing.

SKILLS

- HTML, CSS, JavaScript
- Bootstrap
- Basic version control of Git
- PHP

WORK EXPERIENCE

Group Claims Processor
Accenture - Health care operations | Feb 2019 - Dec 2020

- Approving and denying insurance claims through investigation and procedure.
- Provides support to client's inquiry via email, chat and applications provided by the client.

Billing Representative
Conifer Health Solutions | June 2022- February 2023

- Sending invoices and account updates to clients, receiving, sorting, and tracking incoming payments, addressing and resolving client questions and issues relating to invoices, and providing regular, accurate reports of billing data.
- Interacting directly with customers, submitting health insurance claims, preparing and mailing patient bills, and collecting and applying payments received

Cash Posting / Payment and Research
Conifer Health Solutions | March 2023- August 2023

- Responsible for receiving and posting payments on accounts, as well as processing refunds and making adjustments to customer invoices.

EDUCATIONAL HISTORY

New Era University
Bachelor of Science in Information System | 2014 - Dec 2018

PORTFOLIO

Please do visit my portfolio:
https://yanz0817.github.io/portfolio/

CONTACT ME AT

Blk 21 lot 53 Sonoma Residences Brgy. Sta. Cruz Sta. Maria Bulacan.

Christian.marcoj@gmail.com

09691233462

EXPERTISE

Data Processing and Management

Keen to detail

Client Handling

Quality Assurance

Data Entry