

One day workshop

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# Objective

The objective of this document is to outline the risks to the new workshop project for BMW users and the plans to mitigate those risks.

Executive Summary

Al-Sakkary Motors aims to establish a new workshop offering maintenance services to normal BMW users. The workshop will operate by the end of 2025, utilizing available materials to reduce costs and meet customer demand. The project includes the construction of the workshop, recruitment and training of two technical teams, and securing a material supply contract.

**RISK TYPE ONE: Financial Risks**

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| **Scenario** | **Risk to Project** | **Mitigation Plan** |
| Workshop construction exceeds budget | **Medium** | **Monitor contractor costs, obtain multiple quotes, and adjust the scope if necessary** |
| Equipment costs increase unexpectedly | **Medium** | **Set contingency funds and negotiate favorable terms with suppliers** |
| Recruitment and training costs overrun | **Low** | **Plan for realistic training costs and assess teams’ capabilities beforehand** |
| Material supplier increases prices | **Medium** | **Negotiate long-term contracts with fixed prices or identify alternative suppliers** |

**RISK TYPE TWO: Timeline Risks**

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| **Scenario** | **Risk to project** | **Mitigation Plan** |
| Workshop construction delays due to contractor issues | **High** | **Ensure a strong contract with milestones and penalties for delays** |
| Equipment delivery is late | **Medium** | **Place orders early and maintain strong communication with suppliers** |
| Recruitment takes longer than expected | **Medium** | **Start the recruitment process early and consider temporary staff if necessary** |
| Training extends beyond planned time | **Low** | **Ensure flexible training schedules and clear milestones for team readiness** |