

The *sixth* client meeting for Software Engineering Group 2. *Weekly* project meeting will be held in **BCS Software Lab, Room 462, Ingkarni Wardli** at **2:30pm** every **Monday**.

Agenda

Chair: Yifei Pei (a1611648)

1 Absent

None.

2 Presentation

1. Bowen Tao (1622211), as the Quality Control Manager, is going to make a presentation about Configuration Management and Quality Process Assessment.
2. Abdulaziz Alhulayfi (1642362) will show the milestone 8 (topic Communication for the robot) to the client, including:
 - (a) connect robot and host
 - (b) host to robot movement commands
 - (c) host to robot light sensor request
 - (d) robot to host light sensor data
 - (e) host to robot battery reading request
 - (f) robot to host battery data
 - (g) host to robot tachometer sensor request
 - (h) robot to host tachometer data
 - (i) emergency stop
 - (j) disconnect communications
 - (k) additional features
 - host to robot range sensor request
 - robot to host range sensor data
 - the response values of sensors display on GUI

3 Progress Report

Yifei Pei (a1611648), as Project Manager, will present the Progress Report to the client. The Progress Report will show how the group has been travelling, reflections on how the group has been performing (what your group did well and what did not well), and plans for the rest of the semester.

4 Milestone Negotiation

The group will negotiate the milestones for Week 9 and Week 10 (also Week 11) with the client as a further negotiation for the milestones that were proposed on Week 5. The milestones will cover three weeks' outcomes of the group including Week 9, Week 10, and Week 11 this time. Some milestones that were proposed on Week 5 will be modified here and the whole milestone plan will be a better time allocation balance for the completing of the whole project. Milestones for the three weeks will be listed on the official milestone forms. A supplementary document which contains the details of these milestones will be delivered to the client as a reference for the milestones.

5 SPMP critique

The client will show SPMP critique to the group so the group can improve the first draft of SPMP to produce a better final SPMP at the end of this project.

6 Date of Next Meeting

Next meeting to be held on Monday 7 October 2013 at 2:30pm.