

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	18-06-2025 18:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	18-06-2025 18:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Defence
Department Name/विभाग का नाम	Department Of Military Affairs
Organisation Name/संगठन का नाम	Indian Navy
Office Name/कार्यालय का नाम	*****
क्रेता ईमेल/Buyer Email	prempal.singh88@navy.gov.in
Total Quantity/कुल मात्रा	3239
Item Category/मद केटेगरी	UNIBALL , GEL PEN , CLICK BALL PEN , ORDINARY BALL PEN , PENCIL , ERASER RUBBER , CORRECTION PEN , CLIP BOARD , GLUE STICK LARGE , SHARPNER BIG , NOTE BOOK , SHARPENER , DRAWING PINS , REGISTER , STICKY NEON SIGNATURE FLAG , TRANSPARENT BLUE PLASTIC COVER ROLL , BOX FOLDER , HIGHLIGHTER , STICKY NOTES , STICKY NEON FLAG , CD MARKER , DOUBLE PUNCH LARGE , PAPER CLIP , ENVELOPE , TRANSPARENT TAPE , BROWN TAPE , PAPER CUTTER , DOUBLE SIDED ADHESIVE TAPE , SCALE , FOUNTAIN PEN INK PELIKAN 4001 , SCISSOR , L-FOLDER , FILE COVER , PHOTO PAPER , LAMINATION SHEET , LEAF FOLDER , SIGNATURE FOLDER , 120 GSM PAPER , STAPLER , STAMP PAD , STAMP INK , SHEAFFER FOUNTAIN PEN , STAPLER PIN , DIARY STANDARD SIZE , DIARY SMALL , TAG COTTON LARGE , MICROFIBER CLOTH , FOUNTAIN PEN INK LAMY T53 380 RED , PILOT METROPOLITAN MR1 FOUNTAIN PEN , COLOUR PAPER , CALCULATOR

Bid Details/बिड विवरण	
GeMARPTS में खोजी गई स्ट्रिंग / Searched Strings used in GeMARPTS	<p>UNIBALL, GEL PEN, CLICK BALL PEN, ORDINARY BALL PEN, PENCIL, ERASER RUBBER, CORRECTION PEN, CLIP BOARD, GLUE STICK LARGE, SHARPNER BIG, NOTE BOOK/COPY, SHARPENER, DRAWING PINS, REGISTER, STICKY NEON SIGNATURE FLAG, TRANSPARENT BLUE PLASTIC COVER ROLL, BOX FOLDER, HIGHLIGHTER, STICKY NOTES, STICKY NEON FLAG, CD MARKER, DOUBLE PUNCH LARGE, PAPER CLIP, ENVELOPE, TRANSPARENT TAPE, BROWN TAPE, PAPER CUTTER, DOUBLE SIDED ADHESIVE TAPE, SCALE, FOUNTAIN PEN INK PELIKAN 4001, SCISSOR, L-FOLDER, FILE COVER, PHOTO PAPER , LAMINATION SHEET, LEAF FOLDER, SIGNATURE FOLDER, 120 GSM PAPER, STAPLER , STAMP PAD, STAMP INK, SHEAFFER FOUNTAIN PEN, STAPLER, STAPLER PIN, DIARY STANDARD SIZE , DIARY SMALL, TAG COTTON LARGE, MICROFIBER CLOTH, FOUNTAIN PEN INK LAMY T53 380 RED, PILOT METROPOLITAN MR1 FOUNTAIN PEN, COLOUR PAPER, 100/120 GSM, CALCULATOR, STICKY NOTES</p>
	<p>Searched String: UNIBALL</p> <p>Roller Ball Pen (V2), Gift Pen, Gel Pen (V2), Gel Pen (V3), Rollerball Pen (V3)</p> <p>Searched String: GEL PEN</p> <p>Gel Pen (V3), Air Freshener Solid and Gel, Gel Pen (V2), Ink Refills (V2), Etchant gel, Blood Sample Collection Tubes, Ultrasound Gel, Pen Drive, Roller Ball Pen (V2), Gift Pen</p> <p>Searched String: CLICK BALL PEN</p> <p>Roller Ball Pen (V2), Ball Bearings as per IS 6455, Click Pencil Leads-IS:1375, Ball Point Pens as per IS 3705, Single Row Deep Groove Ball Bearing (Without Flange Outer Ring) as per IS 6455, Rollerball Pen (V3), Pen Drive, Ball Point Pens (V2) as per IS 3705, Refill for Ball Point Pen as per IS 3707, General Purpose Ball Valves (V2)</p> <p>Searched String: ORDINARY BALL PEN</p> <p>Roller Ball Pen (V2), Ball Bearings as per IS 6455, Ball Point Pens as per IS 3705, Rollerball Pen (V3), Single Row Deep Groove Ball Bearing (Without Flange Outer Ring) as per IS 6455, Ball Point Pens (V2) as per IS 3705, Pen Drive, Refill for Ball Point Pen as per IS 3707, Jotter Ball Pen Refills as per IS 10560, General Purpose Ball Valves (V2)</p> <p>Searched String: PENCIL</p> <p>PENCIL GRINDER, manual pencil sharpener, Pencil box, Black Lead Pencils (V2) as per IS 1375, Electrosurgical Cautery Pencil (V2), Pencil Boxes-Handicraft, Pencil Boxes-Handicraft, Hand Cautery Pencil, Upcycled Pencil Boxes, Electrosurgical Cautery Pencil</p> <p>Searched String: ERASER RUBBER</p> <p>Eraser, Surgical Gloves as per IS 4148, Rubber Tourniquet, Rubber Glazing, Disposable Surgical Rubber Gloves (V2), Rubber Grommet, Dry Erase Writing Boards (V3), Rubber Plug, Single use Rubber Examination Gloves (V2), rubber bands</p>

