

## **Joseph Morais-Duke**

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### **EXPERIENCE**

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#### **Epic Technologies, Kingston, Jamaica**

*Software Development Intern* | June 14th - Aug 24th 2024

- Fixed issues and bugs reported
- Implemented new features into the software
- Showcased features worked on in Sprint Reviews

*Quality Assurance Intern* | May 6th - June 14th 2024

- Tracked issues and bugs with new features implemented to the software
- Created test cases using QA Deputy
- Performed Regression Test, Smoke Test, Confirmation and Acceptance tests
- Used Jira to verify new features were implemented correctly

#### **Food For The Poor Jamaica, Kingston, Jamaica**

*Community Service I.T Intern* | Feb 2024 - Present

- Developed an inclusive IT training room providing Microsoft Word, Excel, and PowerPoint courses for employees and children, to foster a culture of digital fluency
- Troubleshooted and resolved everyday computer hardware and network problems, ensuring smooth operation and user productivity.
- Efficiently deployed Windows 10 across multiple workstations through the corporate network, meticulously preparing them for seamless operation before being donated to educational institutions.
- Configured and deployed a Cisco wireless access point, ensuring seamless network connectivity and optimizing performance for enhanced user experience.

#### **Broadcasting Commission of Jamaica, Kingston, Jamaica**

*T.E.F Summer Programme Intern* | Aug 2 - Aug 26, 2022

- Retired the cumbersome file management system, replacing it with a Google Sheets solution for effortless data organization, workflow amongst peers and storage.
- Enhanced data and file organization, improving accessibility and saving time spent searching
- Created digital versions of physical records

## **EDUCATION**

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**University of Technology, Jamaica,** Kingston, Jamaica

Bachelor of Science in Computing | 2023-2027

Current G.P.A - 3.80

**Ardenne High School,** Kingston, Jamaica

Passes in 8 CXC subjects(1 in Information Technology) | 2016-2021

Passes in 8 CAPE subjects (1s in Computer Science Unit 1 & 2) | 2021-2023

G.P.A - 3.87

## **SKILLS**

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**Programming Skills:** C, Python, HTML, CSS, JavaScript, 4D

**Tools:** Jira, QA Deputy, Photoshop, Premiere Pro, Git, GitHub, Microsoft Office and Microsoft Excel

**Leadership Skills:** Critical Thinking, Team Management, Team Work, Adaptability