

AFFIDAVIT-2

For the applications submitted under Chapter I/II/IV (except Closure of the Institution)

Institute shall download portal generated common affidavit as per application. The same should be printed on Non-Judicial Stamp Paper/ E-Stamp Paper of ₹100/- and upload over portal after duly Sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner.

I/We, _____, Chairperson/ Secretary, _____ aged..... years and, resident of _____, in connection with our application dated made to AICTE for, (retain items in the list below as applicable)

I/ We will abide by all terms and conditions as laid down in the Approval Process Handbook and do here by solemnly affirm, state and declare as under:

1. That the information given by _____ in the application made to AICTE is true and complete. Nothing is false and no information/ material has been concealed;
2. That the Institution is functioning in the location as approved by the Council;
3. That the Institution has uploaded the Occupancy/Completion Certificate/Building License/Form D issued by the Competent Authority and the Structural Stability Certificate by the Competent Authority;
4. That the Trust/ Society/ Company runs the following other Institutions in the same Campus; Total Built-Up Area available

| Name of the Institution | Programmes/ Courses offered | Built-Up Area | Approved by AICTE or Not |
|-------------------------|-----------------------------|---------------|--------------------------|
| | | | |

5. That the Institution has uploaded valid Fire Safety Certificate issued by the Competent Authority;
6. That Principal of the Institution is regular and qualified as per AICTE norms;
7. That the Faculty norms as well as Faculty: Student ratio is maintained as per Approval Process Handbook and the Faculty data uploaded is true and complete;
8. That the Institution has fulfilled the norms for Faculty and Infrastructural facilities for Reinstatement of "Reduction in Intake";
9. That the Promoter/ Institution has not demanded/ retained the Original Degree Certificates from the Faculty members;
10. That the declaration, information and documents submitted/uploaded as per Appendix 16/17 of the Approval Process Handbook with regard to Land, Built-up area (Instructional area, Administrative area and Amenities area) and other Infrastructure therein where the letter of approval/ Extension of Approval is sought for _____ is true, complete and nothing is false;
11. That the Land is contiguous, there is no dispute pertaining to the said Land;
12. That if any of the information is found to be false, incomplete, misleading and/ or that the _____ fail(s) to disclose all the information and/ or suppress any information and/ or misrepresent the information, the Council shall also be free to take any action, including Withdrawal of Approval and/ or any other action as deemed fit against the _____ and others as the case may be and/ or the individuals associated with the Trust/ Society/ Company and/ or the Institution;
13. That the Land/Built-up area details given below in the Table are true and complete;
<Reproduce only appropriate section(s) related to application in the table below>

| Sl. No. | Name of the Deed Holder | Document No. | Date of Registration | Plot No. | Address (Village) District | Area in Acre |
|--------------------|-------------------------|--------------|----------------------|----------|----------------------------|--------------|
| Total area in Acre | | | | | | |

| Room No. | Room type (mention Class Room/Laboratory/ Toilet, etc.) | Carpet area (in m ²) | Completion of Flooring | Completion of Walls and painting | Completion of Electrification and lighting |
|----------|---|----------------------------------|------------------------|----------------------------------|--|
| | | | | | |

14. That I have submitted/uploaded all the additional documents/information regarding resolution/ NOC's/ Certificates/ details of Building completion (partial/full) in AICTE Web-Portal in respect of our application (as applicable) and the same is true and complete;
15. That I have uploaded the details of faculties, Administrative and supporting Staff over portal. And Institute is adhering with pay scale, gross pay, PF deduction and TDS as per the Central / State / local authority norms as applicable;
16. That I have uploaded all the student data of the previous year and the same is true and complete;
17. That no students have been admitted without the approval of concerned regulatory bodies
18. That the financial transactions have been done only by digital payment;
19. That the declaration, information and documents pertaining to the availability of Faculty is true and complete. Nothing is false and no information/ material has been concealed;
20. That liabilities, if any, arise out of the Conversion of Women's Institution into Co-ed Institution and vice-versa/Conversion of Diploma Level into Degree Level Institution shall solely be that of _____;
21. That liabilities, if any, arise out of Change of Site/ Location shall solely be that of _____;
22. That liabilities if any, arise out of Change in the Name of the Course(s)/ Merger of the Courses/ Reduction in Intake/ Closure of Programme(s)/ Course(s)/ Change of affiliating University/ Board shall solely be that of _____;
23. That admission to NRI/Foreign Nationals/ Children of Indian workers in Gulf Countries/ Collaboration and Fellow Programme shall be strictly within the limit and shall be done on Merit basis and liability, if any, arise out of the same shall solely be that of _____;
24. That Audited statement of accounts of the Trust/Society/Company for the previous year has been uploaded;
25. That all Faculty and all non-teaching Staff data and all student data of all years and all Course(s), as entered by the Head of the Institution as per the prescribed Format on the Web-Portal are correct;
26. That the hostel facilities of International Standards for NRI/Foreign Nationals/ Children of Indian workers in Gulf Countries/Collaboration and established an Office and Student Counsellor to take care of the issues of such students admitted are provided. Further, their entry and exit shall be adhered to the norms specified under Ministry of External Affairs, Government of India;
27. That the Sports facilities are provided to the students;
28. That the Internal Quality Assurance Cell as per **Appendix 6** of the Approval Process Handbook before commencement of the Academic Session 2023-24 in respect of _____ is constituted (in case of existing Institutions)/ will be constituted (in case of new Technical Institutions);
29. That the following Committees as per **Appendix 6** of the Approval Process Handbook before commencement of the Academic Session 2023-24 in respect of _____ are constituted (in case of existing Institutions)/will be constituted (in case of new Technical Institutions); and

- Establishment of Anti Ragging Committee (As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009)
- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University. (As per All India Council for Technical Education (Redressal of Grievance of Students) Regulation, 2019 vide F.No.1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019)
- Establishment of Internal Committee (IC) (As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016)
- Establishment of Committee for SC/ ST (As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 OF 1989, dated 11.09.1989)

30. That, the Institutions uploaded the Annual Report of IC in the AICTE Web-Portal.

31. That, the Institution undertakes to submit that all the employments in the Institution shall be as per the norms of the existing Labour Law and the payments shall be as per the provisions of the Minimum Wages Act of State/ Central Government.

Name of the authorized person executing the undertaking along with his/ her Official Position)

(SEAL) DEPONENT(s)

VERIFICATION

I/ We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Verified at _____ on this the _____ .

(Name, Designation and Address of the Executants)

(SEAL)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this- day of – month, year ... at my office.

(Judicial First Class Magistrate/ Notary Public/ Oath Commissioner)