

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	07-06-2025 18:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	07-06-2025 18:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Home Affairs
Department Name/विभाग का नाम	Central Armed Police Forces
Organisation Name/संगठन का नाम	Border Security Force (bsf)
Office Name/कार्यालय का नाम	Ftr Hq Bsf South Bengal
क्रैता ईमेल/Buyer Email	chandu211088@bsf.nic.in
Total Quantity/कुल मात्रा	469
Item Category/मद केटेगरी	Computer Printer (V2) (Q2)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	49 Lakh (s)
OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)	200 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes

Bid Details/बिड विवरण	
<b>Document required from seller/विक्रेता से मांगे गए दस्तावेज़</b>	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Do you want to show documents uploaded by bidders to all bidders participated in bid?/</b>	No
<b>Past Performance/विगत प्रदर्शन</b>	50 %
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	Yes
<b>RA Qualification Rule</b>	H1-Highest Priced Bid Elimination
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	2 Days
<b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b>	Yes
<b>Inspection to be carried out by Buyers own empanelled agency</b>	Yes
<b>Type Of Inspection</b>	Post Dispatch
<b>Name of the Empanelled Inspection Agency/ Authority</b>	Board of Officers
<b>Auto CRAC Days</b>	15
<b>Estimated Bid Value/अनुमानित बिड मूल्य</b>	9896000
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Arbitration Clause</b>	No
<b>Mediation Clause</b>	No

#### EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	300000

#### ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	3.00

Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).

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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

IG  
Ftr Hq Bsf South Bengal, Central Armed Police Forces, Border Security Force (BSF), Ministry of Home Affairs  
(Inspector General)

**MII Purchase Preference/एमआईआई खरीद वरीयता**

MII Purchase Preference/एमआईआई खरीद वरीयता

Yes

**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता

Yes

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover, shall upload the supporting documents to prove his eligibility for exemption.
3. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
4. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover shall upload the supporting documents to prove his eligibility for exemption.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or

similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

7. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

8. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

9. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

10. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

11. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

## **12. Inspection of Stores by Nominated Inspection Authority / Agency of buyer or their authorized representatives**

An independent third party Professional Inspection Body can help buyer in mitigating buyer's risk with pre-dispatch/post-dispatch inspection in order to ensure that equipment, components, solutions and documentation conform to contractual requirements. The buyer has a right to inspect goods in reasonable manner and within

reasonable time at any reasonable place as indicated in contract. Inspection Fee/ Charges (as pre-greed between buyer and Inspection Agency) would be borne by the buyer as per their internal arrangement but may be recovered from the seller if the consignment failed to conform to contractual specification and got rejected by the Inspection Officer. If so requested and accepted by the seller, initially seller may pay for inspection charges as applicable and get the same reimbursed from buyer if consignment accepted by the Inspecting Officer. For reimbursement seller has to submit proof of payment to Inspection Agency.

Seller/OEM shall send a notice in writing / e-mail to the Inspecting officer / inspection agency specifying the place of inspection as per contract and the Inspecting officer shall on receipt of such notice notify to the seller the date and time when the stores would be inspected. The seller shall, at his own expenses, afford to the Inspecting officer, all reasonable facilities as may be necessary for satisfying himself that the stores are being and or have been manufactured in accordance with the technical particulars governing the supply. The decision of the purchaser representative /inspection authority regarding acceptance / rejection of consignment shall be final and binding on the seller.

The Seller shall provide, without any extra charge, all materials, tools, labour and assistance of every kind which the Inspecting officer may demand of him for any test, and examination, other than special or independent test, which he shall require to be made on the seller's premises and the seller shall bear and pay all costs attendant thereon.

The seller shall also provide and deliver store / sample from consignment under inspection free of charge at any such place other than his premises as the Inspecting officer may specify for acceptance tests for which seller/OEM does not have the facilities or for special/ independent tests.

In the event of rejection of stores or any part thereof by the Inspecting officer basis testing outside owing to lack of test facility at sellers premises, the seller shall, on demand, pay to the buyer the costs incurred in the inspection and/or test. Cost of test shall be assessed at the rate charged by the Laboratory to private persons for similar work.

Inspector shall have the right to put all the stores or materials forming part of the same or any part thereof to such tests as he may like fit and proper as per QAP/governing specification. The seller shall not be entitled to object on any ground whatsoever to the method of testing adopted by the Inspecting officer.

