



Bid Number/बोली क्रमांक (बिड संख्या)[:] GEM/2025/B/6137766 Dated/दिनांक : 23-04-2025

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण			
Bid End Date/Time/बिड बंद होने की तारीख/समय	14-05-2025 17:00:00		
Bid Opening Date/Time/बिंड खुलने की तारीख/समय	14-05-2025 17:30:00		
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	30 (Days)		
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Defence		
Department Name/विभाग का नाम	Department Of Military Affairs		
Organisation Name/संगठन का नाम	Indian Army		
Office Name/कार्यालय का नाम	******		
क्रेता ईमेल/Buyer Email	pradeepkumar.188n@gov.in		
ltem Category/मद केटेगरी	Manpower Outsourcing Services - Minimum wage - Skilled; High School; Admin , Manpower Outsourcing Services - Minimum wage - Semi-skilled; Secondary School; Others , Manpower Outsourcing Services - Minimum wage - Semi-skilled; Secondary School; Non-IT Technical , Manpower Outsourcing Services - Minimum wage - Semi-skilled; Secondary School; Admin , Manpower Outsourcing Services - Minimum wage - Unskilled; Not Required; Others , Manpower Outsourcing Services - Minimum wage - Skilled; Secondary School; Others , Manpower Outsourcing Services - Minimum wage - Skilled; High School; Others		
Contract Period/अनुबंध अवधि	1 Year(s) 3 Month(s) 2 Day(s)		
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	200 Lakh (s)		
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)		
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes		
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No		
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No		

Bid D	Details/बिड विवरण	
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC), Additional Doc 3 (Requested in ATC), Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer	
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	Yes	
Bid to RA enabled/बिंड से रिवर्स नीलामी सक्रिय किया	No	
Type of Bid/बिंड का प्रकार	Two Packet Bid	
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days	
Estimated Bid Value/अनुमानित बिड मूल्य	9845069.54	
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation	
Arbitration Clause	No	
Mediation Clause	No	

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%)/ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अविध (महीने).	15

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

QM

Armoured Static Workshop, ahmednagar, Department of Military Affairs, Indian Army, Ministry of Defence (Amrutkar Amol D)

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
MSE Purchase Preference/एमएसई खरीद वरीयता	
MSE Purchase Preference/एमएसई खरीद वरीयता	Yes

- 1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
- 2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
- 3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated online in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
- 4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
- 5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
- 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost: or
- 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost: or
- 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Geographic Presence: Office registration certificate: Ahilyanagar, Maharashtra-414002

Scope of work & Job description: 1744541819.pdf

In case, the buyer wants to retain some of the existing resources then buyer is needed to upload the list of resources along with the quantity of each type or resource to be continued by the successful bidder/service provider under the new contract as per the T&C of new contract concluded on the basis of this bid along with approval of Competent Authority.:1745406081.pdf

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages $Act: \frac{1745406108.pdf}{1000}$

Manpower Outsourcing Services - Minimum Wage - Skilled; High School; Admin (3)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values	
Core		
Skill Category	Skilled	
Educational Qualification	High School	
Type of Function	Admin	
List of Profiles	Clerk	
Specialization	Not Required , Computer operator	
Post Graduation	Not Required	
Specialization for PG	Not Applicable	
Experience	0 to 3 Years	
State	NA	
Zipcode	NA	
District	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Designation	Clerk	
Title for Optional Allowances 1		
Title for Optional Allowances 2		

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./я सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	******	************AHMEDNAGAR	3	 Minimum daily wage (INR) exclusive of GST: 805 Bonus (INR per day): 0 EDLI (INR per day): 4.02 EPF Admin Charge (INR per day): 4.02 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 0 Provident Fund (INR per day): 0 Provident Fund (INR per day): 69.21 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 15

Manpower Outsourcing Services - Minimum Wage - Semi-skilled; Secondary School; Others ($\bf 3$)

Specification	Values
Core	
Skill Category	Semi-skilled
Educational Qualification	Secondary School

Specification	Values	
Type of Function	Others	
List of Profiles	Cook	
Specialization	Not Required	
Post Graduation	Not Required	
Specialization for PG	Not Applicable	
Experience	0 to 3 Years	
State	NA	
Zipcode	NA	
District	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Designation	СООК	

