

PROFESSIONAL SUMMARY

Proficient Commercial Estimator and Project Manager with extensive experience in construction project management and cost estimation. Expertise in landscape construction, bidding processes, and project oversight. Skilled in utilizing bidding software, conducting quantity take-offs, and securing competitive supplier pricing. Proven ability to manage multiple projects simultaneously, delivering cost-effective and innovative solutions while ensuring alignment with financial goals and project specifications.

TECHNICAL SKILLS

**Construction Estimation Software:** Bluebeam, AutoCAD, Revit,  
**Technical Expertise:** Quantity Take-offs, Cost Calculation, Blueprint Analysis, Material Procurement  
**Supervision & Coordination:** Project scheduling, team training, and recruitment.  
**Estimating Techniques:** Quantity Take-Offs, Bidding Software Implementation, Supplier Negotiations  
**Project Management:** Timeline Management, Resource Allocation, Risk Mitigation  
**Construction Knowledge:** Landscape Construction, Specifications Review, Subcontractor Coordination  
**Software Proficiency:** AutoCAD, Bluebeam, Microsoft Project, Excel, Bidding Software  
**Interpersonal Skills:** Team Collaboration, Client Communication, Relationship Building

PROFESSIONAL EXPERIENCE

City of Mississauga

October 2024-December 2024

Long Term Planning Placement, Parks and Culture Planning

- Monitored Park facility use across various locations in Mississauga to verify data from bookings, cell phone usage, trail counters, and other data collection methods.
- Conducted on-site observations during weekdays, weekends, and evenings, ensuring comprehensive data coverage across different time frames.
- Collected and analyzed data to identify patterns in park usage and determine factors influencing facility utilization.
- Presented findings and insights to the Parks and Culture Planning team, contributing to strategic planning for future park developments.
- Attended bi-weekly in-person meetings at City Centre Drive to discuss progress and strategies with the planning team.

Pneumatic Development Pvt. Ltd

Estimator

April 2021-March 2023

- Conducted detailed quantity take-offs for residential and commercial construction projects.
- Coordinated tender documents and ensured bids aligned with project and financial specifications.
- Oversaw subcontractor negotiations to secure competitive pricing and quality deliverables.
- Managed multiple projects, ensuring adherence to deadlines and financial goals.
- Provided project details, briefings, and operational support to field teams.
- Supervised workers and projects, ensuring adherence to schedules and quality standards.
- Read and analyzed blueprints to guide construction activities and ensure accuracy.
- Estimated costs and materials, requisitioned supplies, and managed inventory.
- Conducted accurate quantity take-offs and cost calculations for residential and commercial construction projects.
- Reviewed and reconciled invoices against purchase orders and contracts, addressing discrepancies promptly.
- Estimated and Supervised renovation work including interior and exterior updates, furniture and kitchen redesigns.
- Led repair and maintenance activities, coordinated schedules, managed staff, and ensured timely completion of tasks.

Pneumatic Development Pvt. Ltd

Estimating Intern

November 2020-March 2021

- Managed material take-offs and prepared project estimates, ensuring accurate cost control and budget adherence.
- Assisted in site management, measurements, material estimation, procurement and preparing progress reports.
- Conducted site visits and assisted in project management tasks.
- Collaborated with suppliers to gather pricing information and evaluated cost-effectiveness of various materials.
- Supported the reconciliation of invoices against contracts and resolved minor discrepancies.
- Observed and contributed to meetings with trades and project teams, gaining insights into alignment of schedules and deliverables.

EDUCATION

Urban Design Post Graduate	December 2024
Sheridan College, Mississauga, ON	
Construction Project Management Post Graduate	December 2023
Fanshawe College, London, ON	
Diploma in Interior Design	April 2023
IEC School of Art and Design, Kathmandu, Nepal	
Bachelors in Civil Engineering	September 2020
Kathmandu Engineering College, Kathmandu, Nepal	