Unless otherwise provided for in the contract, the quantity of the stores or materials expended in test will be borne by seller.

Inspecting officer is the Final Authority to Certify Performance / accept the consignment. The Inspecting officer's decision as regards the rejection shall be final and binding on the seller.

The seller shall if so required at his own expense shall mark or permit the Inspecting officer to mark all the approved stores with a recognised Government or purchaser's mark.

13. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

### **Computer Printer (V2) ( 469 pieces )**

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)**

Bis Required	Yes
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### **Technical Specifications/तकनीकी विशिष्टियाँ**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्ट का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Generic	<b>Print Technology</b>	Laser
	Cartridge Technology	Composite Cartridge
	<b>Type of Printing</b>	Monochrome (Black)
	<b>Paper Size</b>	A4, A4 and Legal, A3, A4 and Legal Or higher
Printing	<b>Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Monochrome (Black) (in PPM)</b>	31 to 35, 36 to 40, 41 to 45, 46 to 50, 51 to 55, 56 to 60, 61 to 65, 66 to 70 Or higher
	<b>Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Colour (in PPM)</b>	Not Applicable Or higher
	<b>Minimum Print Speed per Minute as per ISO/IEC 24734 in A3 Size-Mono (in PPM)</b>	Not Applicable, 1 to 5, 6 to 10, 11 to 15, 16 to 20, 21 to 25, 26 to 30, 31 to 35, 36 to 40, 41 to 45, 46 to 50, 51 to 55, 56 to 60 Or higher
	<b>Minimum Print Speed per Minute as per ISO/IEC 24734 in A3 Size-Colour (in PPM)</b>	Not Applicable Or higher
	<b>Auto Duplexing Printing (2-Sided Feature)</b>	Yes Or higher
Connectivity	<b>Connectivity</b>	USB Port, Ethernet Port, Wi-Fi
	Accessories Provided	USB Cable

#### Additional Specification Parameters - Computer Printer (V2) ( 469 pieces )

Specification Parameter Name	Bid Requirement (Allowed Values)
Number of Main Paper Tray & By Pass Tray Facility	Number of Main Paper Tray 01 No & Bypass tray facility- Yes
Bis Registration	Yes
On Site OEM Warranty	3 Years
Memory	128 MB or Higher

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**Consignees/Reporting Officer/परेषितो/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Chandan Kumar	700161,FTR HQ BSF SOUTH BENGAL IIE/1 ACTION AREA NEWTOWN RAJARHAT, KOLKATA-700161	469	30

**Special terms and conditions-Version:3 effective from 31-01-2025 for category Computer Printer (V2)**

1.

For Buyers		
1	Product Verification	The buyer/consignee shall verify the complete product details, including configuration, through the OEM website. The buyer/consignee should be able to perform these verifications without needing to create an account on the OEM website.
2	Warranty	<ol style="list-style-type: none"> <li>The buyer may ensure that as soon as supplies are received, a request for a warranty certificate is made, along with logging into the OEM website/call centre to verify the certificate.</li> <li>The product in GeM marketplace (Direct Purchase &amp; L1 purchase) comes with a minimum standard on site warranty of one year. In case the seller has standard warranty more than one year, the same may be mentioned in the catalogue (including in the model name) and in such case higher warranty offered shall prevail/supersede the minimum one year warranty.</li> <li>Buyer shall verify the actual number of prints completed by the printer at the time of delivery (to ensure that the product has not been in use prior to delivery to the buyer) and may be verified using the printer's built-in print counter or an equivalent tracking system as available with OEMs.</li> <li>Buyer may please note that warranty does not cover any consumables i.e. Cartridges/Toner/Ink/Developer and such consumables.</li> </ol>
For Sellers		
3	OEM Website Link/Part No for product verification	The OEM shall provide the OEM website link to the buyer at the time of delivery. The offered model details/configuration should be available on the OEM's website. A device serial number must also be provided at the time of supply, which must also be mentioned on the product supplied. The buyer/consignee must be able to verify the complete product details, including configuration, through the provided OEM website link.
4	Warranty	<ol style="list-style-type: none"> <li>The seller shall furnish a valid warranty Certificate/Tag in physical or digital format from the OEM to the purchaser, guaranteeing the product's coverage under the specified warranty terms. The warranty certificate should be verifiable through the OEM website/customer care centre.</li> <li>The product in GeM marketplace (Direct Purchase &amp; L1 purchase) comes with a standard warranty of 1 year only and additional warranty may be opted for via the bidding process.</li> <li>The warranty period will be valid for the specified number of years or until the printer reaches the OEM-defined Minimum Number of Prints within the Warranty Period, whichever is earlier, i.e. once the printer meets either the Minimum Number of Prints within the Warranty Period or the time duration specified, the warranty coverage will end.</li> <li>The actual number of prints completed by the printer during the warranty period may be verified using the printer's built-in print counter or an equivalent tracking system.</li> </ol>
5	Compliance of extended producer's responsibility	With effect from 1st April 2023, as per the E-waste rules 2022, EPR registration is mandatory for manufacturing entities. Therefore, all OEMs shall hold valid EPR registration, and the registration number should be reflected in the catalogue parameter. OEMs shall ensure compliance with all responsibilities as per EPR registration applicable from time to time.

