



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESIDENT

NATIONAL COMMISSION ON INDIGENOUS PEOPLES

Mode of Filing:IMMEDIATE

Date:2025-11-03

Fund Cluster:01_RF

TRAVEL ORDER

Employee : Jezter Paul Sicmaten
Official Station : Pangasinan Provincial Office
Date/s of Official Travel : 2025-11-03 to 2025-11-04
Place/s of Travel : final amount
Purpose/s of Travel : Attend or Participate in Official Activities, Trainings, or Seminars
Specific Role/s : Participant
Distance (in KM) : 99

Appendix 45

ITINERARY OF TRAVEL

Date	Destination	Departure	Arrival	Means of Transportation	Transpo	Per Diem	Others	Total
2025-11-03	final amount1.1	19:08	19:10	Tricycle	100	1500	0.00	1600
2025-11-03	final amount1.2	19:10	19:12	Official vehicle	0.00	0.00	200	200
2025-11-04	final amount2.1	19:10	19:15	Jeep	20	750	30	800

Prepared by

Jezter Paul Sicmaten

Accountant III

Traveling expenses shall be subject to EO 77. All expenses necessary for the travel shall be charged to the

01_RF

(Source of fund)

It is understood that a report shall be submitted upon completion of this travel.

I certify that:

- (1) I have reviewed the foregoing itinerary**
- (2) The travel is necessary for the service;**
- (3) The period covered is reasonable; and**
- (4) The expenses claimed are proper.**

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Action Taken:

- ☐ **Approved:**
- ☐ **On Official Time**
- ☐ **On Official Business**
- ☐ **Disapproved due to**