Bid Details/As per	Searched String: CORRECTION PEN
	<p>Fluid Correction Pen (V2), Pen Drive, Correction Tape, Roller Ball Pen (V2), Gift Pen, Highlighter Pen, Sparkle pen, Gel Pen (V2), PEN Sanitizer Sprayer, Pen Stands-Handicraft</p> <p>Searched String: CLIP BOARD</p> <p>Clip (BHEL), Modular Table / Meeting Table / Centre Table (V2), Cable Nail Clip, Elastic Rail Clip, Fabric Pin Up Notice Boards, Open / Endo Clip Applicator, Squeegee Washer Wiper Mopper (V2), Circlips - IS 3075, Ligation Clips, Open / Endoscopic Clip Applicator (V2)</p> <p>Searched String: GLUE STICK LARGE</p> <p>Glue Stick (V2), Nitrile Coated/Nitrile Hand Gloves (V2), Glue gun, Wood Glue, Speed Post Envelope (Large), Ice cream stick, Tracing green stick, Professional Large Format Display, Dental Impression Tracing Stick, Steel Shelving Cabinets (Adjustable Type) confirming to IS 3312 (V3)</p> <p>Searched String: SHARPNER BIG</p> <p>Big Crash Mattresses - Gymnastic, Customised Envelopes, Artificial Intelligence, Big Data and Analytics, Hydraulic Pumps - Floating Pump, BIG STAINLESS STEEL AND IRON UTENSILS, Flying Disk Big (Preschool Kit) (V2)-Toys, Bomb Blanket (MHA), Blockchain & FinTech, Cotton Towelling and Towels (V2) as per IS 7056, Cybersecurity</p> <p>Searched String: NOTE BOOK/COPY</p> <p>Notebooks-Handicraft, Upcycled Note Books Address Books, Books (V2), Upcycled Note Books Address Books (V1), Wooden Book Case, Note Sorting Machines, Examination Answer Book as per IS 1848:1988, Stitching Wire for Book Binding, Notesheet (Azure Laid) (V2), Counterfeit Note Detector (V2)</p> <p>Searched String: SHARPENER</p> <p>manual pencil sharpener, Manual Pencil Sharpener (V3), Manual Pencil Sharpener (V2)</p> <p>Searched String: DRAWING PINS</p> <p>Drawing Pins (V2) as per IS 5205, Fabric Pin Up Notice Boards, Entomological Pins, Brooches & Pins-Handicraft, Electrical Box Extension (V2), Dental Die Pins, Pins, Paper, Straight as per IS 5653, Pin Up Notice Board (V2), Pins or Tacks as per IS 5653, Drawing Trussels / Drawing Board Stand</p> <p>Searched String: REGISTER</p> <p>Register (V2), Diaries Printed - Plain - Register, MINUTE REGISTER, Electronic Cash Register (V2), Ledger Book, CELC Kit (Bal Aadhar Enrollment) - Single Finger Print Scanner Registered Device (RD), Registered Barcode Stickers (Single) of 'RD' Series, L 1 Fingerprint Registered Device Scanners for Bio - Metric Authentication (UIDAI), Pre - Printed Bar - Coded Registered Tag Labels 'RBD' Series, L 1 Fingerprint Registered Device Scanners for Bio - Metric Authentication (UIDAI) (V2)</p> <p>Searched String: STICKY NEON SIGNATURE FLAG</p>

