



PHILLOGIX SYSTEMS, INC

CALL CENTER SOFTWARE/HARDWARE SUPPORT GROUP
CHANGE OF SCHEDULE/DAY-OFF FORM

NAME: Patrick Seri Garcia

WORK SHIFT

☐ 1st ☐ 2nd ☐ 3rd

FROM: 11pm to 10pm

TO: 10am to 7pm

SATURDAY SCHED.

☐ 1st ☐ 2nd ☐ 3rd

FROM: _____

TO: _____

DATE FIELD: _____

7 Jan 21 2025

REASONS:

Service ~~software~~ Requested by Sir Annot

Garcia

EMPLOYEE'S SIGNATURE

Annot

NOTED BY

APPROVED BY

Note: This form should be submitted a day before the requested date:



PHILLOGIX SYSTEMS, INC

CALL CENTER SOFTWARE/HARDWARE SUPPORT GROUP
CHANGE OF SCHEDULE/DAY-OFF FORM

NAME: Patricll Jeri Garcia

DATE FIELD: Jan 22 2025

WORK SHIFT

☐ 1st

☐ 2nd

☐ 3rd

FROM: 1pm to 10pm

TO: 7 to 4pm

7 Jan 22 2025

SATURDAY SCHED.

☐ 1st

☐ 2nd

☐ 3rd

FROM: _____

TO: _____

REASONS:

Setup at 661 Moomba/R

Garcia

EMPLOYEE'S SIGNATURE

NOTED BY

And C.

APPROVED BY

Note: This form should be submitted a day before the requested date:



PHILLOGIX SYSTEMS, INC

CALL CENTER SOFTWARE/HARDWARE SUPPORT GROUP
CHANGE OF SCHEDULE/DAY-OFF FORM

NAME: Patrick Garcia

DATE FIELD: _____

WORK SHIFT <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd FROM: <u>Jan 22 2025</u> TO: <u>Jan 31 2025</u>	SATURDAY SCHED. <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd FROM: _____ TO: _____	
REASONS: <u>Change day off Requested by Sir Arnold</u> _____ _____		
<u></u> EMPLOYEE'S SIGNATURE	<u></u> NOTED BY	_____ APPROVED BY

Note: This form should be submitted a day before the requested date:



IDEASERV SYSTEMS, INC.

97A ORCHIDS ST. BERNABE SUBDIVISION PARANAQUE CITY

EMPLOYEES MONITORING ATTENDANCE SHEET, PARANAQUE OFFICE

Date	Day	Schedule	Time In	Time Out	Destination	Remarks	Signature
1-9-25	thurs	6am to 3pm	5:44am	8:52am	Walmart MDC Sucat	SV	<i>[Signature]</i>
					Greenwich Double Dragon	SV	<i>[Signature]</i>
			2:50pm	3:09pm	Office out		<i>[Signature]</i>
1-10-25	Fri	1 to 10	10:5pm	2:01pm	Lawson Pilar	SV	<i>[Signature]</i>
			5:58pm	10:01	Office Out		<i>[Signature]</i>
1-11-25	Sat	1 to 10pm	1:07pm	2:25pm	MDC ATC Madrigal	SV	<i>[Signature]</i>
			7:33pm	10:00pm	Office out		<i>[Signature]</i>
1-12-25	Sun	1 to 10pm	1:12pm	10:02pm	Office duty		<i>[Signature]</i>
1-13-25	Mon	1 to 10pm	1:13pm	2:08pm	Goldilocks PITX	SV	<i>[Signature]</i>
			5:08pm	7:32pm	Lawson South station	SV	<i>[Signature]</i>
			10:18pm	10:20pm	Office out		<i>[Signature]</i>
1-14-25	Tues	1 to 10pm	1:25pm	3:51pm	MDC Las Piñas Perpetual	SV	<i>[Signature]</i>
			6:53pm	10:00pm	Office out	SV	<i>[Signature]</i>
1-16-25	thurs	7am to 4pm	6:22am	9:35am	SM Sucat	PM	<i>[Signature]</i>
			7:04pm	8:00pm	Office out		<i>[Signature]</i>
1-17-25	Fri	8:30 to 5:30pm	8:31am	10:21am	Goldilocks SM center las piñas	SV	<i>[Signature]</i>
			3:30pm	4:29pm	Lawson Filinvest Axis	SV	<i>[Signature]</i>
			7:21pm	7:28pm	Office out	SV	<i>[Signature]</i>
1-18-25	Sat	1pm to 10pm	1:00pm	3:54pm	MDC Alabang South Supermarket	SV	<i>[Signature]</i>
					Lawson Filinvest Axis	SV	<i>[Signature]</i>
			8:52pm	10:01pm	Office out		<i>[Signature]</i>
1-19-25	Sun	1pm to 10pm	1:00pm	4:54pm	Branch in MDC Aniban	SV	<i>[Signature]</i>
			10:18pm	1	MDC Muntinlupa Bayanan	SV	<i>[Signature]</i>
			10:18pm	10:19pm	Office Out		<i>[Signature]</i>
1-20-25	Mon	8:30am to 5:30pm	8:18am	10:32am	MDC Aniban Bacoar	SV	<i>[Signature]</i>
					MDC Las Piñas Talon	SV	<i>[Signature]</i>
					MDC Poblacion National Highway	SV	<i>[Signature]</i>
			7:10pm	7:27pm	Office out		<i>[Signature]</i>

[Signature]
Patrick Jeri L. Garcia
Technical Support Engineer

[Signature]
Noted by: ARNOLD CAIRO
Head, Paranaque Office

IDEASERV SYSTEMS, INC.

97A ORCHIDS ST. BERNABE SUBDIVISION PARANAQUE CITY

EMPLOYEES MONITORING ATTENDANCE SHEET, PARANAQUE OFFICE

[illegible]

Patrick Jeri L. Garcia

Technical Support Engineer

Noted by: **ARNOLD CAIRO**

Head, Paranaque Office