

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	30-05-2025 10:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	30-05-2025 10:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Defence
Department Name/विभाग का नाम	Department Of Military Affairs
Organisation Name/संगठन का नाम	Indian Navy
Office Name/कार्यालय का नाम	*****
क्रेता ईमेल/Buyer Email	logo.nwcgoa@navy.gov.in
Total Quantity/कुल मात्रा	4347
Item Category/मद केटेगरी	Scissor , Strapping Machine , Strapping Clip , Pen Stand , Folding Ruler , Box File , Cloth envelope A4 , Cloth Envelope 11 x 5 , Cloth envelope A5 , White Envelope , Ball Pen blue , Push pin , Signature Flap , V5 pen Blue , V5 pen blue , Photo Paper , Uniball pen , Fevi Stick , Clip Board , L folder A4 , L folder legal , Signature folder with NWC logo , Stapler small , Stapler HD45 , Multi colored highlighter , Double punch , Correction pen
GeMARPTS में खोजी गई स्ट्रिंग / Searched Strings used in GeMARPTS	Scissor, Strapping Machine, Strapping Clip, Pen Stand, Folding Ruler, Box File, Cloth envelope A4, Cloth Envelope 11 x 5, Cloth envelope A5, White Envelope, Ball Pen blue, Push pin, Signature Flap, V5 pen Blue, V5 pen blue, Photo Paper, Uniball pen, Fevi Stick, Clip Board, L folder A4, L folder legal, Signature folder with NWC logo, Stapler small, Stapler HD45, Multi colored highlighter, Double punch, Correction pen
	<p>Searched String: Scissor</p> <p>Electrician Scissor, scissors, Scissor Lift, Scissor Lift (V2), Mayo Scissors, Scissors Straight, Kilner Dissecting Scissor-IS:4275, Metzenbaum Scissors, Tailor Scissor as per IS 989, Laparoscopic Scissors</p> <p>Searched String: Strapping Machine</p> <p>Box Strapping Machine, Paper Shredding Machines (V2), Strapping Roll, Virgin Polypropylene Strapping (OFB), High Vacuum Suction Machine (V2), Labelling Machine, Sanitary Napkins Incinertator Machine with Smoke Control Unit,</p>

Bid Details/As per	Dethatching Machine, Shoe Shine Machine, Sanitizing Machine
	<p>Searched String: Strapping Clip</p> <p>Strapping Roll, surgical isolation or surgical masks, Box Strapping Machine, Squeegee Washer Wiper Mopper (V2), Clip (BHEL), Virgin Polypropylene Strapping (OFB), Report Cover, Cable Nail Clip, Filtering Half Mask-Air Pollution Mask-IS 9473, Elastic Rail Clip</p> <p>Searched String: Pen Stand</p> <p>Handcrafted Pen Stand, Cloth Dryer Stand, Pen Stand (V2), Pen Stands-Handicraft, Twister - Outdoor Gym Equipment, Pen Stands-Handicraft, Pen Drive, Newspaper Reading Stand, Highlighter Pen, Gift Pen</p> <p>Searched String: Folding Ruler</p> <p>Rulers-Handicraft, Mobile Folding Privacy Screen / Ward Screen, Tailor Scale, Surgical Marking Pens - Marker, Rulers-Handicraft, Folding Hex Key Set, Surgical Skin Marker Pen (V2), Steel Folding Cot (V2), ECG RECORDING PAPER, Light Weight Folding Chairs</p> <p>Searched String: Box File</p> <p>Box File, File Folder Cover (V2), File/Folder (V3), File Storage Boxes, Steel Filing Cabinets for General Office Purpose (V2) as per IS 3313, file storage boxes or organizers, Electrical Box Extension (V2), File Board, Spring File, Display File</p> <p>Searched String: Cloth envelope A4</p> <p>Envelopes-Handicraft, Packing List Envelope (V2), Regulators for Breathing Apparatus (Diving Instruments or Accessories), Tuberculosis (TB) Drug Envelope, XLPE Cable for Working Voltages up to and Including 1.1 KV as per IS 7098 (Part 1), Speed Post Envelope (Large), Laboratory Condenser, Envelopes-Handicraft, Customised Envelopes, Strobel Cloth</p> <p>Searched String: Cloth Envelope 11 x 5</p> <p>Fabricated PVC - U Fittings for Portable Water Supplies as per IS 10124, Desktop Computers, Cloth Dryer Stand, Customised Envelopes, Cotton Bandage Cloth - IS 863, Cleaning Duster (V2), All in One PC, Cleaning Duster (V3), File/Folder (V3), Server</p> <p>Searched String: Cloth envelope A5</p> <p>Envelopes-Handicraft, Desktop Computers, Packing List Envelope (V2), Tuberculosis (TB) Drug Envelope, Sofas (V2), Speed Post Envelope (Large), Laminators, Envelopes-Handicraft, Customised Envelopes, Strobel Cloth</p> <p>Searched String: White Envelope</p> <p>Envelopes-Handicraft, Customised Envelopes, Packing List Envelope (V2), Stamp Album, Tuberculosis (TB) Drug Envelope, Correspondence Envelopes (V2), Speed Post Envelope (Large), Envelopes-Handicraft, White Soft Paraffin, Register (V2)</p> <p>Searched String: Ball Pen blue</p>

