

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	13-05-2025 13:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	13-05-2025 13:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Defence
Department Name/विभाग का नाम	Department Of Military Affairs
Organisation Name/संगठन का नाम	Indian Air Force
Office Name/कार्यालय का नाम	*****
क्रेता ईमेल/Buyer Email	cosmic-galaxy@gov.in
Total Quantity/कुल मात्रा	5817
Item Category/मद केटगरी	Plain Copier Paper (V3) ISI Marked to IS 14490 (Q4) , Register (V2) (Q4) , Correspondence Envelopes (V2) (Q4) , Desk Pads - Writing (V2) (Q4) , Self Adhesive Flags (V2) (Q4) , Black Lead Pencils (V2) as per IS 1375 (Q4) , Eraser (Q4) , Ball Point Pens (V2) as per IS 3705 (Q4) , Stamp - Pad Ink as per IS 393 (Q4) , stamp pads (Q4) , Pins, Paper, Straight as per IS 5653 (Q4) , scissors (Q4) , Tags for Files (V2) as per IS 8499 (Q4) , Paper Adhesive, Liquid Gum and Office Paste Type as per IS 2257 (Rev) (Q3) , Glue Stick (V2) (Q4) , Fluid Correction Pen (V2) (Q4) , Staplers (V2) (Q3) , Stapler Pin / Staples (V2) (Q4) , Clips, Paper as per IS 5650 (Q4) , binding punch machine (Q3) , Metric Scales (Plastic) for General Purposes as per IS 1480 (Q4) , Permanent Marker Pen (Q4) , Markers for White Board (V2) (Q4) , Highlighter Pen (Q4) , Gel Pen (V3) (Q4)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/	Yes

Bid Details/बिड विवरण	
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Past Performance,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Past Performance/विगत प्रदर्शन	10 %
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	Yes
RA Qualification Rule	50% Lowest Priced Technically Qualified Bidders
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	Plain Copier Paper (V3) ISI Marked to IS 14490
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	15393

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	5

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं।

एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

COMMANDANT

Air Force Academy, Department of Military Affairs, Indian Air Force, Ministry of Defence
(Air Force Public Fund Accounts, Air Force Academy, Dundigal)

MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

4. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1_4_2021_PPD_dated_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

5. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and

its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

6. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 10% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

7. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

Plain Copier Paper (V3) ISI Marked To IS 14490 (145 ream)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/कमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
STANDARDS	Paper Size	A4
	Grammage (GSM) of the Paper	70 gsm
PACKING AND MARKING	Packing	Ream of 500 Sheet

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	145	15

Plain Copier Paper (V3) ISI Marked To IS 14490 (475 ream)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
STANDARDS	Paper Size	A4
	Grammage (GSM) of the Paper	75 gsm
PACKING AND MARKING	Packing	Ream of 500 Sheet

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	475	15

Plain Copier Paper (V3) ISI Marked To IS 14490 (18 ream)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
STANDARDS	Paper Size	A3

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Grammage (GSM) of the Paper	75 gsm
PACKING AND MARKING	Packing	Ream of 500 Sheet

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	18	15

Register (V2) (208 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Product Type	Register
	Register type	Minute register
	Inner paper specification confirming as per Is 1848 (Part 1)	Printing maplitho paper
	Paper colour	White
	Number of pages (Excluding Cover)	41-60, 61-80, 81-100, 101-120, 121-150, 151-200, 201-250, 251-300, 301-350, 351-400
	Binding of Register	Softcover Binding, Hardcover Binding, Saddle Stitching/Staple Binding, Sewn Binding, Cloth Binding
GRAMMAGE AND DIMENSION	Grammage (substance) of Paper (in GSM)	60, 75
	Minimum Length of Register (in mm)	210.0, 297.0 (millimeter)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Minimum Width of Register (in mm)	297.0, 210.0 (millimeter)
	Grammage (substance) of cover board (in GSM)	200, 150
PRINTING	Printing language	English

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	208	15

Register (V2) (208 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Product Type	Register
	Register type	Minute register
	Inner paper specification confirming as per Is 1848 (Part 1)	Printing maplitho paper
	Paper colour	White
	Number of pages (Excluding Cover)	151-200, 201-250
	Binding of Register	Softcover Binding, Hardcover Binding, Saddle Stitching/Staple Binding, Sewn Binding, Cloth Binding
GRAMMAGE AND DIMENSION	Grammage (substance) of Paper (in GSM)	60, 75

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Minimum Length of Register (in mm)	210.0, 297.0 (millimeter)
	Minimum Width of Register (in mm)	297.0, 210.0 (millimeter)
	Grammage (substance) of cover board (in GSM)	110, 130, 150, 175, 200, 225, 275, 325
PRINTING	Printing language	English

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	208	15

Register (V2) (208 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Product Type	Register
	Register type	Minute register
	Inner paper specification confirming as per Is 1848 (Part 1)	Printing maplitho paper
	Paper colour	White
	Number of pages (Excluding Cover)	81-100
	Binding of Register	Hardcover Binding
GRAMMAGE AND DIMENSION	Grammage (substance) of Paper (in GSM)	60