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

**OPTION CLAUSE:** The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

### 2. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

OFFICE OF THE INSPECTOR GENERAL,  
FTR HQ BSF SOUTH BENGAL,  
IIE/1 ACTION AREA , NEWTOWN,  
RAJARHAT,  
KOLKATA(WB)- 700161

### 3. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

### 4. Generic

Bidders shall quote only those products (Part of Service delivery) in the bid which are not obsolete in the market and has at least 7 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

### 5. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

### 6. Generic

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

### 7. Generic

Malicious Code Certificate:

The seller should upload following certificate in the bid:-

(a) This is to certify that the Hardware and the Software being offered, as part of the contract, does not contain Embedded Malicious code that would activate procedures to :-

- (i) Inhibit the desires and designed function of the equipment.
- (ii) Cause physical damage to the user or equipment during the exploitation.
- (iii) Tap information resident or transient in the equipment/network.

(b) The firm will be considered to be in breach of the procurement contract, in case physical damage, loss



of information or infringements related to copyright and Intellectual Property Right (IPRs) are caused due to activation of any such malicious code in embedded software.

8. **Generic**

**Manufacturer Authorization:** Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

9. **Generic**

The successful bidder has to supply all essential accessories required for the successful installation and commissioning of the goods supplied. Besides standard accessories as per normal industry practice, following accessories must be part of supply and cost should be included in bid price:

ALL CONNECTED ASSYS LIKE POWER CABLE, DRIVER & USB DATA CABLE

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10. **Generic**

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

11. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

12. **OEM**

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

13. **Financial Criteria**

**NET WORTH:** Net Worth of the OEM should be positive as per the last audited financial statement.

14. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

15. **Certificates**

ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.

16. **Certificates**

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

17. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

18. **Turnover**

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid

document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

#### 19. **Turnover**

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

#### 20. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

#### 21. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

#### 22. **Warranty**

Warranty period of the supplied products shall be 3 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

#### 23. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

i) **Buyer Added text based ATC Clauses:-**

- **MSEs/Start up or any other entity exempted for EMD, they shall submit Bid Securing Declaration (in lieu of EMD) as per Appendix - 'A' along with bid documents failing which their offer shall be rejected during initial scrutiny** and after that no representation shall be entertained after opening of the technical GeM bid. The Re-Seller/ Authorised dealers/ traders are not exempted for EMD (Bid Security), Turn over and Experience/ Past performance.

ii) Bidder/firm should include/upload Aadhar Number, PAN Card, BIS License Certificate, GST Registration, ITR etc in bid documents/tender.

iii) Participated firms should also submit certificate (a/w bid docs) in their letter pad that "Firm has accepted all terms and conditions mentioned in the instant bid" **(as per Appendix - 'I')**.

iv) If any doubt on the seller submitted relevant documents i.e turnover, experience supply orders and other bid documents are liable to be verified by the BOOs or competent authority. If found incorrect / fake, the bidder shall be blacklisted for 03 years.