Bid Details/As per	Ball Point Pens as per IS 3705, Ball Bearings as per IS 6455, Roller Ball Pen (V2), Rollerball Pen (V3), Single Row Deep Groove Ball Bearing (Without Flange Outer Ring) as per IS 6455, Ball Point Pens (V2) as per IS 3705, Refill for Ball Point Pen as per IS 3707, Bio - Medical Waste Collection Bags (Biohazard Bags), Jotter Ball Pen Refills as per IS 10560, Pen Drive
GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS	<p>Searched String: Push pin</p> <p>Emergency Push Button Switch, Fabric Pin Up Notice Boards, Fitness Push Up Bar, Round Head Fasteners - Drawing Board Pin as per IS 5205, pin cushions, Electrical Box Extension (V2), Dowel Pin, Sweeping Broom (V3), Knowles Pin, Pin Up Notice Board (V2)</p> <p>Searched String: Signature Flap</p> <p>Flap Wheel, digital signature certificate, Flaps for Automotive Vehicles Pneumatic Tyres and Tubes as per IS 9168 (Latest), Digital Signature Software, Swing and Flap Barrier Gates, Steel Back Flap Hinges-IS:3843, Stainless Steel Butt Hinges as per IS 12817, signaturebook folder, Wool / Polypropylene Blended Blankets as per IS 12848, Corrugated Fibreboard Boxes - Heavy Duty</p> <p>Searched String: V5 pen Blue</p>
	<p>Ball Point Pens as per IS 3705, Desktop Computers, Bromophenol Blue, Cellophane paper, Bromothymol Blue, Sofas (V2), Prussian Blue, Hydroxynaphthol Blue, Entry and Mid Level Desktop Computer, Blue Pottery - ODOP</p> <p>Searched String: V5 pen blue</p> <p>Ball Point Pens as per IS 3705, Desktop Computers, Bromophenol Blue, Cellophane paper, Bromothymol Blue, Sofas (V2), Prussian Blue, Hydroxynaphthol Blue, Entry and Mid Level Desktop Computer, Blue Pottery - ODOP</p> <p>Searched String: Photo Paper</p> <p>Photography Paper (V2), Paper Shredding Machines (V2), Photo Frame, Photo Cutter, Computer Paper as per IS 12766, IS 9055, IS 1060, IS 1064, Photo Frames-Handicraft, Disposable Paper Cup, Photo Frames-Handicraft, Cellophane paper, Photo stickers or Stickers</p> <p>Searched String: Uniball pen</p> <p>Pen Drive, Highlighter Pen, Gift Pen, Roller Ball Pen (V2), Sparkle pen, PEN Sanitizer Sprayer, Pen Stands-Handicraft, Pen Stands-Handicraft, Gel Pen (V2), Gel Pen (V3)</p> <p>Searched String: Fevi Stick</p> <p>Ice cream stick, Field Hockey Sticks as per IS 829, Glue Stick (V2), Tracing green stick, walking stick or cane, Dental Impression Tracing Stick, Laminators, Walking Stick (Adjustable Height), Broom Sticks, Walking Stick (Fixed Height)</p> <p>Searched String: Clip Board</p> <p>Clip (BHEL), Modular Table / Meeting Table / Centre Table (V2), Cable Nail Clip, Elastic Rail Clip, Fabric Pin Up Notice Boards, Open / Endo Clip Applicator, Squeegie Washer</p>

