

2014 « | » 2015

YEAR PLANNING BOOKLET

WHAT IS THIS?

This booklet will help you look back over the past year and plan the year ahead of you.

WHY IS THIS GOOD FOR ME?

Planning your year is a good habit. It helps you identify your successes, sorrows and will help you realize how much can happen just in a year. By learning from the past you can plan your future so that you don't repeat the same patterns and can feel in control of your own life.

WHAT DO I NEED?

I ST VERSION (LONELY VERSION)

- at least 1 hour of uninterrupted time (to plan the year),
- at least 2 hours of uninterrupted time (to look back too),
- a calendar of the past year,
- a printed version of this booklet,
- an open and honest mind,
- a selection of your favorite pens.

2ND VERSION (GROUP VERSION)

- an inspirative group of people (2-10 persons),
- at least four hours of creative time,
- a calendar of the past year,
- a printed version of this booklet,
- honesty and openness,
- a selection of your favorite pens.

GET READY

Arrive.
Put on some relaxing music.
Pour yourself a hot beverage.

Let go all of your expectations.

Start when ready.

The past year

| Going through your calendar | | | | | |
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| Go through your calendar of the past year week by week. If you see an importa event, meeting or to-do write it down here. | ını | | | | |
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This is what my past year was about

What were the most decisive aspects for you in the following areas*? Which events were the most important? Summarize briefly.

| FAMILY, PRIVATE LIFE | WORK, STUDIES |
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| BELONGINGS (HOME, OBJECTS) | DELAYATION HODDIES ODEATIVITY |
| BELONGINGS (HOME, OBJECTS) | RELAXATION, HOBBIES, CREATIVITY |
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| FRIENDS, COMMUNITY, SERVICE | HEALTH |
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| INTELLECTUAL | EMOTIONAL |
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| SPIRITUAL | FINANCES |
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^{*}The aspects are defined by what is important to you. We do not have a definition on purpose.

| SENTENCES ABOUT MY PAST YEAR | | | |
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| The v | wisest decision I made | | |
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| The 1 | biggest lesson I learned | | |
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| The 1 | biggest risk I took | | |
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| The 1 | biggest surprise of the year | | |
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| The 1 | biggest service I made | | |
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| The 1 | biggest thing I completed | | |
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The past year

| | QUESTIONS ABOUT MY PAST YEAR What are you the most proud of? | | | | |
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| | The are you the most proud of. | | | | |
| , | Who are the 3 people who influenced you the most? | | | | |
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| , | Who are the 3 people you influenced the most? | | | | |
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| , | What were you not able to accomplish? | | | | |
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| (| What is the best thing you have discovered about yourself? | | | | |
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| , | What are you the most grateful for? | | | | |
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The best moments

| Describe the nicest, most joyful and memorable moments of the last year. Draw them on this sheet. How did you feel? Who was there with you? What were you doing? What kind of smells do you remember? | | | |
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| ${ m My}$ three greatest accomplishments |
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| List your three greatest accomplishments from last year here. |
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| What have you done to achieve these? |
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| Who helped you achieve these successes? How? |
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| My three biggest challenges |
| List your three biggest challenges from last year here. |
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| Who or what helped you overcome these challenges? |
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| What have you learned about yourself while overcoming these challenges? |
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Forgiveness

| Did anything hap deed or words that down here. Do go | made you | feel bad? O | r are you ang | |
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 $[\]ensuremath{^*}$ If you don't feel ready to forgive yet, write it down anyway. It can work wonders.

Letting go

| J | What else do you need to say to close the year behind you? What are the things you must let go before you can start your next year? Draw or write, then cast a glance at them and let them all go. | | | | | |
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The past year

| My past year in 3 words |
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| Choose three words to define your past year. |
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| The book of my past year |
| A book was made about your past year*. Write down its title. |
| J 1 J |
| * Apologies if we got it wrong and yours was made into a movie. Sorry about that. |
| Farewell to your last year |
| If there is anything else left that you would like to write down, or there is |
| anybody you would like to say goodbye to, do it now. |
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You're done with the past year:)

You are done with the first part. Take a deep breath :). Get some rest.

Continue the planning together with us, plan 2015 on 10th January 2015.