- v) All participated firms should submit complete Udyam registration certificate with all Annexure.
- vi) **Registered Brand:** The firm offered bid product on the GeM portal is required to be registered brand. In this regard, proof of document for registered brand is required to submit with the bid documents failing which the offer shall be rejected at initial stage.
- vii) The bidder must submit Udyam Registration having 5 digit NIC code i.e 26204 (Manufacture of Printers) of the product being offered in the bid. The exemption from EMD will only be applicable if the NIC code of the product matches the product being offered in the bid.
- viii) Bidder has to give an **undertaking on letter head that their firm has not defaulted in the supply of any contract issued by any Government Department in last 02 Years in any consignment. If the undertaking found false/manipulative/misleading, the firm shall be blacklisted for 02 year from BSF as per Appendix - 'E'.**
- ix) **Consideration of bidder/OEM Turnover Criteria:** - The Minimum Average annual financial Turnover of the bidder/OEM of the offered product during the last three years ending on 31 st March of the Previous Financial assessment years i.e- Available GeM verified turnover (duly verified from ITR) on the GeM portal for assessment Financial year 2022-23, 2023-24 & 2024-25 can only be considered. In case the date of constitution/ incorporation of the OEM is Less than 03 year Old, the average turnover in respect of the completed financial assessment year after the date of constitution shall be taken into account for these criteria. If the firm don't update the turnover details on the GeM portal duly verified from ITR from Last three assessment financial years the offer shall be rejected at initial stage.
- x) Purchase Preference (Centre) Procurement under this bid is reserved for purchase from Micro and Small Enterprises whose credentials are validated online through UDYAM Registration / Udyog Aadhaar (as validated by Government from time to time) for that product category. If the bidder wants to avail the reservation benefit, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
- xi) The Indian agent on behalf of principal/OEM of principal/OEM itself can bid but both cannot bid simultaneously for the same items/product in the same tender (CVC Circular No. 03/01/12 dated 13.01.2012 refers.)
- xii) If an agent submits bid on behalf of the principal/OEM the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.
- xiii) **Re-sellers and authorized dealers for any other entity applicable for EMD will submit EMD instead of Bid Securing Declaration. If EMD is not submitted, the firm will be rejected at the initial stage itself.**
- xiv) **Risk Purchase Clause:-** In the event of failure of supplier to deliver or dispatch of stores to provide the required service within the stipulated dates/period of the supply order/AT or in the event of breach of any of the terms and conditions of the AT, the purchaser will have the right to purchase the subject stores else where at the risk and cost of defaulting supplier after giving a notice to defaulting supplier. The cost as per risk purchase exercise may be recovered from the bills pending with the purchaser even against any other supplies outside this contract or even from the pending bills with any other Govt Department/Ministry. In the event of contract being cancelled for any breach committed and the purchase effecting repurchase of the subject store at the risk and cost of contractor, the purchaser is not bound to accept the lower offer of Benami or allied sister concern of the contractor.

- xv) **Right to Rejection:-** Stores will be accepted after inspection and only if they are found up to the standard specification. The decision of the BSF shall be final as to the quantity of the stores and shall be binding upon the tenders and in case of any of the articles supplied not being found as per losses caused to supplies should be borne by the supplier and ensured by the supplier that articles supplied should be best in quality and free from all defects. The rejected stores must be removed by the tenderer from the consignee's premises within 15 days from the date of intimation about rejection at the risk and cost of the tenderer. The in charge stores concerned will take reasonable view of such materials but in no case shall be responsible for any loss shortage damage that may occur to it while is in the premises of the consignee.
- xvi) **Liquidated Damages:-** In case the firm does not complete the supply within the laid down agreed delivery period as per contract action will be taken against the firm as per clause 9.7.9, 9.7.10 & 9.7.11 of manual for procurement of goods 2017, MOF.
- xvii) **Force Majeure Condition:-** If at any time during the continuance of the Contract, the performance in whole or in part by either party of any obligation under this Contract shall be prevented or delayed by the reasons of any war, hostility, acts of the public enemy, epidemics, civil commotion, sabotage, fires, floods, explosion, quarantine restrictions, strikes, lockouts or act of God provided notice of happening of such event duly evidenced with documents is given by one party to the other within 10 days from the date of occurrence thereof, neither party shall be by reasons of such event, be entitled to terminate the contract nor shall either party have any claim for damages against the other in respect of such non-performance or the delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the Buyer as to whether the deliveries have been so resumed or not, shall be final and conclusive, Provided further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 10 days, either party may at its option terminate the contract provided also that the Buyer shall be at liberty to take over from the seller at a price to be fixed by Buyer, which shall be final, all unused, undamaged and accepted material, bought out components and Goods in course of manufacture in the possession of the Seller at the time of such termination or such portion thereof as the Buyer may deem fit excepting such materials, bought out components and Goods as the Seller may wish to retain with the concurrence of the Buyer elect to retain.
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- xviii) **Arbitration:-** In the event of any conflict/Dispute arising out of or in connection with contract placed through GeM, which has not been resolved in accordance with the procedure laid down in Clause 16.1 above, the aggrieved party may invoke Arbitration by sending a written notice to the other party. The procedure for appointment of the Arbitral Tribunal shall be as follows.
- i) In cases where the total value of the Contract is less than INR 1,00,00,000/- (Indian Rupees one Crore only) the same shall be referred to a sole arbitrator mutually appointed by both the Parties.
  - ii) Where the total value of the Contract exceeds INR 1,00,00,000/-(Indian Rupees one Crore only), the arbitration shall be conducted by a quorum of three arbitrator and the two party-appointed arbitrators shall within 30(thirty) days from their nomination, appoint a third arbitrator i.e the Presiding Arbitrator.
  - iii) In case of failure to appoint the President Arbitrator within a period of 30(thirty) days from the date of nomination of the two arbitrators by the respective parties, the aggrieved party shall approach the High Court (under whose jurisdiction the principle place of business of the Buyer department/organization is located) to appoint the president Arbitrator as per the provisions of the Arbitration and Conciliation Act 1996(as amended up to date).
  - iv) The arbitrator shall be conducted in the English language. Arbitration proceedings can also be conducted online as per the discretion of the Arbitral Tribunal.
  - v) The cost of the Arbitration shall be equally borne by both the Parties.

