

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	22-05-2025 19:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	22-05-2025 19:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	30 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Defence
Department Name/विभाग का नाम	Department Of Military Affairs
Organisation Name/संगठन का नाम	Indian Air Force
Office Name/कार्यालय का नाम	*****
क्रेता ईमेल/Buyer Email	ml-cmohan@nic.in
Total Quantity/कुल मात्रा	11650
Item Category/मद केटेगरी	Eraser (Q4) , Highlighter Pen (Q4) , Coloured Chalks, Moulded as per IS 4222 (Q4) , Black Lead Pencils (V2) as per IS 1375 (Q4) , scissors (Q4) , Packaging Tape (Q4) , Shorthand Notebooks (Q4) , Laminating Film Rolls (Q4) , Fountain Pens (V2) (Q4) , Sketch Pen (V2) (Q4) , binding punch machine (Q3) , Stapler Pin / Staples (V2) (Q4) , Markers for White Board (V2) (Q4) , Permanent Marker Pen (Q4) , Metric Scales (Plastic) for General Purposes as per IS 1480 (Q4) , Tape Dispensers (V2) (Q3) , Binder Clips (V2) (Q3) , Fluid Correction Pen (V2) (Q4) , Metric Steel Scales (V2) as per IS 1481 (Q4) , Exam Pad (V2) (Q3) , Report Cover (Q4) , Self Adhesive Flags (V2) (Q4) , Staplers (V2) (Q3) , Paper Adhesive, Liquid Gum and Office Paste Type as per IS 2257 (Rev) (Q3) , knife blades (Q4) , Glue Stick (V2) (Q4) , Register (V2) (Q4) , Rollerball Pen (V3) (Q4) , Whiteboard Duster (V2) (Q3) , Pen Stand (V2) (Q4) , Binding Covers (Q4) , Gel Pen (V3) (Q4) , Notepad Holders (Q4) , Desk Pads - Writing (V2) (Q4)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	1 Year (s)
MSE Exemption for Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes

Bid Details/बिड विवरण	
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	Yes
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	Eraser
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	4 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be

exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

4. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

Eraser (800 packet)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Other Properties	Number of Eraser per pack (nos)	20

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	800	15

Highlighter Pen (500 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Type of pen	Permanent highlighter Pen
	Ink Colour	Yellow
	The shape of the Pen tip	Wide Bristle
	Line Width	2.0 mm
MATERIAL	Pen body made of	Plastic
	Writing Tip made up of	Hydrocarbon Tip
MARKING AND PACKING	Marking on the pen (Barrel/Cap)	Manufacturer Name or initials or registered trademark etc.
	Packing of each Pen	Cardboard Box
TESTING AND CERTIFICATION	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	No
	Test reports to be furnished to the buyer on demand, if claimed to be available	N.A

Additional Specification Parameters - Highlighter Pen (500 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
multiple colour	multiple colour (03 colour) highlighter required

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परिषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	500	15

Coloured Chalks, Moulded As Per IS 4222 (20 box)**Technical Specifications/तकनीकी विशिष्टियाँ**

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GOVERNING SPECIFICATION	BIS Marking	Yes, No
CHARACTERISTICS	Color	Yellow, Orange, Brick Red, Blue, Green

Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परिषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	20	15

Black Lead Pencils (V2) As Per IS 1375 (300 packet)**Technical Specifications/तकनीकी विशिष्टियाँ**

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GOVERNING SPECIFICATION	Governing Specification	Conforming to IS 1375
	ISI Marking	Yes, No
STANDARDS	Pencil Type	Drawing Pencil, Carpenter's Pencil, Stenographer's and Reporter's Pencil, General Writing Pencil
	Pencil Grades	6B, 5B, 4B, 3B, 2B, B, HB, H, 2H, 3H, 4H, 5H, 6H

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Pencil Shapes	Oval, Round, Hexagonal

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	300	15

Scissors (60 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Material	Handle Material	Metal
Physical characteristics	Blade Length (mm)	120.0 (millimeter)
	Overall Length (mm)	150
	Blade Thickness (mm)	2.25

Additional Specification Parameters - Scissors (60 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
handle material	handle material should be of plastic

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	60	15

Packaging Tape (200 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Material	Material of film	BOPP and Self adhesive tape
Dimension	Length of tape on a roll (meter)	80
	Width of tape on a roll (mm)	72
	Thickness of film (in micron)	29
	Inner diameter of core(mm)	50
Colour	Colour of tape	transparent

