



REPUBLIC OF THE PHILIPPINES  
OFFICE OF THE PRESIDENT

## NATIONAL COMMISSION ON INDIGENOUS PEOPLES

Mode of Filing: NOT\_IMMEDIATE

Date: 2025-10-12

Fund Cluster: 01\_RF

### TRAVEL ORDER

Employee : Employee User  
Official Station : Regional Office-ORD  
Date/s of Official Travel : 2025-10-15 to 2025-10-17  
Place/s of Travel : Botocan, Quezon City, Metro Manila, National Capital Region (NCR)  
Purpose/s of Travel : asda  
Specific Role/s : sdasdas  
Distance (in KM) : 1

Appendix 45

### ITINERARY OF TRAVEL

Date	Destination	Departure	Arrival	Means of Transportation	Transpo	Per Diem	Others	Total
2025-10-15		01:45	01:45	4	111	111	111	333

Prepared by

Employee User

Accountant III

Traveling expenses shall be subject to EO 77. All expenses necessary for the travel shall be charged to the

01 RF

(Source of fund)

It is understood that a report shall be submitted upon completion of this travel.

I certify that:

- (1) I have reviewed the foregoing itinerary
- (2) The travel is necessary for the service;
- (3) The period covered is reasonable; and
- (4) The expenses claimed are proper.

Action Taken:

- ☐ Approved:  
☐ On Official Time  
☐ On Official Business  
☐ Disapproved due to

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