

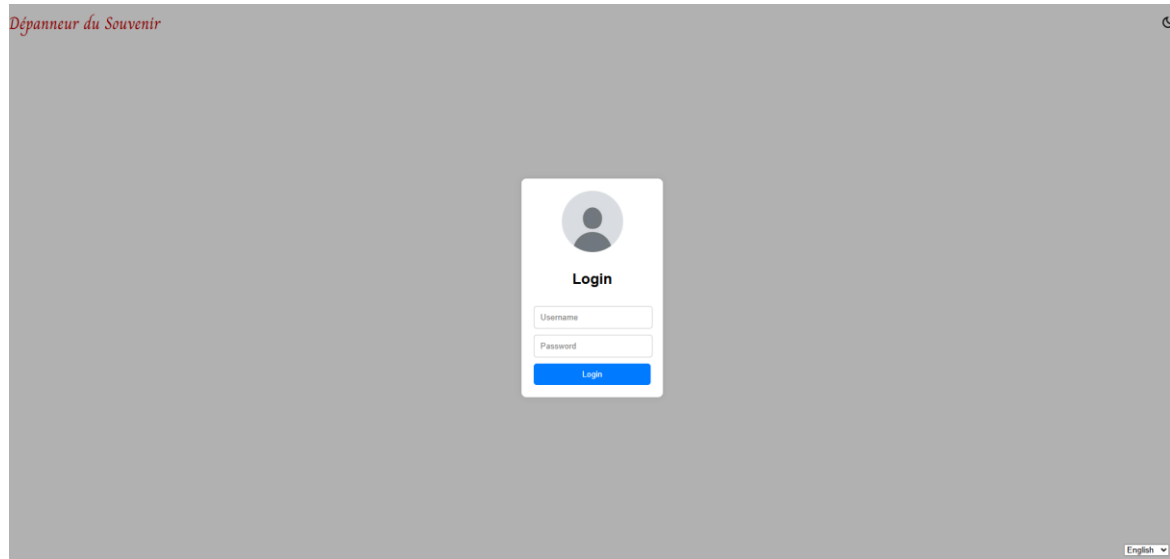
StoreManagementSystem – Admin Guide

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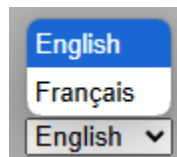
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Admin Side

Login



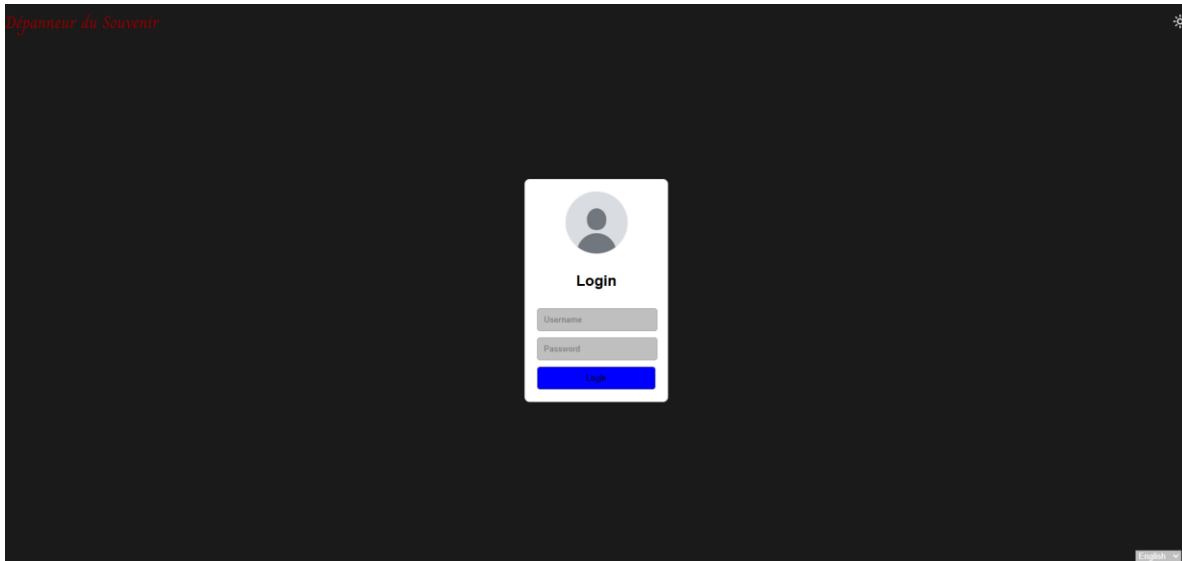
Here is the Login Page, where you need to put your credentials to log in to the Store Management System. On the bottom right, you will see a dropdown box, with the option to change language English to French:



On the top right, you have an icon that allows you to toggle the web page between dark mode and light mode:



Dark mode:

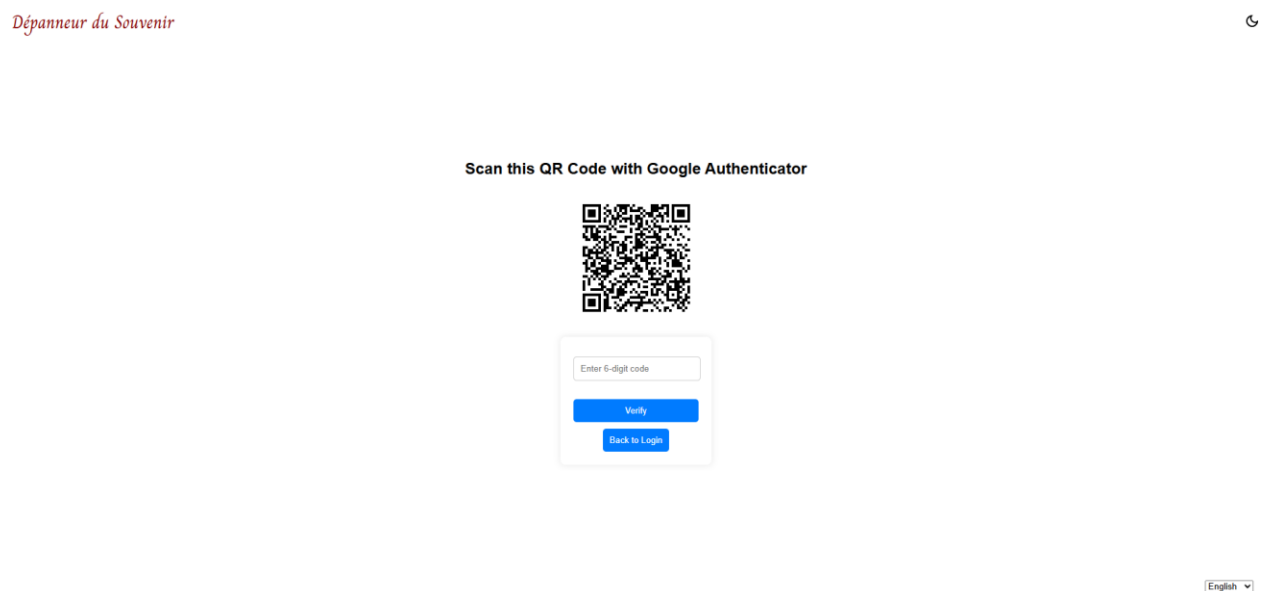


Login credential:

In the beginning, when you first start using the website, the username is **admin**, and the password is **12345**.

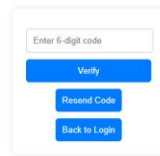
2FA:

Once you login to the website, it will lead you to this page:



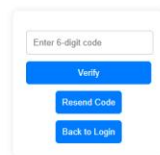
This is a Two- Factor Authentication where you need to download Google Authenticator App to login. The user just needs to then scan the QR code from the app and enter the verification code.

Now, if this isn't the first time the user logs in to the website, it will show this page:

Enter your Google Authenticator code

English ▼

This page just asks for the code, because the Google Authenticator app always keeps the verification code there (the verification updates approximately every 30 seconds). The page will look like this:

Enter your Google Authenticator code

English ▼

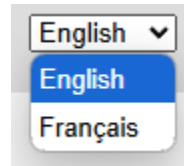
In this case, the user just needs to put the verification code, and they can login.

If they need a new verification code, they can press on the "Resend Code" which will lead them to the 2FA page with the QR code, so they can rescan the code.