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	200	15

Shorthand Notebooks (400 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Technical Specification of the Shorthand Notebooks	Conforming to BIS specification IS 12810:1989 (with latest amendment)
	The cream wove paper conforming to the requirement of ECO-Mark	No
DIMENSION	Notebooks sizes (as per IS) ± 2 mm	127 x 195 (mm)
	Notebooks sizes (Not as per IS) ± 2 mm	NA
COVER	Cover colour	White
TESTING AND CERTIFICATION	BIS marked	No
	Availability of test report from NABL /ILAC accredited or Central Government Lab to prove conformity of products to the specification	No
	Test reports to be furnished to buyer on demand, if claimed to be available	NA

Additional Specification Parameters - Shorthand Notebooks (400 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
cover colour	cover should be blue in colour

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	400	15

Shorthand Notebooks (400 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Technical Specification of the Shorthand Notebooks	Conforming to BIS specification IS 12810:1989 (with latest amendment)
	The cream wove paper conforming to the requirement of ECO-Mark	No
DIMENSION	Notebooks sizes (as per IS) ± 2 mm	127 x 195 (mm)
	Notebooks sizes (Not as per IS) ± 2 mm	210 x 305 (mm)
COVER	Cover colour	As per buyer's choice(to be indicated during bid creation)
TESTING AND CERTIFICATION	BIS marked	No
	Availability of test report from NABL /ILAC accredited or Central Government Lab to prove conformity of products to the specification	No
	Test reports to be furnished to buyer on demand, if claimed to be available	NA

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	400	15

Laminating Film Rolls (20 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Physical Characteristics	Length, (m)	75
	Width, (mm)	457

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Thickness, (micron)	75

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	20	15

Fountain Pens (V2) (300 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Generic	Fountain pen ink filling mechanism	Cartridge Fountain Pen, Eyedropper Fountain Pen, Converter Fountain Pen, Piston Fountain Pen, Magnetic Filler Fountain Pen, Vacuum Fountain Pen
	Nib Shape	Round, Stub, Flex, Oblique, Italic
	Nib Material	Stainless Steel, Gold, Titanium, Palladium, Iridium
	Pen Barrel and Pen Cap material	Resin, Plastic, Wood, Metal
	Weight of Fountain Pen (in gm)	>20 to ?30 gm, >30 to ?40 gm, >40 to ?50 gm, >50 to ?60 gm, >60 to ?70 gm
	Agree to provide Advance sample(s) for buyer's approval before commencement of supply (Applicable in case of orders placed against bid and not applicable in case of Direct Buying)	Yes, NA
PACKING	Packaging Type	Gift Box, Blister, Hangsell, Paper poly pouch, Cardboard

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	300	15

Sketch Pen (V2) (200 packet)**Technical Specifications/तकनीकी विशिष्टियाँ**

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Physical Characteristics	Tip Type	Fine Tip, Extra Fine Tip, Brush Tip, Felt Tip, Broad Tip
	Number of Pens in a Pocket	12, 24

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	200	15

Binding Punch Machine (50 pieces)**Technical Specifications/तकनीकी विशिष्टियाँ**

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Type and Size	Type of Punching	Manual, Electrical
	Type of Binder	Spiral, Comb, Wiro (2:1), Wiro (3:1), Spiral cum Comb, Spiral cum Comb cum wiro (2:1), Spiral cum Comb cum wiro (3:1)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Size of Paper	A3, A4
Punching Details	Number of Punch(min.) (Nos.)	21, 23, 28, 33, 34, 36, 48, 52, 36/21(spiral cum comb), 51/28 (spiral cum comb), 34/21/34 (Spiral cum Comb cum wiro), 36/21/23 (Spiral cum Comb cum wiro), 52/28/33 (Spiral cum Comb cum wiro), 52/28/48 (Spiral cum Comb cum wiro)
	Punching Capacity (Min. on 70 GSM Sheet) (Nos.)	8, 12, 15, 20, 25, 30, 35
Physical Characteristics	Body of Binder	Al die cast, Steel
	Letherette Pulp Board With Grains (GSM)	250 - 349
Thickness of Sheets	Binding Thickness (mm)	30 - 50
	Polyester Transparent sheet (thickness) (microns)	125, 175, 250
	PVC Rigid sheets Thickness (microns)	250 - 280

