

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	07-06-2025 13:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	07-06-2025 13:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Defence
Department Name/विभाग का नाम	Department Of Military Affairs
Organisation Name/संगठन का नाम	Indian Navy
Office Name/कार्यालय का नाम	*****
क्रेता ईमेल/Buyer Email	goldi.singh@navy.gov.in
Total Quantity/कुल मात्रा	1990
Item Category/मद केटेगरी	Uniball Ball Pens , Gel Pen v5 , Register Big , Register Small , Assorted Colour Highlighter , Permanent Markers , White Board Markers , Staplers , Stapler Pin , Punching Machine , Desk Organiser , File Folders , Clip Files , Sticky Notes , Correction Pens , Scissors Medium , Paper Clips , Binder Clips
GeMARPTS में खोजी गई स्ट्रिंग / Searched Strings used in GeMARPTS	Uniball Ball Pens, Gel Pen v5, Register Big, Register Small, Assorted Colour Highlighter, Permanent Markers, White Board Markers , Staplers , Stapler Pin, Punching Machine , Desk Organiser, File Folders, Clip Files , Sticky Notes , Correction Pens , Scissors Medium, Paper Clips , Binder Clips
	Searched String: Uniball Ball Pens Ball Point Pens as per IS 3705, Ball Bearings as per IS 6455, Ball Point Pens (V2) as per IS 3705, Pens-Handicraft, Single Row Deep Groove Ball Bearing (Without Flange Outer Ring) as per IS 6455, Pens-Handicraft, Pen Drive, Upcycled Pens, Roller Ball Pen (V2), Upcycled Pens (V1) Searched String: Gel Pen v5 Gel Pen (V3), Sofas (V2), Gel Pen (V2), Etchant gel, Desktop Computers, Ultrasound Gel, Plastic Moulded Table - Preschool Kit, Pen Drive, Entry and Mid Level Desktop Computer, Gift Pen Searched String: Register Big

Bid Details/As per	Register (V2), Diaries Printed - Plain - Register, MINUTE REGISTER, Big Crash Mattresses - Gymnastic, Toilet Brush (V2), Electronic Cash Register (V2), Customised Envelopes, BIG STAINLESS STEEL AND IRON UTENSILS, Artificial Intelligence, Big Data and Analytics, Flying Disk Big (Preschool Kit) (V2)-Toys
<p>GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS</p>	<p>Searched String: Register Small</p> <p>Register (V2), Diaries Printed - Plain - Register, MINUTE REGISTER, Nitrile Coated/Nitrile Hand Gloves (V2), Electronic Cash Register (V2), Durry Small (IAF), Steel Shelving Cabinets (Adjustable Type) confirming to IS 3312 (V3), Small Angle Grinders, Small Form - Factor Pluggable Transceiver, Single use Rubber Examination Gloves (V2)</p> <p>Searched String: Assorted Colour Highlighter</p> <p>ASSORTED PIPES, Road Stud (V2), Highlighter Pen, Colour Tape (BHEL), Curtains (V2), Colour Pencil (V2), Register (V2), Colour Matching Cabinet (Textile), Volleyballs as per IS 417:1986, Leaf colour chart (LCC)</p> <p>Searched String: Permanent Markers</p> <p>Permanent Paint Markers (V2), Markers - White Board, Paint Markers - Permanent - ink, Highlighter Pen, Permanent Magnetic Lifter, Permanent Marker Pen, Permanent Hemodialysis Catheter, Self Adhesive Flags (V2), Markers for White Board (V2), DNA marker</p> <p>Searched String: White Board Markers</p> <p>Markers - White Board, Modular Table / Meeting Table / Centre Table (V2), Markers for White Board (V2), Whiteboard Duster (V2), Fabric Pin Up Notice Boards, Permanent Paint Markers (V2), Paint Markers - Permanent - ink, White Soft Paraffin, Speed Post Envelope (Large), White Yam Seeds</p> <p>Searched String: Staplers</p> <p>Circular Staplers, Staplers (V2), Skin Staplers, Skin Stapler (V2), Cartridges for Linear Cutter Stapler, Circular Stapler (V2), Linear Cutter Stapler Applicator, Hemorrhoid Stapler (V2)</p> <p>Searched String: Stapler Pin</p> <p>Stapler Pin / Staples (V2), Fabric Pin Up Notice Boards, Hemorrhoid Stapler, Circular Stapler (V2), Electrical Box Extension (V2), Endoscopic Powered Stapler, Pin Up Notice Board (V2), Hemorrhoid Stapler (V2), Pins or Tacks as per IS 5653, Skin Stapler (V2)</p> <p>Searched String: Punching Machine</p> <p>Hydraulic Punching Machine(BHEL), Paper Shredding Machines (V2), binding punch machine, Sea Water Reverse Osmosis (SWRO) Membrane, Kick / Punching (Bag) - Gymnastics, High Vacuum Suction Machine (V2), Sanitizing Machine, Polypropylene Ropes as per IS 5175, Desilting Machine, Sanitary Napkins Incinerator Machine with Smoke Control Unit</p> <p>Searched String: Desk Organiser</p>

