

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	05-05-2025 16:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	05-05-2025 16:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	60 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Petroleum And Natural Gas
Department Name/विभाग का नाम	Balmer Lawrie And Company Limited
Organisation Name/संगठन का नाम	Balmer Lawrie And Company Limited
Office Name/कार्यालय का नाम	East
क्रेता ईमेल/Buyer Email	jaiswal.r@balmerlawrie.com
Item Category/मद केटेगरी	Calibration Services - Weighing scales & Dead weights; Re-verification, calibration and stamping of Weighing scales & Dead weights; The bidder must hold a valid Repairer License under the Legal Metrology Act; Buyer premises (onsite)
Contract Period/अनुबंध अवधि	2 Year(s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days

Bid Details/बिड विवरण	
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है	Yes
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :

Price breakups for Re-verification, calibration and stamping of Weighing scales & Dead weights -

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Accreditation Documents of the desired labs:The bidder must hold a valid Repairer License under the Legal Metrology Act, 2009, specifically for the repair of weights and measures. This license must be issued by the Controller of Legal Metrology for the relevant jurisdiction under the Department of Legal Metrology, Government of West Bengal. Moreover, a manufacturer does not require a license to repair their own weights or measures in a state (West Bengal) other than the state of manufacture.

List of instruments along with technical specifications, frequency of calibration and scope of services:[1744891180.pdf](#)

Calibration Services - Weighing Scales & Dead Weights; Re-verification, Calibration And Stamping Of Weighing Scales & Dead Weights; The Bidder Must Hold A Valid Repairer License Under The Legal Metrology Act; Buyer Premises (onsite) (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Type of Calibration required	Weighing scales & Dead weights
Details of Calibration	Re-verification, calibration and stamping of Weighing scales & Dead weights
Eligible Calibration Labs	The bidder must hold a valid Repairer License under the Legal Metrology Act
Calibration location	Buyer premises (onsite)
Timeline for completing the calibration once instrument is handed over by buyer	Depending on the instrument, schedule to be provided in Scope of Work
Reports required	Certificate of verification issued by the Office of the Controller of Legal Metrology
Equipment/instrument of buyer in working condition	Yes
Minor/major repair required as part of calibration	Yes
If any spares are required	No
Addon(s)/एडऑन	

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity (input 1)	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity (input 1)	Additional Requirement/अतिरिक्त आवश्यकता
1	Santanu Kayary	700088,P 43, Extension, Hide Rd, Kolkata, West Bengal	1	N/A

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific Scope Of Work(SOW)

Text Clause(s)

Scope of Work for Re-verification, calibration and stamping of Weighing scales & Dead weight

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1.1 Scope of work for Seller:

- 1.1.1 Coordinating and facilitating the on-site re-verification, calibration, and stamping of weights and measures as per enclosed list, as conducted by the Inspector of Legal Metrology, West Bengal. The contractor shall be responsible for planning and scheduling the calibration activities in multiple visits, in accordance with the respective due dates mentioned in the enclosed list. The schedule shall accommodate both single and multiple measuring instruments, as specified in the provided documentation, to ensure compliance with the applicable standards and regulatory requirements.
- 1.1.2 The seller shall carry out all necessary coordination and liaison activities with the Department of Legal Metrology, West Bengal, on behalf of the buyer. This involves the collection of the calibration request letter from the buyer's office and ensuring its timely submission to the office of the Inspector of Legal Metrology, ILM Unit No. 75, Behala-III (Taratala). The objective is to facilitate a smooth and compliant calibration process in accordance with applicable legal metrology regulations.
- 1.1.3 The seller shall be responsible for arranging to-and-fro conveyance and any associated expenses, if applicable, for the Inspector of Legal Metrology to visit the buyer's factory site on the scheduled date. No additional charges, cost escalations, or claims beyond the agreed-upon price will be entertained.
- 1.1.4 The seller shall be responsible for arranging all necessary systems/instruments, tools and tackles, qualified manpower, and any required materials essential for carrying out the on-site calibration of the measuring instruments. It shall be ensured that all resources are adequately provided to facilitate a smooth and compliant calibration process as per regulatory standards.
- 1.1.5 The buyer shall make direct payment of the applicable government calibration fees to the Department of Consumer Affairs, Government of West Bengal. The seller is required to provide the exact amount payable as government calibration fees to BLCL for processing the payment. In the event that the seller pays the government fee on behalf of the buyer, the same shall be reimbursed at actuals, along with applicable taxes, upon submission of valid proof of payment.
- 1.1.6 The seller shall submit original "**Certificate of verification**" issued by the **Office of the Controller of Legal Metrology, Govt. of West Bengal** after completion each scheduled Re-verification, calibration and stamping work at site.

1.2.0 **Scope of work for buyer [Balmer Lawrie & Co. Ltd.]**

- 1.2.1 The buyer shall make direct payment of the applicable government calibration fees to the Department of Consumer Affairs, Government of West Bengal.
- 1.2.2 The weights and measure item(s) will be made available and handed over at the site on the scheduled date of calibration. All necessary access and support shall be provided to facilitate smooth execution of the calibration activities by the concerned authorities and the seller.

3. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

Payments terms: Payment shall be released within thirty (30) days from the date of submission of the Tax Invoice, subject to completion of work against each schedule at actual. However, in GeM portal billing cycle will be Annual. Seller need to create GeM invoice as per GeM billing cycle.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer

is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---