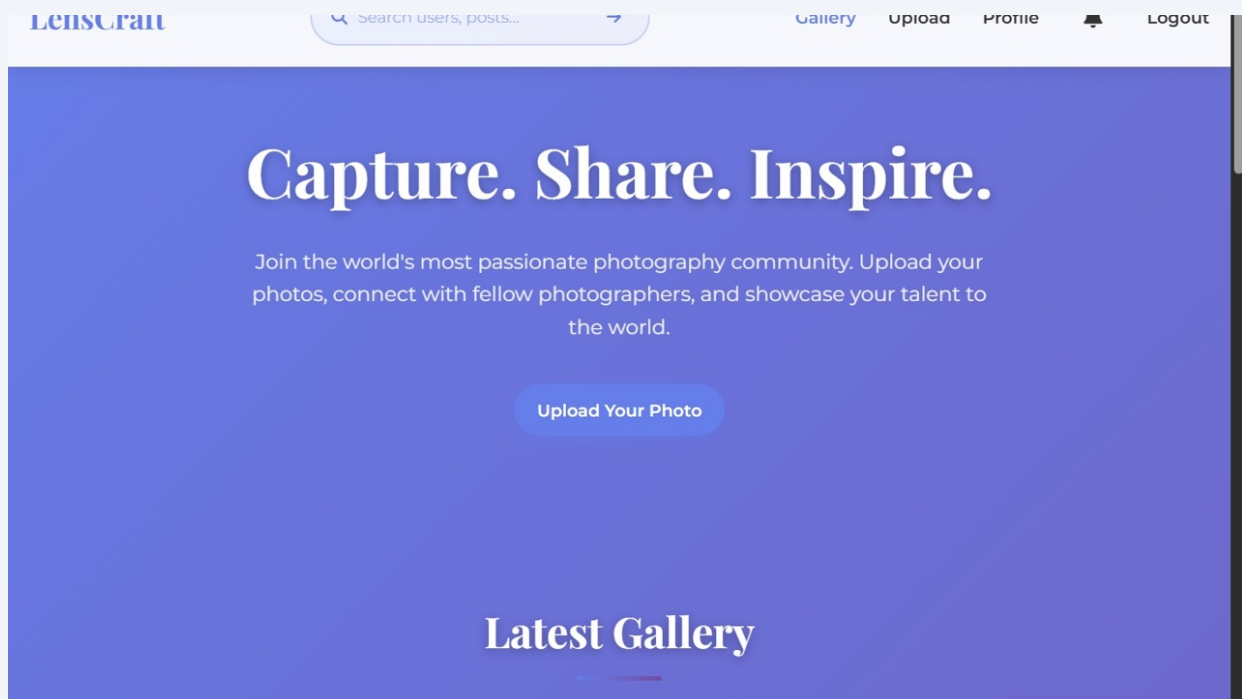


For the latest version of this document, [click here](#)

