



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESIDENT

NATIONAL COMMISSION ON INDIGENOUS PEOPLES

Mode of Filing:NOT_IMMEDIATE

Date:2025-11-20

Fund Cluster:01_RF

TRAVEL ORDER

Employee : Jezter Rosario, Jezlyn Rosario
Official Station : Regional Office-ORD
Date/s of Official Travel : 2025-11-23 to 2025-11-24
Place/s of Travel : sample
Purpose/s of Travel : Purpose ID: 3
Specific Role/s : Role ID: 2
Distance (in KM) : 25

Appendix 45

ITINERARY OF TRAVEL

Date	Destination	Depart-ture	Arrival	Means of Trans- portation	Transpo	Per Diem	Others	Total
2025-11-23	sample1	21:46	21:47	Bus	P100.00	P-1500.00	P-200.00	P-1800.00
2025-11-24	sample2	21:50	21:52	Bus	P120.00	P-750.00	P0.00	P-870.00

Prepared by

Jezter Rosario

Accountant III

Traveling expenses shall be subject to EO 77. All expenses necessary for the travel shall be charged to the

01_RF

(Source of fund)

It is understood that a report shall be submitted upon completion of this travel.

I certify that:

(1) I have reviewed the

Action Taken:

[] Approved:

foregoing itinerary

- (2) The travel is necessary
for the service;**
- (3) The period covered is
reasonable; and**
- (4) The expenses claimed
are proper.**

On Official Time

On Official Business

Disapproved due to _____