

## Social Security Verification Form for F-1 and J-1 On-Campus Employment

### To Be Completed By The Student

Student name as it appears on passport: \_\_\_\_\_  
Last First

Date of Birth: (mm/dd/yy) \_\_\_\_/\_\_\_\_/\_\_\_\_ Current status: F-1 J-1

SEVIS ID number: \_\_\_\_\_ Columbia UNI: \_\_\_\_\_

### To Be Completed By The Immediate Supervisor at Place of Employment

Employing department or office: \_\_\_\_\_

EIN: 13-5598093 Telephone number: \_\_\_\_\_

Start date: (mm/dd/yy) \_\_\_\_/\_\_\_\_/\_\_\_\_ Hours/week: \_\_\_\_\_

Job description: \_\_\_\_\_

Supervisor's name: \_\_\_\_\_ Title: \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**\*\*Note that SSA will not accept this form if anything is crossed out.**

### To Be Completed By The International Student Adviser At Columbia University ISSO

*Per 8CFR 214.2(f)(9)(i), students are permitted on-campus employment up to 20 hours of per week while classes are in session. Full-time employment is permitted during vacation periods, provided the student intends to register for the subsequent term.*

*Individuals in the J-1 Student Intern category (item 4 of the DS-2019) are not enrolled students and are not subject to the 20 hrs/per week limitation.*

*SSA POMS policy allows a student to apply for an SSN up to 30 days in advance of the start date of the I-20 or DS-2019 or the start date of the employment.*

I have verified that this individual has an active record in SEVIS, and is eligible for the on-campus employment described above.

Adviser name: \_\_\_\_\_ DSO/ARO

**Adviser signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_