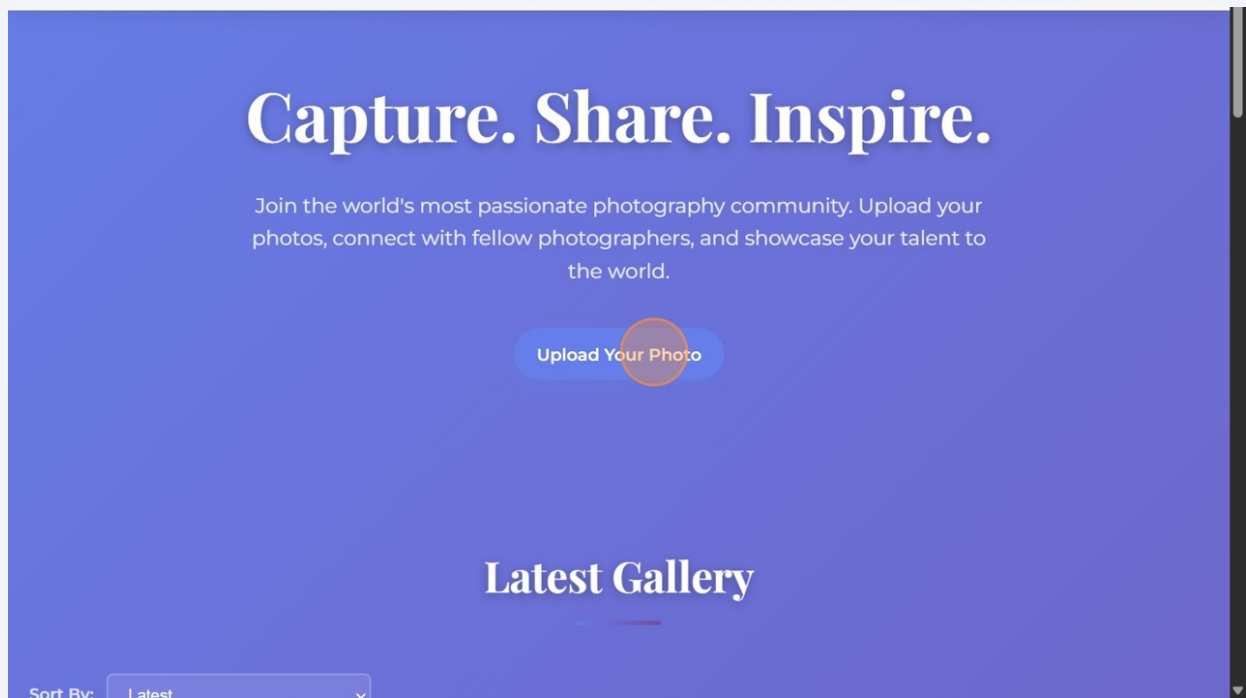
How to Upload a Photo and Add a Title

Scribe[®]

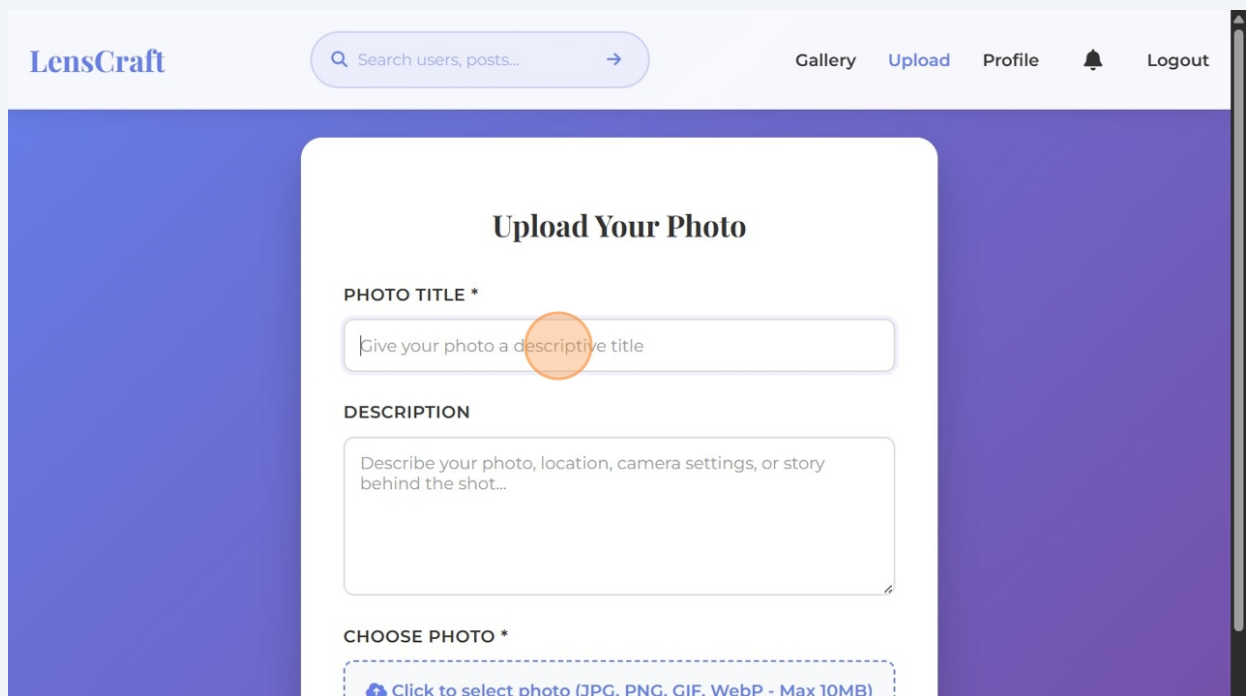
1 Navigate to <https://lenscraft.fwh.is/photo-web/home.php>



2 Click "Upload Your Photo"



3 Click the "Photo Title *" field.



4 Type " **Backspace** Your photo title"

LensCraft

Search users, posts...