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Minimum Length of Register (in mm)	210.0 (millimeter)
	Minimum Width of Register (in mm)	297.0 (millimeter)
	Grammage (substance) of cover board (in GSM)	150
PRINTING	Printing language	English

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	208	15

Correspondence Envelopes (V2) (58 packet)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Technical specification of 'CORRESPONDENCE ENVELOPES'	BIS specification no. IS 13892:1999 (with latest amendment), Not Conforming to IS 13892:1999
	Type of Envelopes	Type -I (Pocket Shape)
	Window in Envelopes	Without
	Colour of Envelopes paper	White, Off white, Green
	Printing on Envelopes with	No printing on Envelopes
	Pre-glued Flap	Without
MATERIAL	Material of Envelopes	Kraft Paper, Machine Glazed Cover Paper, Ledger Paper with plastic coating inside, Maplitho Printing Paper, Art paper, Handmade paper, Star Paper

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Window material	Glassine paper of 35 g square metre, Cellophane paper of 40 g square metre, PVC of 15 micron thickness, BOPP of 15 micron thickness, N.A
	Grammage of Paper (GSM)	120
DIMENSION	Dimension of Envelopes - As per IS:13892	90 x 140 (mm)
	Dimension of Envelopes (Not covered under the scope of IS:13892)	100 X 230 (mm), 160 X 240 (mm), 200 X 250 (mm), 220 X 310 (mm), 225 x 300 (mm), 240 X 330 (mm), 250 X 110 (mm), 250 X 150 (mm), 250 X 220 (mm), 250 X 300 (mm), 250 X 325 (mm), 254 x 127 (mm), 275 x 304 (mm), 275 x 355 (mm), 280 X 120 (mm), 280 x 305 (mm), 280 X 360 (mm), 290 x 230 (mm), 300 x 355 (mm), 300 X 400 (mm), 340 x 457 (mm), 380 x 140 (mm), 450 x 567 (mm), N.A, 4.75 X 5.75 (Inch), 8 X 6 (Inch), 10 X 12 (Inch), 11 X 4.75 (Inch), 11 X 15 (Inch), 12 X 6 (Inch), 12 X 18 (Inch), 14 X 6 (Inch), 15 X 5.5 (Inch), 15.25 X 5.5 (Inch), 460 X 360 (mm), 16 x 12 (Inch), 14 x 10 (Inch), 10 x 4.5 (Inch), 5.75 x 4.75 (Inch), 11 x 4.75 (Inch), 11 x 5 (Inch), 8.3 x 11.7 (Inch), NA (In case Dimensions of Envelopes are covered under the scope of IS: 13892)
TESTING AND CERTIFICATION	BIS marked	Yes, No

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	58	15

Correspondence Envelopes (V2) (59 packet)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Technical specification of 'CORRESPONDENCE ENVELOPES'	BIS specification no. IS 13892:1999 (with latest amendment), Not Conforming to IS 13892:1999
	Type of Envelopes	Type -I (Pocket Shape)
	Window in Envelopes	With, Without
	Colour of Envelopes paper	White, Off white, Green
	Printing on Envelopes with	Single colour, No printing on Envelopes
	Opening of Envelopes	Top Slide opening
	Pre-glued Flap	Without
MATERIAL	Material of Envelopes	Kraft Paper, Machine Glazed Cover Paper, Ledger Paper with plastic coating inside, Maplitho Printing Paper, Art paper, Handmade paper, Star Paper
	Window material	Glassine paper of 35 g square metre, Cellophane paper of 40 g square metre, PVC of 15 micron thickness, BOPP of 15 micron thickness, N.A
	Grammage of Paper (GSM)	70, 120
DIMENSION	Dimension of Envelopes - As per IS:13892	105 x 230 (mm)
	Dimension of Envelopes (Not covered under the scope of IS:13892)	100 X 230 (mm), 160 X 240 (mm), 200 X 250 (mm), 220 X 310 (mm), 225 x 300 (mm), 240 X 330 (mm), 250 X 110 (mm), 250 X 150 (mm), 250 X 220 (mm), 250 X 300 (mm), 250 X 325 (mm), 254 x 127 (mm), 275 x 304 (mm), 275 x 355 (mm), 280 X 120 (mm), 280 x 305 (mm), 280 X 360 (mm), 290 x 230 (mm), 300 x 355 (mm), 300 X 400 (mm), 340 x 457 (mm), 380 x 140 (mm), 450 x 567 (mm), N.A, 4.75 X 5.75 (Inch), 8 X 6 (Inch), 10 X 12 (Inch), 11 X 4.75 (Inch), 11 X 15 (Inch), 12 X 6 (Inch), 12 X 18 (Inch), 14 X 6 (Inch), 15 X 5.5 (Inch), 15.25 X 5.5 (Inch), 460 X 360 (mm), 16 x 12 (Inch), 14 x 10 (Inch), 10 x 4.5 (Inch), 5.75 x 4.75 (Inch), 11 x 4.75 (Inch), 11 x 5 (Inch), 8.3 x 11.7 (Inch), NA (In case Dimensions of Envelopes are covered under the scope of IS: 13892)
TESTING AND CERTIFICATION	BIS marked	Yes, No

