



REPUBLIC OF THE PHILIPPINES  
OFFICE OF THE PRESIDENT

## NATIONAL COMMISSION ON INDIGENOUS PEOPLES

Mode of Filing:NOT\_IMMEDIATE

Date:2025-10-16

Fund Cluster:01\_RF

### TRAVEL ORDER

Employee : Genielee Manzano  
Official Station : Urdaneta Community Service Center  
Date/s of Official Travel : 2025-10-19 to 2025-10-24  
Place/s of Travel : new  
Purpose/s of Travel : new  
Specific Role/s : new  
Distance (in KM) : 1

Appendix 45

### ITINERARY OF TRAVEL

Date	Destination	Depart-ture	Arrival	Means of Trans- portation	Transpo	Per Diem	Others	Total
2025-10-24	new	11:14	11:15	Tricycle	100	100	100	300

Prepared by

Genielee Manzano

Accountant III

Traveling expenses shall be subject to EO 77. All expenses necessary for the travel shall be charged to the

01\_RF

(Source of fund)

It is understood that a report shall be submitted upon completion of this travel.

I certify that:

- (1) I have reviewed the foregoing itinerary
- (2) The travel is necessary for the service;

Action Taken:

- Approved:
- On Official Time
- On Official Business

- (3) The period covered is reasonable; and  
(4) The expenses claimed are proper.

[ ] Disapproved due to \_\_\_\_\_

Wendy

U