

NOVEMBER 21, 2025

TO: Ram kumar  
PROJECT: Villa Grande  
FROM: Yashwanth Balaji, Horizon Constructs  
SUBJECT: CHANGE ORDER REQUEST - SCOPE MODIFICATION

Dear Ram kumar,

This document serves as a formal request to modify the scope of work for Villa Grande based on your recent instruction. Below is a detailed breakdown of the cost and schedule implications.

#### CHANGE DESCRIPTION

Installation of two (2) new large windows in Living Room T01 to enhance natural lighting. This work encompasses the creation of new wall openings, structural framing and lintel installation, the supply and installation of the large window units, and the necessary interior and exterior finishing.

#### COST BREAKDOWN

ITEM DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST
Large Window Installation	2	\$750.00	\$1500.00
Wall Opening Demolition	2	\$320.00	\$640.00
Structural Framing and Lintel	2	\$600.00	\$1200.00
Interior and Exterior Finishing	2	\$100.00	\$200.00
<b>TOTAL ESTIMATED COST</b>			<b>\$3540.00</b>

#### SCHEDULE IMPACT

The addition of the two large windows, including wall opening creation, structural modifications, and finishing work, will result in an estimated project schedule extension of 5.5 days. This accounts for the specialized labor, structural work requirements, and associated curing times.

#### APPROVAL

Please sign below to authorize this work. Once signed, this document becomes a binding amendment to our original agreement.

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Client Signature

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Date

Sincerely,

Yashwanth Balaji  
Project Manager  
Horizon Constructs