

Sr.	Course Details	Terms	Fee
1-	Advance Diploma in Hardware & Networking <ul style="list-style-type: none"> • Basic of computer Soft & Hard • Windows/DOS • Electronics Concept • Computer Hardware • Assembling • Multimedia Installation of all Types of Software • Networking Concept • Troubleshooting Computer Software & Hardware 	One Yare Course	2500.00
	Term 1 (Marks : 40) <ul style="list-style-type: none"> • Basic of computer Soft & Hard Windows/DOS Electronics Concept Computer Hardware Term 2 (Marks : 40) <ul style="list-style-type: none"> • Assembling Multimedia Installation of all Types of Software Networking Concept Troubleshooting Computer Software & Hardware 		
2-	DIPLOMA IN INFORMATION TECHNOLOGY <ul style="list-style-type: none"> • Computer Fundamentals • Windows 7 • Office 2010 (Word, Excel, Access, Power Point) • DTP (PageMaker, Corel Draw, Photoshop) • Tally • Hardware Concept 	One Year Course	2200.00
	Term 1 (Marks : 40) <ul style="list-style-type: none"> • Computer Fundamentals Windows 7 Office 2010 (Word, Excel, Access, Power Point) Term 2 (Marks : 40) <ul style="list-style-type: none"> • DTP (PageMaker, Corel Draw, Photoshop) Tally Hardware Concept 		

3- **COMPUTER APPLICATION & ACCOUNTING**

Six Month Course

1800.00

- Computer Concept & Fundamental
- Ms-Office
- Financial Accounting in Tally ERP.9
- Web Page Designing
- Introduction to Internet & Email
- Hardware Skills

Term 1 (Marks : 40)

- Computer Concept & Fundamental
Ms-Office
Financial Accounting in Tally ERP.9

Term 2 (Marks : 40)

- Web Page Designing
Introduction to Internet & Email
Hardware Skills

4- **CERTIFICATE IN PROFESSIONAL PROGRAMMER**

Six Month Course

1600.00

- Basic Concept of Programming
- Language C, C++
- HTML
- CSS
- Core PHP

Term 1 (Marks : 40)

- Basic Concept of Programming
Language C, C++
HTML

Term 2 (Marks : 40)

- CSS
Core PHP

5- Diploma in Taxation & Accountancy	Six Month Course	2000.00
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- Accounting and Audit Practice
- Fundamentals of Accounting
- Indian Banking System
- Capital Market
- GST Registration
- GST Return Filing

Term 1 (Marks : 40)

- Accounting and Audit Practice
Fundamentals of Accounting
Indian Banking System

Term 2 (Marks : 40)

- Capital Market
GST Registration
GST Return Filing

6- Diploma In Digital Marketing	Six Month Course	1500.00
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- Search Engine Marketing
- Social Media Marketing

Term 1 (Marks : 80)

- Search Engine Marketing
Social Media Marketing

7- CERTIFICATE IN E-COMMERCE INTERNET APPLICATION	Six Month Course	1800.00
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- Internet
- Networking Concept
- Protocol Versions (IPv4/IPv6)
- E- mails
- Websites
- LAN, MAN,WAN

Term 1 (Marks : 40)

- Internet
Networking Concept
Protocol Versions (IPv4/IPv6)

Term 2 (Marks : 40)

- E- mails
Websites
LAN, MAN,WAN

8- Diploma In Computer Application

6 Months

- Fundamental of Computer
- Windows 7
- MS Paint
- Notepad
- WordPad
- Microsoft Office(2007)
- Media Players
- Internet
- Typing (Hindi & English)

Term 1 (Marks : 40)

- Fundamental of Computer
Windows 7
MS Paint
Notepad
WordPad

Term 2 (Marks : 40)

- Microsoft Office(2007)
Media Players
Internet
Typing (Hindi & English)

9- NET

6 MONTH COURSE

- Introduction to Visual studio
- Net Framework and CLR
- Introduction to C+ & C++

Term 1 (Marks : 80)