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	*****	**************************************	3	 Minimum daily wage (INR) exclusive of GST: 674 Bonus (INR per day): 0 EDLI (INR per day): 3.37 EPF Admin Charge (INR per day): 3.37 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 21.91 Provident Fund (INR per day): 69.21 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 15

Manpower Outsourcing Services - Minimum Wage - Semi-skilled; Secondary School; Others (${\bf 1}$)

Specification	Values
Core	
Skill Category	Semi-skilled
Educational Qualification	Secondary School

Specification	Values		
Type of Function	Others		
List of Profiles	Driver - LMV		
Specialization	Not Required		
Post Graduation	Not Required		
Specialization for PG	Not Applicable		
Experience	0 to 3 Years		
State	NA		
Zipcode	NA		
District	NA		
Addon(s)/एडऑन			
Additional Details/अतिरिक्त विवरण			
Designation	DRIVER (CMD)		

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती /रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	*****	**************************************	1	 Minimum daily wage (INR) exclusive of GST: 674 Bonus (INR per day): 0 EDLI (INR per day): 3.37 EPF Admin Charge (INR per day): 3.37 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 21.91 Provident Fund (INR per day): 69.21 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 15

Manpower Outsourcing Services - Minimum Wage - Semi-skilled; Secondary School; Non-IT Technical ($\bf 3$)

Specification	Values
Core	
Skill Category	Semi-skilled
Educational Qualification	Secondary School

Specification	Values		
Type of Function	Non-IT Technical		
List of Profiles	Fire Operator (FO)		
Specialization	Not Required		
Post Graduation	Not Required		
Specialization for PG	Not Applicable		
Experience	0 to 3 Years		
State	NA		
Zipcode	NA		
District	NA		
Addon(s)/एडऑन			
Additional Details/अतिरिक्त विवरण			
Designation	FIREMAN		

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	*****	************AHMEDNAGAR	3	 Minimum daily wage (INR) exclusive of GST: 674 Bonus (INR per day): 0 EDLI (INR per day): 3.37 EPF Admin Charge (INR per day): 3.37 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 21.91 Provident Fund (INR per day): 69.21 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 15

Manpower Outsourcing Services - Minimum Wage - Semi-skilled; Secondary School; Admin (${f 1}$)

Specification	Values
Core	
Skill Category	Semi-skilled
Educational Qualification	Secondary School

Specification	Values			
Type of Function	Admin			
List of Profiles	Mali/Gardener			
Specialization	Not Required			
Post Graduation	Not Required			
Specialization for PG	Not Applicable			
Experience	0 to 3 Years			
State	NA			
Zipcode	NA			
District	NA			
Addon(s)/एडऑन				
Additional Details/अतिरिक्त विवरण				
Designation	GARDNER			

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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	lo./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1		******	**************************************	1	 Minimum daily wage (INR) exclusive of GST: 465 Bonus (INR per day): 0 EDLI (INR per day): 2.33 EPF Admin Charge (INR per day): 2.33 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 15.11 Provident Fund (INR per day): 55.8 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 15

Manpower Outsourcing Services - Minimum Wage - Unskilled; Not Required; Others (3)

Specification	Values		
Core			
Skill Category	Unskilled		
Educational Qualification	Not Required		

Specification	Values
Type of Function	Others
List of Profiles	Sweeper
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Additional Details/अतिवि	रेक्त विवरण
Designation	MTS (SAFAIWALA)

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता	
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S.No	-	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1		******	*************AHMEDNAGAR	3	 Minimum daily wage (INR) exclusive of GST: 541 Bonus (INR per day): 0 EDLI (INR per day): 2.71 EPF Admin Charge (INR per day): 2.71 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 17.58 Provident Fund (INR per day): 64.92 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 15

Manpower Outsourcing Services - Minimum Wage - Skilled; Secondary School; Others ($\bf 8$)

Specification	Values	
Core		
Skill Category	Skilled	
Educational Qualification	Secondary School	

Specification	Values
Type of Function	Others
List of Profiles	Watch and Ward
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Additio	onal Details/अतिरिक्त विवरण
Designation	SECURITY GUARD (WITHOUT ARMS)

