To,

The Principal,

SriChitanya Techno School, Uttarahalli,

Bangalore.

14th November 2020,

From,

Panindra S. (BNG240278),

Bangalore.

Respected madam,

Subject: Letter of Resignation.

Please accept this letter as a formal notification that I am resigning from my position as HS-Math Teacher in SriChaitanya Techno School, Uttarahalli, with immediate effect due to some personal reasons. I request you to kindly provide relieving letter along with the original documents that I had submitted while joining. I herewith attached a copy of acknowledgement issued for the same. I sincerely thank SriChaitanya Techno School Management for offering this wonderful position and supporting throughout.

Thanking you,

Panindra S.

