



REPUBLIC OF THE PHILIPPINES  
OFFICE OF THE PRESIDENT

## NATIONAL COMMISSION ON INDIGENOUS PEOPLES

Mode of Filing:NOT\_IMMEDIATE

Date:2026-01-07

Fund Cluster:01\_RF

### TRAVEL ORDER

Employee	:	Jezter Rosario
Official Station	:	Regional Office-ORD
Date/s of Official Travel	:	2026-01-10 to 2026-01-12
Place/s of Travel	:	100
Purpose/s of Travel	:	Purpose ID: 4
Specific Role/s	:	Role ID: 3
Distance (in KM)	:	98

Appendix 45

### ITINERARY OF TRAVEL

Date	Destination	Departure	Arrival	Means of Transportation	Transpo	Per Diem	Others	Total
2026-01-10	sample1	21:51	21:52	Official vehicle	P0.00	P0.00	P-1000.00	P-1000.00
2026-01-11	inspection1	21:56	21:56	Official vehicle	P0.00	P-1500.00	P0.00	P-1500.00
2026-01-12	Cebu	21:56	21:57	Official vehicle	P0.00	P-900.00	P0.00	P-900.00

Prepared by

Jezter Rosario

Accountant III

Traveling expenses shall be subject to EO 77. All expenses necessary for the travel shall be charged to the

**01\_RF**

(Source of fund)

It is understood that a report shall be submitted upon completion of this travel.

**I certify that:**

- (1) I have reviewed the foregoing itinerary**
- (2) The travel is necessary for the service;**
- (3) The period covered is reasonable; and**
- (4) The expenses claimed are proper.**

**Action Taken:**

- Approved:**
- On Official Time**
- On Official Business**
- Disapproved due to \_\_\_\_\_**