Bid Details/Part	Category not available on GeM for the text string uploaded by the buyer
	<p>Searched String: TRANSPARENT BLUE PLASTIC COVER ROLL</p> <p>Transparent plastic sheet(BHEL), petri plates or dishes, Plastic cover for Desk Diary, Toilet Seat Covers (V2), Report Cover, Bottle Water Plastic with Cover (DEFENCE), Plain RPVC shrink film, Cover for Diaries (V2), Plastic Folder with Printing, Polyethylene Bags for General Purposes</p> <p>Searched String: BOX FOLDER</p> <p>File/Folder (V3), File Folder Cover (V2), signaturebook folder, conference folder, Electrical Box Extension (V2), Thermal Folder, Plastic Folder with Printing, Khadi Folder, Box File, Document Folder</p> <p>Searched String: HIGHLIGHTER</p> <p>Highlighter Pen</p> <p>Searched String: STICKY NOTES</p> <p>Sticky Notes (V2), Notesheet (Azure Laid) (V2), Sticky Notepad, Memo Pad-IS 1848, Note Sorting Machines, Sticky Mat for IVF Lab & OT, Yoga Mats, self adhesive paper note, Counterfeit Note Detector (V2), Desk Pads - Writing (V2)</p> <p>Searched String: STICKY NEON FLAG</p> <p>Sticky Notepad, The Indian National Flag as per IS 1, Decorative Flag, Sticky Mat for IVF Lab & OT, Sticky Notes (V2), Vehicle Safety Flag Mast, Medical Monitoring or Recording or Tracing Paper as per IS 1848, The Indian National Flag - Polyester, Self Adhesive Flags (V2), Rain Coat & Suit</p> <p>Searched String: CD MARKER</p> <p>DNA marker, read only compact disc cd, Protein ladder marker, Bomb Blanket (MHA), Permanent Marker Pen, Markers - White Board, Compact Disk Cases - CD - DVD Case, read write compact disc cd, Surgical Skin Marker Pen (V2), Paint Markers - Permanent - ink</p> <p>Searched String: DOUBLE PUNCH LARGE</p> <p>Bone Punch, Nitrile Coated/Nitrile Hand Gloves (V2), Automatic Centre Punch, Adult Diaper or Under Pad - Disposable, Skin Biopsy Punch, Speed Post Envelope (Large), Mauermayer Stone Punch, T - Shirt (V2), binding punch machine, Professional Large Format Display</p> <p>Searched String: PAPER CLIP</p> <p>Clip (BHEL), Paper Shredding Machines (V2), Cable Nail Clip, Cellophane paper, Elastic Rail Clip, Squeegee Washer Wiper Mopper (V2), Open / Endo Clip Applicator, Disposable Paper Cup, Circlips - IS 3075, Computer Paper as per IS 12766, IS 9055, IS 1060, IS 1064</p> <p>Searched String: ENVELOPE</p> <p>Envelopes-Handicraft, Customised Envelopes, Packing List Envelope (V2), Tuberculosis (TB) Drug Envelope, Correspondence Envelopes (V2), Speed Post Envelope</p>

