



# IDEASERV SYSTEMS, INC.

97A ORCHIDS ST. BERNABE SUBDIVISION PARANAQUE CITY

## EMPLOYEES MONITORING ATTENDANCE SHEET, PARANAQUE OFFICE

Date	Day	Schedule	Time In	Time Out	Destination	Remarks	Signature
1-21-25	Tues	10am to 7pm	9:20am	10:26am	SM Sucat Sgc	SV	<i>[Signature]</i>
					Lawson axis	SV	<i>[Signature]</i>
			4:15pm	9:00pm	SM Sucat Sgc (Branch out)	SV	<i>[Signature]</i>
1-22-25	wed	7 to 4	6:39am	9:27am	GBI Mankwilk	SV	<i>[Signature]</i>
					MDC Bgcoov anibay	SV	<i>[Signature]</i>
				8:18pm	Branch out		
1-23-25	thurs	1pm to 10am	12:41pm	2:28pm	Terminal 3 Fly cafe	SV	<i>[Signature]</i>
			6:00pm	10:00pm	Office out		<i>[Signature]</i>
1-24-25	Fri	1pm to 10pm	12:58pm	3:11pm	Tao Yuan TI	SV	<i>[Signature]</i>
					SM Sucat		
			8:48pm	8:51pm	Colours Jollibee las pinas	Setup	<i>[Signature]</i>
				11:00pm	Branch out		
1-25-25	Sat	1 to 10	1:13pm	2:40pm	MDC Canay Nay	SV	<i>[Signature]</i>
					Lawson Y tower Pasay	SV	<i>[Signature]</i>
			8:53pm	9:59pm	Burger King PITX	SV	<i>[Signature]</i>
			11:21pm	11:23pm	MDC Canay Nay	SV	<i>[Signature]</i>
					office out		
1-26-25	Sun	8:30am to 5:30pm	8:33am	9:55am	MDC South Park	SV	<i>[Signature]</i>
			1:33pm	3:02pm	Goldilocks Gachalian	SV	<i>[Signature]</i>
			7:14pm	7:51pm	office out		
1-27-25	Mon	6am to 3pm	6:02am	8:00am	Hagonoy Jollibee	Setup	<i>[Signature]</i>
			3:30pm	3:33pm	Office out		<i>[Signature]</i>
1-28-25	Tues	6am to 3pm	6:22am	7:40am	MDC La Huerta	SV	<i>[Signature]</i>
			8:30am	10:01am	Dunkin donuts	SV	<i>[Signature]</i>
			3:17pm	3:18pm	Office out		<i>[Signature]</i>
1-20-25	thurs	1 to 10	12:47pm	10:04pm	Office Duty / office out		<i>[Signature]</i>
1-25	Sat	1 to 10	2:14pm	3:20pm	Dunkin's m bf	SV	<i>[Signature]</i>
			8:19pm	10:00pm	Office out		<i>[Signature]</i>

*[Signature]*  
**Patrick Jeri L. Garcia**  
 Technical Support Engineer

*[Signature]*  
**Noted by: ARNOLD CAIRO**  
 Head, Paranaque Office



**EMPLOYEES MONITORING ATTENDANCE SHEET, PARANAQUE OFFICE**




PHILLOGIX SYSTEMS, INC

CALL CENTER SOFTWARE/HARDWARE SUPPORT GROUP  
CHANGE OF SCHEDULE/DAY-OFF FORM

NAME: Patrick Garcia

DATE FIELD: \_\_\_\_\_

WORK SHIFT	SATURDAY SCHED.
<div><input type="checkbox"/> 1<sup>st</sup>    <input type="checkbox"/> 2<sup>nd</sup>    <input type="checkbox"/> 3<sup>rd</sup></div> <div>FROM: <u>Feb 5 2025</u></div> <div>TO: <u>Feb 13 2025</u></div>	<div><input type="checkbox"/> 1<sup>st</sup>    <input type="checkbox"/> 2<sup>nd</sup>    <input type="checkbox"/> 3<sup>rd</sup></div> <div>FROM: _____</div> <div>TO: _____</div>
REASONS: <u><del>same</del> change day off setup</u>	
<div><div> EMPLOYEE'S SIGNATURE</div><div>NOTED BY _____</div><div>APPROVED BY _____</div></div>	

Note: This form should be submitted a day before the requested date: