

Date: 28/07/2025

Physical reporting of Students for Admission in VIPS-TC for the Academic Session 2025-26

Candidates who have been allotted seats in VIPS-TC after online counselling conducted by GGSIP University, shall report to the Institute for document verification and payment of balance fees on the 30th & 31st July, 2025:-

Programmes

- BCA
- BBA
- BA(JMC)
- MA(MC)
- B.Com (H)
- BA Economics (H)
- MA Economics
- BA English (H)
- MA English
- B.Tech- (CSE/ AIDS, AIML, Electronics Engineering (VLSI Design & Technology)/ IIOT/ CS & Applied Mathematics, CSE (Cyber Security)
- LE-B.Tech (Diploma Holders)

The candidate shall report as per the schedule given below:

Date & Time	Programme	Venue
30th July 2025 & 31st July 2025 11:00 AM to 04.00 PM	BBA (G)	Block – A, 4 th floor
	B.Com (H)	Block – A, 4 th floor
	BA Economics (H)	Block – A, 5 th floor
	*MA Economics	Block – A, 5 th floor
	BA English (H)	Block – A, 3 rd floor
	*MA English	Block – A, 3 rd floor

Date & Time	Programme	Venue
30th July 2025 & 31st July 2025 11:00 AM to 04.00 PM	BA (JMC)	Block – B, 3 rd floor
	*MA(MC)	Block – B, 3 rd floor
	BCA	Block – C, 8 th floor
	B.Tech All Programmes	Block – C, 2 nd floor
	B.Tech LE (Diploma Holders)	Block – C, 3 rd floor

Note: - * Reporting of MA(MC), MA (English) and MA (Economics) will be from 29th July, 2025 to 31st July, 2025.

I. Candidates shall bring the following documents duly filled in for verification (original & photocopy). It is mandatory to download forms and duly filled in wherever applicable

- i) Online Registration Form 2025/ Candidate's Profile (Registration of Rs. 2500/- on GGSIPU website).
- ii) Admit Card of CET / JEE Main Paper- 1 2025 along with one photocopy. (If original Admit Card is lost obtain FIR - <https://lostfound.delhipolice.gov.in/LostApp/index.aspx>).
- iii) CET Rank Card 2025/ Merit order. (One Photocopy).
- iv) Online generated Seat Allotment Letter/ Online generated document verification cum seat acceptance letter 2025. (One Photocopy)
- v) Fee receipt of ₹96,000/- already paid to GGSIP University (One Photocopy).
- vi) One self-attested photocopy of 10th Class Mark sheet (Original for verification).
- vii) One self-attested photocopy of 12th Class Mark sheet & Passing or Provisional Certificate, Diploma Marksheet & Certificate (in case of LE- B.Tech for Diploma holder) (Original for verification).
- viii) Graduation Degree / Consolidated / Marksheets (Semester-wise) (One Photocopy) (Original for verification) for Post – Graduate programmes.
- ix) Original Character Certificate and One photocopy (with date issued by (HOD/Principal of School/College or by the Gazetted Officer – Not older than 6 months).
- x) Gap Year Certificate, if applicable, (in case gap after passing of qualifying exam (if passed in 2024 or earlier).
- xi) Bring Original SC/ST/PH/Defence Category Certificate for verification along with Online Document Verification Certificate issued online by GGSIP University along with one Photocopy. The Defence Category candidates, in addition to all documents, shall also bring duly filled Appendix-1 of GGSIPU Brochure 2025– 26. (**Click here to download**)

- xii) Four Passport Size Photo of Student & One Passport Size photo of parents (Mother & Father).
- xiii) Original Admission Verification Form (*Appendix 6 of GGSIPU Brochure 2025 – 26*) (*Duly filled in and one photocopy*). (***Click here to download.***)
- xiv) Original Medical Certificate (*Appendix 5 of GGSIPU Brochure 2025 – 26*) signed & stamped by MBBS Doctor (*Duly filled in and one photocopy*). (***Click here to download.***)
- xv) Original Anti Ragging Undertaking (*Appendix 7 and 8 of GGSIPU Brochure 2025– 26*). (*Duly filled in and one photocopy for each Appendix 7 & 8*). (***click here to download.***)
- xvi) Undertaking of result awaited candidates for seeking provisional admission for the Academic Session 2025 – 26 (*Appendix 4 of GGSIPU Brochure 2025–26*). (*Duly filled in and one photocopy*). (***click here to download.***)
- xvii) **VIPS' Admission Forms (page 1 to 5)** to be downloaded and dully filled in (***click here to download.***)
- xviii) Copy of Aadhar Card (*optional*).

II. FEE

After verification of documents, candidates are required to deposit the remaining Academic Fee in the Institute for each programme as per details given below. Remaining fee can be paid through: -

- Online Mode: Vide Debit Card / Credit Card / UPI / QR Code.

Part Fee of ₹ 96,000/- already paid in the GGSIP University.

S.No.	Programme	Remaining Fee to be paid in the Institute For the Academic Year 2025-26 (Rupees ₹)
1.	BBA (G)	Rs. 54,800/- (click here for challan)
2.	B.Com (H)	Rs. 49,300/- (click here for challan)
3.	BA (JMC)	Rs. 54,800/- (click here for challan)
4.	MA(MC)	Rs. 54,800/- (click here for challan)
5.	BCA	Rs. 52,700/- (click here for challan)
6.	BA Economics (H)	Rs. 49,300/- (click here for challan)
7.	MA Economics	Rs. 49,300/- (click here for challan)
8.	BA English (H)	Rs. 49,300/- (click here for challan)
9.	MA English	Rs. 49,300/- (click here for challan)
10.	B. Tech / B. Tech LE	Rs. 93,000/- (click here for challan)

Note:

- 1) Admission will be confirmed only when the prescribed fee is deposited.
- 2) Candidates who do not report for admission to the Institute by 31st July 2025, up to 04:00 P.M. the vacancy will be intimated to GGSIP University to fill up the said seats through Spot Counselling.

Sd/-
Principal, VIPS-TC