

- How you intend to communicate in your group:

In-person + WeChat + Google Drive + Email

- How often do you intend to communicate using this/these technologies?

Daily WeChat

Keep track of materials using Google Drive and Email

In-person discussion Every Wednesday/Friday

- "Available hours"

[Ruyi Bao] 8 pm - 10 pm every day

[Ziyu Huang] 8 pm - 10 pm everyday

[Xinrui Yi] Thursday all day, 8 pm - 10 pm every day

[Kaichen Qu] 8 pm - 10 pm every day

[Yichi Zhang] Mon/Tue all day, 8-10 pm except Thursday

- Suitable response time :

response in WeChat within 24 hours

- Check-in Meetings:

In-person meeting at school every Wednesday at noon for an hour

- We will store the materials in this Google Drive:

https://drive.google.com/drive/folders/1ntFcQuR7-gUHfAsMTG0CdJMQvZrw17vE?usp=drive_link