



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESIDENT

NATIONAL COMMISSION ON INDIGENOUS PEOPLES

Mode of Filing:IMMEDIATE

Date:2025-10-14

Fund Cluster:01_RF

TRAVEL ORDER

Employee : Kathleen Dioquino, Peter Rosario
Official Station : Urdaneta Community Service Center
Date/s of Official Travel : 2025-10-14 to 2025-10-14
Place/s of Travel : Laoag
Purpose/s of Travel : sample
Specific Role/s : sample
Distance (in KM) : 35

Appendix 45

ITINERARY OF TRAVEL

Date	Destination	Departure	Arrival	Means of Transportation	Transpo	Per Diem	Others	Total
2025-10-14	sample	11:27	11:26	Tricycle	100	200	500	800

Prepared by

Kathleen Dioquino

Accountant III

Traveling expenses shall be subject to EO 77. All expenses necessary for the travel shall be charged to the

01 RF

(Source of fund)

It is understood that a report shall be submitted upon completion of this travel.

I certify that:

- (1) I have reviewed the foregoing itinerary
- (2) The travel is necessary for the service;

Action Taken:

- ☐ Approved:
☐ On Official Time
☐ On Official Business

(3) The period covered is reasonable; and
(4) The expenses claimed are proper.

[] Disapproved due to