Top Bar



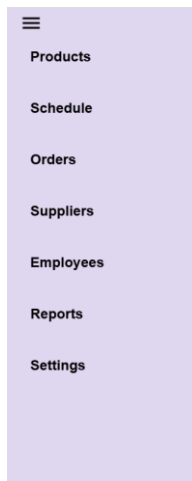
In the top bar, the left side consists of the logo of the convenience store. On the right side, there is a dropdown menu which allows you to change the language English to French:



The moon icon at the end allows you to toggle between light mode and dark mode in the web application:



Side bar



The side bar icon

The side bar will always stay in the web application on every page; to see the side bar, you need to press the side bar icon every time.

The side bar itself lets you navigate through the different pages in the web application. You can go to the Products page, Schedule page, Orders page, Suppliers page, Employees Page, Reports page and Settings page.

Product Page

Once the user has logged in, the first page he will see is the Product Page where he can see the products of the inventory:

*Dépanneur du Souvenir*Hello, adminEnglish

Products Table

<input type="checkbox"/>	Product Name	Category	Cost	Sell Price	Tax Price	Quantity	Actions
<input type="checkbox"/>	Lays BBQ Small Size	Chips	\$1.50	\$2.40	\$2.76	12/12	
<input type="checkbox"/>	Lays Original Big Format	Chips	\$5.00	\$5.60	\$6.44	5/5	
<input type="checkbox"/>	Skittles	Candy	\$3.99	\$5.99	\$8.69	40/20	

Filter (Search)

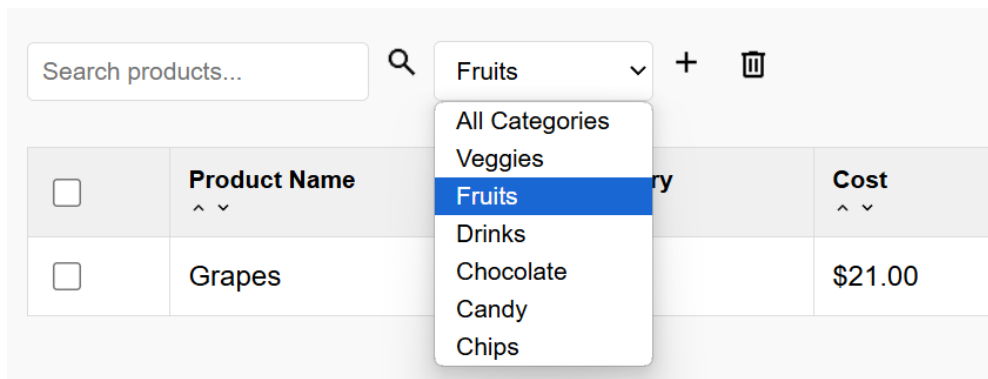
In the Product Page, you will see the product table which allows you to look at all the products available in store.

If you want to search for an item, press on the search bar:

You can then type a product name, then press on the search icon to see if it exists on the table:

<input type="checkbox"/>	Skittles	Candy	\$3.99	\$5.99	\$8.69	40/20	
--------------------------	----------	-------	--------	--------	--------	-------	--

You can also filter the table by categories; you just simply need to choose a category in the dropdown menu next to the search icon:



Which will get you this:

Search products...	Q	Fruits	+	🗑			
<input type="checkbox"/>	Product Name ^ v	Category ^ v	Cost ^ v	Sell Price ^ v	Tax Price ^ v	Quantity ^ v	Actions
<input type="checkbox"/>	Grapes	Fruits	\$21.00	\$12.00	\$16.32	87/32	

You can also filter the products base on the columns:

Product Name ^ v	Category ^ v	Cost ^ v	Sell Price ^ v	Tax Price ^ v	Quantity ^ v	Actions
---------------------	-----------------	-------------	-------------------	------------------	-----------------	---------

By pressing the little “up arrow” and “down arrow”, you can filter the products alphabetically when it comes to product name and category. When it comes to cost, sell price, tax price and quantity, you can filter in am ascending and descending order.

Add Product

To add a new product, you need to press the “+” icon next to the category dropdown menu which lead you to the Add page:



This will lead you to the Add page, where you need to input all the fields necessary to add a new product:

Dépanneur du Souvenir

Hello, adminEnglish

Add Element

Name

Sprite 355 ml

The display name of your item

Cost

0.75

How much the item costs.