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	59	15

Correspondence Envelopes (V2) (40 packet)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Technical specification of 'CORRESPONDENCE ENVELOPES'	BIS specification no. IS 13892:1999 (with latest amendment), Not Conforming to IS 13892:1999
	Type of Envelopes	Type -I (Pocket Shape)
	Window in Envelopes	With, Without
	Colour of Envelopes paper	White, Off white, Green
	Printing on Envelopes with	Single colour, No printing on Envelopes
	Envelopes required with Lining	No Lining required
	Pre-glued Flap	With, Without
	Lamination of Envelopes	Without
MATERIAL	Material of Envelopes	Kraft Paper, Machine Glazed Cover Paper, Ledger Paper with plastic coating inside, Maplitho Printing Paper, Art paper, Handmade paper, Star Paper
	Cotton Cloth lining material	N.A
	Window material	Glassine paper of 35 g square metre, Cellophane paper of 40 g square metre, PVC of 15 micron thickness, BOPP of 15 micron thickness, N.A
	Grammage of Paper (GSM)	70, 90, 120, 140, 150, 80 (Not as per IS)
DIMENSION	Dimension of Envelopes - As per IS:13892	229 x 324 (mm)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Dimension of Envelopes (Not covered under the scope of IS:13892)	100 X 230 (mm), 160 X 240 (mm), 200 X 250 (mm), 220 X 310 (mm), 225 x 300 (mm), 240 X 330 (mm), 250 X 110 (mm), 250 X 150 (mm), 250 X 220 (mm), 250 X 300 (mm), 250 X 325 (mm), 254 x 127 (mm), 275 x 304 (mm), 275 x 355 (mm), 280 X 120 (mm), 280 x 305 (mm), 280 X 360 (mm), 290 x 230 (mm), 300 x 355 (mm), 300 X 400 (mm), 340 x 457 (mm), 380 x 140 (mm), 450 x 567 (mm), N.A, 4.75 X 5.75 (Inch), 8 X 6 (Inch), 10 X 12 (Inch), 11 X 4.75 (Inch), 11 X 15 (Inch), 12 X 6 (Inch), 12 X 18 (Inch), 14 X 6 (Inch), 15 X 5.5 (Inch), 15.25 X 5.5 (Inch), 460 X 360 (mm), 16 x 12 (Inch), 14 x 10 (Inch), 10 x 4.5 (Inch), 5.75 x 4.75 (Inch), 11 x 4.75 (Inch), 11 x 5 (Inch), 8.3 x 11.7 (Inch), NA (In case Dimensions of Envelopes are covered under the scope of IS: 13892)
TESTING AND CERTIFICATION	BIS marked	Yes, No

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	40	15

Correspondence Envelopes (V2) (28 packet)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Technical specification of 'CORRESPONDENCE ENVELOPES'	BIS specification no. IS 13892:1999 (with latest amendment), Not Conforming to IS 13892:1999
	Type of Envelopes	Type -I (Pocket Shape)
	Window in Envelopes	Without
	Colour of Envelopes paper	White, Green

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Printing on Envelopes with	Single colour, As per Buyer's Requirement (to be indicated during bid creation), No printing on Envelopes
	Opening of Envelopes	Top Slide opening
	Envelopes required with Lining	Cotton Cloth lining, Cotton Net lining
	Pre-glued Flap	With, Without
	Lamination of Envelopes	With, Without
MATERIAL	Material of Envelopes	Kraft Paper, Machine Glazed Cover Paper, Ledger Paper with plastic coating inside, Maplitho Printing Paper, Art paper, Handmade paper, Star Paper
	Cotton Cloth lining material	Grey unbleached cotton, Plain woven cotton
	Window material	Glassine paper of 35 g square metre, Cellophane paper of 40 g square metre, PVC of 15 micron thickness, BOPP of 15 micron thickness, N.A
	Grammage of Paper (GSM)	90, 120
DIMENSION	Dimension of Envelopes - As per IS:13892	229 x 324 (mm)
	Dimension of Envelopes (Not covered under the scope of IS:13892)	100 X 230 (mm), 160 X 240 (mm), 200 X 250 (mm), 220 X 310 (mm), 225 x 300 (mm), 240 X 330 (mm), 250 X 110 (mm), 250 X 150 (mm), 250 X 220 (mm), 250 X 300 (mm), 250 X 325 (mm), 254 x 127 (mm), 275 x 304 (mm), 275 x 355 (mm), 280 X 120 (mm), 280 x 305 (mm), 280 X 360 (mm), 290 x 230 (mm), 300 x 355 (mm), 300 X 400 (mm), 340 x 457 (mm), 380 x 140 (mm), 450 x 567 (mm), N.A, 4.75 X 5.75 (Inch), 8 X 6 (Inch), 10 X 12 (Inch), 11 X 4.75 (Inch), 11 X 15 (Inch), 12 X 6 (Inch), 12 X 18 (Inch), 14 X 6 (Inch), 15 X 5.5 (Inch), 15.25 X 5.5 (Inch), 460 X 360 (mm), 16 x 12 (Inch), 14 x 10 (Inch), 10 x 4.5 (Inch), 5.75 x 4.75 (Inch), 11 x 4.75 (Inch), 11 x 5 (Inch), 8.3 x 11.7 (Inch), NA (In case Dimensions of Envelopes are covered under the scope of IS: 13892)
TESTING AND CERTIFICATION	BIS marked	Yes, No