vi) The award of the Arbitration shall be final and binding on the Parties to the Contract. The arbitration shall be governed by the Arbitration and Conciliation Act 1996, as amended up to date. The seat of arbitration shall be at the place where the principle place of business of the Buyer department/organization is located.

vii) The contract shall be interpreted and governed in all respects in accordance with the laws of India. All disputes in connection with or arising out of the Contract, shall be subject to the exclusive jurisdiction of the Court within the local limits of whose jurisdiction principle place of business of the Buyer department/organization is located.

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xix) **Form of EMD:-** Bidders can submit EMD with Account payee Demand Draft also (besides BG which is allowed as per GeM GTC) valid for **45 days beyond** the final bid validity in favour of Inspector General Ftr HQ BSF South Bengal payable at SBI Chinarpark, Kolkata. Bidders can also submit EMD in the form of Fixed Deposit receipt also (besides BG which is allowed as per GeM GTC) valid for **45 days beyond** the final bid validity in favour of Inspector General Ftr HQ BSF South Bengal payable at SBI Chinarpark, Kolkata.

**Bidders has to upload scanned copy/Proof of the DD/FDR along with the bid and has to ensure delivery of hard copy directly to the buyer within five days of bid opening. In-case any bidder has not submitted EMD, their offer will be rejected during initial stage.**

xx) **Form of ePBG:-**

i) Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of Inspector General South Bengal FTR HQ payable at SBI Chinarpark, Kolkata.

ii) After award of Contract Successful Bidder can upload scanned copy of DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of Contract.

iii) Successful Bidder can submit Performance Security in the form Account Fixed Deposit Receipt also (Besides PBG which is allowed as per GeM GTC) . FDR should be made out or pledged in the name of Inspector General Ftr HQ BSF SB A/C \_\_\_\_\_ (name of Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped alongwith covering letter. Successful Bidder has to upload scanned copy of the FDR documents in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of Contract .

xxi) **Warranty Clause:-** Warranty to the equipment's is Three (03) years from the date a success for supply of stores. Firm will ensure timely servicing/ rectification of defects during warranty period: After having been notified of the defects /service requirement during warrant period, Seller has to complete the required service/rectification within 10 days time limit. If the seller fails to complete service/rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the performance Security (PBG). Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service/rectification to the Buyer. Thereafter over and above the normal warranty as per GeM GTC, the successful bidder/OEM shall have to provide comprehensive warranty during the entire Stand and warranty period as per contract. The comprehensive warranty shall be covering the following scope 3 (upload an undertaking with the bid confirming compliance by the bidder). If Bidder is taking onus of this compliance. In case OEM is taking onus of this compliance OEM undertaking is to be uploaded along with bidder undertaking.

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xxii) **Conflict of Interest:-** " The firm shall submit the declaration in respect of Conflict of Interest along with the bid documents as per Appendix "J" failing which their bid shall be rejected.

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xxiii) **Land border sharing condition:-** Bidder will submit Certificate regarding Land Border Sharing Condition (in compliance of Ministry of Finance DOE(PPD) OM dated 23.07.2020) along with the bid documents as per Appendix "H".

-

xxiv) **Undertaking certificate for Cartel formation:**

Participated bidder is required to submit the undertaking certificate with the bid documents for non-submission of bid through cartel formation as per Appendix-'C'.

