Meeting Notes 25.06.2024

Meeting Title: Weekly meeting

Date: 25.06.2024

Attendees: all, Yin online – Willie missing

Moderator : Kevin

Minute Taker: Robert Wilde

### **Review and today’s Meeting**

Lead: Kevin

|  |  |  |
| --- | --- | --- |
| Actions | Lead | Outcome |
| CI/CD pipeline | Yessmine | Running, it checks formatting and tests, when commit is pushed to main branch  Runs all files « \*\_test » needs to be properly formatted to library  Will add build to CI pipeline |
| Gitworkflow | Yessmine | Information about structure :  Originally Main – dev principle, we will change to main feature branch principle.   1. Pull main 2. Create feature branch 3. Do work 4. Review and Merge 5. DELETE old branch   Commit little changes, not a whole day, so feaures are seperated and changes can be reviewed easier  Good commit messages  Dev will be merged to main and deleted  Reminder to delete old branches |
| Final presentations | Yessmine | Wishes :  Yessmine poster  Vera poster  Kevin video  Zied, Robert, Yin undecieded and open for both  Yessmine, Yin and Vera will do the poster  Zied, Kevin and Robert will work on the video  We should know each topic at the end for the final presentation and (spanish) inquisition, so groups should write read.me’s, which explain code and document it in there  Vera suppose short comment before each function as explanaition  Decision rather us markdown, than this, but aim for both  **Tasks** clean up branches and write markdowns  Yessmine will be gone for next week, so come up with problems before Friday  Vera points out deadline is 12.07. |
| First real training | Vera | Did first training and continue after meeting  Write tests  Work on agent today  Collect much more data  Main work should be done by Friday for presentation |

### **Review of project roles**

|  |  |
| --- | --- |
| Role | Note |
| PM1 | Not discussed |
| PM 2 | Not discussed |
| QM 1 | Not discussed |
| QM 2 | Not discussed |
| IM | Not discussed, but IM will do the writeup by next week |
| TM | CI/CD pipeline is setup is done |

### **Action Items and Next Steps** Lead: Kevin

|  |  |  |
| --- | --- | --- |
| Actions | Lead | Deadline |
| Agent | Vera, Zied |  |
| Evaluate Q table and Coverage of Q table | Yessmine |  |
| Collect more Data | Robert |  |
| RL Agent should be able …  Import Q table and train it with data | Yessmine, Robert |  |
| Write tests | Yin |  |
| Presentation | Kevin, Yin |  |

## **Notes**

[Additional notes or details that need to be recorded]

Decide for a second weekmeeting, when everybody leeves lab after work today

Zied will be moderator next week

Vera will be note taker next week

Yessmine will be absent till 8th of July

Protocol By: Robert Wilde