- Introduction to Visual studio
Net Framework and CLR
Introduction to C+ & C++

10- Diploma in CORE JAVA

6 MONTH COURSE

- Core Java Programming Introduction of Java
- Data types and Operators
- Control Flow statements
- History and Features of Java
- OOPS and its application in Java
- Applets
- Access Modifiers in Java

Term 1 (Marks : 40)

- Core Java Programming Introduction of Java
Data types and Operators
Control Flow statements
History and Features of Java

Term 2 (Marks : 40)

- OOPS and its application in Java
Applets
Access Modifiers in Java

11- ADVANCED DIPLOMA IN AUTOCAD 2D & 3D

1 YEAR COURSE

- Plotting & Drawings
- 2D Drafting
- 3D Modeling

Term 1 (Marks : 80)

- Plotting & Drawings
2D Drafting
3D Modeling

12- **PGDCAA (Post Graduate Diploma in Computer Application & Accounting)**

1 Year Course

- Computer Fundamental
- Ms-Office 2019
- Assamese and English Typing
- Concept of Software & Hardware
- Tally Erp-9 (GST)
- D.T.P & INTERNET
- Web Page Designing (HTML & DHTML)
- Operating System

Term 1 (Marks : 40)

- Computer Fundamental
Ms-Office 2019
Assamese and English Typing
Concept of Software & Hardware

Term 2 (Marks : 40)

- Tally Erp-9 (GST)
D.T.P & Operating System
Web Page Designing (HTML & DHTML)

13- **CERTIFICATE IN HTML & DHTML**

6 Month Course

- Fundamental of Computer
- Windows/DOS
- HTML
- DHTML
- Java Script & Internet

Term 1 (Marks : 40)

- Fundamental of Computer
Windows/DOS
HTML

Term 2 (Marks : 40)

- DHTML
Java Script & Internet

- Page Maker
- Coreldraw
- c++
- Tally ERP 9
- Photoshop
- Project Work
- Concept of Software & Hardware

Term 1 (Marks : 40)

- Page Maker
- Coreldraw
- c++
- Tally ERP 9

Term 2 (Marks : 40)

- Photoshop
- Project Work
- Concept of Software & Hardware

15- DIPLOMA IN HARDWARE & NETWORKING (DHN)

12 Months

- DOS
- Motherboards
- CPU
- RAM
- Keyboard
- Mouse
- Monitor
- Printer
- Installation of Operating System
- Study of Network Protocols
- Windows

Term 1 (Marks : 40)

- DOS
Motherboards
CPU
RAM
Keyboard
Mouse

Term 2 (Marks : 40)

- Monitor
Printer
Installation of Operating System
Study of Network Protocols
Windows

16- **ADST** (ADVANCE DIPLOMA IN SOFTWARE TECHNOLOGY)

1 Year Course

- Fundamental of Computer
- , Windows/ DOS
- MS Office
- HTML
- Tally ERP9
- Internet
- D.T.P

Term 1 (Marks : 40)

- Fundamental of Computer
 , Windows/ DOS
MS Office
HTML

Term 2 (Marks : 40)

- Tally ERP9
Internet
D.T.P

17- **ADCA** (ADVANCE DIPLOMA IN COMPUTER APPLICATION)

12 Month

- Page Maker
- Coreldraw
- c++
- Tally
- Photoshop
- Project Work

Term 1 (Marks : 40)

- Page Maker
Coreldraw
c++

Term 2 (Marks : 40)

- Tally
Photoshop
Project Work

18- **PGDCAA** (Post Graduate Diploma in Computer Application & Accounting)

1 Year Course

- Project
- Assamese and English typing
- Web Page Designing (HTML & DHTML
- Computer Fundamental
- Concept of Software & Hardware
- Tally Erp-9 (GST)
- D.T.P. (Page Maker, Corel Draw, Photoshop)
- Ms-Office
- Operating System

Term 1 (Marks : 40)

- Project
Assamese and English typing
Web Page Designing (HTML & DHTML
Computer Fundamental
Concept of Software & Hardware

Term 2 (Marks : 40)

- Tally Erp-9 (GST)
D.T.P. (Page Maker, Corel Draw, Photoshop)
Ms-Office
Operating System

