

Student name: J. YASMEEN

Register No. 122201967

Department: B.com( Corporate Secretaryship)

College Name: Chevalier T .Thomas Elizabeth  
college for women

A decorative border composed of four corner pieces and two horizontal pieces. Each corner piece features a dense cluster of colorful flowers (pink, blue, purple, yellow, red) and green leaves. The horizontal pieces consist of a green vine with small leaves and a central cluster of colorful flowers.

PROJECT TITLE:

CREATING AN EMPLOYEE  
PERFORMANCE SCORECARD IN EXCEL



## AGENDA:

1. Problem Statement
2. Project overview
3. End users
4. Our solutions & proposition
5. Dataset description
6. Modelling & Approach
7. Result & Discussion
8. Conclusion



## PROBLEM STATEMENT :

A problem statement is a description of an issue to be addressed, or a condition to be improved upon. It identifies the gap between the current problem and goal. The first condition of solving a problem is understanding the problem, which can be done by way of a problem statement.



## PROJECT OVERVIEW:

A project overview is a concise summary of a project that's intended to help stakeholders understand the project's goals, scope, and objectives.

\*Project purpose: What the project is intended to achieve and why it's necessary

\*Project objectives: The goals and objectives of the project

\*Project approach: How the project will be executed

\*Project timeline: The schedule of the project





## END USERS:

1. HR MANAGER
2. DEPARTMENT MANAGER
3. SUPERVISOR
4. BUSINESS ANALYST
5. OPERATIONS MANAGERS
6. EMPLOYEE DEVELOPMENT  
SPECIALIST



## OUR SOLUTIONS & PROPOSITION

1. EMPLOYEE PERFORMANCE DATA
2. PIVOT TABLES
3. GRAPH DATA VISUALISATION



## DATASET DESCRIPTION :

1. Employee ID
2. First name
3. Last name
4. Gender
5. Performance
6. Employee current rating



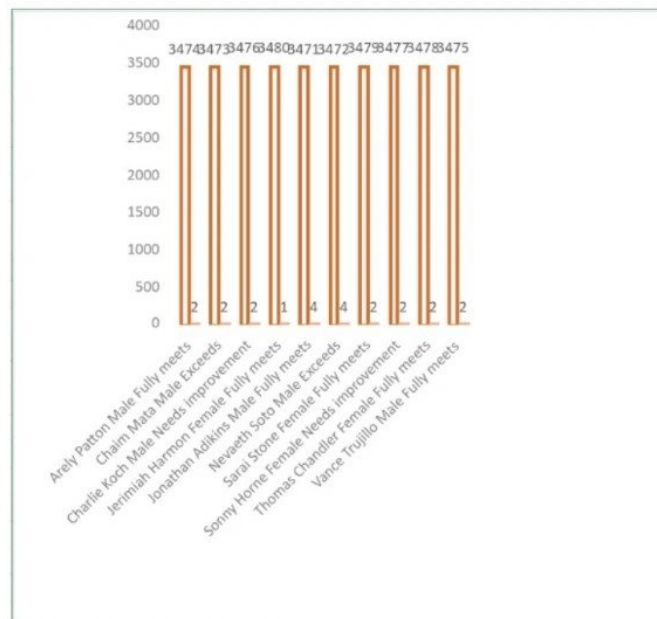


# MODELLING & APPROACH:

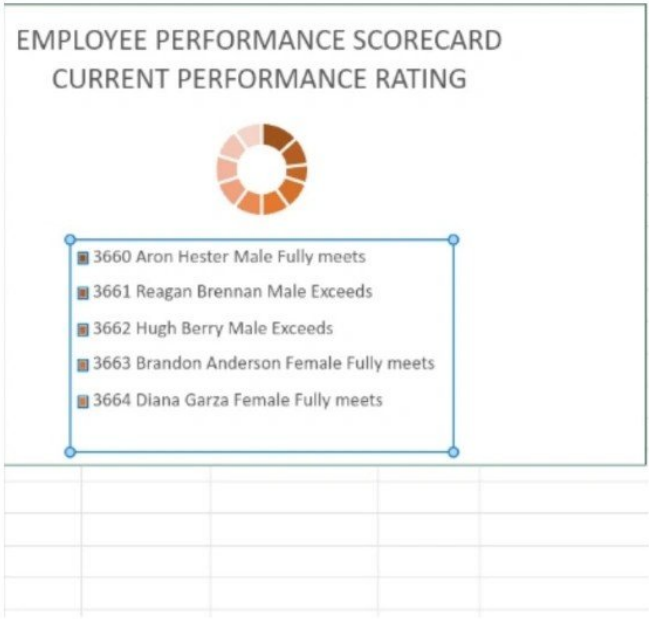
DATA COLLECTION: Gaggie to download data

1. Employee status type
2. Name
3. Gender
4. Performance score
5. Current rating
6. Pivot table & graphics representation

## RESULT & DISCUSSION :



RESULT & DISCUSSION :





## Conclusion:

An Excel- based Employee performance Rating card and Dashboard is very useful and adaptable  
Tod It can significantly enhance your performance management process.