

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	03-05-2025 12:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	03-05-2025 12:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Health And Family Welfare
Department Name/विभाग का नाम	Department Of Health Research
Organisation Name/संगठन का नाम	Indian Council Of Medical Research (icmr)
Office Name/कार्यालय का नाम	Niv Pune
क्रेता ईमेल/Buyer Email	bhandare.yc@icmr.gov.in
Item Category/मद केटेगरी	Customized AMC/CMC for Pre-owned Products - AMC for Non comprehensive of Microscopes; Leica make and Carl zeiss make; Annual Maintenance Contract (AMC); Six-Monthly; Yes
Contract Period/अनुबंध अवधि	11 Month(s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	2 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

Bid Details/बिड विवरण	
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	Yes
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	45000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	11

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

The Officer-in-Charge

NIV PUNE, Department of Health Research, Indian Council of Medical Research (ICMR), Ministry of Health and Family Welfare AND ICMR - National Institute of Virology, Haffkine Institute Compound, Acharya Dondhe Marg, Parel Mumbai - 400012. Tel - 022 24134130/ 022 24125309

(Officer In Charge, Icmr National Institute Of Virology,mumbai Unit)

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

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MSE Purchase Preference/एमएसई खरीद वरीयता

Yes

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
6. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Scope of Work:[1745388562.pdf](#)

Special Terms and Conditions/Penalty/Payment Terms pertaining to the Bid/Contract:[1745388570.pdf](#)

Product/Equipment Details:[1745388579.pdf](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue

28-04-2025 14:00:00	Section Officer ICMR - National Institute of Virology, Haffkine Institute Compound, Acharya Dondhe Marg, Parel Mumbai - 400012. Tel - 022 24134130/ 022 24125309
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Customized AMC/CMC For Pre-owned Products - AMC For Non Comprehensive Of Microscopes; Leica Make And Carl Zeiss Make; Annual Maintenance Contract (AMC); Six-Monthly; Yes (3)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Product category	AMC for Non comprehensive of Microscopes
Product Brand	Leica make and Carl zeiss make
Type of service	Annual Maintenance Contract (AMC)
Preventive Maintenance Frequency	Six-Monthly
Manpower Required	Yes
Addon(s)/एडऑन	

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity of product/ equipment	Additional Requirement/अतिरिक्त आवश्यकता
1	Mangesh Shashikant Malvankar	400014,ICMR-National Institute of Virology, Mumbai Unit. (Formerly Enterovirus Research Center) Haffkine Institute Campus, Acharya Dondhe Marg, Parel, Mumbai, Maharashtra 400014	3	<ul style="list-style-type: none"> Number of months within the contract period for which service is required : 6

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

- Experience Certificate for the supply of the same to any Govt/ PSU/ any renowned private organisation along with Supply/ Purchase Order.
- If the agency is registered under MSME or NSIC, then EMD exemption certificate needs to be enclosed.
- Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

4. **Service & Support**

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

5. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

6. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

7. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

Service provider should admit and follow the following terms and conditions while providing the service.

1. The period of contract will be from 01/05/2025 to 31/03/2026.
2. The Annual Maintenance Contract (AMC) will be non-comprehensive type.
3. Annually, there will be two preventive maintenance visits and unlimited breakdown calls.
4. Annually, there will be one time calibration with NABL accredited equipment's.
5. The agency should provide standard Operating Procedure (SOP) for the work done during the Preventive Maintenance (PM) along with the AMC proposal.
6. PM visit will be pre-planned (half yearly) and completed within scheduled time period.
7. The emergency breakdown call should be addressed within 24 hours of reporting.
8. In case of breakdown, spares if required will be provided by ICMR-NIV Mumbai Unit; service provider will install the same for free of cost during their visit.
9. Service person must have valid official ID card during the visit. He should be well qualified and trained to solve the issues.
10. Service person will visit the institute with prior appointment, perform his task and submit the in detailed, properly written service report of the same before leaving the premises.

11. Service person must be vaccinated with Polio vaccine, Hepatitis vaccine and Measles rubella vaccine as a safety measure to work in the laboratory.
12. Service person will use Personal Protective Equipment (PPE) kit during the visit.
13. Mobile phones will not be allowed in the laboratory area.
14. Agency should submit the original copies of the invoice along with the service report for the payment.

Following points will be checked, verified and noted during the PM visit by service person:

Inspection of the installation area for-

1. Cleanliness
2. Dust free atmosphere
3. Temperature
4. Humidity
5. Air currents
6. Equipment is not exposed to sunlight
7. 5 to 20 cm free space on the sides and back of the equipment
8. A firm, levelled table capable of supporting the equipment is available
9. The electrical outlet feeding is not more than 1.5 m away from the equipment

Physical inspection:

1. Internal, external integrity and the cleanliness of the equipment
2. Fan/Blowers
3. Latch Assembly
4. Belts
5. Brushes
6. Gauge and Valves
7. Condenser and Filter
8. Equipment door/Sash
9. Door Hinges and gaskets
10. State of filters and pre-filters

Electrical inspection:

1. The electrical connection supply of 220-240 V, 50/60 Hz and have ground connection.
2. connection cables
3. Batteries (if applicable)
4. Check that an indicator screen and alarms are functioning normally
5. Verify that all the buttons and display is working fine
6. Check control buttons, HMI screen, casing, and LCD display for any cracks, loss of functionality and responsiveness.
7. Motor/ventilator
8. Illumination - Fluorescent
9. Illumination - Ultraviolet
10. Switches
11. Drive Current
12. Temperature Control
13. Speed Control
14. Switches/Relays
15. Timer

Work to be done during the Preventive Maintenance (PM) visit: Microscope:

1. Do Physical and electrical inspection.
2. Ensure that the area where the microscope is installed is protected from dust and humidity.
3. Ensure that the location of the microscope is far from water supplies
4. Verify and clean the optical alignment.
5. Verify the adjustment of the mechanical stage.
6. Confirm the adjustment of the specimen holder (gripping device).
7. Clean all the mechanical components.
8. Test the focus adjustment mechanism.
9. Verify the functioning of the diaphragm.
10. Lubricate the microscope according to the manufacturer's recommendations.
11. Verify that each component is in good condition, clean and mechanically well adjusted.
12. Verify the integrity of the connectors, fuses and of the incandescent light.

Sr. No.	Equipment name Specification & details
1.	Microscope : Model-DMi1, Serial no. 468661, Make-Leica, Qty - 1.00
2.	Microscope: Model no. Aximskop-2 Plus, Serial no. 804548, Make-Carl Zeiss, Qty - 1.00
3.	Microscope: Model no. AXIOVERT 25C, Serial no. 666077, Make-Carl Zeiss, Qty-1.00

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.

4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action

in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---