

**Bid Document/ बिड दस्तावेज़**

Bid Details/बिड विवरण	
<b>Bid End Date/Time/बिड बंद होने की तारीख/समय</b>	05-05-2025 17:00:00
<b>Bid Opening Date/Time/बिड खुलने की तारीख/समय</b>	05-05-2025 17:30:00
<b>Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)</b>	180 (Days)
<b>Ministry/State Name/मंत्रालय/राज्य का नाम</b>	Ministry Of Power
<b>Department Name/विभाग का नाम</b>	Contracts And Materials
<b>Organisation Name/संगठन का नाम</b>	Damodar Valley Corporation
<b>Office Name/कार्यालय का नाम</b>	Damodar Valley Corporation
<b>क्रेता ईमेल/Buyer Email</b>	bidhan.karmakar@dvc.gov.in
<b>Item Category/मद केटेगरी</b>	Monthly Basis Cab and Taxi Hiring Service - Without Fuel - MUV; MUV MPV Compact Sedan upto 1400 cc for ICE vehicle upto 40 KWH battery capacity for EV of any reputed make like MARUTI TATA HYUNDAI etc or any other equivalent car; The vehicle should no..
<b>Contract Period/अनुबंध अवधि</b>	2 Year(s)
<b>Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)</b>	2 Lakh (s)
<b>Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष</b>	1 Year (s)
<b>Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है</b>	Yes
<b>MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है</b>	Yes
<b>Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है</b>	Yes

Bid Details/बिड विवरण	
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	Yes
RA Qualification Rule	H1-Highest Priced Bid Elimination
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	3 Days
Estimated Bid Value/अनुमानित बिड मूल्य	1440906
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है	Yes
Arbitration Clause	No
Mediation Clause	No

#### EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	28818

#### ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	Bank of India
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	26

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this

Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

#### **Beneficiary/लाभार्थी :**

Sr. Manager Finance,DTPS,DVC,Durgapur  
Damodar Valley Corporation, Contracts and Materials, Damodar Valley Corporation, Ministry of Power  
(Sr. Manager Finance, Dtps,dvc,durgapur)

#### **MII Compliance/एमआईआई अनुपालन**

MII Compliance/एमआईआई अनुपालन	Yes
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#### **MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1\\_4\\_2021\\_PPD\\_dated\\_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on

competitive prices received in Bid / RA process.

7. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or

3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

8. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

i. If number of technically qualified bidders are only 2 or 3.

ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.

iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.

iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1

v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

**Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :**

PRICE BREAKUP - [1743500165.xlsx](#)

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**Scope of work:**[1743500304.pdf](#)

**Payment terms:**[1743500326.pdf](#)

**Eligibility Criteria:**[1743500576.pdf](#)

**Any other document required from seller:**[1743505539.pdf](#)

**Monthly Basis Cab And Taxi Hiring Service - Without Fuel - MUV; MUV MPV Compact Sedan Upto 1400 Cc For ICE Vehicle Upto 40 KWH Battery Capacity For EV Of Any Reputed Make Like MARUTI TATA HYUNDAI Etc Or Any Other Equivalent Car; The Vehicle Should No.. ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specificati on	Values
<b>Core</b>	
Vehicle Type	MUV
Type of car	MUV MPV Compact Sedan upto 1400 cc for ICE vehicle upto 40 KWH battery capacity for EV of any reputed make like MARUTI TATA HYUNDAI etc or any other equivalent car
Year of Vehicle Model	The vehicle should not be older than Five 05 years from the date of issuance of NIT
Vintage in KM	As per Qualifying Requirements and Terms and Conditions of the tender
Air Conditionin g	Non A/C

Specification	Values
Engagement Hours per Day	Normal duty hours on each day 9 hours However beyond normal duty hours the vehicle may be engaged depending upon requirement during 24 hours and overtime will be paid accordingly but limited to 50 hours per month
Fuel to be provided by Buyer	To be reimbursed to the Service Provider as per actual consumption.
Driver Required	Yes
Type of Terrain	Plain
Fuel type of vehicle	Diesel
<b>Addon(s)/एडऑन</b>	

#### Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicles Required	Additional Requirement/अतिरिक्त आवश्यकता
1	Kaushal Kumar	713207, Office of the Chief Engineer & Project Head, Durgapur Thermal Power Station (DTPS), Damodar Valley Corporation, P.O- DTPS (S.O), Durgapur, West Bengal	1	<ul style="list-style-type: none"> <li>Estimated KMs to be traveled in a month : 1200</li> <li>Duration in Months within the Contract Period : 24</li> </ul>

#### Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

##### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

##### 2. Buyer Added Bid Specific SLA

File Attachment [Click here to view the file.](#)

##### 3. Buyer Added Bid Specific Scope Of Work(SOW)

File Attachment [Click here to view the file.](#)

4. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

**SPECIAL INSTRUCTIONS:**

The bidder has to quote the price in GeM Portal considering the following:

**PRICE BREAK-UP FORMAT**

<b>SUBJECT: Hiring of one number of MUV/ MPV/ Compact Sedan (upto 1400 cc for ICE vehicle/ upto 40 KWH battery capacity for EV) for official duty of Estate Section &amp; Civil Division at DTPS, Durgapur-7 for the period of 02 (two) years with monthly running of minimum 1200 km &amp; maximum 1500 km, with normal duty 9 Hrs. per day</b>							
<b>Sl. No.</b>	<b>Task Description</b>	<b>FREQUENCY</b>	<b>Unit</b>	<b>Quoted Unit Rate exclusive of GST (Rs.)</b>	<b>Quoted Total Rate exclusive of GST (Rs.)</b>	<b>GST %</b>	<b>Quoted Amount inclusive of GST (Rs.)</b>
<b>1</b>	Dry vehicle running charge (excluding cost of diesel but including the cost of driver charge, cost of lubricant, spares, consumable, traffic obligations and other statutory fees and charges etc.) [ Minimum guaranteed run per year is 14,400 KM ]	<b>36000</b>	<b>KM</b>	0.0000	0	0	<b>TO BE QUOTED ONLY BY THE BIDDER WITH GST</b>
<b>2</b>	Running charges considering the cost of diesel only for maximum run of vehicle. [ This is to be paid on actual ]	<b>36000</b>	<b>KM</b>	7.4700	268920	5	<b>NOT TO BE QUOTED BY THE BIDDER</b>

3	Service charges beyond stipulated (09 hrs) normal duty in a day. (Maximum 50 hrs per month) [This is to be paid on actual]	1200	HOUR	96.4400	115728	5	<b>NOT TO BE QUOTED BY THE BIDDER</b>
	[This is to be paid on actual]						

### NOTES:

The participating bidders have to quote the total price for the **Task Code # 1 (DTPS/CIV/VEHICLE/1)** only through GeM portal inclusive of GST @ 5% for total contract period **(two years)** in line with the price break-up attached. Bidders are requested to quote as per price break-up (attached X-Cell sheet).

1. Minimum Dry Car Run of the vehicle is to be considered as 1200 Km per Month. The minimum guarantee run shall be considered on yearly basis or total contract whichever is less but not on monthly basis.
2. The total estimated cost is Rs. 14,40,906.00 excluding GST (for two years) consist of three (03) components/task code - 1,2 & 3 as mentioned in B.O.Q.
3. Total Estimated Cost = (1) Rs. 10,56,258.00 + (2) Rs. 2,68,920.00 + (3) Rs. 1,15,728.00 = **Rs. 14,40,906.00**

- a. **Task code under Sl. No. (1) of BOQ i.e. DTPS/CIV/VEHICLE/1. - Bidders will only quote the price for the task code # 01 inclusive GST as applicable (presently @5%) against the task code of "Dry vehicle run charge (excluding cost of diesel but including the cost of driver charge, cost of lubricant, spares, consumable, traffic obligations and other statutory fees and charges etc.) [Minimum guaranteed run per year is 14,400 KM]" - To be paid at actual, whose estimated cost is Rs. 10,56,258.00 exclusive GST.**
- b. Rate / Price under task code Sl. No. (2) i.e. **"Running charges considering the cost of diesel only for maximum run of vehicle. [This is to be paid on actual]"** is exclusive GST and is variable in the sense that for any increase / decrease on fuel price, this part will be modified as per Price Variation Clause mentioned in the NIT. It will be reimbursed at actual. Bidders are requested **not to quote this price** against the task code of **DTPS/CIV/VEHICLE/2.**
- c. Rate / Price under Sl. No. (3) i.e. **"Service charges beyond stipulated (09 hrs) normal duty in a day. (Maximum 50 hrs per month) [This is to be paid on actual]"** is fixed and exclusive of GST that to be paid as applicable (presently

y @5%) and will be paid at actual. Bidders are requested **not to quote this price** against the task code of **DTPS/CIV/VEHICLE/3**.

Bidders **should not consider** the Estimated Cost of **Rs. 14,40,906** for quoting price and reverse auction purpose in GeM.

**Reverse Auction will be done through GeM portal, only on "Dry vehicle run charge (excluding cost of diesel but including the cost of driver charge, cost of lubricant, spares, consumable, traffic obligations and other statutory fees and charges etc.) [Minimum guaranteed run per year is 14,400 KM]"** - To be paid at actual, whose estimated cost is Rs. 10,56,258.00 exclusive GST for two (02) years and bidders are requested to participate in Reverse Auction accordingly.

#### 5. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file](#).

### Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1



bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**