-

xxv) The bidder has submit an **undertaking on the firm letter head that their firm has never submitted any fake/forged/edited misleading documents in any of the Government Department in the last 02 years and their documents have never been found fake/forged/edited/misleading by any Government department in the last 02 years. If the undertaking is found false/manipulative/misleading, the firm shall be blacklisted for 02 years from BSF as per Appendix - 'D'.**

-

xxvi) **Make in India (MII):** The bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid **as per Appendix - 'B'.**

-

xxvii) Participated firms should submit a **self-declaration that the bidder** is not under watch list/banned/suspended/blacklisted by any Govt Department **as per Appendix - 'F'.**

-

xxviii) Bidder to submit BID Specific authorization with name, address, and mail id of the Signatory.

-

xxix) Declaration required on end-of-life by the OEM before this period.

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xxx) OEM to certify that Original cartridge of the product being offered by the bidder is available on GeM. Declaration to be submitted along with bid.

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xxxi) Buyer can cancel the Bid at any stage without giving any justification.

xxxii) Technical Specification Compliance certificate on OEM letterhead.

xxxiii) **Inspection:-** Inspection will c/out at buyer premises after delivery at consignee location. The internal detailed Board of officers will physically check as per following QRS/ Specification.

S/No.	Parameters	Requirement
1.	Printer Technology	Laser
2.	Cartridge Technology	Composite
3.	Type of Printing	Mono

3.	Paper Size	A4
4.	Printer Speed(A4) Mono(PPM)	31 or above
5.	Printer Speed(A4) Colour(PPM)	NA
6.	On Site OEM Warranty(Years)	3 Years
7.	Duplex Print Speed (PPM/IPM)	As per OEM
8.	Resolution DPI	600 X 600 or higher
9.	Memory	128 MB or above
10.	Duplexing Feature	Yes
11.	Networking Connectivity	Yes
12.	Network interface, if available	Ethernet 10/100/1000
13.	Paper Tray capacity	150 Sheet or more
14.	Number of paper trays	01 or more
15.	Duty Cycle/Month (No of prints)	20000 or more
16.	BIS Registration under CRS of M eity	Yes

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**Appendix- "A"**

**(On Firm's Letter Head)**

Open Tender Enquiry No. \_\_\_\_\_

Dated : \_\_\_\_\_

**BID SECURING DECLARATION CERTIFICATE**

-

To

The Inspector General  
Frontier Headquarters  
Border Security Force  
South Bengal  
Sir,

Tender/GeM Bid No. \_\_\_\_\_ we M/S \_\_\_\_\_  
\_\_\_\_\_ undertake that if we withdraw or modify our bid during the period of validity, or we are awarded the contract and we fail to sign the contract, or to submit a performance security before the deadline defined in bids documents, we will be suspended for the period of **02 years** from being eligible to submit bids for contract with procuring entity i.e., **Border Security Force (BSF) Ministry of Home Affairs.**

Yours Faithfully

(Signature of the Authorized Signatory of Bidder with official Seal)

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**Appendix- "B"**

**(On Firm's (OEM) Letter Head)**

**Self-certification under preference to "make in india" policy certificate**

-

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dated 15.06.2017, as amended from time to time and as applicable on the date of submission of tender, we hereby certify that we M/s \_\_\_\_\_

\_\_\_\_\_ are local supplier meeting the requirement of minimum Local content (\_\_\_\_ %) as defined in above orders for the material against GeM bid No. \_\_\_\_\_ dated \_\_\_\_\_. Details of location at which local value Addition will be made is as follows: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1) (i) (h) of the General Financial Rule for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the general Financial Rules along with such other actions as may be permissible under law.



**(Signature of the Authorized Signatory of Bidder with official seal)**

**APPENDIX - 'C'**

**(On Firm's Letter Head)**

GeM Bid No. \_\_\_\_\_

Dated \_\_\_\_\_

**UNDERTAKING FOR CARTEL FORMATION**

We \_\_\_\_\_ Hereby, give an undertaking that as a Registered vendor on the GeM Portal for manufactures/re-seller for supply of \_\_\_\_\_ will not be a part of cartel with other vendors and will be quoting competitive rates in the instant GeM bid called by the Ftr HQ BSF South Bengal.

