

Dear Recruiter:

I am writing to express my interest in your posting for a co-op student, as well as to explain how my skills might be of use. Please note I am only available for a 4-month position.

I feel that it is a risk to offer a position to an applicant. However, I would be grateful for the chance to learn and work together.

A position in this line of work requires certain skills which I believe I possess. I enjoy learning new things and solving problems in a comprehensive manner. Furthermore, I understand the importance of communication in a team and how to work together to achieve goals. I am flexible and I adapt to new situations quickly and effectively. Finally, I am highly organized and I approach challenges with a systematic calmness and preciseness, so as to minimize mistakes.

In addition, I have a strong software-related background. I have been coding for five years in various applications and independent/team settings while always reflecting on the efficiency, clarity, and design of the programs. I am experienced in object-oriented, procedural, and modular programming, as well as scripting, having used languages such as C++, Java, VB, and Python. I am familiar with many software concepts such as algorithms, dynamic programming, and recursion. I am also familiar with many data structures, such as trees, hash tables, and graphs.

Although I've programmed in a variety of applications, my specialty is a front-end web developer. I built a website from scratch with the standard HTML, CSS, JS/JQuery combination and used it to test out web technologies such as animations, web APIs (eg Google's embedded book viewer), and modals. I also joined a start-up as their front-end developer and worked with the latest frameworks and technologies to produce a commercial-grade website. I used Angular2 and learnt about many modern techniques such as promises, observables, and injectables, as well as tools such as node.js, socket.io, and SQL.

Thank you for your time,

Yifan Ma

## Summary of Qualifications

familiar with a strong variety of programming languages and styles  
experience with working in a software development team  
quick and open-minded learner  
resourceful problem-solver with an analytical mindset  
organized and communicates well

## Relevant Experience

<b>Front-end Developer</b> , MetalTrading Inc., Remote	May-Aug 2016
built a sophisticated web app with Angular2 and socket.io	
<b>Computer Programmer</b> , AAFC, Harrow, Ontario	May-Aug 2016
created a VB program to automate Excel and also updated a scientific model	
<b>Applied Innovation Intern</b> , RBC, Toronto, Ontario	Aug 2014
maintained, showcased, and researched potentially useful technologies	

## Other Projects

<b>Personal Website</b>	2016-Present
yifanm.github.io (meant to be a playground, not a professional website)	
<b>Rainmeter</b>	2016
created and styled desktop components for time, date, calendar, weather, and music	
<b>Doodlejump</b>	2015
on a Tiva Launchpad using the bitmap OLED	
<b>Employee Database</b>	2014
pseudo-database in Java to practise hash tables	

## Education

<b>Candidate for Bachelor of Software Engineering</b> , University of Waterloo, Waterloo, ON	Sep 2015-Present
term averages of 85+%	
<b>Ontario Secondary School Diploma</b> , The Woodlands School, Mississauga, ON	Sep 2011-Jun 2015

## Interests

<b>Android Application Development</b>	2016-Present
in early stages; planning to be a small game	
<b>HackerRank</b>	2015-Present
frequent practise for algorithms and problem solving	
<b>Woodlands Varsity Badminton Team Player</b>	2014-15
<b>Woodlands Computer Science Club</b>	2012-15

## Awards

<b>Honour Standings in Math/Programming Contests</b>	Varied
such as CCC, ECOO, Pascal, Fermat	
<b>COIN 4th Place</b> , CPA Ontario	2015
<b>Computer Science and Canadian Law Subject Awards</b> , The Woodlands School	2014
<b>3rd Place DECA ICDC</b> , DECA International	2014