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	*****	**************************************	8	 Minimum daily wage (INR) exclusive of GST: 760 Bonus (INR per day): 0 EDLI (INR per day): 3.8 EPF Admin Charge (INR per day): 3.8 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 0 Provident Fund (INR per day): 0 Provident Fund (INR per day): 69.21 Number of working days in a month: 30 Tenure/ Duration of Employment (in months): 15

Manpower Outsourcing Services - Minimum Wage - Skilled; High School; Others (4)

Specification	Values	
Core		
Skill Category	Skilled	
Educational Qualification	High School	
Type of Function	Others	

Specification	Values			
List of Profiles	Barber			
Specialization	Not Required			
Post Graduation	Not Required			
Specialization for PG	Not Applicable			
Experience	0 to 3 Years			
State	NA			
Zipcode	NA			
District	NA			
Addon(s)/एडऑन				
Additional Details/आ	Additional Details/अतिरिक्त विवरण			
Designation	BARBER (DRESSER)			

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/ਧਗ	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता	
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	******	*************AHMEDNAGAR	4	 Minimum daily wage (INR) exclusive of GST: 541 Bonus (INR per day): 0 EDLI (INR per day): 2.71 EPF Admin Charge (INR per day): 2.71 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 17.58 Provident Fund (INR per day): 64.92 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 15

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Generic

Consortium: In case of Contracts, wherein the seller alone does not have necessary expertise, the seller can form consortium with other sellers for submission of the bid, with one of the consortium company as leader. However, each and every member of the consortium shall be equally responsible for the complete execution of the project contract. An undertaking to this effect is to be uploaded with bid.

4. Generic

- 1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
- 2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
- 3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

5. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

6. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

REGIMENTAL FUND ACCOUNT ARMD STATIC WKSP payable at

AHILYANAGAR

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

7. Payment

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

8. Past Project Experience

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

9. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

BID SPECIFIC ADDITIONAL TERMS AND CONDITION

- 1. **MANDATORY CONDITION**. All bidders will submit willingness/acceptance certificate indicating that they agree with the terms & conditions of the bid. Non submission of this certificate will lead to out right rejection of their bids.
- 2. **SPLITTING BID**. Splitting of Bid is not allowed.
- 3. **PROJECT EXPERIENCE**. The bidder must have executed at least one single order of 80 value of the Bid or 2 orders each of 50% value of the bid or 3 orders each of 40% value of the Bid for similar service (s) in last three years to only Central / State Govt Organisation/PSU/Public Listed Company. For fulfilling th e experience criteria any one of the following documents may be considered as valid proof of meeting the experience criteria:-
- (a) Purchase order copy along with Invoice(s) with self certification by the bidder that supplies against the invoices have been executed.
- (b) Execution certificate by client with order value.
- (c) Specific experience criteria have been mentioned against each trade/job category. Bidders are requested to read job description carefully before submitting bids.
- 4. <u>BIDDER FINANCIAL STANDING</u>. The bidder should not be under liquidation; court receiver ship or similar proceedings should not be bankrupt. <u>Bidder to upload undertaking to this effect with hid, no exemption will be provided to MSME/MSE on this aspect. Bid is bound to be summarily rejected in the case of non-submission without assigning reasons.</u>
- Service provider is requested to pay salaries/ wage 5. **PAYMENT OF SALARIES AND WAGES.** s of contracted staff deployed at buyer location first i.e on their own and then claim payment from buyer along with all statutory documents like PF, ESIC, etc as well as the bank statements of paym ent done to staff. The payments to the contractor will be made through ECS/EFT mechanism only h ence the burden of submitting requisite documents is with the successful bidder to avoid any delay in monthly payments. The payment will be made through ECS/EFT mechanism only hence t he burden of submitting requisite documents is with the successful bidder to avoid any delay in m onthly payments. The payment will be made on monthly basis for 30 days (as applicable). The co ntractor shall make payment to the contractual employees by 3rd of each month for service provid ed during the previous month. The bill should be submitted by the contractor to this office (Armou red Static Workshop, Ahilyanagar) by 10th of each month along with proof of deposit of wages, EPF , ESI and attendance sheet by 10th of each month. Wage/salary calculations have been done for 26 working days in a month and 30 days for Watch & Ward (Security) only, bidders should read the conditions/calculations before submitting bids.
- 6. **NET WORTH**. Net Worth of the OEM should be positive as per the last audited financial state ment. Audited statement to be submitted, failing to submit will lead to rejection of bid.
- 7. **AVAILABILITY OF OFFICE OF SERVICE PROVIDER.** An office of the Service Provider must be located in the state of Consignee (Maharashtra). In case if it is not feasible for the bidder to operate a local at Ahilyanagar, Maharashtra, the presence of a local representative for the entire duration of contract is mandatory and non-negotiable. <u>Documentary evidence (Certificate)</u> to be submitted along with bid documents falling which their bids are liable to be rejected.
- 8. **BID SECURITY DECLARATION**. Bid security declaration to be submitted by the Vendor sta ting that in case of any withdrawal or modification of their bids during the period of validity etc. they will be suspended for the time specified in the bid documents.
- 9. **PERFORMANCE BANK GUARANTEE**. A Performance Bank Guarantee (PBG) amounting t o 3% of the contract value is to be paid by the Contractor within 15 days of placing of Contract.
- 10. **FORE CLOSURE OF CONTRACT**. In case of restructuring of this establishment, the contract would be cancelled prior to the stipulated time frame of the contract (i.e.) advance notice of 30 days for fo reclosure of Contract.
- 11. **CONTRACT EXTENSION CLAUSE**. In case of exigencies, based on the performance of the con