Gallery Upload Profile Logout

Upload Your Photo

PHOTO TITLE *

Your photo title

DESCRIPTION

Describe your photo, location, camera settings, or story behind the shot...

CHOOSE PHOTO *

Click to select photo (JPG, PNG, GIF, WebP - Max 10MB)

5 Click the "Description" field.

LensCraft

Search users, posts...

Gallery Upload Profile Logout

Upload Your Photo

PHOTO TITLE *

Your photo title

DESCRIPTION

Describe your photo, location, camera settings, or story behind the shot...

CHOOSE PHOTO *

Click to select photo (JPG, PNG, GIF, WebP - Max 10MB)

Select a photo to preview and edit before uploading

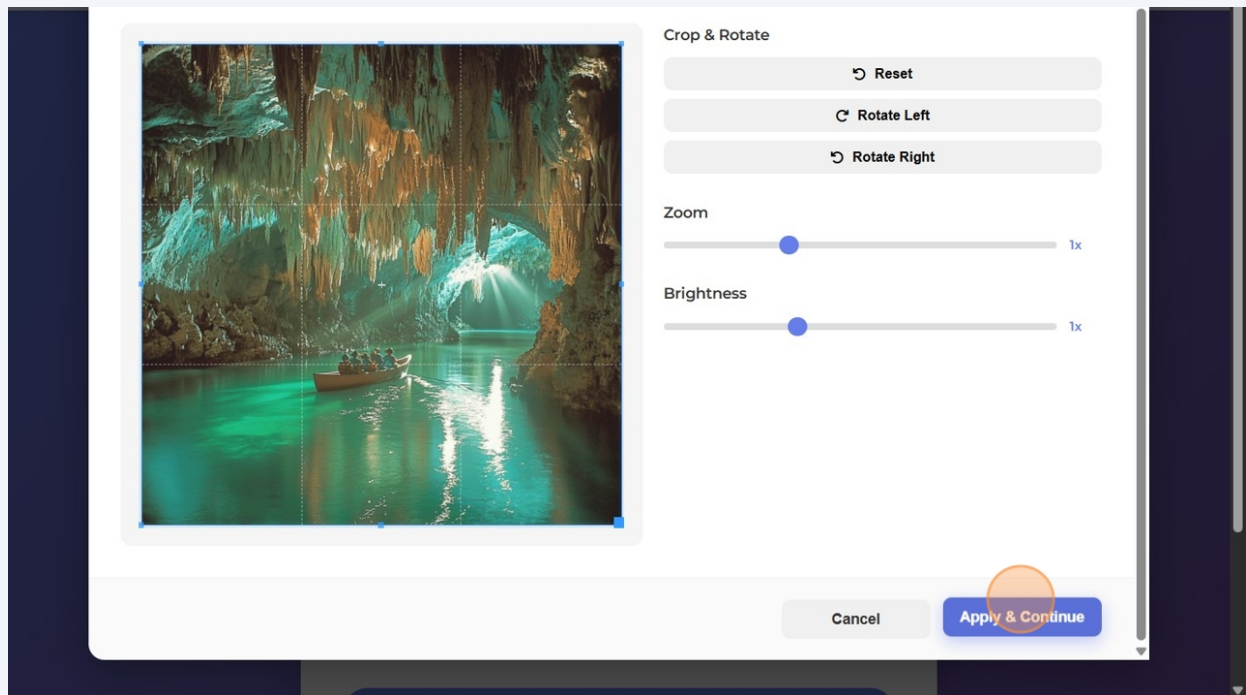
6 Type "Your photo discription"

The screenshot shows a web form titled "Upload Your Photo" on a purple gradient background. The form has three main sections: "PHOTO TITLE *" with a text input field containing "Your photo title"; "DESCRIPTION" with a larger text area containing "Your photo discription"; and "CHOOSE PHOTO *" with a dashed border button that says "Click to select photo (JPG, PNG, GIF, WebP - Max 10MB)". Below the button is a small instruction: "Select a photo to preview and edit before uploading". A small icon with a green plus and a red minus is visible in the bottom right of the description field.

7 Click the "Choose Photo *" field.

This screenshot is identical to the one in step 6, but with an orange circle highlighting the "Click to select photo (JPG, PNG, GIF, WebP - Max 10MB)" button in the "CHOOSE PHOTO *" section.

8 Click "Apply & Continue"



9 Click "Upload Photo"

