

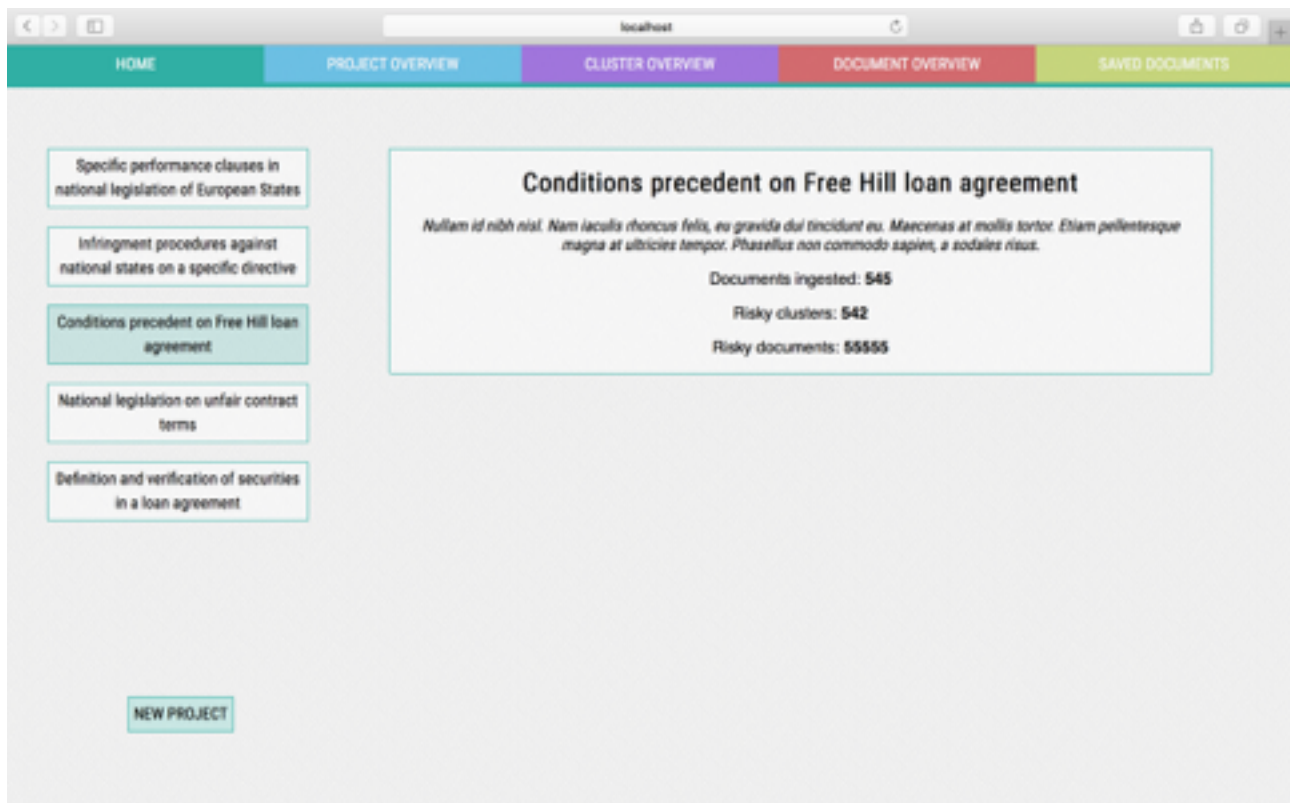
DocMUNCHER DOCUMENTATION

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Home Screen

1. Selecting a Project

When entering the application, you will land on the Home tab, and an Overview of all the documents ingested by the system will be displayed. You can select an existing project from the menu on the left. When selected, details about the project will be displayed in the text box in the middle.



When a project is selected, details about the project will be displayed in the text box.

2. Creating a New Project

There is also the option to create a new project, which you can do by clicking on the button under the projects. A form will appear asking for the details of the new project. Fill them in, and press **Create Project**.