tract if desired by CFA in consultation with IFA beyond the final date of the contract will be extended by a maximum of 06 months after completion of contract period with the same wages to the outsourced employ ees.

- 12. **CLARIFICATION REGARDING CONTENTS OF THE BIDS**. During evaluation the Buyer may, at its discretion, ask the bidder for clarification. The reply to clarification will be given Via GeM portal within 48 hours by the vendor. Failing which the bid will be rejected. No post-bid opening clarification on the initiative of bidder will be entertained.
- 13. **MODIFICATION AND WITHDRAWAL OF BIDS**. A bidder may modify or withdraw his bid aft er submission provided that the written notice of modification of withdrawal is received by the buyer prior t o deadline prescribed for submission of bids. A withdrawal notice may be uploaded on GeM portal but it s hould not be later than the deadline for submission of bids. No bid shall be modified after the deadline for submission of bid. No bid will be withdrawn/ modified in the interval between the deadline for submission of bids and expiration of the period of bid validity specified.
- 14. **VALIDITY OF BIDS**. The Bids should remain valid till **90 days** from the last date of submissi on of the Bids.
- 15. **UNWILLINGNESS TO QUOTE**. Bidders unwilling to quote should ensure that intimation to this effect reaches before the due date sand time of opening of the Bid, failing which the defaulting Bidder may be delisted for the given range of items as mentioned in this RFP.
- 16. **RECOVERY FROM THE CONTRACTOR**. Wherever any claim (s) for payment of a sum of mone y arises against the contractor, the contractor shall on demand make the payment of same or agree for eff ective adjustments from any amount due to him by the Government. If however, the contractor refuses or neglects to make the payment on demand or does not agree to effecting adjustment from any amount due to him, the Government shall be entitled to withhold an amount not exceeding the amount of the claim(s) f rom any sum when due or which at any time thereafter may become due to the contractors or from the bank guarantee and retain the same by way of lien till such time, payment is made by the contractor or till the claim(s) is/are settled or adjusted upon or till the contractor at his expense furnishes fixed deposit receip t(s) duly endorsed as directed by the Accepting Officer or a Guarantee from a scheduled bank for an amount equal to the amount of the claim(s) in the form, as directed by the Accepting Officer.
- 17. **TERMINATION OF CONTRACT**. The contract agreement shall be liable for termination by Com mandant, Armoured Static Workshop, by giving **one month** notice. During the period of notice the Contra ctor shall continue to discharge his duties and obligations as before.

18. **PENALTY**.