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	50	15

Packaging Tape (400 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Material	Material of film	Biaxially oriented polypropylene (BOPP), BOPP and Self adhesive tape
Dimension	Length of tape on a roll (meter)	65, 5, 15, 25, 40, 50, 80, 100, 125, 150, 200, 250, 300, 350, 400, 450, 500, 550, 600, 650, 700, 750, 800, 850, 900, 950, 1000

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Width of tape on a roll (mm)	48, 12, 24, 36, 60, 72, 84, 96, 108, 120, 132, 144, 156, 168, 180, 192, 204, 216, 228, 240, 252, 264, 276, 288
	Thickness of film (in micron)	25, 23, 29, 50
	Inner diameter of core(mm)	25, 50, 75

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	400	15

Stapler Pin / Staples (V2) (200 box)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Size number	10/4, 13/6, 13/8, 13/10, 13/14, 23/8, 23/12, 23/15, 23/20, 23/24, 24/6, 24/8, 26/6
FINISH	Coating on Stapler pin/Staples	Tinned coating, Galvanized coating, Copper coating

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	200	15

Stapler Pin / Staples (V2) (150 box)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Size number	10/4, 13/6, 13/8, 13/10, 13/14, 23/8, 23/12, 23/15, 23/20, 23/24, 24/6, 24/8, 26/6
FINISH	Coating on Stapler pin/Staples	Tinned coating, Galvanized coating, Copper coating

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	150	15

Markers For White Board (V2) (300 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Type of Ink	Water-based Ink, Alcohol-based ink
	Tip Point Type	Chisel Tip, Bullet or Fine Tip, Broad Tip
	Tip Width Size	0.7 mm, 1 mm, 2 mm, 2.5 mm, 3 mm, 4 mm, 4.5 mm, 5 mm
	Refillable marker pen	Yes, No

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	300	15

Permanent Marker Pen (150 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Type of ink	Florescent Water Based, Alcohol based
	Ink Colour	Yellow, Pink, Green, Red, Black, Blue
	The shape of the marker /Pen tip	Bullet shape, Chisel shape
	Line Width	1.0 mm, 1.5 mm, 2.0 mm, 2.5 mm, 3.0 mm, 3.5 mm, 4.0 mm, 4.5 mm, 5.0 mm
	Heat resistant ink	Yes, No
	Agree to provide Advance sample(s) for buyer's approval before commencement of supply (Applicable in case of orders placed against bid and not applicable in case of Direct Buying)	Yes, No, Not Applicable
MATERIAL	Marker /Pen body made of	Plastic, Metal
	Writing Tip made up of	Hydrocarbon Tip, Hard acrylic Tip, Hard polyester Tip
MARKING AND PACKING	Marking on the Marker /Pen (Barrel/Cap)	Manufacturer Name or initials or registered trademark etc., As per Buyer's Requirement (to be indicated during bid creation)
	Packing of each Marker /Pen	Paper poly pouch, Cardboard Box

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
TESTING AND CERTIFICATION	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	Yes, No
	Test reports to be furnished to the buyer on demand, if claimed to be available	Yes, Not Applicable

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	150	15

Metric Scales (Plastic) For General Purposes As Per IS 1480 (300 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GOVERNING SPECIFICATION	Governing Specification	Conforming to IS 1480
	ISI Marking	Yes, No
TYPE, MATERIAL & DIMENSIONS	Plastic Scale Denominations (In cm)	10 cm, 15 cm, 20 cm, 30 cm

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	300	15

Tape Dispensers (V2) (50 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Tape Dispensers Type	Handheld Tape Dispensers, Desktop Tape Dispensers
	Tape Dispenser body material	Plastic, Metal
DIMENSIONS	Tape Dispenser Compatible with tape width size (In mm)	12 mm, 18 mm, 24 mm, 36 mm, 48 mm, 60 mm, 72 mm
	Inner core diameter of the tape that can be loaded in the dispenser (In Inches)	1 Inch, 3 Inch
	Outer diameter of the tape that can be loaded in the dispenser (In Inches)	0. 5 Inch to 1.5 Inch, 1.6 Inch to 2.5 Inch, 2.6 Inch to 3.5 Inch, 3.6 Inch to 4.5 Inch

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	50	15

Binder Clips (V2) (50 packet)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Type and Material	Types of Clips	Two hinged wire handles and a spring
	Material of Handle	Hard drawn steel wire
DimensionS	Width (in mm)	19
	Overall Height (in mm)	25
Packaging	Type of Packaging	Cardboard
	Quantity per pack	12