Bid Details/As per	Personal Organizer-Handicraft, Personal Organizer-Handicraft, Labelling Machine, Modular Control Desk, Desks and Bench/Chair set for Classroom/Training Area, Desk based screens, Cellophane paper, Desk Pads - Writing, Desk Calendar Stand, Desktop Calculator - Electronics
	<p>Searched String: File Folders</p> <p>File Folders-Handicraft, File Folder Cover (V2), File Folders-Handicraft, Upcycled File Folders, Steel Filing Cabinets for General Office Purpose (V2) as per IS 3313, Upcycled File Folders (V1), conference folder, Folders for Agreement Sheets as per IS 1848, Spring File, File Board</p> <p>Searched String: Clip Files</p> <p>Endodontic Files, File Folder Cover (V2), Dental Files, Squeegee Washer Wiper Mopper (V2), Clip (BHEL), Steel Filing Cabinets for General Office Purpose (V2) as per IS 3313, Index card files, Cable Nail Clip, Spring File, Elastic Rail Clip</p> <p>Searched String: Sticky Notes</p> <p>Sticky Notes (V2), Notesheet (Azure Laid) (V2), Sticky Notepad, Memo Pad-IS 1848, Note Sorting Machines, Sticky Mat for IVF Lab & OT, Yoga Mats, self adhesive paper note, Counterfeit Note Detector (V2), Desk Pads - Writing (V2)</p> <p>Searched String: Correction Pens</p> <p>Correction Tape, Pen Drive, Pens-Handicraft, Fluid Correction Pen (V2), Pens-Handicraft, Roller Ball Pen (V2), Upcycled Pens, Gift Pen, Upcycled Pens (V1), Gel Pen (V2)</p> <p>Searched String: Sciccors Medium</p> <p>Calcium carbonate (Medium), Nitrile Coated/Nitrile Hand Gloves (V2), Hugh Leifson Medium, COD (Chemical Oxygen Demand) Analyzer (Closed Reflux), Slanetz and Bartley Medium, Single use Rubber Examination Gloves (V2), Soybean casein digest medium, Rain Jacket (with Integrated Hood and Trouser), Tape Cotton Medium (OFB), T - Shirt (V2)</p> <p>Searched String: Paper Clips</p> <p>Clips, Paper as per IS 5650, Paper Shredding Machines (V2), Kelvin Clips, Pipe Clips, Computer Paper as per IS 12766, IS 9055, IS 1060, IS 1064, Ligation Clips, Polymer Ligation Clips, Disposable Paper Cup, Binder Clips (V2), Cellophane paper</p> <p>Searched String: Binder Clips</p> <p>Binder Clips (V2), surgical isolation or surgical masks, Kelvin Clips, Pipe Clips, Report Cover, Ligation Clips, Abdominal Binders, Squeegee Washer Wiper Mopper (V2), Polymer Ligation Clips, Clips, Paper as per IS 5650</p>
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	<ul style="list-style-type: none"> • Highlighter Pen • Black Lead Pencils (V2) as per IS 1375 • Whiteboard Duster (V2)
BOQ Title/बीओक्यू शीर्षक	STATIOANERY

Bid Details/बिड विवरण	
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	1 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	2 Year (s)
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Past Performance/विगत प्रदर्शन	20 %
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	Uniball Ball Pens
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
5. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
7. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 20% of bid quantity, in at least one of the last three Financial years before the bid

opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
19-05-2025 11:00:00	BVY(MB)

Uniball Ball Pens

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	300	30

Gel Pen V5

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	200	30

Register Big

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	100	30

Register Small

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	100	30

Assorted Colour Highlighter

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	100	30

Permanent Markers

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	100	30

White Board Markers

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	80	30

Staplers

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	50	30

Stapler Pin

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	200	30

Punching Machine

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	20	30

Desk Organiser

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	30	30

File Folders

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	250	30

Clip Files

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	100	30

Sticky Notes

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	100	30

Correction Pens

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	40	30

Sciccors Medium

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	20	30

Paper Clips

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Mumbai	100	30

Binder Clips

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Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- Copy of PAN Card.
- Copy of GSTIN.
- Copy of Cancelled Cheque.
- Copy of EFT Mandate duly certified by Bank.

3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

- all the documents uploaded should be on the bidder`s letter head . documents clearly specifying the acceptance of all the technical specifications, additional specification parameters and terms and conditions s should be uploaded.
- The bidder should submit copies of GST Registration certificate, PAN, Cancelled cheque.
- vendor has to provide all documents asked in the bid documents including latest copies of Last three ye ars GST/income tax file, audit reports and balance sheets.
- The bidder is requested to attach similar past performance with TEC DOC and sample of the product wit h clear image.
- The bidder should not be under liquidation, court receivership or similar proceeding, should not be bankr upt. Bidder to upload undertaking to this effect with the bid.
- The bidder will have to submit an affidavit for non-blacklisting certificate.
- The bidder is bound to furnish the original documents as and when asked by the buyer organization forv erification purpose. If a bidder fails to furnish the original documents and if any discrepancy is found betwe en the scanned copy and original documents will be liable for outright rejection.
- HSN code of the products be submitted with TEC Doc.
- Required warranty on items should be provided.
- Bidder should have minimum four rating on GeM, proof of the same to be attached with the bid, ensure the quality and timely supply of the goods.
- Bidder are requested to submit similar past experience with TEC document.
- The buyer is free to disqualify the bidders if buyer will not be satisfied with product specification and sa mple.

- 13 if the bidder does not submit of the required doc of the atc the bidder will be treated as disqualified
14. Pre-bid meeting is mandatory for all bidders.
15. buyer has fully right to cancel re-bid extend bid duration at any stage without intimating the participant s and will not liable to elucidate the reason for the same.
- 16 payments will be done by CDA post completion of supply of the products

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The

Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---