Bid Details/लघु विवरण	(Large) Envelopes-Handicraft, Correspondence Envelopes (V3) Conforming to IS 13892, Postage stamp albums(Deluxe with envelope), Eco Stationery
<p>GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS</p>	<p>Searched String: TRANSPARENT TAPE</p> <p>Transparent Tape (V2), petri plates or dishes, Pressure Sensitive Adhesive Tapes with Plastic Base (V3) Conforming to IS 13262, Transparent plastic sheet(BHEL), Elastic Surgical Adhesive Tapes (V2), Flexible Transparent Sheet (V2), Serological Pipettes and Graduated Pipettes as per IS 4364, Tape Library, Pressure Sensitive Adhesive Plasticized PVC Tapes with Nonthermosetting Adhesive as per IS 7809 (Part 3 / Section 1), Tape Drive</p> <p>Searched String: BROWN TAPE</p> <p>BROWN SARSON Seeds, Shoe Shine Machine, Pressure Sensitive Adhesive Tapes with Plastic Base (V3) Conforming to IS 13262, Special Proofed Canvas / Duck as per IS 6803, Tape Library, Speed Post Envelope (Large), Tape Drive, Transparent Tape (V2), Measuring Tape, Curtains (V2)</p> <p>Searched String: PAPER CUTTER</p> <p>Pipe Cutter, Paper Shredding Machines (V2), Nail Cutter, Vegetable Cutter, Cellophane paper, Chaff Cutter, Disposable Paper Cup, GSM Cutter, Hand Held Brush Cutter (V2), Fruit Cutter</p> <p>Searched String: DOUBLE SIDED ADHESIVE TAPE</p> <p>Double sided tape, Modular Work Stations (V2), Nylon Tape, Polytetrafluoroethylene (PTFE) Thread Sealing Tape, tape dispensers, Elastic Surgical Adhesive Tapes (V2), Permeable Nonwoven Surgical Adhesive Tape, Glass Mica Tape-IS :7809, Platform step ladder, Polymide Tapes</p> <p>Searched String: SCALE</p> <p>Tailor Scale, ADHD Scale, Electronic Weighing Scales, plastic scale, CALIPERS, Wooden Scale, Polarimeter, Metric Scales (Plastic) for General Purposes as per IS 1480, EXTERNAL MICROMETERS, Scales (Steel Scale) as per IS 1481</p> <p>Searched String: FOUNTAIN PEN INK PELIKAN 4001</p> <p>Fountain Pens (V2), Gel Pen (V2), Disposable Fountain Pens (V2), Inks (V2), Ink Refills (V2), Rollerball Pen (V3), disposable fountain pens, Refill for Ball Point Pen as per IS 3707, Jotter Ball Pen Refills as per IS 10560</p> <p>Searched String: SCISSOR</p> <p>Electrician Scissor, scissors, Scissor Lift, Scissor Lift (V2), Mayo Scissors, Scissors Straight, Kilner Dissecting Scissor-IS:4275, Surgical Scissors (V2), Tailor Scissor as per IS 989, Metzenbaum Scissors</p> <p>Searched String: L-FOLDER</p> <p>conference folder, File Folder Cover (V2), signaturebook folder, D and C Set, Thermal Folder, Ultra low temperature laboratory deep freezer, Document Folder, File/Folder (V3), Khadi Folder, Modular Work Stations (V2)</p> <p>Searched String: FILE COVER</p>

