



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESIDENT

NATIONAL COMMISSION ON INDIGENOUS PEOPLES

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Date:2025-10-14

Fund Cluster:01_RF

TRAVEL ORDER

Employee : Peter Rosario
Official Station : Urdaneta Community Service Center
Date/s of Official Travel : 2025-10-17 to 2025-10-18
Place/s of Travel : sample1
Purpose/s of Travel : sample1
Specific Role/s : sample1
Distance (in KM) : 1

Appendix 45

ITINERARY OF TRAVEL

Date	Destination	Depart-ture	Arrival	Means of Trans- portation	Transpo	Per Diem	Others	Total
2025-10-18	sample1	08:28	08:28	Tricycle	111	11	111	233

Prepared by

Peter Rosario

Administrative Aide II

Traveling expenses shall be subject to EO 77. All expenses necessary for the travel shall be charged to the

01_RF

(Source of fund)

It is understood that a report shall be submitted upon completion of this travel.

I certify that:

- (1) I have reviewed the foregoing itinerary
- (2) The travel is necessary for the service;

Action Taken:

- Approved:
- On Official Time
- On Official Business

- (3) The period covered is reasonable; and
(4) The expenses claimed are proper.

[] Disapproved due to _____