19- **PDC** (PROFESSIONAL DIPLOMA IN COMPUTER)

12 Month Course

- Windows Media Player
- Paint
- Note Pad
- Word Pad
- Screen Savers Themes
- Ms Office
- Internet
- Hindi & English Typing
- Loading Of Software 'Games CD & Pen Drive Use

Term 1 (Marks : 40)

- Windows Media Player
Paint
Note Pad
Word Pad
Screen Savers Themes

Term 2 (Marks : 40)

- Ms Office
Internet
Hindi & English Typing
Loading Of Software 'Games CD & Pen Drive Use

20- **CCH** (CERTIFICATE IN COMPUTER HARDWARE)

6 Month Course

- Basic Electronics (Analog & Digital)
- Basic concept of H/W
- Mother board, printer, S.M.P.S
- Keyboard, Mouse
- Assembling of PC & Installation of OS & Software's Computer Hardware Lab practical

Term 1 (Marks : 40)

- Basic Electronics (Analog & Digital)
Basic concept of H/W
Mother board, printer, S.M.P.S

Term 2 (Marks : 40)

- Keyboard, Mouse
Assembling of PC & Installation of OS & Software's Computer Hardware Lab practical

21- DIT (DIPLOMA IN INFORMATION TECHNOLOGY)

1 Year Course

- Computer Fundamentals
- Windows 7-11
- Office 2010 - 2019
- Photoshop
- Tally ERP 9 (GST)
- Page maker
- Corel Draw
- Internet

Term 1 (Marks : 40)

- Computer Fundamentals
Windows 7 To 11
Office 2010 & 2019
Photoshop

Term 2 (Marks : 40)

- Tally to ERP 9 (GST)
Page maker
Corel Draw
Internet

22- DACMO (DIPLOMA IN AUTO CAD & MS OFFICE)

6 Month Course

- Computer Fundamentals
- Windows 7
- Ms- Office
- Auto Cad
- Internet

Term 1 (Marks : 40)

- Computer Fundamentals
Windows 7
Ms- Office

Term 2 (Marks : 40)

- Auto Cad
Internet

23- CPP (CERTIFICATE IN PROFESSIONAL PROGRAMMER)

6 Month Course

- Computer Fundamentals
- Basic Concept of Programming
- Language C, C++
- HTML
- CSS
- Core PHP
- Project Work

Term 1 (Marks : 40)

- Computer Fundamentals
Basic Concept of Programming
Language C, C++
HTML

Term 2 (Marks : 40)

- CSS
Core PHP
Project Work

24- CERTIFICATE IN HTML & DHTML

6 Month Course

- Fundamental of Computer
- Windows/DOS
- HTML
- DHTML
- Java Script & Internet

Term 1 (Marks : 40)

- Fundamental of Computer
Windows/DOS
HTML

Term 2 (Marks : 40)

- DHTML
Java Script & Internet

25- **CMOA** (CERTIFICATE IN MS- OFFICE APPLICATION)

6 Month Course

- Fundamental of Computer
- Windows/ DOS
- MS- Office
- Internet
- Computer Lab Practical
- Photoshop

Term 1 (Marks : 40)

- Fundamental of Computer
Windows/ DOS
MS- Office

Term 2 (Marks : 40)

- Internet
Computer Lab Practical
Photoshop

26- **COA** (CERTIFICATE IN OFFICE APPLICATION)

3 Months Course

- Computer Fundamentals
- Windows 7
- Ms Office
- Internet

Term 1 (Marks : 40)

- Computer Fundamentals
Windows 7

Term 2 (Marks : 40)

- Ms Office
Internet

27- **CCA** (CERTIFICATE IN COMPUTER APPLICATION)

3 Months Course

- Computer Fundamentals
- Windows 7
- Ms Office

Term 1 (Marks : 80)

- Computer Fundamentals
Windows 7
Ms Office

28- **ADA (ADVANCED DIPLOMA IN AUTOCAD 2D & 3D)**

1 YEAR COURSE

- Plotting & Drawings
- 2D Drafting
- 3D Modelling

Term 1 (Marks : 80)