If you want to tell others about what you did, take and share a photo before / after filling out the booklet, feel free to use these hashtags:

#yearcompass #yearbehind
#yearplanning # yearahead

2015

Dare to dream big

This is what my next year is about

Define the most decisive aspects of the year ahead in the following areas*. Which events will be the most important? Summarize briefly.

| FAMILY, PRIVATE LIFE | WORK, STUDIES, PROFESSION |
|-----------------------------|---------------------------------|
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| BELONGINGS (HOME, OBJECTS) | RELAXATION, HOBBIES, CREATIVITY |
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| FRIENDS, COMMUNITY, SERVICE | HEALTH |
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| INTELLECTUAL | EMOTIONAL, SPIRITUAL |
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| FINANCES | BUCKET LIST ** |
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^{*} We still don't have exact definitions, mean what you need to.

^{**} This is where you can list those goals you once want to achieve.

This is what my next year is about

Feel free to cut out this page, put it on the wall or on your fridge or fold to make it fit in your wallet.

The point is to have it somewhere where you can look at it occasionally, feel happy about the goals you have achieved, and work on the ones that are still left.

The year ahead of me

Think about the year ahead of you, and fill your calendar month by month. Write down what you are most certain about, but also plan with your dreams coming true. Write down motivational goals, but be sure to leave some space for surprise.

| JANUARY 2015 | | FEBRUARY 2015 |
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| MARCH 2015 | ` | APRIL 2015 |
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| JLY 2015 | AUGUST 201 |
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| EPTEMBER 2015 | OCTOBER 201 |
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| OVEMBER 2015 | DECEMBER 201 |
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| ANYTHING | THAT'S LEFT OUT |
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Magical triplets for the year ahead These three things I will love about myself. I am ready to let go of these three things. These three things I want to achieve the most. These three people will be my pillars during rough times. These three things I will dare to discover. These three things I will have the power to say no to.

Magical triplets for the year ahead These three things I will make my surroundings cozy with. These three things I will do every morning. These three things I will pamper myself regularly. These three places I will visit. In these three ways will I connect more to my loved ones. With these three presents will I reward my successes.

| SENTENCES ABOUT MY NEXT YEAR This will be the year, when I finally | |
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| This year, I will be the bravest when | |
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| This year I advise myself this | |
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| This year I will permanently leave this bad habit of mine | |
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| This year I will not procrastinate any more to | |
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| This year I will draw the most energy from | |
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| MORE SENTENCES ABOUT MY NEXT YEAR | |
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| This year I will make this long treasured dream come true | |
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| This year I will complete this abandoned plan | |
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| This year in most cases I would like to live through this feeling | |
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| This year I will say no when | |
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| This year I will say yes when | |
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| This was will be special for me because | |
| This year will be special for me because | |
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30 DAY CHALLENGE

You can do anything for 30 days. In the next year be brave and try out something new. If you like it and it makes you feel good, keep it as a good habit. If you were not made for each other, find another one. We have compiled a few ideas for a start.

FINANCES

- » I write down my expenses every day
- » I set aside all coins I get as change for my savings

HEALTH, FITNESS

- » I start the day with pushups
- » I eat fruit every day
- » I start every day with breakfast
- » I always choose the stairs
- » I ride the bike instead of using the car

RELATIONSHIPS

- » I call home every week
- » I hand-write a letter every week

MENTAL HEALTH

- » I write down three things every day I can be grateful for
- » I write a diary every day
- » I have an internet-free day every week
- » I meditate every week

CREATIVITY, RELAXATION

- » I read or write every day
- » I learn 5 foreign words every day
- » I try a new recipe every week
- » I make a photo every day
- » I watch a TED video every day

EFFICIENCY

- » I choose the three most important things to do every day and I will do them
- » I always plan my days
- » I plan my week every Sunday

TIDY UP

- » I do the dishes right after each meal
- » I clean my desk once a week

COMFORT ZONE

- » I ask someone every day to take a photo of me
- » I ask somebody for a dance every day

MY 30 DAY CHALLENGE FOR THE YEAR AHEAD:

| My word for the year ahead |
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| Choose yourself a word for the year ahead. This will give you the power no to give up your dreams, and you can rely on this word if you need some extrenergy. This word defines the next year. |
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| Secret wish |
| Unleash your mind. What is your secret wish for the next year? |
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I BELIEVE ANYTHING IS POSSIBLE THIS YEAR.

Date:

signature

You're done with your year planning:).

Two small notes at the end:

Don't forget to tear out page 16 and put it somewhere visible. If take a photo before / after filling out the booklet feel free to use these hashtags:

#yearcompass #yearbehind
#yearplanning #yearahead

Made by the staff of Láthatatlan Kiadó and the volunteers of Invisible University International*.

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http://yearcompass.com

* We are native Hungarians and this workbook is a translation of our original work. Should you discover any typos, mistakes in grammar or nonexistent expressions be kind and drop us a line via the above website.

Dear Susannah Conway, thanks for the inspiration!

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