The screenshot shows a web application interface with a navigation bar at the top containing five tabs: HOME (teal), PROJECT OVERVIEW (blue), CLUSTER OVERVIEW (purple), DOCUMENT OVERVIEW (red), and SAVED DOCUMENTS (green). On the left side, there is a vertical list of five project topics, each in a light blue box: 'Specific performance clauses in national legislation of European States', 'Infringement procedures against national states on a specific directive', 'Conditions precedent on Free Hill loan agreement', 'National legislation on unfair contract terms', and 'Definition and verification of securities in a loan agreement'. Below this list is a teal button labeled 'NEW PROJECT'. The main content area is titled 'New Project' and contains a form with the following fields: 'Project Name:' (a single-line text input), 'Description:' (a multi-line text area), 'People:' (a single-line text input), and 'Documents:' (a single-line text input). At the bottom of the form is a teal button labeled 'CREATE PROJECT'.

A form will appear asking for the details of the new project.

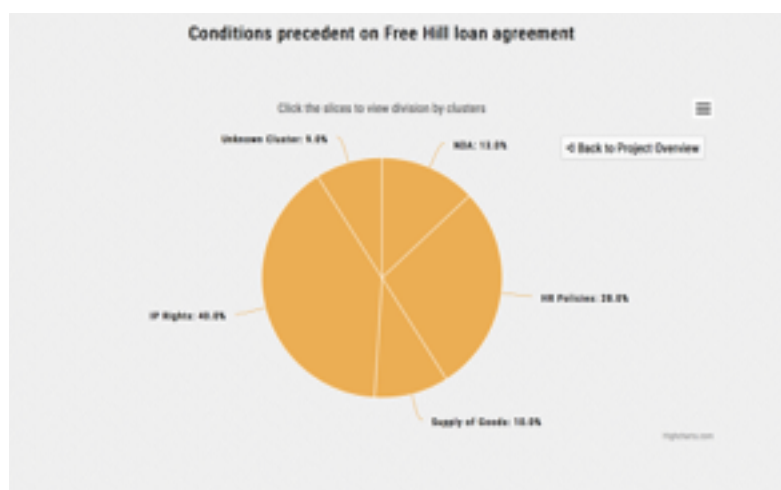
Project Overview

1. Pie Chart Mode

After you have selected a project to work on, you can click on **Project Overview** to see visual data about your project. By default, you will land on the **Pie Chart Mode**, and see a breakdown of Risky, Borderline and Risk-Free documents.



Clicking a slice will change the pie chart to show data only about that specific slice. Below, you can see the broken down data per cluster for Borderline documents. Clicking on a slice in this view will take you to the **Cluster Overview** tab (with the slice that you click on as the selected cluster - e.g. HR Policies). To go back to the initial pie chart view, click **Back to Project Overview**, on the right side of the chart.