- Plotting & Drawings
2D Drafting
3D Modelling

29- **DDP (DIPLOMA IN DESKTOP PUBLISHING)**

6 MONTH COURSE

- Introduction to PageMaker
- Placing and Manipulating Text
- Importing and Manipulating Graphics
- Integrating Text and Graphics, Intraduct

Term 1 (Marks : 40)

- Introduction to PageMaker
Placing and Manipulating Text

Term 2 (Marks : 40)

- Importing and Manipulating Graphics
Integrating Text and Graphics, Intraduct

30- **DDP (DIPLOMA IN DESKTOP PUBLISHING)**

6 MONTH COURSE

- Introduction to PageMaker
- Placing and Manipulating Text
- Importing and Manipulating Graphics
- Integrating Text and Graphics, Intraduct

Term 1 (Marks : 40)

- Introduction to PageMaker
Placing and Manipulating Text

Term 2 (Marks : 40)

- Importing and Manipulating Graphics
Integrating Text and Graphics, Intraduct

31- DTA (Diploma in Taxation & Accountancy)

6 MONTH COURSE

- Ms Office
- Accounting and Audit Practice
- Fundamentals of Accounting
- Indian Banking System
- Capital Market
- GST Registration
- GST Return Filing

Term 1 (Marks : 40)

- Ms Office
Accounting and Audit Practice
Fundamentals of Accounting
Indian Banking System

Term 2 (Marks : 40)

- Capital Market
GST Registration
GST Return Filing

32- BAC (BASIC ADVANCE OF COMPUTER)

3 MONTH COURSE

- Microsoft Office Word
- Microsoft Power Point
- Microsoft Excel
- HINDI TYPING
- ENGLISH TYPING
- PHOTOSHOP

Term 1 (Marks : 40)

- Microsoft Office Word
Microsoft Power Point
Microsoft Excel

Term 2 (Marks : 40)

- HINDI TYPING
ENGLISH TYPING
PHOTOSHOP

33- **MIS** (Management of Information Systems)

3 MONTH COURSE

- Advance Excel (All Logical and Conditional Formulas)
- Dashboard Preparation
- Report Automaton
- Advance Access
- POWER POINT

Term 1 (Marks : 40)

- Advance Excel (All Logical and Conditional Formulas)
Dashboard Preparation
Report Automaton

Term 2 (Marks : 40)

- Advance Access
POWER POINT

34- **CORE JAVA** (CORE JAVA)

3 MONTH COURSE

- Internals of Java Program
- Java - What, Where and Why
- Difference
- History and Features of Java

Term 1 (Marks : 40)

- Internals of Java Program
Java - What, Where and Why

Term 2 (Marks : 40)

- Difference
History and Features of Java

35- **C LANGUAGE** (C LANGUAGE)

6 MONTH COURSE

- Iterative Statements
- Programming Techniques
- C Language Basics
- Storage Classes
- Selection Control Statements
- Functions

Term 1 (Marks : 40)

- Iterative Statements
Programming Techniques
C Language Basics

Term 2 (Marks : 40)

- Storage Classes
- Selection Control Statements
- Functions

36- **.NET** (NET)

6 MONTH COURSE

- Introduction to Visual studio
- Net Framework and CLR
- Introduction to C+

Term 1 (Marks : 80)

- Introduction to Visual studio
- Net Framework and CLR
- Introduction to C+

37- **DFA** (DIPLOMA IN FINANCIAL ACCOUNT)

6 MONTH COURSE

- Fundamental of Computer
- Internet
- Tally

Term 1 (Marks : 80)

- Fundamental of Computer
- Internet
- Tally

38- **CFA** (Certificate in Financial Accounting)

6 month course

- MS Word
- MS EXCEL
- VOHCER
- TALLY

Term 1 (Marks : 40)

- MS Word
- MS EXCEL

Term 2 (Marks : 40)

- VOHCER
- TALLY

39- **PGDCA** (ADVANCE DIPLOMA IN COMPUTER APPLICATION)

