



REPUBLIC OF THE PHILIPPINES  
OFFICE OF THE PRESIDENT

## NATIONAL COMMISSION ON INDIGENOUS PEOPLES

Mode of Filing: NOT\_IMMEDIATE

Date: 2025-10-14

Fund Cluster: 01\_RF

### TRAVEL ORDER

Employee : Peter Rosario  
Official Station : Urdaneta Community Service Center  
Date/s of Official Travel : 2025-10-17 to 2025-10-18  
Place/s of Travel : sample1  
Purpose/s of Travel : sample1  
Specific Role/s : sample1  
Distance (in KM) : 1

Appendix 45

### ITINERARY OF TRAVEL

Date	Destination	Departure	Arrival	Means of Transportation	Transpo	Per Diem	Others	Total
2025-10-18	sample1	08:28	08:28	Tricycle	111	11	111	233

Prepared by

Peter Rosario

Administrative Aide II

Traveling expenses shall be subject to EO 77. All expenses necessary for the travel shall be charged to the

**01\_RF**

(Source of fund)

It is understood that a report shall be submitted upon completion of this travel.

I certify that:

- (1) I have reviewed the foregoing itinerary
- (2) The travel is necessary for the service;

Action Taken:

- ☐ Approved:  
☐ On Official Time  
☐ On Official Business

(3) The period covered is reasonable; and  
(4) The expenses claimed are proper.

[ ] Disapproved due to

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