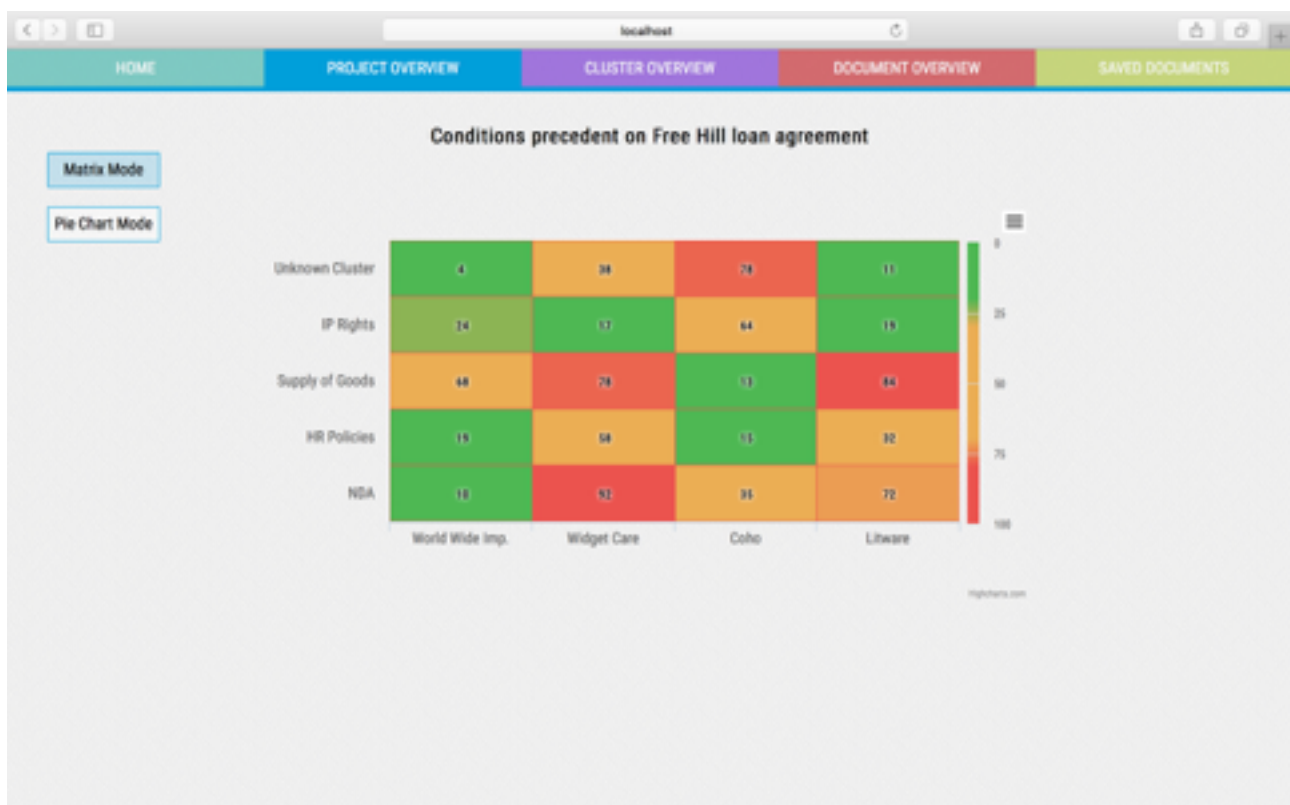


2. Matrix Mode

To view the data in **Matrix Mode**, click the button above **Pie Chart Mode**. You can switch between these two modes at any time using those toggles.

In this mode, the data is broken down on a heat map, by Clusters and by Entities. The x-axis represents the entities (i.e. any cell above Widget Care only contains documents that mention Widget Care as a relevant entity). The y-axis represents clusters (i.e. any cell to the right of NDA will only contain documents classified as NDAs).

Clicking on a cell will select the specific cluster of documents and take you to **Cluster Overview**. In this specific case, the cluster selected will be documents that belong to both the cluster, and the entity they map to (e.g. "Widget care with IP Rights").



Cluster Overview

Once you select a cluster in **Project Overview**, you will be redirected to **Cluster Overview**, where all the documents that are part of that cluster are listed in three different columns depending on their risk assessment. For each document, its risk percentage is displayed next to it. Clicking on a document will select it and redirect you to **Document Overview**.



The screenshot shows a web application interface for 'Widget Care with IP Rights'. It features a navigation bar with five tabs: HOME, PROJECT OVERVIEW, CLUSTER OVERVIEW (active), DOCUMENT OVERVIEW, and SAVED DOCUMENTS. The main content area displays three columns of document risk assessments:

Risky Documents	Borderline Documents	Risk-Free Documents
Document 2: 85%	Document 3: 56%	Document 1: 23%
Document 4: 76%	Document 10: 58%	Document 5: 16%
Document 6: 73%	Document 11: 64%	Document 7: 13%
Document 12: 70%	Document 13: 42%	Document 8: 14%
	Document 14: 58%	Document 9: 32%

Document Overview

Once you select a document to see, you will be redirected to **Document Overview**. The left area of the screen shows a preview of the pdf version of the document. In the right area, there is the option to **Save** the document for later (it can then be found in the **Saved Documents** tab) and to **Trace** it through the clusters (it will return the clusters, entities and projects it belongs to).

There is also a **Notes** box. Anything written in there is automatically saved.



Saved Documents

You can review your saved documents by clicking on the **Saved Documents** tab. The documents will be listed on the right hand side of the screen, and once one of them is selected, its preview will appear on the left hand side. The notes are also shown at the bottom of the screen, and they can be edited there as well.

localhost

HOME PROJECT OVERVIEW CLUSTER OVERVIEW DOCUMENT OVERVIEW SAVED DOCUMENTS

Saved Documents	
Document 5	16%
Document 7	13%
Document 8	14%
Document 10	58%
Document 12	70%
Document 4	76%

Document 8

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