Bid Details/IS: IADR	Wiper Mopner (V2), Circlips - IS 3075, Ligation Clips, Open / Endoscopic Clip Applicator (V2)
	<p>Searched String: L folder A4</p> <p>conference folder, signaturebook folder, Thermal Folder, XLPE Cable for Working Voltages up to and Including 1.1 KV as per IS 7098 (Part 1), Document Folder, Plastic Folder with Printing, Khadi Folder, File Folder Cover (V2), File/Folder (V3), Ultra low temperature laboratory deep freezer</p> <p>Searched String: L folder legal</p> <p>Legal Tech, File Folder Cover (V2), conference folder, Plain Copier Paper (V2) as per IS 14490, signaturebook folder, Ultra low temperature laboratory deep freezer, Thermal Folder, Plain Copier Paper (V3) ISI Marked to IS 14490, Khadi Folder, Document Folder</p> <p>Searched String: Signature folder with NWC logo</p> <p>signaturebook folder, Document Folder, Plastic Folder with Printing, Labelling Machine, Cloth, Disruptive Pattern, Uniform for VIP Security, File Folder Cover (V2), Ring Binder - File Folder, Laboratory Condenser, Shishu Report Card (Preschool Kit), medical staff bouffant caps female crimp cap disposable</p> <p>Searched String: Stapler small</p> <p>Hemorrhoid Stapler, Nitrile Coated/Nitrile Hand Gloves (V2), Circular Stapler (V2), Endoscopic Powered Stapler, Steel Shelving Cabinets (Adjustable Type) confirming to IS 3312 (V3), Hemorrhoid Stapler (V2), D and C Set, Skin Stapler (V2), Small Angle Grinders, Powered Endoscopic Stapler (V2)</p> <p>Searched String: Stapler HD45</p> <p>Hemorrhoid Stapler, Hot air oven, Circular Stapler (V2), Endoscopic Powered Stapler, LED Luminaire for Road and Street Lights (V2) Conforming to IS 10322 (Part 5 / Section 3), Hemorrhoid Stapler (V2), Foot Operated Pedal Bin or Bucket for Bio - Medical Waste Collection, Skin Stapler (V2), CAT 6 Information outlet, Powered Endoscopic Stapler (V2)</p> <p>Searched String: Multi colored highlighter</p> <p>Highlighter Pen, Flower Pots or Planters (V2), Multi Crop Thresher, Surgical Drapes - Disposable (V2), Multi Crop Planter, PVC Copper Cable Single Core and Multi Core Circular Sheathed Cable with Rigid Conductor (V2) as per IS 694, Multi function Calibrators, Surgical Drapes-Disposable, Multi Gas Detector (V1), PVC Insulated Copper Cable Single and Multi - Core Circular Sheathed Cable with Flexible Conductor (V2) as per IS 694</p> <p>Searched String: Double punch</p> <p>Bone Punch, Automatic Centre Punch, binding punch machine, Skin Biopsy Punch, Polyester Webbing Slings, Mauermayer Stone Punch, foot step for hospitals, Modular Work Stations (V2), Skin Biopsy Punch (V2), bi distillation units double distillation water unit</p> <p>Searched String: Correction pen</p>