Bid Details/As per	File Folder Cover (V2), Sofas (V2), File cover for Postal Department, Report Cover, Steel Filing Cabinets for General Office Purpose (V2) as per IS 3313, File/Folder (V3), Customised Envelopes, File Board, Modular Metal Drawer File Cabinet Pedestal, Box File
	<p>Searched String: PHOTO PAPER</p> <p>Photography Paper (V2), Paper Shredding Machines (V2), Photo Frame, Photo Cutter, Cellophane paper, Photo Frames-Handicraft, Disposable Paper Cup, Photo Frames-Handicraft, Computer Paper as per IS 12766, IS 9055, IS 1060, IS 1064, Photo stickers or Stickers</p> <p>Searched String: LAMINATION SHEET</p> <p>Lamination Dies (BHEL), Spherical Roller Bearing as per IS 6455, Titanium Sheet, Polypropylene Sheet, Metal Shelving Racks (Adjustable Type) confirming to IS 1883 (V2), Sparkle sheet, Polystyrene sheet, Disposable Bed Sheets for Health Care Facility, Laminators, Decorative Laminate Sheet</p> <p>Searched String: LEAF FOLDER</p> <p>Bay Leaf, File Folder Cover (V2), signaturebook folder, conference folder, Thermal Folder, File/Folder (V3), Khadi Folder, Leaf colour chart (LCC), Document Folder, Report Cover</p> <p>Searched String: SIGNATURE FOLDER</p> <p>signaturebook folder, File Folder Cover (V2), digital signature certificate, Laboratory Condenser, Digital Signature Software, conference folder, Thermal Folder, File/Folder (V3), Khadi Folder, Report Cover</p> <p>Searched String: 120 GSM PAPER</p> <p>GSM Cutter, Paper Shredding Machines (V2), Emery Powder Grit # 120-IS 3178, Maplitho Paper as per IS 1848 (Part 1), pH Paper, Curtains (V2), Blotting paper, Printing White Paper (V2) as per IS 1848 (Part 1), Paper Pouches, LED Luminaire for High Bay Lighting</p> <p>Searched String: STAPLER</p> <p>Hemorrhoid Stapler, Stapler Pin / Staples (V2), Circular Stapler (V2), Endoscopic Powered Stapler, Skin Stapler (V2), Hemorrhoid Stapler (V2), Cartridges for Linear Cutter Stapler, Powered Endoscopic Stapler (V2), Linear Cutter Stapler Applicator, Hernia Fixation Device (V2)</p> <p>Searched String: STAMP PAD</p> <p>stamp pads, Dak Pad (V2), Stamp - Pad Ink as per IS 393, Stamp Album, Desk Pads - Writing, STEEL STAMP NUMBER, Kellys Pad, Desk Pads - Writing (V2), Scrub Pad, Writing Pad Chair</p> <p>Searched String: STAMP INK</p> <p>Stamp - Pad Ink as per IS 393, Self Inking Rubber Stamp, Hydraulic Pumps - Floating Pump, stamp pads, Toner Cartridges / Ink Cartridges / Consumables for Printers, Stamp Album, STEEL STAMP NUMBER, Offset Printing Ink, Ink Refills (V2), Markers - White Board</p> <p>Searched String: SHEAFFER FOUNTAIN PEN</p>

