

Team Expectations Agreement

CSC301H5 GROUP 7

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- **Communication method**
 - **Wechat**
 - **Discord**
 - **Email**
 - **Response time**
 - **Within 2 days**
 - **Meeting attendance**
 - **Two per week (Each team member must attend at least one)**
 - **Meeting time will vary depends on team members' agreement**
 - **Running meetings**
 - **Online (Discord)**
 - **Meeting preparation**
 - **Read handout before attending meeting**
 - **Version control**
 - **Each team member create a branch**
 - **Commit essential project source files to master branch, leave test files or other files on each's own branch**
 - **Division of work**
 - **Front end**
 - **Back end**
 - **Based on individual strength and ability**
 - **Submitting assignments**
 - **Github**
 - **Contingency planning**
 - **Contact Professor and TAs**
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We accept these guidelines and intend to fulfill them (sign below):

Alex Quach

Yiling Li

Yichun Liu

Youan Cong

Lang Qin

Zechuan Liu

Wentao Zhou