Sell Price

1.04

How much the item will sell for

Category ID

3

Category name: Drinks

Threshold

8

Amount needed to be considered in stock.

Quantity

8

How much product is currently available.

Add Product

Once you have entered all the fields, you can press the “Add Product” button which will add the new product.

Update Product

You can update a product, by pressing the pencil icon in the Action column:



This will take you to the update page, where you can change the information about the product. Once the information is changed, you can press on the “Update Product” button to update the Product page.



Update Element

Name

The display name of your item

Cost

How much the item costs.

Sell Price

How much the item will sell for

Category ID

Category Name Unknown category

Threshold

Amount needed to be considered in stock.

Quantity

How much product is currently available.



Products Table

 All Categories +

<input type="checkbox"/>	Product Name	Category	Cost	Sell Price	Tax Price	Quantity	Actions
<input type="checkbox"/>	Grapes	Fruits	\$21.00	\$12.00	\$16.32	87/32	
<input type="checkbox"/>	Lays BBQ Small Size	Chips	\$1.50	\$2.40	\$2.76	8/12	
<input type="checkbox"/>	Skittles	Candy	\$3.99	\$5.99	\$8.69	40/20	
<input type="checkbox"/>	Sprite 355 ml	Drinks	\$0.75	\$1.20	\$1.38	8/8	

If the product is less than the expected quantity, the row will turn yellow.

If the product quantity is at 0, the row will turn red:

<input type="checkbox"/>	Lays BBQ Small Size	Chips	\$1.50	\$2.40	\$2.76	0/12	
--------------------------	--------------------------	-------	--------	--------	--------	------	--

Order Feature

If you want to put a product in the order list, you can press the shopping cart button in the Actions column, which will take the product in the orders table:



Once you pressed the shopping cart icon, it will turn into :



This indicates the product is place in the order list.

Delete Product

To delete you can press on the select box on the left side of the table, to select all the products you want to delete and then press the delete icon next to the + icon:

Search products...

All Categories

+

<input type="checkbox"/>	Product Name ^ ^	Category ^ ^	Cost ^ ^	Sell Price ^ ^	Tax Price ^ ^	Quantity ^ ^	Actions
<input type="checkbox"/>	Grapes	Fruits	\$21.00	\$12.00	\$16.32	87/32	<div><div></div><div></div></div>
<input type="checkbox"/>	Lays BBQ Small Size	Chips	\$1.50	\$2.40	\$2.76	12/12	<div><div></div><div></div></div>
<input checked="" type="checkbox"/>	Lays Original Big Format	Chips	\$5.00	\$5.60	\$6.44	5/5	<div><div></div><div></div></div>
<input type="checkbox"/>	Skittles	Candy	\$3.99	\$5.99	\$8.69	40/20	<div><div></div><div></div></div>

Which will then delete the product:

Search products...

All Categories

<input type="checkbox"/>	Product Name	Category	Cost	Sell Price	Tax Price	Quantity	Actions
<input type="checkbox"/>	Grapes	Fruits	\$21.00	\$12.00	\$16.32	87/32	<div><div></div><div></div></div>
<input type="checkbox"/>	Lays BBQ Small Size	Chips	\$1.50	\$2.40	\$2.76	12/12	<div><div></div><div></div></div>
<input type="checkbox"/>	Skittles	Candy	\$3.99	\$5.99	\$8.69	40/20	<div><div></div><div></div></div>

Restore Deleted Products

In case you deleted a product by accident, or there is a product you deleted because it was discontinued and now it is brought back, there is a way to retrieve that product again:

Products Table

All Categories

+

	Product Name	Category	Cost	Sell Price	Tax Price	Quantity	Actions
<input type="checkbox"/>	Grapes	Fruits	\$21.00	\$12.00	\$16.32	87/32	
<input type="checkbox"/>	Lays BBQ Small Size	Chips	\$1.50	\$2.40	\$2.76	12/12	
<input type="checkbox"/>	Skittles	Candy	\$3.99	\$5.99	\$8.69	40/20	

View Delete

View Categories

If you press on :



This button will lead you to another page which will allow you to restore the deleted item:

Dépanneur du Souvenir

Hello, admin

English

Deleted Products

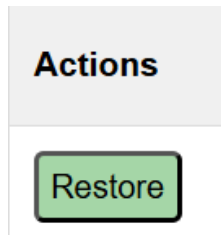
All Categories

Product Name	Category	Cost	Sell Price	Tax Price	Quantity	Actions
Lays Original Big Format	Chips	\$5.00	\$5.60	\$6.44	5/5	<div>Restore</div>

Back to Products

This page is just like the Product page without the add feature or delete feature. You can go back to Product page, if you press the “Back to Product” button in the bottom right.