- (a) In case the agency fails to abide by the terms and conditions, the Commandant, Armoured Static Workshop, Ahilyanagar will be liberty to obtain the services provided for the workshop from any other age ncy at the cost and risk of the original agency.
- (b) In the event of each unsatisfactory performance of allocated duties, a penalty as per GeM terms an d conditions will be enforced. Further, if there is any absenteeism of the manpower deployed, there will be penal deductions as per GeM rulings
- 19. While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.
- 20. Bidder's offer is liable to be rejected if they don't upload any of the certificates/ documents sought in the Bid document, ATC and Corrigendum if any.
- 21. Bidders are advised to check applicable GST on their own before quoting Buyer will not take any res ponsibility in this regards. GST reimbursement will be as per actual or as per applicable rates (whichever is lower), subject to the maximum of quoted GST%.
- 22. Supplier shall ensure that the Invoice is raised in the name of Consignee /Buyer with GSTIN of Consignee only.
- 23. Contractual labour should not be below 18 years of age.
- 24. Bidders should ensure that personnel hired should be within the prescribed age limits for each categ ory.
- 25. Bidders should physically visit at Armoured Static Workshop, Ahilyanagar, Maharashtra

for pre meeting on the projects after publication of bid. If bidders not visit at workshop within 07 days of publication of bid will lead to outright rejection of their bids during TEC. Visiting ti me will be on working days only i.e. Monday to Saturday at about 1100hr to 1300hr.

- 26. Bidder should have a GST registered office / Branch at Ahilyanagar (Old name Ahmednagar), Maha rashtra.
- 27. Bidder should provide current police verification of company/proprietor.
- 28. Educational qualification of Clerk should be Senior Secondary instate of High School rest no chan ge in the bid.
- 29. Experience should be minimum 3 years except ESM for all category.
- 30. Bidder should submit GST clearance certificate.

GENERAL TERMS AND CONDITIONS FOR ALL OUTSOURCED MANPOWER

- 1. The total working hours in a week of 07 days would be not less than 40hrs.
- 2. The distribution and frequency of shifts would be intimated by this establishment based on actual o n ground requirements of each trade.
- 3. All individuals hired throughout sourcing shall be subjected to police verification and if any involve ment in criminal/ anti national activities is found this establishment is free to terminate the employment of any such individual without prior notice.
- 4. For the purpose of calculation a month will be considered to be 26 working days in a month except Watch & ward (i.e. 30 days). In case of Gazetted holidays as declared by Govt of India it will be the discreti on of establishment to grant or withhold leave for that particular holiday based on actual on ground requir ements of each trade.
- 5. In case any hired individual takes leave other than weekly off the same would be deducted from hi s pay and allowances.
- 6. All the hired individuals should be of sound mental and physical health.
- 7. All participants to the bid shall submit GSTIN/ ESI/ EPF or any such other document as required by this establishment.
- 8. In case of a tie at any stage of bidding Commandant Armoured Static Workshop, EME Ahilyanagar i s authorized to issue necessary directions for breaking the tie. Such decision would be final and binding on all participants.
- 9. Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke su mmary rejection. Conditional tenders will be rejected.
- 10. If minimum wages are not as per existing rate fixed by the Govt of India, the bid shall be rejected. The minimum wages as applicable on the date of uploading the tender will be accepted. If any vendor is f ound using any previous rate to gain undue advantage, the same shall be rejected and case taken uo to pr omote the next system selected bidder/vendor.
- 11. A firm blacklisted by any Govt organization for deficiency of services would be rejected out rightly and bids will not be considered. A firm recommended for blacklisting by any Govt Department/Station HQ or having obtained stay order from any Court of Law will not be considered at all till finalization of court ca se/ final decision of concerned department and the bid will be outrightly rejected during technical evaluation. Proof of removal from blacklist is required to be provided by the vendor in case of revoking of blacklisting.
- 12. Before award of contract is awarded, post technical and commercial evaluation it is mandatory to p rovide bifurcation of prescribed minimum daily wages with variable dearness allowance (VDA, EPF, ESI, GS T, etc pertaining to contract of the amount quoted by the firm.
- 13. The scanned copies of following documents duly stamped and signed by the bidder are required to be uploaded on GeM in **PDF format only.**

