

The Doctor Pathway (TDP) 2024 Handbook

(subject to change)



Introduction

The Doctor Pathway is a free platform for quality STEM and Medical education designed to empower the next generation with the necessary knowledge and skill to excel in the fields of science, technology, engineering, and mathematics. We believe education should be accessible to everyone, regardless of background. This is done through offering:

- Free online coursework
- Free online tutoring for AP exams, SAT, and MCAT
- Free college application tutoring sessions
- Resume building workshops
- Essay editing help
- Content conveyed through worksheets, videos, and lectures

Goals

- 1) Target minority youths and underprivileged populations in providing free STEM Resources
- 2) Create educational content and provide free tutoring sessions through partnerships with local colleges or high schools
- 3) Partner with educational organizations to promote our goals

Meetings

The Doctor Pathway will conduct virtual meetings every weekend (date and time determined at the beginning of each school year). Tasks will be assigned at each meeting and must be completed by 11:59 PM the day before the next meeting. For example, if meetings are conducted every Monday, tasks will be due Sunday at 11:59PM. Failure to complete your tasks may result in termination of your position.

Expectations

All interns and staff members...

- Must act in a professional manner to adequately represent The Doctor Pathway.
- Must participate in weekly group meetings with notice given at least 24 hours before the meeting.
- Are expected to keep their camera on during Zoom meetings to ensure participation and wear appropriate attire to each meeting

Volunteer Hours

Volunteer hours for the Doctor Pathway may be tracked on an excel spreadsheet and sent over via email for approval

Social Media and Advertising

- All photos and videos taken/created in association with The Doctor Pathway must be made available to The Doctor Pathways leadership and administration and uploaded to our Team Drive. In doing so, individuals are consenting to the free modification and usage of this material by The Doctor Pathway
- Any social media posts must be approved by TDP's leadership PRIOR to posting on ANY social media platform. This includes Instagram, Tik Tok, and our website platform.

Description of Positions

(subject to change)

Chief Curriculum Coordinator:

Responsible for developing TDP's curriculum, creating curriculum content, and leading Curriculum Interns

VP of STEM Education Cohort:

Responsible for developing engaging STEM content and is in charge of the STEM Education Interns.

Chief Communications Coordinator:

Responsible for spreading the Doctor Pathways curriculum, resources, and website to individuals; in charge of Communications Interns; in charge of creating brand partnerships and collaborations.

Social Media Analyst Intern

Responsible for analyzing TDP's social media progress, creating weekly social media content, and creating digital promotion content (such as banners, flyers, etc).

Curriculum Creator Intern

Responsible for organizing the curriculum content, coming up with ideas for future content based on current events, tutoring, college application help, and etc.

Content Creator Interns

Responsible for creating effective reading content, worksheets, and videos.

Communications Intern

Responsible for reaching out to organizations and initiating collaborations with companies/brands.

STEM Education Intern

In charge of creating, analyzing, reviewing, and proofreading STEM related content.

Research Analyst Intern

Responsible for maintaining TDP's Global Health Peer Coalition Journal by writing articles and publications on the topics of medicine and human health.

Website

The Doctor Pathway's current website can be accessed by typing in the URL:

thedoctorpathway.org

Contact Us

Email: thedoctorpathway@gmail.com

Phone Number: 757-364-8348

Iana Niknezhad, Chief Executive Officer:

iananiknezhad2@gmail.com

Affirmation and Signature

By signing this agreement, you are ensuring that The Doctor Pathway is portrayed accurately in all organization events and campaigns, and that GOMA's values, as described in this handbook, are upheld. The Doctor Pathway is not responsible for any conflicts that may arise between members or

outside entities. Please sign below to indicate this understanding and commitment.

Signature *Yekalaiwan Aiyanar*

Printed Name Yekalaivan Aiyanar

Complete this form and email a signed copy to thedoctorpathway@gmail.com