

## Learning Guide Unit 2

**Reading Assignment****Grammar Mechanics****Read:**

Note: The readings below focus more on the grammar aspects of writing, which serve as one of the foundations of writing.

1. Cramer, E., & Quibell, A. (2022). [\*Communication essentials for college\*](#). BCcampus. Licensed under [CC BY-NC – 4.0](#)

- Read Chapter 11: [Writing Basics: What makes a good sentence?](#)
  - [11.1 \(Sentence writing\)](#),
  - [11.2 \(Subject-Verb agreement\)](#),
  - [11.3 \(Verb tense\)](#),
  - [11.4 \(Capitalization\)](#),
  - [11.5 \(Pronouns\)](#),
  - [11.6 \(Adjectives and Adverbs\)](#),
  - [11.7 \(Misplaced and Dangling Modifiers\)](#),
  - [11.8 \(Writing Basics: End-of-chapter exercises\)](#)

These chapter sections summarize the basics of grammar and mechanics including [sentence structure](#), tenses, and much more along with an end of chapter exercises.

- Read Chapter 12: [Punctuation](#)
  - [12.1 \(Commas\)](#),
  - [12.2 \(Semicolons\)](#),
  - [12.3 \(Quotes\)](#),
  - [12.4 \(Apostrophes\)](#),
  - [12.5 \(Punctuation: Exercises\)](#)
- Read Section 13.2 - [Spelling](#) in chapter 13: Working with words: Which word is right?

These chapter sections summarize various punctuation and spelling usages and rules.

2. University of Minnesota. (2015). [Writing for success](#).

- Read Chapter 3:
  - You can access the below subtopics either from the content page or by using the *next* and *previous* tab on the webpage.
  - [3.3 \(Colons\)](#),
  - [3.6 \(Parentheses\)](#),
  - [3.7 \(Dashes\)](#),
  - [3.8 \(Hyphens\)](#)

These chapter sections summarize various punctuation usages and rules.

**Note:** Refer '[Solutions to end of the chapters exercises](#)', to review your answers to the end of the chapter questions.

**Watch:**

1. Become a Writer Today. (2022, June 26). *Top 9 grammar tips every writer needs to know!* [Video]. [YouTube](#).

- In this video Brain shares 9 grammar tips that can help any writer.