To restore, you need to press the “Restore” button, in the Action column:



This will then take the deleted product, back to Product page. Then this deleted product will disappear from the “Deleted Product Table”.

View Category

Dépanneur du Souvenir Hello, admin English ↻

Products Table

Search products... 🔍 All Categories ▾ + 🗑️

<input type="checkbox"/>	Product Name ^ ▾	Category ^ ▾	Cost ^ ▾	Sell Price ^ ▾	Tax Price ^ ▾	Quantity ^ ▾	Actions
<input type="checkbox"/>	Grapes	Fruits	\$21.00	\$12.00	\$16.32	87/32	✎ ✓
<input type="checkbox"/>	Lays BBQ Small Size	Chips	\$1.50	\$2.40	\$2.76	0/12	✎ 🗑️
<input type="checkbox"/>	Skittles	Candy	\$3.99	\$5.99	\$8.69	40/20	✎ 🗑️
<input type="checkbox"/>	Sprite 355 ml	Drinks	\$0.75	\$1.20	\$1.38	8/8	✎ 🗑️

View Delete

→ View Categories




When the user presses on the “Category Button”, it leads to the Category Page.







Category Page

Dépanneur du Souvenir

Hello, adminEnglish

Category Table

Search Category...

<input type="checkbox"/>	Category Name ^ v	Category Tax ^ v	Actions
<input type="checkbox"/>	Candy	\$0.45	
<input type="checkbox"/>	Chips	\$0.15	
<input type="checkbox"/>	Chocolate	\$2.52	
<input type="checkbox"/>	Drinks	\$0.15	
<input type="checkbox"/>	Fruits	\$0.36	
<input type="checkbox"/>	Veggies	\$1.20	

View Delete

Back to Products

Category Page is like the Product Page. In the bottom right, you two button, the “View Delete” button, is again a restore feature, where you can restore a deleted category. The “Back to Products” button leads you to the Product Page.

Filter (Search)

The search feature is the same as Product Page,

Add feature

To add a category, you can press the + icon to add a new category:

Add Element

Name

The name of your category

Category Tax

Taxes for this category (in decimal)

Add Category

Here you can put the name of the category, and the amount of tax in that category, since some categories have different taxes if anything is not the same tax at all. Once you press “Add Category” button, it adds the category to the Category table.

Update Feature


The update features for updating the categories works the same way just like the Products Table. You press the pencil icon, which leads you to an Update page, where you can change information.













Delete Feature


The deleted features for deleting the categories work the same way just like the Products Table.

Schedule Page

Dépanneur du Souvenir



	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
09:00 - 10:00							
10:00 - 11:00							
11:00 - 12:00							
12:00 - 13:00	admin  	admin  	Patrick  				
13:00 - 14:00							
14:00 - 15:00							
15:00 - 16:00							
16:00 - 17:00							
17:00 - 18:00							
18:00 - 19:00							
19:00 - 20:00	employee  	employee  	Parth  				
20:00 - 21:00							
21:00 - 22:00							
22:00 - 23:00							



The schedule page allows you to make a schedule for you and your employees.

When you press the + button on the bottom of the screen, it will lead you to an create shift page:

Dépanneur du Souvenir

Hello, admin

Add Element

Select User:

admin

Username of the user

Select Day:

Monday

Day of the week

Start Time:

09:00

Start time of the shift

End Time:

10:00

End time of the shift

Add Shift

Select User:

admin

admin

employee

Parth

Patrick

Day of the week

09:00

10:00

11:00

12:00

13:00

14:00

15:00

16:00

17:00

18:00

19:00

20:00

21:00

22:00

09:00

This will let you choose what person works on what day and at what time.

Once you decide who to put on shift, you can press the “Add shift” button, which will allow you to add the shift to the schedule grid.