Bid Details/As per	<p>Fountain Pens (V2), Pen Drive, Disposable Fountain Pens (V2), disposable fountain pens, Roller Ball Pen (V2), Outdoor / Indoor Fountain, Gift Pen, Gel Pen (V2), Highlighter Pen, Permanent Marker Pen</p> <p>Searched String: STAPLER</p> <p>Hemorrhoid Stapler, Stapler Pin / Staples (V2), Circular Stapler (V2), Endoscopic Powered Stapler, Skin Stapler (V2), Hemorrhoid Stapler (V2), Cartridges for Linear Cutter Stapler, Powered Endoscopic Stapler (V2), Linear Cutter Stapler Applicator, Hernia Fixation Device (V2)</p> <p>Searched String: STAPLER PIN</p> <p>Stapler Pin / Staples (V2), Fabric Pin Up Notice Boards, Hemorrhoid Stapler, Circular Stapler (V2), Electrical Box Extension (V2), Endoscopic Powered Stapler, Pin Up Notice Board (V2), Hemorrhoid Stapler (V2), Pins or Tacks as per IS 5653, Skin Stapler (V2)</p> <p>Searched String: DIARY STANDARD SIZE</p> <p>Handmade Diary, Nitrile Coated/Nitrile Hand Gloves (V2), Student Diary, Diaries Printed - Plain - Register, Cover for Diaries (V2), Cleaning Duster (V3), Standard Ambulances, Calcium Standard, Srikalahasti Kalamkari Products from Tirupati - ODOP, Turbidity Standard</p> <p>Searched String: DIARY SMALL</p> <p>Handmade Diary, Diaries Printed - Plain - Register, Student Diary, Cover for Diaries (V2), Nitrile Coated/Nitrile Hand Gloves (V2), Official Diary from Bargarh - ODOP, Plastic cover for Desk Diary, Steel Shelving Cabinets (Adjustable Type) confirming to IS 3312 (V3), Diaries-Handicraft, Small Angle Grinders</p> <p>Searched String: TAG COTTON LARGE</p> <p>Speed Post Envelope (Large), Cleaning Duster (V3), Professional Large Format Display, Tags for Files as per IS 8499 (Rev), EMS Speed Post Tag Labels, Cotton Towelling and Towels (V2) as per IS 7056, Ear TAG Applicator (For Animal), Nitrile Coated/Nitrile Hand Gloves (V2), Large Outer Diameter Casing Pipes (Petroleum Industry), Cleaning Duster (V2)</p> <p>Searched String: MICROFIBER CLOTH</p> <p>Strobel Cloth, Customised Envelopes, Emery Cloth, Laboratory Filter Papers, Cloth Pouches, Markin Cloth, Squeegee Washer Wiper Mopper (V2), Cheese Cloth, Cleaning Duster (V2), Glass Cloth</p> <p>Searched String: FOUNTAIN PEN INK LAMY T53 380 RED</p> <p>Inks (V2), Gel Pen (V2), Rollerball Pen (V3), Fountain Pens (V2), Ink Refills (V2)</p> <p>Searched String: PILOT METROPOLITAN MR1 FOUNTAIN PEN</p> <p>Fountain Pens (V2), Pen Drive, Disposable Fountain Pens (V2), disposable fountain pens, Roller Ball Pen (V2), Inks (V2), Rollerball Pen (V3), Gel Pen (V2), Gel Pen (V3), Lyophilizer</p>
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Bid Details/बिड विवरण	Searched String: COLOUR PAPER, 100/120 GSM Colour Printing Paper as per IS 1848 (Part 1), Curtains (V2), Writing and Printing Papers Conforming to IS 1848 (Part 1), Coloured Cover Paper as per IS 6956, Computer Paper as per IS 12766, IS 9055, IS 1060, IS 1064, Log Book (V2), Maplitho Paper as per IS 1848 (Part 1), Thermal Paper Roll, Printing White Paper (V2) as per IS 1848 (Part 1), Online UPS (V2) Searched String: CALCULATOR Desktop Calculator - Electronics Searched String: STICKY NOTES Sticky Notes (V2), Notesheet (Azure Laid) (V2), Sticky Notepad, Memo Pad-IS 1848, Note Sorting Machines, Sticky Mat for IVF Lab & OT, Yoga Mats, self adhesive paper note, Counterfeit Note Detector (V2), Desk Pads - Writing (V2)
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	<ul style="list-style-type: none"> Pencil box
BOQ Title/बीओक्यू शीर्षक	PROCUREMENT OF STATIONARY
OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)	1 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	1 Year (s)
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Past Performance/विगत प्रदर्शन	40 %
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	Yes
RA Qualification Rule	50% Lowest Priced Technically Qualified Bidders
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	UNIBALL

Bid Details/बिड विवरण	
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover, shall upload the supporting documents to prove his eligibility for exemption.
3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
4. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a

certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

5. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 40% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

8. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

UNIBALL

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	60	15

UNIBALL**Technical Specifications/तकनीकी विशिष्टियाँ**

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	12	15

UNIBALL**Technical Specifications/तकनीकी विशिष्टियाँ**

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Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परिषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	24	15

UNIBALL**Technical Specifications/तकनीकी विशिष्टियाँ**

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Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परिषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	6	15

GEL PEN**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परिषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	36	15

GEL PEN

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	12	15

CLICK BALL PEN

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	240	15

ORDINARY BALL PEN

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	200	15

ORDINARY BALL PEN

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	20	15

ORDINARY BALL PEN

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	24	15

PENCIL

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	200	15

ERASER RUBBER

Technical Specifications/तकनीकी विशिष्टियाँ

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BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	50	15