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	28	15

Correspondence Envelopes (V2) (10 packet)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Technical specification of 'CORRESPONDENCE ENVELOPES'	BIS specification no. IS 13892:1999 (with latest amendment), Not Conforming to IS 13892:1999
	Type of Envelopes	Type -I (Pocket Shape)
	Window in Envelopes	Without
	Colour of Envelopes paper	White, Green
	Printing on Envelopes with	Single colour, As per Buyer's Requirement (to be indicated during bid creation), No printing on Envelopes
	Opening of Envelopes	Top Slide opening
	Envelopes required with Lining	Cotton Cloth lining, Cotton Net lining
	Pre-glued Flap	With, Without
	Lamination of Envelopes	Without
MATERIAL	Material of Envelopes	Kraft Paper, Machine Glazed Cover Paper, Ledger Paper with plastic coating inside, Maplitho Printing Paper, Art paper, Handmade paper, Star Paper
	Cotton Cloth lining material	Grey unbleached cotton, Plain woven cotton
	Window material	Glassine paper of 35 g square metre, Cellophane paper of 40 g square metre, PVC of 15 micron thickness, BOPP of 15 micron thickness, N.A
	Grammage of Paper (GSM)	70, 90, 120
DIMENSION	Dimension of Envelopes - As per IS:13892	324 x 458 (mm)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Dimension of Envelopes (Not covered under the scope of IS:13892)	100 X 230 (mm), 160 X 240 (mm), 200 X 250 (mm), 220 X 310 (mm), 225 x 300 (mm), 240 X 330 (mm), 250 X 110 (mm), 250 X 150 (mm), 250 X 220 (mm), 250 X 300 (mm), 250 X 325 (mm), 254 x 127 (mm), 275 x 304 (mm), 275 x 355 (mm), 280 X 120 (mm), 280 x 305 (mm), 280 X 360 (mm), 290 x 230 (mm), 300 x 355 (mm), 300 X 400 (mm), 340 x 457 (mm), 380 x 140 (mm), 450 x 567 (mm), N.A, 4.75 X 5.75 (Inch), 8 X 6 (Inch), 10 X 12 (Inch), 11 X 4.75 (Inch), 11 X 15 (Inch), 12 X 6 (Inch), 12 X 18 (Inch), 14 X 6 (Inch), 15 X 5.5 (Inch), 15.25 X 5.5 (Inch), 460 X 360 (mm), 16 x 12 (Inch), 14 x 10 (Inch), 10 x 4.5 (Inch), 5.75 x 4.75 (Inch), 11 x 4.75 (Inch), 11 x 5 (Inch), 8.3 x 11.7 (Inch), NA (In case Dimensions of Envelopes are covered under the scope of IS: 13892)
TESTING AND CERTIFICATION	BIS marked	Yes, No

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	10	15

Desk Pads - Writing (V2) (325 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Type of Pads	Spiral Pad, Spiral Note book
	Type of Binding	Spiral Binding
	Type of Paper in the Pad	Cream Laid Paper Conforming to IS 1848 : Part 1, Cream Wove Paper Conforming to IS 1848 : Part 1, Offset Paper Conforming to IS 1848 : Part 1

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
MATERIAL	Front Cover material of the Pad	Cardboard
	Back Cover material of the Pad	Grey Pulp Board, White pulp Board
PAPER LAYOUT DESIGN	Colour of Papers in the Pad	White
	Paper Format	Ruled, Plain
DIMENSIONS	Length of Pad (In mm)	141 to 180, 181 to 220
	Width of Pad (In mm)	141 to 180, 181 to 220
	Number of Pages in the Pad	80, 140
	GSM of the Paper in the Pad	60, 65, 70, 75, 100

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	325	15

Self Adhesive Flags (V2) (243 pad(s))

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Flag shape	Rectangular shape
	Flag colour	Pink, Blue, Green, Orange, White, Yellow, Purple, Safron, Violet
	Glued portion of flag (Lengthwise)	12 mm, 15 mm
MATERIAL	Paper Grammage (g per square metre)	70

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
DIMENSION	Flag size ± 0 [decimal]5 mm (unit-mm)	12 x 45 (mm), 15 x 76 (mm), 25 x 45 (mm), 25 x 76 (mm), 50 x 76 (mm)
PACKING	Number of sheets (of each colour) in a pad	100 sheets
	Sheet pad shall be packed in	Poly pouch

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	243	15

Black Lead Pencils (V2) As Per IS 1375 (85 packet)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GOVERNING SPECIFICATION	Governing Specification	Conforming to IS 1375
	ISI Marking	Yes, No
STANDARDS	Pencil Type	General Writing Pencil
	Pencil Grades	HB
	Pencil Shapes	Hexagonal

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	85	15

Eraser (238 packet)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Other Properties	Number of Eraser per pack (nos)	1