Update shift

Once you press the pencil icon on a specific shift, it will let you update that shift and take you to an update page:

Update Element

Select User:

Patrick

Username of the user

Select Day:

Wednesday

Day of the week

Start Time:

09:00

Start time of the shift

End Time:

16:00

End time of the shift

Update Shift

Here the information about the shift will already be put, and you will then be able to change the information about the shift, such as the time, the employee or the day. Once you complete the changes, you can press the “Update Shift” button.

Delete Shift

To delete a shift, once you press the delete icon, you can delete a shift.

Order Page

Dépanneur du Souvenir

Hello, adminEnglish

Order Table

Search products...

View Categories

	Product Name	Category	Order Date	Quantity
	Grapes	Fruits	09/05/2025	6

The order page is like the Product Page.

The search feature is the same as the product page, so is the delete feature. Once you delete an order, it is gone since you can always order a product again.

Update

There is no update feature on this page because there is only one thing you can update and that is the Quantity column. In the Row, beside the quantity number, where you can choose the quantity by pressing on the up arrow or down arrow. Once you choose a quantity, you press on this icon:



This icon will allow you to save the quantity that you have changed. You can also update multiple quantities at once for multiple orders, then press this icon at the end to save it all at once.

Supplier Page

Dépanneur du Souvenir Hello, admin English ▾ 🌙

☰

Supplier Table

🔍 + 🗑️

<input type="checkbox"/>	Supplier Name ^ ▾	E-mail ^ ▾	Contact Number ^ ▾	Actions
<input type="checkbox"/>	Long John Silvers	LJS@gmail.com	789-521-5896	

View Deleted

The supplier page is again like the Product Page. You can search for suppliers using the search bar.

Adding a supplier is the same as adding a new product, you press on the + icon which leads you to an add page where you add the information about the supplier, go see above in the Product Page to view more details.

Updating is also exactly like the Product Page, where you press the pencil icon to go to the update page, where you can update the information about the supplier, go see above in the Product Page to view more details.

To delete a supplier is also the same, you select from the checkboxes on the left side of the table and press the trash icon to delete the supplier, go see above in the Product Page to view more details.



The View deleted button on the bottom right side of the page allows you to view the deleted supplier and restore them just like the Product Page, go see above in the Product Page to view more details.




Employee Page

Dépanneur du Souvenir

Hello, parthEnglish

User Table

Search products...

<input type="checkbox"/>	<div>Username</div>	<div>Password</div>	<div>Role</div>	<div>Actions</div>
<input type="checkbox"/>	employee	*****	employee	
<input type="checkbox"/>	parth	*****	admin	
<input type="checkbox"/>	round	*****	admin	
<input type="checkbox"/>	thao	*****	employee	

This is a page where you can see the employees of the store including the admin account. You can see the username, password (in * for security reasons), and role.

The search feature works the same as Product page where you can search for an employee, go see above in the Product Page to view more details.

The delete feature where you can delete an employee is also the same as the Product page, go see above in the Product Page to view more details.

The add employee is also like Product Page:

Dépanneur du Souvenir

Hello, adminEnglish

Add Element

Username

xxxx

Username of the user

Password

xxxxx

Password given to the user (can only be changed by said user)

Role:

admin

admin

employee

Add User

When you add a new employee, you choose a username, and a password that will be hashed. Once you press “Add User” button, it will then add this user/employee to the table. The new user/employee will then be allowed to login in his account.

Note: Only an admin can make new accounts, since this web application is only made for the store and not for anyone else.

The update employee is also like Product Page with key differences:

The screenshot shows a web application interface for updating a user. At the top, there is a header with the logo "Dépanneur du Souvenir" on the left, and "Hello, parth" and a language dropdown set to "English" on the right. A hamburger menu icon is on the far left. The main content area is titled "Update Element". It contains three input fields: "Username" with the value "employee", "Password" with masked characters, and "Role" with a dropdown menu currently showing "Employee". Below the "Role" dropdown is a small text note: "Select the role of the user. (Depending on the role, they will have access to more or less features)". At the bottom of the form is a button labeled "Update User".

This page is meant to update the role of an employee and only the role. To change the username and password of a user, you must be logged in as said user and go to setting page to update your credentials.