12 Month

- ICT TOOLS
- PROJECT WORK
- SOFT SKILLS DEVELOPMENT
- COMPUTER ORGANIZATION & ARCHITECTURE, DATABASE

- C PROGRAMMING
- OOPS USING C++
- DATA STRUCTURE USING JAVA
- OPERATING SYSTEMS
- MANAGEMENT PROCESS & OB
- DATABASE MANAGEMENT SYSTEMS
- COMPUTER FUNDAMENTALS

Term 1 (Marks : 40)

- ICT TOOLS
PROJECT WORK
SOFT SKILLS DEVELOPMENT
COMPUTER ORGANIZATION & ARCHITECTURE, DATABASE
C PROGRAMMING
OOPS USING C++

Term 2 (Marks : 40)

- DATA STRUCTURE USING JAVA
OPERATING SYSTEMS
MANAGEMENT PROCESS & OB
DATABASE MANAGEMENT SYSTEMS
COMPUTER FUNDAMENTALS

40- **ADCA** (ADVANCE DIPLOMA IN COMPUTER APPLICATION)

12 Month

- Page Maker
- Coreldraw
- c++
- Tally
- Photoshop
- Project Work

Term 1 (Marks : 40)

- Page Maker
Coreldraw
c++

Term 2 (Marks : 40)

- Tally
Photoshop
Project Work

41- Diploma in Web Design

12 Month

This course is all about front end development it's for everyone from beginner to pro.

In this course you'll learn complete website designing from scratch.

- HTML
- CSS
- HTML5
- CSS3
- Bootstrap Framework

Term 1 (Marks : 40)

- HTML
- CSS
- HTML5

Term 2 (Marks : 40)

- CSS3
- Bootstrap Framework

42- DTP (DESK-TOP PUBLISHING)

3 MONTH

- Introduction to Computers
- CorelDraw
- Photoshop
- PageMaker

Term 1 (Marks : 40)

- Introduction to Computers
- CorelDraw

Term 2 (Marks : 40)

- Photoshop
- PageMaker

43- CWDD (CERTIFICATE IN WEB DESIGNING & DEVELOPMENT)

6 MONTH COURSE

- Web designer (independent)
- Web designer (Agencies/MNCs)
- Web Developer
- UEX Designer
- Graphics Designer

Term 1 (Marks : 40)

- Web designer (independent)
- Web designer (Agencies/MNCs)
- Web Developer

Term 2 (Marks : 40)

- UEX Designer
Graphics Designer

44- **ADCA** (ADVANCE DIPLOMA IN COMPUTER APPLICATION)

12 Month

- Page Maker
- Coreldraw
- c++
- Tally
- Photoshop
- Project Work

Term 1 (Marks : 40)

- Page Maker
Coreldraw
c++

Term 2 (Marks : 40)

- Tally
Photoshop
Project Work

45- **CCA** (CERTIFICATE IN COMPUTER APPLICATION)

6 Month

- MS-Dos
- MS-Office
- Tally
- Multimedia Basic Concepts
- Internet

Term 1 (Marks : 40)

- MS-Dos
MS-Office
Tally

Term 2 (Marks : 40)

- Multimedia Basic Concepts
Internet

46- **PDC** (PROFESSIONAL DIPLOMA IN COMPUTER)

12 Month

- Windows Media Player
- Paint
- Note Pad
- Word Pad
- Screen Savers Themes
- Ms Office
- Internet
- Hindi & English Typing
- Loading Of Software 'Games CD & Pen Drive Use

Term 1 (Marks : 40)

- Windows Media Player
Paint
Note Pad
Word Pad
Screen Savers Themes

Term 2 (Marks : 40)

- Ms Office
Internet
Hindi & English Typing
Loading Of Software 'Games CD & Pen Drive Use

47- **CCH** (CERTIFICATE IN COMPUTER HARDWARE)

6 Month Course

- Basic Electronics (Analog & Digital)
- Basic concept of H/W
- Mother board, printer, S.M.P.S
- Keyboard, Mouse
- Assembling of PC & Installation of OS & Software's Computer Hardware Lab practical

Term 1 (Marks : 40)

- Basic Electronics (Analog & Digital)
Basic concept of H/W
Mother board, printer, S.M.P.S