We \_\_\_\_\_ are aware of the fact that the registering authority i.e. GeM portal may de-list the name of our firm from approved vendors on the GeM portal as well as concerned department for two (02) years. If found confirms/declared about such cartel formation from any of the departments and through documents.

**Name of Proprietor:-**

**Complete Address:-**

Seal and Signature  
(Authorised Signatory of the firm)

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**NON-SUBMISSION OF FAKE DOCUMENTS DECLARATION**

(To be given on Company Letter Head)

Date:- \_\_\_\_\_

To,

IG BSF

FTR HQ BSF

South Bengal

Sub: **NON-SUBMISSION OF FAKE DOCUMENTS DECLARATION**

GeM Bid Reference No: \_\_\_\_\_ dated: \_\_\_\_\_

—

Name of Item: \_\_\_\_\_

—

Dear Sir,

We \_\_\_\_\_ hereby declare that we have not submitted the Fake/ Misleading/Manipulated documents from last two financial years from any Government Bids/Tenders including instant bid. In the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice summarily reject/terminate our bid, without prejudice to any other rights including the blacklisted for 02 financial years.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

**APPENDIX - 'E'**

**DECLARATION FOR SUCCESSFULLY SUPPLYING OF STORES**

(To be given on Company Letter Head)

Date: \_\_\_\_\_

To,

IG BSF  
FTR HQ BSF  
South Bengal

Sub: **DECLARATION FOR SUCCESSFULLY SUPPLYING OF STORES**

GeM Bid Reference No: \_\_\_\_\_ dated: \_\_\_\_\_

Name of Item:- \_\_\_\_\_

Dear Sir,

We \_\_\_\_\_ hereby declare that we have successfully supplied the Govt stores without any cancellation of contracts issued by any Government Department from last two financial years.

In the event that the information found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice summarily reject/ terminate bid, without prejudice to any other rights including the blacklisted for 02 financial years.

Yours Faithfully

(Signature of the Bidder, with Official Seal)

**APPENDIX - 'F'**

—

**NON-BLACKLISTING DECLARATION**  
(To be given on Company Letter Head)

—

Date: \_\_\_\_\_

To,

IG BSF  
FTR HQ BSF  
South Bengal

Sub: **DECLARATION FOR NON-BLACKLISTING**

GeM Bid Reference No: \_\_\_\_\_ dated: \_\_\_\_\_

Name of Item:- \_\_\_\_\_

Dear Sir,

We \_\_\_\_\_ hereby declare that we are not blacklisted/debarred/ banned by any Central Government Consignee/State Government consignee of India from last two financial years. In the event that the information is found to be incorrect/ untrue or found violated, then your department/organization shall without giving any notice summarily reject/terminate our bid, without prejudice to any other rights including the blacklisted for 02 financial years.

Yours Faithfully

(Signature of the Bidder, with Official Seal)

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**APPENDIX - 'G'**

**FINANCIAL STANDING DECLARATION**  
(To be given on Company Letter Head)

Date: \_\_\_\_\_

To,

IG BSF  
FTR HQ BSF  
South Bengal

Sub: **SELF-DECLARATION FOR FINANCIAL STANDING**

GeM Bid Reference No: \_\_\_\_\_ dated: \_\_\_\_\_

Name of Item:- \_\_\_\_\_

Dear Sir,

We, (Name of the Bidder) having registered office at our (Address) \_\_\_\_\_ represented by Proprietor n ame \_\_\_\_\_ do here by solemnly declare that we are neither in any way Insolvent, Bankrupt or Defaulter in terms of rules & regulations presently invoke in India, in case of any such event is found during bid s evaluation and award of contract, I/We have no objection if my/our tender is rejected and without prejudice to any other rights including the blacklisted for 02 financial years.

Yours Faithfully

(Signature of the Bidder, with Official Seal)

**APPENDIX-'H'**

**Certificate regarding the compliance of Ministry of Finance (DOE)(PPD)OM dated 23 July 2020 will be submitted by the bidder.**

**Certificate As under**

**LAND BORDER DECLARATION CERTIFICATE**

BID No \_\_\_\_\_ DATE \_\_\_\_\_

Bidder's Name: \_\_\_\_\_ (Bidder Address & contact details) Bidder's

s Reference No. \_\_\_\_\_

Date: \_\_\_\_\_

"We have read the clause regarding restrictions on procurement from a Bidder of a country which shares a land border with India; and solemnly certify that we are not from such a country or, if from such a country, we are registered with the Competent Authority (copy enclosed). We hereby certify that we fulfill all requirements in this regard and are eligible to be considered."

