

LIBRARY

The Library in HNCC, Department of Management Studies, is treated as a critical organ of the institute. Utmost importance is given to the creation of appropriate ambience for the users of the library. Accordingly our endeavor has been to identify the changing and growing needs of the readers and cater to their needs.

The chief objectives of the library are: –

- Endeavor to create a learning environment, which enables the students to develop the habits of reading and research.
- Adopt a data oriented factual approach that leads to continual improvement in the reading habits of all students, teachers, researchers at large and gain knowledge.

Develop the library into a store house of knowledge by preserving, adding, and updating books, periodicals, E-journal, Audio Visual Material etc.

Ours is a computerized library wherein all activities are being conducted by using the LIBMAN software. Database is available on OPAC (Online Public Access Catalogue) for searching. We have an open access system for our students which enable them to get an opportunity to browse through books on various subjects and select the reading material of their interest.

We conduct orientation programs for the new batch every year which helps them to get easy access of books. They also get acquainted to the library system and library staff during the orientation. Thus, our students love to visit the library daily to gain knowledge which has become a part of their routine life.

Our library is well equipped with modern facilities, latest technical & electronic devices which include bar-coding and barcode reader.. Our library has an excellent collection of the best books on various subjects written by famous writers, reference books, periodicals, journals, encyclopedias, yearbooks, general reading material, books for recreation, handbooks, various useful dictionaries, CD's Audio visuals as well as DVDs and so on. Our TV provides the students with latest information about the market position, information on shares and statistical data and many current affairs and transactions.

We prepare library budgets for planning and facilitating purchase of books and other required material. We shoulder the responsibility of completing searches. We maintain Indian and International important useful periodicals and journals for at least a decade. These are in the form of attractive bound volumes which provide important material to the readers. It helps them in preparing project reports and for all other study purposes.

International Journals :To cater to needs of students and teaching faculties 24 internationally renowned journals are being subscribed in major specializations such as Finance,

Marketing, HR and General Management.

National Journals: To make our readers familiar with national Economic Environment, we are also subscribing to as many as 57 National Journals.

E-Journals : e-journals namely J-Gate, DELNET, INFLIBNET are purchased.

Total Collection of Library Books, Journals etc.: –

Books	22437
National Journals	16
International Journals	06
E-Journals	J-Gate + DELNET + INFLIBNET
CD`s	40
Digital Books	100

Library Timings:

1. Reading Room – 7.30.00 a.m. to 7.00 p.m.
2. Book Issue – 10.30 a.m. to 6.00 p.m.

Facilities Provided:

- OPAC (Online Public Access Catalogue)
- Rich Collection of Management and General books with Barcode Tag
- Seating Capacity (60)
- Photocopy and Scanning Facility

Library Services:

- Circulation Service on all working Days
- Reference / Extension Service
- New Arrival Display
- Thought for the Day
- Awareness Programmes / Trainings
- Book Exhibition
- CD-ROM Service
- Providing statistical information and market analysis.
- E-Journal Database Service.