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	238	15

Ball Point Pens (V2) As Per IS 3705 (735 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GOVERNING SPECIFICATION	Governing Specification	Conforming to IS 3705
	ISI Marking	Yes, No
STANDARDS	Type of Ball point pen	Desk type ball point pen

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Material used in the manufacture of Ball point pen	Plastic
	Governing Specification for Refill of the Ball point pen	Conforming to IS 3707
	Diameter of the Ball (In mm)	0.5 mm, 0.7 mm, 1.0 mm
	Governing Specification for Ink of the Ball point pen	Conforming to IS 5805
	Colour of the Ink	Blue

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	735	15

Stamp - Pad Ink As Per IS 393 (40 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GOVERNING SPECIFICATION	Governing Specification	Conforming to IS 393
	ISI Certification Mark	Yes, No
COLOR	Colour of Ink	Blue
PACKING	Net content (In ml) of Ink Container	30 ml, As agreed between Purchaser and Supplier

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	40	15

Stamp Pads (40 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Material	Material of Pad	Cotton
	Material of Box	Metal
Colour	Color of Ink	Blue

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	40	15

Pins, Paper, Straight As Per IS 5653 (33 box)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GOVERNING SPECIFICATION	Governing Specification	Conforming to IS 5653
	ISI Certification Mark	Yes, No
DIMENSIONS	Length of the Pin (In mm) x Diameter of the Pin (In mm)	18 mm x 0.71 mm, 20 mm x 0.71 mm, 22 mm x 0.71 mm, 26 mm x 0.71 mm, 26 mm x 0.80 mm, 28 mm x 0.80 mm, 30 mm x 0.80 mm, 32 mm x 0.80 mm
PACKING	Net Weight of Pin in a Box	100 g, As Agreed between Purchaser and Supplier

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	33	15

Scissors (68 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Material	Material of Blade	Stainless Steel
	Handle Material	Plastic
Physical characteristics	Blade Length (mm)	100.0 (millimeter)
	Overall Length (mm)	150
	Blade Thickness (mm)	2

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	68	15

Tags For Files (V2) As Per IS 8499 (45 packet)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GOVERNING SPECIFICATION	Governing Specification	Conforming to IS 8499
	ISI Marking	Yes, No
MANUFACTURE	Lace of the tags manufactured by	Twisting machine
	Yarn Treatment in Lace	Bleached cotton yarn
DIMENSION	Overall length of the lace portion	125 mm

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	45	15

Paper Adhesive, Liquid Gum And Office Paste Type As Per IS 2257 (Rev) (180 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
MATERIAL	Type of material	Type - B
PACKING	Material shall be packed in	Plastics container
	Packing size	150 ml, 200 ml

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	180	15

Glue Stick (V2) (298 set)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Packing	No of sticks in a Set	Set of 1
Net Content and Shelf Life	Net content of the stick (Grams)	15, 25, 35, 40, 50 Or higher
	Shelf life (months)	12

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	298	15

Fluid Correction Pen (V2) (145 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Pen contains correction fluid	7 ml
	Line/pen tip size	0.5 mm
CORRECTION FLUID	Type of correction fluid	Type 2 - Water based
PACKING AND MARKING	Total quantity of pen shall be packed in	As per Buyer's Requirement (to be indicated during bid creation)
TESTING AND CERTIFICATION	'Correction fluid' is BIS marked	Yes, No
	Availability of Test Report of 'Correction fluid' from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	Yes, No

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	145	15

Staplers (V2) (38 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier

respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Staple suitable for using pin size	10/4
	Range of stapling	50 mm
	Capacity of staples	50 staples
BINDING AND DURABILITY TEST	Binding and Durability test (As per pin size)	15 numbers of 50 GSM white printing paper sheets(for 4 mm leg staples)

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	38	15

Stapler Pin / Staples (V2) (348 box)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Size number	10/4
	Staples per strip (minimum)	50
	Strips per box	20
FINISH	Coating on Stapler pin/Staples	Galvanized coating

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	348	15

Stapler Pin / Staples (V2) (208 box)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Size number	24/6
	Staples per strip (minimum)	50
DIMENSION	Width of crown	12.8 mm
FINISH	Coating on Stapler pin/Staples	Galvanized coating

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	208	15

Clips, Paper As Per IS 5650 (100 box)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GOVERNING SPECIFICATION	BIS Marking	Yes, No
CHARACTERISTICS	Shapes of Clips	Standard Shape
	Size of Clips	Small

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	100	15

Binding Punch Machine (63 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Type and Size	Type of Punching	Manual
	Type of Binder	Spiral, Comb, Spiral cum Comb
	Size of Paper	A3, A4
Punching Details	Number of Punch(min.) (Nos.)	21, 28, 34
	Punching Capacity (Min. on 70 GSM Sheet) (Nos.)	35, 25, 20
Physical Characteristics	Body of Binder	Al die cast, Steel
	Letherette Pulp Board With Grains (GSM)	251.22, 266, 250
Thickness of Sheets	Binding Thickness (mm)	32.57, 36, 32
	Polyester Transparent sheet (thickness) (microns)	125, 175