Term 2 (Marks : 40)

- Keyboard, Mouse
Assembling of PC & Installation of OS & Software's Computer Hardware Lab practical

48- Office Automation

6 MONTH COURSE

- Windows Media Player
- Ms Office
- Word Pad, Calculator
- Desktop Setting
- Wallpapers, Screen Savers Themes
- Photo shop
- ENGLISH TYPING
- Internet

Term 1 (Marks : 40)

- Windows Media Player
Ms Office
Word Pad, Calculator
Desktop Setting

Term 2 (Marks : 40)

- Wallpapers, Screen Savers Themes
Photo shop
ENGLISH TYPING
Internet

49- **DST** (ADVANCE DIPLOMA IN SOFTWARE TECHNOLOGY)

1 Year Course

- Fundamental of Computer
- , Windows/ DOS
- MS Office
- HTML
- Tally ERP9
- Internet
- D.T.P

Term 1 (Marks : 40)

- Fundamental of Computer
, Windows/ DOS
MS Office
HTML

Term 2 (Marks : 40)

- Tally ERP9
Internet
D.T.P

- Computer Fundamentals
- Windows 7
- Office 2010
- Photoshop
- Tally
- Page maker
- Corel Draw
- Internet

Term 1 (Marks : 40)

- Computer Fundamentals
Windows 7
Office 2010
Photoshop

Term 2 (Marks : 40)

- Tally
Page maker
Corel Draw
Internet

518337DCAA

DIPLOMA IN COMPUTER APPLICATION & ACCOUNTING

- Computer Concept & Fundamental
- Ms-Office
- Financial Accounting in Tally ERP.9
- Internet & Email

Term 1 (Marks : 40)

- Computer Concept & Fundamental
Ms-Office
Financial Accounting in Tally ERP.9

Term 2 (Marks : 40)

- Internet & Email

51- **DACMO** (DIPLOMA IN AUTO CAD & MS OFFICE)

6 Month Course

- Computer Fundamentals
- Windows 7
- Ms- Office
- Auto Cad
- Internet

Term 1 (Marks : 40)

- Computer Fundamentals
Windows 7
Ms- Office

Term 2 (Marks : 40)

- Auto Cad
Internet

52- **CECIA** (CERTIFICATE IN E-COMMERCE INTERNET APPLICATION)

6 Month Course

- Computer Fundamentals
- MS Office 2010
- Internet
- Networking Concept
- Internet
- Protocol Versions (IPv4/IPv6)
- E- mails
- Websites
- LAN, MAN,WAN

Term 1 (Marks : 40)

- Computer Fundamentals
MS Office 2010
Internet
Networking Concept
Internet

Term 2 (Marks : 40)

- Protocol Versions (IPv4/IPv6)
E- mails
Websites
LAN, MAN,WAN

53- CPP (CERTIFICATE IN PROFESSIONAL PROGRAMMER)

6 Month Course

- Computer Fundamentals
- Basic Concept of Programming
- Language C, C++
- HTML
- CSS
- Core PHP
- Project Work

Term 1 (Marks : 40)

- Computer Fundamentals
Basic Concept of Programming
Language C, C++
HTML

Term 2 (Marks : 40)

- CSS
Core PHP
Project Work

54- CERTIFICATE IN HTML & DHTML

6 Month Course

- Fundamental of Computer
- Windows/DOS
- HTML
- DHTML
- Java Script & Internet

Term 1 (Marks : 40)

- Fundamental of Computer
Windows/DOS
HTML

Term 2 (Marks : 40)

- DHTML
Java Script & Internet

55- **CT** (CERTIFICATE IN TALLY)

6 Month Course

- Fundamental of Computer
- DOS/Windows
- Computer Lab Practical
- MS office
- Tally
- Internet

Term 1 (Marks : 40)

- Fundamental of Computer
DOS/Windows
Computer Lab Practical

Term 2 (Marks : 40)

- MS office
Tally
Internet

56- **CMOA** (CERTIFICATE IN MS- OFFICE APPLICATION)

6 Month Course

- Fundamental of Computer
- Windows/ DOS
- MS- Office
- Internet
- Computer Lab Practical
- Photoshop