- (a) Registration of Firm/Agency/Company (partnership or propriety firm) and valid license from Labour Commissioner (Central).
- (b) Tender Conditions Acceptance Certificate (Format as per **Appendix 'A'**)
- (c) Scanned copy of GST Registration certificate (Self attested). GST return for last year duly vetted by Chartered Accountant (CA)
- (d) Scanned copy of Permanent Account Number (PAN) (Self attested).
- (e) Income Tax (IT) Return for the last three financial years duly vetted by Charted Accountant (CA).
- (f) Scanned copy of EPF Registration Certificate (Self attested). EPF deposit challan including employe es details with amount deposit to EPF office and UO No for last year shall be submitted.
- (g) Scanned copy of ESI Registration Certificate (Self attested).
- (h) Scanned copy of Certificate on Non Judicial Stamp Paper for non-termination of contract in the last t hree years as per **Appendix 'B'**.
- (j) If the bidder is sole proprietor of the firm and signing the tender documents himself, he/she should provide a certificate as per **Appendix 'C'**.
- (k) Scanned copy of Bank Account Details (Self attested).
- (m) Scanned copy of Profit & Loss statement audited by chartered accountant for the last one year sho wing turnover should be at least 50% of the estimated contract value.
- 14. Contractor shall be responsible for all risks of loss or damage of physical property and of personal i njury and death which arise during and in consequence of its performance of the contract. The contractor s hall be responsible to settle all claims with the employees with respect to insurance and compensation to be paid in cases of injury and death of his employees Armoured Static Workshop. Ahilyanagar shall not be responsible for any liability in such cases.
- 15. The contractor shall be governed by, construed and enforced in accordance with the applicable law s of India and within the jurisdiction of Ahilyanagar, Maharashtra.
- 16. The Contractor shall not be entitled to any additional payment during the tenure of the contract on any account.
- 17. The Contractor shall not further sub contract to any person, agency or company. In case the contractor does so. Commandant, Armoured Static Workshop shall have full right to terminate the contract agree ment forthwith and forfeit the complete amount of bank guarantee without prejudice to any other rights available in the agreement or under law.
- 18. The Contractor shall be in possession of License, under the Contract Lab our (R&A) Act 1970 and rul es framed there under at the time of submission of tender inquiry and shall continue to hold it till completi on of the period of the contract.
- 19. The Contractor shall comply with the Payment of Wages Act 1936, Mini mum Wages Act 1923, Act 1 948, Industrial Disputes Act 1947, Employment Liability Act 1938, Inter State Migrant Workmen Act 1979 a nd the Contract Labour (R&A) Act 1970 or the modifications thereon or any other laws relating thereto and the rules made there under from time to time.
- 20. The Contractor shall maintain the following register, as required by the Contract Labour (R & A) Act 1970:-
- (a) Register of Workmen as per Form XIII of Rules 75.
- (b) Employment Cards as per Form XIV of Rule 76
- (c) Muster Roll Register as per Form XVI of Rule 78.
- (d) Register of Wages as per Form XVII of Rule 78
- (e) Any other register/record required by labour commissioner from time to time.

- 21. Notice showing rates of wages, hours of work etc shall be submitted to the Labour Enforcement Officer and a copy of the same displayed on a notice board.
- 22. The contractor must be registered with the Commissioner of Labour, Ahilyanagar /any such organis ation at any other city in Maharashtra as a body carrying out essential services on contractual basis. If no bidder meets the above criteria than work experience with Govt Organisation, any private agencies will be taken into consideration by the buyer.
- 23. Personnel baggage will not be allowed inside the unit premises for all the contractual employees, ex cept which is necessary for performing their trade work/assigned duties.
- 24. All employees of the Contractor employed at Armoured Static Workshop, Ahilyanagar shall be treat ed as employees of the Contractor for all purpose and Armoured Static Workshop, shall have no liability wh atsoever in their regard, including in case of any injury or loss of life inside or outside of Armoured Static W orkshop during the performance of their duty. No claim of any sort from the employees of the contractor shall be entertained by the Government, nor shall it have any liability thereof.
- 25. The contractor shall not allow or permit his employees to participate in any trade union activities or agitation in the unit premises. Undesirable individuals shall be replaced forthwith by the contractor.
- 26. The contractor shall change his employee / employees on demand by Commandant, Armoured Stat ic Workshop within 24 hours if the personnel commit acts like:-
- (a) Theft and pilferage.
- (b) Sabotage and wonton destruction.
- (c) Intoxicated while on duty
- (d) Negligent performance of duty.
- (e) Dishonesty
- (f) Disobedience.
- (g) Indulging in illegal activities which may jeopardize the interests of the Government of India.
- (h) Any other misconduct.