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	50	15

Fluid Correction Pen (V2) (250 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Pen contains correction fluid	8 ml
	Line/pen tip size	0.8 mm
TESTING AND CERTIFICATION	'Correction fluid' is BIS marked	No
	Availability of Test Report of 'Correction fluid' from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	No

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	250	15

Metric Steel Scales (V2) As Per IS 1481 (100 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GOVERNING SPECIFICATION	Governing Specification	Conforming to IS 1481
	ISI Marking	Yes
STANDARDS	Principal dimensions of the scales - Nominal Size in cm	30 cm
	Metric Steel scale types	Type BB
	Material of the scale	Managanese Spring Steel

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	100	15

Exam Pad (V2) (100 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
MATERIAL & DESIGN	Material of the Exam Pad	Acrylic
	Material of the Clip	Metal
	Clip Mechanism	Punchless Clip
DIMENSIONS	Length x Width of the Exam Pad (In cm)	35 x 24

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	100	15

Report Cover (180 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Type	Type Of Folder	Report Cover
Size	Paper size to which folder is suitable	A4
colour	Colour of folder (Bottom Side)	Coloured
	Colour of folder (Top Side)	Coloured
Dimension	Thickness of folder (mm)	0.17
	Length of folder	305 mm for A4
	Width of folder	225 mm for A4
Physical characteristics	Binding/holding of paper by	Metal Clip.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	180	15

Self Adhesive Flags (V2) (300 pad(s))**Technical Specifications/तकनीकी विशिष्टियाँ**

[* जेम कटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Flag colour	Pink, Green, Orange, Yellow
	Glued portion of flag (Lengthwise)	12 mm
MATERIAL	Paper Grammage (g per square metre)	70
DIMENSION	Flag size $\pm 0[\text{decimal}]5$ mm (unit-mm)	12 x 45 (mm)
PACKING	Number of sheets (of each colour) in a pad	40 sheets

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	300	15

Staplers (V2) (100 pieces)**Technical Specifications/तकनीकी विशिष्टियाँ**

[* जेम कटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Staple suitable for using pin size	23/24
	Range of stapling	As per Buyer's Requirement (to be indicated during bid creation)
	Capacity of staples	50 staples
BINDING AND DURABILITY TEST	Binding and Durability test (As per pin size)	As per Buyer's Requirement (to be indicated during bid creation)

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	100	15

Paper Adhesive, Liquid Gum And Office Paste Type As Per IS 2257 (Rev) (150 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
MATERIAL	Type of material	Type - A
PACKING	Packing size	200 ml

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	150	15

Knife Blades (300 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
DIMENSIONAL PARAMETERS	Type of Cutter Knife	Paper cutter knife (Snap off blade), ALL PURPOSE KNIFE, DESSERT KNIFE, Stanley
	Material of Body	Plastic
	Material of Blade	Carbon Steel, HSS
	Length of Blade (in mm)	40 - 150 (millimeter)
	Width of Blade (in mm)	9 - 25 (millimeter)
	Thickness of Blades (in mm)	0.3 - 4 (millimeter)

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	300	15

Glue Stick (V2) (200 set)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Packing	No of sticks in a Set	Set of 24

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Net Content and Shelf Life	Net content of the stick (Grams)	25, 35, 40, 50 Or higher
	Shelf life (months)	36

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	200	15

Register (V2) (400 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Product Type	Register
	Register type	Gate Register
	Inner paper specification confirming as per Is 1848 (Part 1)	Cream laid and cream wove/printing white/printing coloured/printing offset paper
	Number of pages (Excluding Cover)	251-300
	Binding of Register	Hardcover Binding
GRAMMAGE AND DIMENSION	Grammage (substance) of Paper (in GSM)	60
	Minimum Length of Register (in mm)	297.0 (millimeter)
	Minimum Width of Register (in mm)	210.0 (millimeter)
	Grammage (substance) of cover board (in GSM)	225

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	400	15

Register (V2) (300 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Product Type	Register
	Register type	Minute register
	Inner paper specification confirming as per Is 1848 (Part 1)	Azure Laid paper
	Number of pages (Excluding Cover)	151-200
	Binding of Register	Hardcover Binding
GRAMMAGE AND DIMENSION	Grammage (substance) of Paper (in GSM)	75
	Minimum Length of Register (in mm)	297.0 (millimeter)
	Minimum Width of Register (in mm)	210.0 (millimeter)
	Grammage (substance) of cover board (in GSM)	225

