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| **Scottish Widow Group Personal Pension Plan (GPP) Specification** | |
| To be read in conjunction with the Pension Provider material | |
| **Name of Employer** | INSERT LEGAL ENTITY |
| **Name of Pension Plan** | Rezidor Hotels Limited |
| **Category Name** | All Employees |
| **Pension Provider** | Scottish Widows |
| **Employer Pension Advisor** | Davidson Asset Management  16 Sandyford Place  Glasgow, G3 7NB  Tel: 0141 222 2045  Fax: 0141 221 3589  Email: [Lesley.mclean@davidsonasset.co.uk](mailto:Lesley.mclean@davidsonasset.co.uk) |
| **Eligibility Criteria** | You can join the Scottish Widows GPP following your 3 months probationary period.  However, if you do not express your wish to join within your first 3 months, you may be automatically enrolled into the Company Workplace Pension Plan with The Peoples Pension. |
| **Standard Retirement Age under the Pension Plan** | 65 years of age |
| **Your Contribution** | Members are required to pay a minimum of 2.00% of your basic annual salary. Your Employer will match your contribution up to a maximum of 5%.  The total amount of all pension contributions paid, (by you, and your employer) to this plan and to any other plan, must remain within limits set by HM Revenue & Customs. |
| **Contributions based on** | Basic Annual Salary |
| **Default Investment Fund Choice** | Scottish Widows Balance Lifestyle Approach |

If you choose not to join the Scottish Widows Group Personal Pension Plan, you may be automatically enrolled into Company Workplace Pension Plan with, The Peoples Pension, where 1% of qualifying earnings\* will be deducted each month. This will increase to 3% in April 2018 and in April 2019 it will increase to 5%.

\*Qualifying earnings, as set by the Government, are the earnings between £5,824 and £43,000 in the tax year (2016/17).

**Rezidor Hotels Limited - Group Personal Pension Plan**

**To acquire a Scottish Widows personalised pension illustration please completed & return this form to Davidson Asset Management, details confirmed on page 1.**

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| **Full Name** |  | |
| **Hotel Location** |  | |
| **Department** |  | |
| **Date Joined Company** |  | |
| **Salary** |  | |
| **Date of Birth** |  | |
| **Gender** | **Male** | **Female** |
| **Contributions** | **Employee %** | **Employer %** |
| **Address for Pension Pack to be Sent To**  **Email Address or Home Email Address**  **Required** | **Email** | **Home** |

**TICK**

**I am interested in joining the company pension scheme with Scottish Widows 🗖**

**I am not interested in joining the company pension scheme with Scottish Widows 🗖**

**Sign Print Name Date .**