Tender Reference No:

Appendix A

(Refers to Para 13 of General

Terms & Conditions)

TENDER CONDITIONS ACCEPTANCE LETTER

(To be given on Company Head)

То				
The Commandant				
Armoured Static Workshop				
Ahilyanagar				
SUB: ACCEPTANCE OF TERMS & CONDITIONS OF TENDER				

Name of Tender /Work:					
Dear Sir,					
1. I/We have downloaded /obtained the tender document(s) for the above mentioned "Tender/Work" from the GeM Portal.					
2. I/We hereby certify that I/We have read the Terms and Conditions of the tender documents (including all documents like annexure(s), schedule(s) etc) which form the part of the agreement and I/We shall a bide by the terms/conditions/clauses contained therein.					
3. The corrigendum(s) issued from time to time by your department /organization too have also been taken into consideration, while submitting the acceptance letter.					
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) corrigendum(s) in its totality/entirely.					
5. The scanned copies of required documents and its enclosures as mentioned in relevant paragraphs of the terms and conditions will be uploaded on the GeM Portal.					
6. In case any provision of the tender are found violated, your department /organization shall be at like erty to reject this tender/bid including the forfeiture of the full said PBG absolutely and we shall not have a ny claim/right against dept in satisfaction of this condition.					
Yours Faithfully.					
(Signature of the Bidder, with official seal)					
Appendix 'B'					
(Refers to Para 13 of General Terms & Conditions)					
CERTIFICATE					
(To be submitted on Rs 100 (RUPEES (INR) HUNDRED ONLY)					
Non Judicial Stamp Paper)					
I,(Name, designation & address of the firm)(Name & address of the register office) hereby declare that our contracts have not been terminated					

before completion of contract or the firm has not been debarred / black listed / banned by any Govt depart ment / autonomous body in the last three years. In case of default, PBG submitted by our / my firm for "O utsourcing of manpower for Armoured Static Workshop, Ahilyanagar for the period of FIFTEEN **Months**", may be forfeited. **SIGNED BY THE WITHIN NAMED** (INSERT THE NAME OF THE EXECUTANTS(S)] THROUGH THE HAND OF MR **DULY AUTHORIZED SIGNATORY** DATED THIS DAY OF 2025 **BEFORE ME, NOTARY ACCEPTED** (SIGNATURE) (NAME, TITLE AND ADDRESS OF THE ATTORNEY) Appendix 'C' (Refers to Para 13 of General Terms & Conditions) **SOLE PROPRIETOR CERTIFICATE** (To be submitted on Rs 100 (RUPEES (INR) HUNDRED ONLY) Non Judici al Stamp Paper) (Name & address) am the sole proprietor of the firm (Name & address of the registered office). I will be solely responsible for all su ch acts, deeds and things necessary in connection with or incidental to submission of our Tender for "Outs

ourcing of manpower for Armoured Static Workshop, Ahilyanagar for the period of FIFTEEN M onths", including signing and submission of the Tender and all documents specified in the Tender Docume nt, including, undertakings, letters, certificates, acceptances, clarifications, guarantees, etc, making repres entations to the Commandant, Armoured Static Workshop. Ahilyanagar and providing information /respons es to the Commandant, Armoured Static Workshop, Ahilyanagar representing us in all matters before the Commandant, Armoured Static Workshop, Ahilyanagar and generally dealing with the Commandant, Armo

ured Static Workshop, Ahil	yanagar in all matters in connectio	on with our Tender for the said Project	t.	
Date: 2025		(Signature of the Proprietor)		
Disclaimer / अस्वीकरण				
The additional terms and conditions have been incorporated by the Buyer after approval of the Competer Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these lauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restrict n arising in the bidding process due to these ATCs and due to modification of technical specifications and r terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-				
Definition of Class andum issued by DPIIT in to a control or		not in line with the extant Order / Offic	:e Memoi	

Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravent

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.

ion to exemption provided to such sellers under GeM GTC.

- 8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for <u>attached categories</u>, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.

- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
- 15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the <u>General Terms and Conditions/सामान्य नियम और शर्त</u>, conditions stipulated in Bid and <u>Service Level Agreement</u> specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्ते is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---