CORRECTION PEN

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	20	15

CLIP BOARD

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	30	15

GLUE STICK LARGE

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	80	15

SHARPNER BIG

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	3	15

NOTE BOOK

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	10	15

SHARPENER

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	25	15

DRAWING PINS

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	2	15

REGISTER

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	5	15

REGISTER

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	5	15

STICKY NEON SIGNATURE FLAG

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	20	15

TRANSPARENT BLUE PLASTIC COVER ROLL

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	5	15

BOX FOLDER

Technical Specifications/तकनीकी विशिष्टियाँ

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	10	15

HIGHLIGHTER

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	50	15

STICKY NOTES

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	20	15

STICKY NEON FLAG

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	10	15

CD MARKER

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	50	15

CD MARKER

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	50	15

DOUBLE PUNCH LARGE

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	5	15

PAPER CLIP

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	10	15

ENVELOPE

Technical Specifications/तकनीकी विशिष्टियाँ

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BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	250	15

ENVELOPE

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	250	15

ENVELOPE

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	300	15

TRANSPARENT TAPE

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	20	15

TRANSPARENT TAPE

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	30	15

BROWN TAPE

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	10	15

PAPER CUTTER

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	15	15

PAPER CUTTER

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	15	15

DOUBLE SIDED ADHESIVE TAPE

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	30	15

SCALE

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	10	15

SCALE

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	20	15

FOUNTAIN PEN INK PELIKAN 4001

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	2	15

SCISSOR

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	15	15

SCISSOR

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	20	15

L-FOLDER

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	200	15

FILE COVER

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	50	15

PHOTO PAPER

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	3	15

LAMINATION SHEET

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	1	15

LEAF FOLDER

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	15	15

SIGNATURE FOLDER

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	3	15

120 GSM PAPER

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	200	15

STAPLER

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	5	15

STAMP PAD

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	15	15

STAMP INK

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	10	15

SHEAFFER FOUNTAIN PEN

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	2	15

STAPLER

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	10	15

STAPLER PIN

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	20	15

STAPLER PIN

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	20	15

DIARY STANDARD SIZE

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	20	15

DIARY SMALL

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	40	15

TAG COTTON LARGE

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	100	15

MICROFIBER CLOTH

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	20	15

FOUNTAIN PEN INK LAMY T53 380 RED

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	2	15

PILOT METROPOLITAN MR1 FOUNTAIN PEN

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	1	15

COLOUR PAPER

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	200	15

CALCULATOR

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	1	15

STICKY NOTES

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Porbandar	20	15

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

T-84
AT KANKAI JETTY
PORT OKHA
OKHA, DWARKA
GUJARAT - 361350
.

2. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- Copy of PAN Card.
- Copy of GSTIN.

- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

3. **Generic**

Consortium: In case of Contracts, wherein the seller alone does not have necessary expertise, the seller can form consortium with other sellers for submission of the bid, with one of the consortium company as leader. However, each and every member of the consortium shall be equally responsible for the complete execution of the project contract. An undertaking to this effect is to be uploaded with bid.

4. **Generic**

For hazardous chemical/item, all precautionary measure as per regulation from the point of transportation/ handling/ storage/ safety/ health/ environment to be undertaken/ specified before dispatch. During dispatch, proper symbol for the hazard/ MSDS/ Batch No./ date of manufacturing/ Gross Weight/ Net Weight/ shelf Life etc are to be written/ printed/ pasted on the body of the packing.

5. **Generic**

Installation, Commissioning, Testing, Configuration, Training (if any - which ever is applicable as per scope of supply) is to be carried out by OEM / OEM Certified resource or OEM authorised Reseller.

6. **Generic**

NON DISCLOSURE DECLARATION CERTIFICATE (On Bidder Letter Head) to be uploaded with bid:

1. I M/s.

Ms _____
hereby declare that I shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party during and after expiry of Contract.

2. If defying the norms as per the Contract a legal action may be taken against me as per the existing Rules.

7. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

DELIVERY LOCATION :

THE ALL ABOVE LISTED ITEMS ARE TO BE DELIVERED AT KANKAI JETTY, PORT OKHA, OKHA, DWARKA, GUJARAT - 361350.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.

3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---