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	PVC Rigid sheets Thickness (microns)	251, 255, 257.68

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	63	15

Binding Punch Machine (45 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Type and Size	Type of Punching	Manual
	Type of Binder	Spiral, Comb
	Size of Paper	A3, A4
Punching Details	Number of Punch(min.) (Nos.)	21, 23
	Punching Capacity (Min. on 70 GSM Sheet) (Nos.)	12, 8
Physical Characteristics	Body of Binder	Steel
	Letherette Pulp Board With Grains (GSM)	300, 297, 270
Thickness of Sheets	Binding Thickness (mm)	40, 35, 36
	Polyester Transparent sheet (thickness) (microns)	125
	PVC Rigid sheets Thickness (microns)	255, 250, 267

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	45	15

Metric Scales (Plastic) For General Purposes As Per IS 1480 (200 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GOVERNING SPECIFICATION	Governing Specification	Conforming to IS 1480
	ISI Marking	Yes, No
TYPE, MATERIAL & DIMENSIONS	Plastic Scale Denominations (In cm)	30 cm
	Material	Rigid Polystyrene
	Graduations Marking	Unidirectional Marking - Rigid Scales Graduated on One face on both the edges

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	200	15

Permanent Marker Pen (85 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Type of ink	Florescent Water Based
	Ink Colour	Blue
	The shape of the marker /Pen tip	Bullet shape, Chisel shape
	Line Width	1.0 mm, 1.5 mm, 2.0 mm, 2.5 mm, 3.0 mm, 3.5 mm, 4.0 mm, 4.5 mm, 5.0 mm
	Heat resistant ink	Yes
	Agree to provide Advance sample(s) for buyer's approval before commencement of supply (Applicable in case of orders placed against bid and not applicable in case of Direct Buying)	Yes, No, Not Applicable
MATERIAL	Marker /Pen body made of	Plastic, Metal
	Writing Tip made up of	Hydrocarbon Tip
MARKING AND PACKING	Marking on the Marker /Pen (Barrel/Cap)	Manufacturer Name or initials or registered trademark etc., As per Buyer's Requirement (to be indicated during bid creation)
	Packing of each Marker /Pen	Paper poly pouch, Cardboard Box
TESTING AND CERTIFICATION	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	Yes, No
	Test reports to be furnished to the buyer on demand, if claimed to be available	Yes, Not Applicable

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	85	15

Markers For White Board (V2) (395 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Type of Ink	Alcohol-based ink
	Ink Color	Black, Blue, Green
	Odor of the Ink	Odorless ink
	Tip Point Type	Bullet or Fine Tip
	Tip Width Size	2 mm
	Refillable marker pen	Yes

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	395	15

Permanent Marker Pen (100 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Type of ink	Florescent Water Based, Alcohol based
	Ink Colour	Blue
	The shape of the marker /Pen tip	Bullet shape
	Line Width	1.5 mm
	Heat resistant ink	Yes, No
	Agree to provide Advance sample(s) for buyer's approval before commencement of supply (Applicable in case of orders placed against bid and not applicable in case of Direct Buying)	Yes, No, Not Applicable
MATERIAL	Marker /Pen body made of	Plastic
	Writing Tip made up of	Hydrocarbon Tip, Hard acrylic Tip
MARKING AND PACKING	Marking on the Marker /Pen (Barrel/Cap)	Manufacturer Name or initials or registered trademark etc., As per Buyer's Requirement (to be indicated during bid creation)
	Packing of each Marker /Pen	Paper poly pouch
TESTING AND CERTIFICATION	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	Yes, No
	Test reports to be furnished to the buyer on demand, if claimed to be available	Yes, Not Applicable

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	100	15

Highlighter Pen (113 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Type of pen	Permanent highlighter Pen
	Ink Colour	Yellow, Green
	The shape of the Pen tip	Chisel Point
	Line Width	1.0 mm, 2.0 mm
MATERIAL	Pen body made of	Plastic
	Writing Tip made up of	Hydrocarbon Tip
MARKING AND PACKING	Marking on the pen (Barrel/Cap)	Manufacturer Name or initials or registered trademark etc., As per Buyer's Requirement (to be indicated during bid creation)
	Packing of each Pen	Paper poly pouch
TESTING AND CERTIFICATION	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	Yes, No
	Test reports to be furnished to the buyer on demand, if claimed to be available	Yes, N.A

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	113	15

Gel Pen (V3) (150 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Design of the Gel Pen	Capped
	Body Material of the Gel Pen	Plastic
	Refillable Type	No, Yes
	Diameter of the Pen tip (In mm)	0.7 mm, 1.0 mm
	Colour of the Ink	Blue
PACKING	Packed in	Cardboard Boxes

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	150	15

Staplers (V2) (40 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Staple suitable for using pin size	24/6
	Range of stapling	50 mm
	Capacity of staples	50 staples
BINDING AND DURABILITY TEST	Binding and Durability test (As per pin size)	20 numbers of 50 GSM white printing paper sheets(for 6 mm leg staples)

Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परिषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****RANGAREDDY	40	15

Special terms and conditions-Version:2 effective from 23-12-2024 for category Plain Copier Paper (V3) ISI Marked to IS 14490**1. Catalogue Image Upload Guidelines****Product catalogue Images uploaded should carry the following informations:**

1. Should have original product image.
2. Should carry the marking information as per IS:14490 such as ISI Mark, BIS License Number (CM/L), Net weight of the Ream, GSM etc.
3. Should have the ISI Mark label on the wrapping cover

ECO-Mark - Eco Mark is applicable as per G.S.R. 85(E) dated 21st February 1991 (Annexure - I) for this category. As such Buyers may also opt for eco mark labelled product while creating Bid. In such cases buyer shall verify Eco mark label at the time of evaluation of BID/receipt of material before issuing CRAC.

