

## Meeting One – 30/07/2021

### Attendance

Name	Attendance	Reason
Ruiqing Du	✓	
Luming Liu	✓	
Linhong Dai	✓	
Ying Duan	✓	
Yanjun Liu	✓	

### Objective for next meeting

- Implement Feature 1:  
Search and modify pet status update (gotta write reason) - Ruiqing
- Possibly feature to implement : User login
- Start report writing : background , research

### Task help to achieve objective

- Jun Background: Abstract , Motivation , Define specify project objective
- If Luming or Ruiqing pair programming , or pair working over video call , ping that person

### Notes

- Agree on two basic features to implement by Wednesday.
- Meeting on Monday for update.
- Agree to each create their own working branch name it as follows:  
eg: Ying-Process Jun - background
- Git pull to local
- Create your own branch then work on it

## Meeting Two – 02/08/2021

### Attendance

Name	Attendance	Reason
Ruiqing Du	✓	
Luming Liu	✓	
Linhong Dai	✓	
Ying Duan	X	covid test
YanJun Liu	✓	

### Objective for next meeting

- Documentation:
  - <Process> Finished by 50% Post on Github - Ying
  - <Front end UX> Produce survey and send it out - Linhong
  - <Background> System design of website – Luming Ruiqing
- Feature Implementation:
  - Working Pet categorization feature – Luming Ruiqing
  - Implement Admin and a normal user - Luming

### Task help to achieve objective

- Working in pairs: Luming and Ruiqing pair up to document architecture system design with graphs
- Ying is to tackle continuous integration and group work , work with Jun

### Notes

- Run through all features and double check everyone
- Double check who and what Add-pet feature is for?
- Check if we should allow deleting pet?
- Check pet profile information display
- Check pet categorization

### Process

- Linhong
  - create a survey (in process)
  - hand drawn prototype (done)
- Jun
  - background objective (done)
  - work on wireframe (in process)
- Luming
  - sign up/in page (done)
  - pet categorization (in progress)
  - wants to implement user and admin (new features) to allow access to different features
- Ruiqing
  - add pet section (done)
  - documentation architecture and design system – graphs and related writing (in progress)
- Ying (covid test)
  - write the “progress” part (in progress)

## Meeting Three – 04/08/2021

### Attendance

Name	Attendance	Reason
Ruiqing Du	✓	
Luming Liu	✓	
Linhong Dai	✓	
Ying Duan	✓	
Yanjun Liu	✓	

### Objective for next meeting

- Luming  
give different users corresponding right to maneuver items under order lists (admin and normal user)  
grant admin right to edit animal inventory
- Ruiqing  
graph for system design and documentation section of background  
documentation on feature implementation
- Linhong  
Grant chart , paper prototype , design choices
- Jun  
work with Linhong on figuring out the difference between section 3 UX Final choice and Feature justification from section 2
- Ying  
Jun gets back to Ying about her current content on section 4 - Process

### Task help to achieve objective

- Working in pairs: Luming and Ruiqing on documentation
- Work in pair :Ying brush up documentation 4 - Process
- Work in pair : Jun and Linhong

### Follow-up on Objectives from meeting two

- (Process) Finished by 50% Post on github - Ying
- (Done) Produce survey and send it out - Linhong
- (Process) System design of website – Luming Ruiqing
- (Done) pet categorization feature – Luming Ruiqing
- (Done) implement admin and a normal user – Luming

## Meeting Four – 06/08/2021

### Attendance

Name	Attendance	Reason
Ruiqing Du	✓	
Luming Liu	✓	
Linhong Dai	✓	
Ying Duan	✓	
YanJun Liu	✓	

### Objective for next meeting

- Linhong's user survey – front end code
- Jun needs to rewrite feature page  
add feature list  
change and finalize feature names  
expand on description of each feature  
improve on justification of each feature  
decide where to put feature table
- Ruiqing finalize system design under background  
write up how features have been implemented , use screenshot of code snippets etc with the help of Luming
- Ying  
finalize her first version of process
- Jun  
create conclusion md file

### Task help to achieve objective

- Linhong pairs with Ruiqing for front-end in her UX user story section
- Ruiqing pairs with Luming to write up feature implementation
- Ying pairs up with Jun to review process , git workflow , dev style

### Notes

- Check on Luming with user rights
- Check on Ruiqing system design graph
- Check on Linhong with grant chart
- Check on Jun with feature table and Ying's process

### Process

- Linhong  
third survey do it after final demo
- Luming  
finalized final release
- Ruiqing  
writes up system design documentation
- Ying  
finalized her first version of Process

## Meeting Five – 09/08/2021

### Attendance

Name	Attendance	Reason
Ruiqing Du	✓	
Luming Liu	✓	
Linhong Dai	✓	
Ying Duan	✓	
Yanjun Liu	✓	

### Objective for next meeting

- Jun conclusion
- Linhong  
confirms Luming and Ruiqing , complete her part of the UX design , figure where to put , system diagram(background or UX design)
- Ying  
git's part , communication with Luming on git
- Luming's part on docker , we decide later under which subheading to put it

### Task help to achieve objective

- Linhong pairs with Luming and Ruiqing
- Ying pairs with Luming for git workflow

### Notes

- Look at UX design by Ruiqing , confirm with Luming and Linhong
- Double check where Ruiqing's work should be put
- Ying: everyone helps Ying out on her content
- Over all walkthrough of the whole repository and work out on a final list of things to do for the repository

## Meeting Six – 12/08/2021

### Attendance

Name	Attendance	Reason
Ruiqing Du	✓	
Luming Liu	✓	
Linhong Dai	✓	
Ying Duan	✓	
Yanjun Liu	✓	

### Notes

- Go through github  
One last update
- Try to merge everything to dev
- Pass the conclusion to everyone to upload

### Process

- Ying's last brush up
- Upload the conclusion
- Linhong's pull request
- Last merge!!!