To change an employee to an admin. You click the role Dropdown and select what role the user will now become (keep in mind that a change in role will also lead to a change in what they can see, edit, delete and add).

To change an admin to an employee. You must ask the admin user for their password as confirmation of a role change. If the password is not provided you cannot change their role.

This screenshot shows the same "Update Element" form, but with different values. The "Username" field now contains "round". The "Password" field is masked. The "Role" dropdown menu is now set to "Admin". Below the "Role" dropdown is the same text note as in the previous screenshot. A new field, "Confirm the password of round", has been added below the role dropdown, with a small text note underneath: "To change this user's role, enter their password for verification." The "Update User" button remains at the bottom.

Reports Page

Dépanneur du Souvenir

Hello, adminEnglish🌙

≡

Report Table

⬇️ + 🗑️

<input type="checkbox"/>	Date ^ v	Earnings ^ v	Profits ^ v	Description ^ v	Actions
<input type="checkbox"/>	2025-05-09	\$3,199.11	\$219.44	Up day due to a high sell of our most expensive items	
<input type="checkbox"/>	2025-05-09	\$978.09	\$-234.97	Down day due to a miss in sales	

View Deleted

This page is mostly like Product Page with just one difference.

To add, update and delete, it is the same as Product Page.

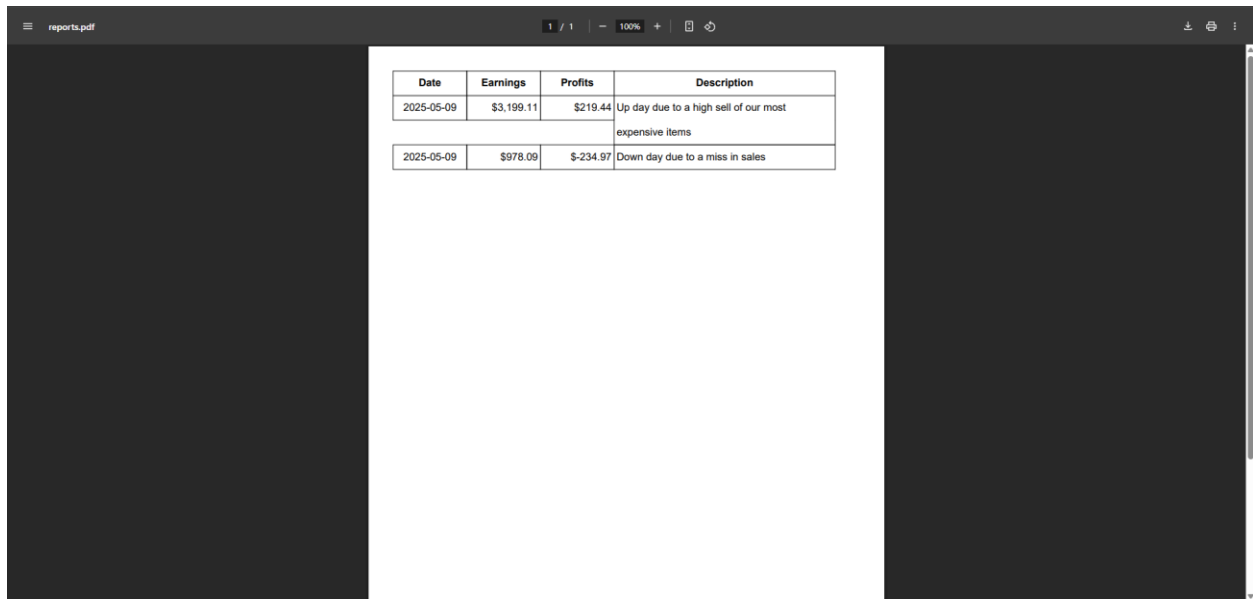
If you delete a report by accident, you can view it in the view deleted page than restore just like the Product Page.

In the Report page, you can save the reports by pressing this button:



This will export it as a pdf which the admin is able to download.

Once you press that you will be redirected to this page



From here you can download it or print it.

Settings Page

Dépanneur du Souvenir Hello, admin English

Settings

Logout

Username
admin

Password

Enter new password if you wish to change it. Otherwise leave blank.

Update Credentials

In this page, any user can log out of their account and update their credentials.

So, if they want to change their username or password, they can change that.