



REPUBLIC OF THE PHILIPPINES  
OFFICE OF THE PRESIDENT

## NATIONAL COMMISSION ON INDIGENOUS PEOPLES

Mode of Filing:NOT\_IMMEDIATE

Date:2025-11-04

Fund Cluster:01\_RF

### TRAVEL ORDER

Employee : jezterpaulrosario roasrio  
Official Station : Sudipen Community Service Center  
Date/s of Official Travel : 2025-11-30 to 2025-12-01  
Place/s of Travel : sample  
Purpose/s of Travel : Purpose ID: 4  
Specific Role/s : Role ID: 1  
Distance (in KM) : 50

Appendix 45

### ITINERARY OF TRAVEL

Date	Destination	Depart-ture	Arrival	Means of Trans- portation	Transpo	Per Diem	Others	Total
2025-11-30	sample1	01:00	02:51	Tricycle	50	2200	0.00	2250
2025-11-30	sample1.2	01:01	01:05	Tricycle	50	0.00	0.00	50
2025-12-01	sample1.22	15:45	15:50	Official ve-hicle	0.00	1100	99.99	1199.99

Prepared by

jezterpaulrosario roasrio

Chief Administrative Officer

Traveling expenses shall be subject to EO 77. All expenses necessary for the travel shall be charged to the

01\_RF

(Source of fund)

It is understood that a report shall be submitted upon completion of this travel.

I certify that:

(1) I have reviewed the

Action Taken:

[ ] Approved:

**foregoing itinerary**

- (2) The travel is necessary  
for the service;**
- (3) The period covered is  
reasonable; and**
- (4) The expenses claimed  
are proper.**

On Official Time

On Official Business

Disapproved due to \_\_\_\_\_