Penalties for false or misleading declarations:

We hereby confirm that the particulars given above are factually correct and nothing is concealed and also

o undertake to advise any future changes to the above details. We understood that any wrong or misleading self-declaration by us would be violation of Code of integrity and would attract penalties as mentioned in this tender document, including debarment.

(Signature with date)

(Name and designation)

Duly authorized to sign Bid for and on behalf of

**APPENDIX - 'I'**

**(On Firm's Letter head)**

GeM Bid No. \_\_\_\_\_

Dated \_\_\_\_\_

Name of Item \_\_\_\_\_

**ACCEPTANCE OF TERMS & CONDITIONS OF BID**

Dear Sir,

1. I/We have downloaded/obtained the GeM bid documents(s) for the above mentioned 'Bid' from the website(s) namely; GeM portal on date \_\_\_\_\_
2. I/We hereby certify that I/We have read the entire terms and conditions of the bid documents (including all documents like Specification, Bid detail(s), Buyer Added Bid Specific Terms and Conditions(s), Buyer Added Bid Specific ATC, buyer uploaded ATC documents, Quality Assurance Plan document and etc., and I/We shall abide hereby by the terms/conditions/clauses contained therein.
3. The corrigendum(s), if any, issued from time to time by your department/organization too has also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the Bid conditions of above mentioned Bid document(s)/corrigendum(s) in its totality/entirety.
5. I/We do hereby declare that I/We have read and understood the entire specifications/requirements laid down in the Bid document and have prepared the bid in compliance with the requirements specified in the document.
6. I/We certify that all information and documents furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contact, without prejudice to any other rights or remedy including the blacklisted for 02 financial years absolutely.

Yours Faithfully  
(Authorized Signatory (Signature of the Bidder, with Official Seal))

**APPENDIX -'I'**

**(On Firm's Letter head)**

**DECLARATION IN RESPECT OF CONFLICT OF INTEREST**

Tender No. \_\_\_\_\_ dated \_\_\_\_\_

01.	Name of Firm	Office Address of firm, Phone no., Fax No. & Email - ID	Firm's Works Address as per Vendor Registration, Phone No. Fax No. Email ID	Type of Firm (Sole Proprietorship/ Partnership/Limited Liability Partnership/ Private limited Company/Public limited company)	CIN/LLPIN of Firm	GST Registration no. of the Firm
	(1)	(2)	(3)	(4)	(5)	(6)
02.	Name of all Owner (s)/ Director(s) of firm	Father's/Husband's name of all Owners/ Director(s)	DIN	Full Residential Address	Aadhar card of Owner/ Director(s) of firm be attached	Udyam registration certificate No., attach a copy
	(1)	(2)	(3)	(4)	(5)	(6)

03. **WE HEREBY DECLARE AND CONFIRM THAT** no bid has been submitted for the quoted item by any other Private Limited or Public Limited Company or Limited Liability Partnership (LLP) or Partnership firm or Proprietor Firm in which any relative of any Director or Partner or Proprietor of Bidder Firm is a Director, Partner or Proprietor. The work "relative" is defined as under:-

The companies Act, 2013 Sec 2(77) "relative" & "MoF Manual for Procurement of Goods (Para 5.1.4)", with reference to any person, means anyone who is related to another, if:-

- (i) they are member of a Hindu Undivided Family;
- (ii) they are husband and wife; or
- (iii) one person is related to the other in such manner as prescribed below:-
  - a) Father Including step-father
  - b) Mother including step-mother
  - c) Son including step-son
  - d) Son's wife,
  - e) Daughter,
  - f) Daughter's husband,
  - g) Brother including step-brother,

h) Sister including step-sister.

04. **WE FURTHER DELCARE THAT** we have carefully read and understood the clause relating to “conflict of Interest” of Tender No. \_\_\_\_\_.

05. **WE HERE BY CERTIFY THAT** our firm M/s \_\_\_\_\_ (firm name) \_\_\_\_\_ do not have any Conflict of Interest with other bidders for particular quoted item viz \_\_\_\_\_ (item name). we here by declare and confirm that the above information and particulars are true and correct.

For \_\_\_\_\_ (firm name)

Place :-

Date :-

Signature of Director/ Partner/ Proprietor/ Authorized Signatory

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

(With official Stamp)

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without



specifying equivalent Indian Certification / standards.

10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action

in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

**---Thank You/धन्यवाद---**