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	300	15

Permanent Marker Pen (200 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Type of ink	Alcohol based
	Ink Colour	Black
	The shape of the marker /Pen tip	Chisel shape
	Line Width	1.0 mm
	Heat resistant ink	No
	Agree to provide Advance sample(s) for buyer's approval before commencement of supply (Applicable in case of orders placed against bid and not applicable in case of Direct Buying)	Yes
MATERIAL	Marker /Pen body made of	Plastic
	Writing Tip made up of	Hydrocarbon Tip
MARKING AND PACKING	Marking on the Marker /Pen (Barrel/Cap)	Manufacturer Name or initials or registered trademark etc.
	Packing of each Marker /Pen	Paper poly pouch
TESTING AND CERTIFICATION	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	No
	Test reports to be furnished to the buyer on demand, if claimed to be available	Not Applicable

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	200	15

Rollerball Pen (V3) (3000 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Rollerball Pen Ink Type	Water based Ink
	Closure Type	Capped Rollerball Pen
	Body Material	Plastic
	Tip size/Line Width	0.5 mm
	Re-fillable Rollerball Pen	No
DIMENSIONS	Length of the Pen (In mm)	121 mm to 140 mm
	Diameter of the Pen (In mm)	8 mm to 10 mm
	Net weight of the Pen (In gm)	10 gm to 30 gm

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	3000	15

Whiteboard Duster (V2) (50 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
MATERIAL & DESIGN	Type of Whiteboard Duster	Magnetic
	Duster Head Material	ABS Plastic
	Number of Marker holder	1
	Additional Requirements	One Marker Included with the Whiteboard Duster
DIMENSIONS	Length of the Whiteboard Duster (In cm)	10 to 12
	Width of the Whiteboard Duster (In cm)	2 to 4
	Height of the Whiteboard Duster (In cm)	2 to 3
PACKING	Packing Type	Cardboard Box

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	50	15

Pen Stand (V2) (20 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Product Type	Pen stand (four sockets)
	Pen stand set contents	Only pen stand
	Pen stand /tumbler design	Rectangle
	Number of accessories tray	1
MATERIAL	Material	Wood
	Thickness of material	3 mm

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
DIMENSION	Length /major axis of the Pen stand base or height of the Tumbler (Tolerance $\pm 0[\text{dot}]1$ inches)	8 inches
	Width / minor axis of the Pen stand base or diameter of the Tumbler (Tolerance $\pm 0[\text{dot}]1$ inches)	5.50 inches
COLOUR & FINISH	Colour	Walnut melamine polish

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	20	15

Binding Covers (600 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Physical Characteristics	Size, (mm × mm)	A4 (210 × 297), A3 (297 × 420)
	Thickness, micron	250

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	600	15

Gel Pen (V3) (300 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Design of the Gel Pen	Capped
	Body Material of the Gel Pen	Plastic
	Refillable Type	Yes
	Diameter of the Pen tip (In mm)	1.0 mm

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	300	15

Staplers (V2) (50 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Staple suitable for using pin size	23/20
	Range of stapling	100 mm
	Capacity of staples	100 staples

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
BINDING AND DURABILITY TEST	Binding and Durability test (As per pin size)	80 numbers of 50 GSM white printing paper sheets(for 12 mm leg staples)

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	50	15

Notepad Holders (100 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Construction	Material	Synthetic leather
	Width	16 Or higher (centimeter)
	Length	25 Or higher (centimeter)
Certifications and approvals	Certification	CE
	Warranty	1, 2, 3 Or higher (year)

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	100	15

Desk Pads - Writing (V2) (100 pieces)**Technical Specifications/तकनीकी विशिष्टियाँ**

* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Type of Pads	Spiral Note book
	Type of Binding	Spiral Binding
	Type of Paper in the Pad	Offset Paper Conforming to IS 1848 : Part 1
MATERIAL	Front Cover material of the Pad	Plastic
	Back Cover material of the Pad	Plastic
PAPER LAYOUT DESIGN	Paper Format	Ruled
DIMENSIONS	Length of Pad (In mm)	141 to 180
	Width of Pad (In mm)	141 to 180
	Number of Pages in the Pad	160
	GSM of the Paper in the Pad	70

Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परिषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Dibrugarh	100	15

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery

time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. OEM

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---