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Ration Item ATCs

Demurrage charges In case the rejected items are not lifted by the firm within 48 hrs, the demurrage charges at the rate of 0.5% of total contract value will be charged per day. In case the items are not lifted within a month, the same will be destroyed by the station board of officers and no claim will be admitted. Demurrage charges. In case the rejected items are not lifted by the firm within 48 hrs, the demurrage charges at the rate of 0.5% of total contract value will be charged per day. In case the items are not lifted within a month, the same will be destroyed by the station board of officers and no claim will be admitted.

3. Ration Item ATCs

Inspection and Quality Check of Goods (Analysis, Verdict and appeal) Samples drawn by the inspecting officer at the time of inspection are known as Acceptance samples. Verdict shall be issued by CFL concerned on the basis of analysis of Original Sample. No additional time for tendering of stocks shall be given to the suppliers in case of rejection of stocks by CFL and verdict is issued after DP / Extended DP. (a). In the case of rejection of stores by the Inspecting Officer the SELLER will be at liberty to prefer an appeal and forward for examination his sample (Sample No.2) within fourteen days from the date of issue of verdict by CFL concerned rejecting the consignment for test to ST-7/8, DGST, QMG's Branch, IHQ of MoD (Army), P-11 Havlock Lines, Lucknow Road, Timarpur, Delhi -110054 in duplicate under advice to the BUYER and the Composite Food Laboratory concerned. Failing which, the appeal will not be entertained and the consignment will be deemed to have been rejected finally. (b). Appeal sample will be preferred by the vendor at own risk and cost. No additional time will be offered or granted to the vendor to offset delays occurred in normal course for conduct of Appeal Board and no representation on ibid account will be accepted/ considered.

4. Ration Item ATCs

Packing Material The items will be supplied by the successful bidder in its original packing material and the packing material will not be returned. Weight of packing material will not be included in quantity supplied and only net weight of the items will be counted. The packing should be of standardized weights of appropriate size. Item will not be accepted in non-standardized weights. Packing Material. The items will be supplied by the successful bidder in its original packing material and the packing material will not be returned. Weight of packing material will not be included in quantity supplied and only net weight of the items will be counted. The packing should be of standardized weights of appropriate size. Item will not be accepted in non-standardized weights.

5. Ration Item ATCs

Pre-Dispatch Inspection The following Pre-dispatch Inspection clause will form part of the contract placed on successful Bidder :-

- (a) The CFL/ its representatives will carry out Pre-Dispatch Inspection (PDI) of the stores in order to check their compliance with specifications in accordance with its usual standard procedures. Upon successful completion of such PDI, the Seller and CFL/ its representatives will issue and sign a Certificate of Conformity as per the specimen at Form DPM-21 (Available in MoD website and can be given on request).
- (b) The Seller shall provide all reasonable facilities, access and assistance to the CFL/ its representative for safety and convenience in the performance of their duties.
- (c) After completion of inspection the dispatch will be carried out under the supervision of CFL dispatch team, as per priority given in DI issued by the Directorate General Supplies and Transport, Integrated Headquarters of Ministry of Defence (Army).

6. Ration Item ATCs

Shelf Life The supplier shall declare the shelf life/best before use for a minimum period equal to the warranty period as given in the DFS for the item. The item should be of the latest manufacture, conforming to the current production standard and having 100% defined life at the time of delivery.

7. Ration Item ATCs

Warranty The following Warranty clause will form part of the contract placed on successful Bidder :-

- (a) The Seller warrants that the goods supplied under the contract conform to Defence Food Specification prescribed and shall perform according to the said Defence Food Specification in any climate and under all conditions of storage and movement in India (the warranty period of the item is as given in the Defence Food Specification attached from the date of acceptance of stores).
- (b) The Seller warrants for a period of warranty as prescribed (the warranty period of the item is as given in the Defence Food Specification attached) from the date of acceptance of stores, that the goods/ stores supplied under the contract shall be free from all types of defects.
- (c) Once the stocks are accepted by the verdict of CFL/ FIU, stocks are dispatched to various depots and stocked/issued to troops for consumption. This does not mean that the responsibility of supplier is over. At any point of time, the DGST or his authorised representative (s) may draw samples from the stocks supplied from locations where they are held at that point of time to confirm that the stocks supplied by the supplier are meeting the concerned DFS. Prior to drawl of such samples, the supplier will be intimated by the fastest means by the supply depot where the stocks are held to make available the authorised representative of the supplier within three working days in whose presence the sample will be drawn. Failing which, the sample will be drawn unilaterally and the decision on the same will be final and no representation in this regard will be accepted later.

