



REPUBLIC OF THE PHILIPPINES  
OFFICE OF THE PRESIDENT

## NATIONAL COMMISSION ON INDIGENOUS PEOPLES

Mode of Filing: NOT\_IMMEDIATE

Date: 2026-01-07

Fund Cluster: 01\_RF

### TRAVEL ORDER

Employee : Jezter Rosario  
Official Station : Regional Office-ORD  
Date/s of Official Travel : 2026-01-10 to 2026-01-12  
Place/s of Travel : AMMEND  
Purpose/s of Travel : Purpose ID: 4  
Specific Role/s : Role ID: 3  
Distance (in KM) : 98

Appendix 45

### ITINERARY OF TRAVEL

Date	Destination	Departure	Arrival	Means of Transportation	Transpo	Per Diem	Others	Total
2026-01-10	Sample1	21:51:00	21:52:00	Official vehicle	P0.00	P0.00	P-1000.00	P-1000.00
2026-01-11	Inspection1	21:56:00	21:56:00	Official vehicle	P0.00	P-1500.00	P0.00	P-1500.00
2026-01-12	Cebu	21:56:00	21:57:00	Official vehicle	P0.00	P-900.00	P0.00	P-900.00

Prepared by

Jezter Rosario

Accountant III

Traveling expenses shall be subject to EO 77. All expenses necessary for the travel shall be charged to the

**01\_RF**

(Source of fund)

It is understood that a report shall be submitted upon completion of this travel.

I certify that:

- (1) I have reviewed the foregoing itinerary
- (2) The travel is necessary for the service;
- (3) The period covered is reasonable; and
- (4) The expenses claimed are proper.

Action Taken:

- ☐ Approved:
  - ☐ On Official Time
  - ☐ On Official Business
  - ☐ Disapproved due to
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Amend