

ANJANA M PALLAI

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PROFILE

Motivated and detail-oriented ACCA student with a Bachelor of Commerce degree and strong academic foundation in accounting, finance, taxation, and auditing. Skilled in Microsoft Excel and familiar with financial modelling, GST compliance, and basic data analysis. A quick learner with strong analytical abilities and a genuine interest in building a career in finance and accounting. Eager to apply academic knowledge in a practical setting and contribute to a professional team environment.

EDUCATION

Association of Chartered Certified Accountants (ACCA)

June 2023 - Present

(Part-qualified)

Indian Institute of Commerce, Lakshya | Kochi, India

- Completed 9 out of 13 papers
- Expected completion : June 2026

Bachelor of Commerce (B.com)

July 2020 - June 2023

Mahatma Gandhi University | Kerala, India

- CGPA : 7.49
- Key Modules: Financial Accounting, Corporate Accounts, Cost Accounting, Financial Management, Auditing & Assurance, Banking and insurance and Income Tax

Higher Secondary Education (HSE) - Commerce

July 2018 - June 2020

MES Higher Secondary School - Vandanmedu | Kerala, India

- Key Modules: Business Studies, Accountancy, Economics and Computer Application

Secondary School Leaving Certificate (SSLC)

July 2017 - June 2018

St. Sebastian's HSS Nedumkandam | Kerala, India

SKILLS

- Financial Reporting
- Cost & Management Accounting

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- Income Tax & GST Compliance
 - Auditing & Assurance
 - Budgeting & Financial Management
 - Analytical & Problem-Solving Skills
 - Microsoft Office: Excel (VLOOKUP, Pivot Tables), Word, PowerPoint
 - Performance Management
 - Financial Modelling
 - Risk Management
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VOLUNTEERING

National Service Scheme (NSS) Volunteer

July 2020 - June 2023

Government College, Kattappana | Kerala, India

- Participated in community service activities including health awareness, environmental campaigns, and rural outreach programs
- Assisted in organizing events such as blood donation camps and cleanliness drives, while developing teamwork and leadership skills

National Service Scheme (NSS) Volunteer - Higher Secondary Level

July 2018 - June 2020

MES Higher Secondary School - Vandanmedu | Kerala, India

- Actively involved in NSS-led social initiatives such as health drives, awareness campaigns, and school-level community programs, gaining early experience in teamwork and leadership
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LANGUAGES

- English – Fluent
 - Malayalam – Native
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