(d) If within the period of warranty, after analysis of the samples drawn as per Para (c) above, the goods are reported by the Buyer to have failed to meet the quality parameters as per the Defence Food Specifications, the stock will be declared as "Failed to Perform within Warranty Period". In the event of the supplies or part of it having been declared (during the period of warranty) as "Failed to Perform within Warranty Period" by the Director General of Supplies and Transport, QMG's Branch, IHQ of MoD (Army), in New Delhi or any officer acting on his behalf whose opinion as to whether or not the particular consignment is meeting the quality as per DFS for the item, will be final and the seller will avail any one options as specified in the succeeding paras within a maximum period of 45 days from the date the notification letter is dispatched for such defect by the buyer, failing which, the buyer will take actions as deemed fit to recover from the supplier the price thereof together with all incidental and freight charges incurred from the place of delivery to the place where the supplies were ultimately condemned. The opinion of the BUYER or any officer acting on his behalf in regard to these charges will be final. This opinion shall be regarded as having been made without committing Govt in any way nor will such decision prejudice the Govt rights.

(e) Claims shall be prepared by the supply depots for the cost of affected quantity including GST and all incidental charges including transportation charges if any, and other incidental charges if any through CDP (APO). The stocks shall be segregated at the supply depot. The supplier is given two options in this eventuality. Option 1- Supplier will make good the loss amounting the claim prepared by the concerned supply depot by depositing the money to PCDA (Delhi) within 30 days of intimation sent by APO to the supplier and supplier shall lift the stock (only once supplier has made the payment to PCDA(Delhi)) from locations where they are stored at that time within 45 days of date of issue letter by APO (with copy to all) on his own cost, failing which the stock shall be destroyed by a board of officers. It shall be the sole responsibility of the supplier to lift such stocks declared failed to perform within warranty in the stipulated time. Option 2- the Seller shall replace the same free of charge, within a maximum period of 45 days from the date the notification letter is dispatched for such defect by the buyer, failing which the stores will be destroyed in situ at SELLER's risk and cost by a station board of officers. No DP extensions for the purpose is required and consequently the firm will have to furnish a fresh validity of PBG submitted, at APO. The fresh stock intended to replace with the affected stock, will undergo similar QC procedure as followed during initial acceptance of the stocks. The supplier will transport fit stocks to the supply depot where the affected stocks are held by his own cost and expense.

(f) The seller will intimate the buyer within 10 days of intimation dispatched by APO wrt the defect in such an event, the option he is willing to adopt along with the documents as under :-

(i) If the seller is willing for option 1, the intimation letter will also accompany the proof of the deposition of the claimable amount at PCDA Delhi.

(ii) If the seller is willing for option 2, the intimation letter will include the extension of the PBG for a corresponding period as per the warranty period mentioned in the DFS.

(g) In case, the seller fails to make good the loss or replace the affected stocks as desired, after the stipulated time period of 45 days, such stocks will be destroyed in situ. Appropriate legal action will be initiated against the supplier thereafter. Supplier cannot claim on the destruction of such stocks irrespective of the outcome of the legal action.

(h) Such stocks which are stored in forward depots/ units from where it cannot be retrieved for handing over to suppliers shall be destroyed by board of officers.

(j) The declaration by the Buyer or any officer acting on his behalf communicated to the SUPPLIER in writing that a particular consignment has been condemned will be taken by the SUPPLIER as the conclusive evidence of the proper communication of that consignment provided that such communication is issued by the Buyer within 45 days of the expiry of the warranty period. Nothing herein contain shall prejudice any other right of the BUYER in that behalf under this contract or otherwise.

(k) Warranty in case of any preponement of supplies at the request of the supplier will be valid as per the original Delivery Period. A confirmation for the same will be issued in writing by the supplier.

(l) The Supplier will have to refund to the government any claim under the warranty clause and other claim(s) that may arise out or under this agreement as soon as a demand to that effect is made by the Buyer failing which such claims will be recovered by adjustment against the performance security deposits. Should this sum be not sufficient to cover the full amount recoverable, the Supplier shall pay the remaining balance due to the government on demand. In respect of contracts providing for an execution by the Supplier of guarantee regarding maintenance of the wholesomeness of stores supplied, the performance security deposit or such portion thereof as may be decided by the Buyer may be withheld till the expiry of the warranty period relating to final supplies.

8. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. ALL SELLERS ARE TO UPLOAD RELEVANT DOCUMENT AS DESIRED IN IBID BID AS REQUESTED BY SELLER AND AS PER GEM POLICY.

2. ALL SELLERS TO VISIT THIS ACADEMY FOR COLLECTION OF SAMPLE OF ITEMS BEFORE PARTICIPATION IN BID (ENVELOPES, SCRIBLING PAD, REGISTERS ETC) (TO VISIT HRM SECTION, AIR FORCE ACADEMY, DUN DIGAL, HYDERABAD-500043)

3. NON ADHERENCE OF TERMS AND CONDITION WILL RESULT IN DISQUALIFICATION OF PARTICIPANT.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976,

The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---