

**Employee Mid-Term Evaluation**  
**Computer Science Internship—Northwest Missouri State University**

This form is to be completed by the intern's supervisor at the midpoint of the hours required for internship credit. It will be used as part of a mid-term evaluation of the student's progress. Please submit the completed form no later than the end of the week of the midpoint of employment to the faculty sponsor.

Cooperating Business \_\_\_\_\_ Tekfinite Inc \_\_\_\_\_

Sponsor/Supervisor \_\_\_\_\_ Nataraj Chidaraboyina \_\_\_\_\_

Intern/Student \_\_\_\_\_ Intern \_\_\_\_\_

- 1.) Attendance  
☒ Satisfactory  
☐ Unsatisfactory
- 2.) Personal appearance  
☒ Very neat and acceptable  
☐ Acceptable  
☐ Not always acceptable  
☐ Unacceptable
- 3.) Dependability  
☒ Very reliable, gets job done  
☐ Little need for follow-up  
☐ Needs occasional follow-up  
☐ Unreliable
- 4.) Initiative  
☐ Looks for work to do  
☒ Needs little supervision  
☐ Needs some supervision  
☐ Poor initiative
- 5.) Judgment/common sense  
☒ Sound judgment, tactful  
☐ Usually good judgment  
☐ Lacks judgment and tact at times  
☐ Poor judgment
- 6.) Adaptability  
☐ Easily meets new situations  
☒ Can adjust to new situations  
☐ Routine worker  
☐ Output below requirements
- 7.) Quantity of work  
☒ Highly efficient  
☐ Does more than expected  
☐ Does required amount  
☐ Output below requirements
- 8.) Quality of work  
☒ Consistently excellent job  
☐ Does a good job  
☐ Passable  
☐ Inferior work
- 9.) Attitude towards work  
☒ Highly enthusiastic and interested  
☐ Some enthusiasm and interest  
☐ Normal enthusiasm and interest  
☐ Indifferent—does not care
- 10.) Attitude towards other employees  
☒ Very cooperative; works well with others  
☐ Usually cooperates; works well with others  
☐ Somewhat cooperative  
☐ Lacks cooperation; cannot work with others

**Employee Mid-term Evaluation cont.**

11.) Follows directions/accepts guidance

- ☒ Follows directions carefully and desires helpful suggestions
- ☐ Follows directions and appreciates advice
- ☐ Usually follows directions and accepts guidance
- ☐ Resents directions or guidance

12.) Progress/improvement

- ☒ Making good progress
- ☐ Improving slowly
- ☐ Improving
- ☐ No progress or improvement

Supervisor's

Comments: He is doing well in the tasks. he attends the meetings on time and responds immediately.  
And also, He has a good programming skills.

Supervisor's Signature Ch. Nataraj Date 7/18/2022