Bid Details/बिड विवरण	
	Fluid Correction Pen (V2), Pen Drive, Correction Tape, Roller Ball Pen (V2), Highlighter Pen, Gift Pen, Sparkle pen, Gel Pen (V2), PEN Sanitizer Sprayer, Pen Stands-Handicraft
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	<ul style="list-style-type: none"> scissors
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	1 Lakh (s)
OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)	1 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	<p>Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Annual Turnover</p> <p>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer</p>
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Past Performance/विगत प्रदर्शन	10 %
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	Scissor
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
5. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in

this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

8. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 10% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Scissor

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	32	90

Strapping Machine

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	5	90

Strapping Clip

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	10	90

Pen Stand

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परिषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	18	90

Folding Ruler

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परिषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	18	90

Box File

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	80	90

Cloth Envelope A4**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	700	90

Cloth Envelope 11 X 5**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	700	90

Cloth Envelope A5**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	500	90

White Envelope**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	500	90

Ball Pen Blue**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	550	90

Push Pin**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परिषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	28	90

Signature Flap**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परिषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	100	90

V5 Pen Blue**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	60	90

V5 Pen Blue

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	48	90

Photo Paper

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	15	90

Uniball Pen

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	48	90

Fevi Stick

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	150	90

Clip Board

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	55	90

L Folder A4

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	200	90

L Folder Legal

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	200	90

Signature Folder With NWC Logo

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	215	90

Stapler Small

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	20	90

Stapler HD45

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	25	90

Multi Colored Highlighter

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	10	90

Double Punch

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	10	90

Correction Pen

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****NORTH GOA	50	90

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

The Commandant

Naval War College
INS Mandovi
Verem
Goa - 403109
.

3. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

4. **Generic**

Bidders shall quote only those products (Part of Service delivery) in the bid which are not obsolete in the market and has at least 2 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

5. **Generic**

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

6. **Generic**

End User Certificate: Wherever Bidders are insisting for End User Certificate from the Buyer, same shall be provided in Buyer's standard format only.

7. **Generic**

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

8. **Generic**

Installation, Commissioning, Testing, Configuration, Training (if any - which ever is applicable as per scope of supply) is to be carried out by OEM / OEM Certified resource or OEM authorised Reseller.

9. **Generic**

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

10. **Generic**

NON DISCLOSURE DECLARATION CERTIFICATE (On Bidder Letter Head) to be uploaded with bid:

1. I M/s.

hereby declare that I shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party during and after expiry of Contract.

2. If defying the norms as per the Contract a legal action may be taken against me as per the existing Rules.

11. Generic

Products supplied shall be nontoxic and harmless to health. In the case of toxic materials, Material Safety Data Sheet may be furnished along with the material.

12. Generic

Shelf Life: The Product/Spare parts to be supplied as part of the services must have minimum

2

Shelf Life. On the date of supply, minimum

2

usable shelf life should be available / balance.

13. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

14. Certificates

ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.

15. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

16. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

17. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. Chinese origin product is not acceptable. A declaration of the same must be furnished by the bidder.
2. Bidder local office :- Bidder must have a functional office in Goa. The document proof for the same must be provided at the time of bidding.
3. Bid security declaration be submitted instead of EMD as per GOI/MOE letter n o. F.9/4/2020-PPD dated 12 Nov 20.
4. Acceptance all additional terms & Condition to be declared by the bidder at the time of bidding.
5. Bidders are to upload all the requisite details of their offered products including brand details along with the technical documents at the time of bidding.
6. Bidder should have experience related to subject case in last three years.
7. Bidders are to mandatorily submit previous work completion certificate related to subject case

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action

in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---