

# Jessie Roper

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## Summary

A tech-minded individual, eager to tackle new and upcoming programming and markup languages as well as CRM and IMS software. Experience with team management and attaining short and long-term projects and goals. Goal oriented and hard-working nature.

## External Links

LinkedIn – <https://www.linkedin.com/in/jessie-roper/>

Trailhead – <https://trailhead.salesforce.com/en/me/jaroper86>

Web Design Portfolio - <https://keen-wescoff-b4c17a.netlify.com>

## Skills

### FRONT-END WEB DEVELOPMENT

- Experience with HTML, CSS, SQL, and several related frameworks
- Object-Oriented JavaScript Basics
- Pursuing knowledge of Sass and PHP

### COMPUTER SKILLS

- Knowledgeable in relevant and current computer hardware and software
- Assembly of x86 and x64 based computer hardware
- Installation and maintenance of computer and network software

### TEAMWORK

- Friendly, polite, and helpful
- Time management skills
- Knowledge of Git and GitHub for collaboration purposes

### COMMUNICATION

- Able to communicate with project leaders in a clear and concise manner
- Familiar with Slack and other methods of remote communication

### SALESFORCE

- Knowledgeable in org security and maintenance
- Creating Custom Apps, Objects, Reports & Dashboards
- Delegating Profiles, Roles, and Hierarchies
- Database Management

## Work Experience

### **INVENTORY/FREEZER ASSOCIATE | RESTAURANT DEPOT | 2016 – 2018**

- Managed stock and inventory using IMS software
- Trained in basic forklift and warehouse equipment
- Handled “VIP” customer bulk orders on a weekly basis

### **OVERNIGHT STOCK CLERK | WALMART | 2012 – 2016**

- Used Walmart’s Oracle software to manage overstock and supply
- Managed time efficiently to meet productivity goals
- Worked well with other team members to achieve successful results

### **SHIFT LEAD | KFC ARMIN FOOD CORPS | 2003 - 2008**

- Responsible for training and delegating team members
- Used Microsoft Excel to keep records of nightly, weekly, and monthly sales and restock reports

## Education

### **HIGH SCHOOL DIPLOMA | JULY 23 2005 | OAKWOOD ADULT EDUCATION CENTER**

- General Studies
- Tech Elective Program
- Basic Office Skills and Computer Literacy

### **GRADUATE | FEBRUARY 7 2019|TECHBRIDGE TECHNOLOGY CAREER PROGRAM**

- HTML, CSS, JavaScript, and SQL Fundamentals
- Salesforce Admin certification training
- Business etiquette

## HOBBIES

- Computer games (for play and lite amateur development)
- Computer Hardware (building, maintaining, researching)
- Concept art, animation, and vector graphics
- Guitar (self-taught)