

OPEYEMI ELIZABETH ADENIYI

2 Bode Thomas
Street, Off Bode Thomas Road,
Onipanu
Lagos State, Nigeria 🏠
+2348188597526, +2348161596074 📞
Adeniyiopeyemi058@gmail.com ✉️
5th of August, 1995

📋 OBJECTIVE

A recent graduate of Economics looking for a suitable position to utilize my educational qualification, problem-solving and analytical skills for mutual growth and success.

🔧 SKILLS

SOFT SKILLS

- Empathy cum Emotional Intelligence
- Effective Communication (Oral and Written)
- Negotiation/Decision Making

TECHNICAL SKILLS

- Office Technical Support
(Proficiency in Microsoft Suite)

🎓 EDUCATION

B.Sc (Hons) | University of Ilorin, Ilorin, Kwara State, Nigeria (2015-2019)
Economics

N.C.E | Adeniran Ogunsanya College of Education, Lagos State, Nigeria (2012-2015)
Economics/ Mathematics

SSCE | Great Citizen Secondary School, Lagos, Nigeria 2012
West African Senior Secondary Certificate Examination

🎓 CERTIFICATION

Volunteer for NESAs submit (2018)

Certification in Desktop Publishing (2012)

Nysc Certificate (2020)



WORK EXPERIENCE

National Youth Services Corps (PPA) | Glorious Model School(2019-2020)

- Coordinated major school activities.
- Anchored the extra curriculum activities for the students.
- Ensures discipline among the students

Teaching Practice | Great Citizen Secondary School. Lagos (2014-2015)

- Working with both colleagues and students in order to meet up with the set standard by the school
- Working diligently and ensure discipline among students
- Compute each student personal data

Sales Representative | Provisional Stores Limited (2014)

- Effectively performed an ad-hoc administrative tasks.
- Scaled up customer service and business traction by 30% per month.
- Executed visual merchandising concepts towards effective branding.
- Established and maintained positive work attitude and environment

LEADERSHIP SKILLS

Youth Leader (Chief Whip) | The Redeemed Christian Church of God, Eagles' Wings Area, Ilorin, Kwara State (2018)

- Influenced the act of discipline and leadership skills in the hearts of 9 out of 10 members.
- Coordinated the smooth proceedings of meetings with zero level of disturbance or distraction.
- Ensured transparency and accountability in all fairness.

Volunteer |Nigeria Economics Students' Submit, Unilorin Chapter, Ilorin, Kwara State (2018)

- Participated effectively in two different workshops.
- Rendered a key assistance in recruiting aspiring applicants for developmental leadership positions.
- Assisted in scaling up funds raised for workshops and seminars by 95%.



REFERENCE

Available on Request