



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESIDENT

NATIONAL COMMISSION ON INDIGENOUS PEOPLES

Mode of Filing: NOT_IMMEDIATE

Date: 2025-11-20

Fund Cluster: 01_RF

TRAVEL ORDER

Employee : Jezter Rosario, Jezlyn Rosario
Official Station : Regional Office-ORD
Date/s of Official Travel : 2025-11-23 to 2025-11-24
Place/s of Travel : sample
Purpose/s of Travel : Purpose ID: 3
Specific Role/s : Role ID: 2
Distance (in KM) : 25

Appendix 45

ITINERARY OF TRAVEL

| Date | Destination | Departure | Arrival | Means of Transportation | Transpo | Per Diem | Others | Total |
|------------|-------------|-----------|---------|-------------------------|---------|-----------|----------|-----------|
| 2025-11-23 | sample1 | 21:46 | 21:47 | Bus | P100.00 | P-1500.00 | P-200.00 | P-1800.00 |
| 2025-11-24 | sample2 | 21:50 | 21:52 | Bus | P120.00 | P-750.00 | P0.00 | P-870.00 |

Prepared by

Jezter Rosario

Accountant III

Traveling expenses shall be subject to EO 77. All expenses necessary for the travel shall be charged to the

01_RF

(Source of fund)

It is understood that a report shall be submitted upon completion of this travel.

I certify that:

(1) I have reviewed the

Action Taken:

[] Approved:

foregoing itinerary

(2) The travel is necessary
for the service;

(3) The period covered is
reasonable; and

(4) The expenses claimed
are proper.

☐ On Official Time

☐ On Official Business

☐ Disapproved due to