Term 1 (Marks : 40)

- Fundamental of Computer
Windows/ DOS
MS- Office

Term 2 (Marks : 40)

- Internet
Computer Lab Practical
Photoshop

57- COA (CERTIFICATE IN OFFICE APPLICATION)

3 Months Course

- Computer Fundamentals
- Windows 7
- Ms Office
- Internet

Term 1 (Marks : 40)

- Computer Fundamentals
Windows 7

Term 2 (Marks : 40)

- Ms Office
Internet

58- CERTIFICATE IN E-COMMERCE INTERNET APPLICATION

Six Month Course

- Networking Concept
- Protocol Versions (IPv4/IPv6)
- E- Mails
- Websites
- LAN, MAN,WAN

Term 1 (Marks : 40)

- Networking Concept
Protocol Versions (IPv4/IPv6)
E- Mails

Term 2 (Marks : 40)

- Websites
LAN, MAN,WAN

59- CERTIFICATE IN MS- OFFICE APPLICATION

Six Month Course

- Windows/ DOS
- MS- Office (Ms-Word, Ms Excel, Ms Power Point)
- Hindi Typing
- Internet

Term 1 (Marks : 40)

- Windows/ DOS
MS- Office (Ms-Word, Ms Excel, Ms Power Point)

Term 2 (Marks : 40)

- Hindi Typing
Internet

60- Computer Teacher Training

One Year Course

- Information Technology
- Operating system (DOS, Windows 7)
- MS Office (Ms Word / Power Point /Excel / Access)
- Hindi & English Typing
- Internet & Multimedia with e-mail
- Student Planning
- Visual Basic
- Web Development
- Introduction & installation of operating S

Term 1 (Marks : 40)

- Information Technology
Operating system (DOS, Windows 7)
MS Office (Ms Word / Power Point /Excel / Access)
Hindi & English Typing
Internet & Multimedia with e-mail

Term 2 (Marks : 40)

- Student Planning
Visual Basic
Web Development
Introduction & installation of operating S

61- Diploma in Computer Teacher Training

ONE YEAR

- Computer Fundamentals
- Windows/ DOS
- MS- Office
- Tally
- Language C, C++
- Java Script & Internet
- HTML & DHTML
- DTP
- Project Work
- Assamese and English Typing

- Concept of Software & Hardware
- Computer Lab Practical

Term 1 (Marks : 40)

- Computer Fundamentals
Windows/ DOS
MS- Office
Tally
Language C, C++
Java Script & Internet

Term 2 (Marks : 40)

- HTML & DHTML
DTP
Project Work
Assamese and English Typing
Concept of Software & Hardware
Computer Lab Practical

62- CCTV INSTALLATION & TROUBLESHOOTING

(ONE YEAR)

- BASIC ELECTRONICS
- CCTV SYSTEM DESIGN
- CAMERA SELECTION
- CAMERA INSTALLATION
- POWER SUPPLY SYSTEMS
- LENS SELECTION
- VIDEO SIGNAL & CONTROL SIGNAL TRANSMISSION
- NETWORKING
- FAULT FINDING & TROUBLESHOOTING

Term 1 (Marks : 40)

- BASIC ELECTRONICS
CCTV SYSTEM DESIGN
CAMERA SELECTION
CAMERA INSTALLATION
POWER SUPPLY SYSTEMS

Term 2 (Marks : 40)

- LENS SELECTION
VIDEO SIGNAL & CONTROL SIGNAL TRANSMISSION
NETWORKING
FAULT FINDING & TROUBLESHOOTING

63- Diploma in Computer Teacher Training

One Year Course

- Computer Fundamentals
- Windows 7
- Windows 10
- Office 2010
- Advance Excel (All Logical and Conditional Formulas)
- Photoshop
- Page Maker
- Corel Draw
- Internet
- Tally
- Hindi & English Typing

Term 1 (Marks : 40)

- Computer Fundamentals
- Windows 7
- Windows 10
- Office 2010
- Advance Excel (All Logical and Conditional Formulas)
- Photoshop

Term 2 (Marks : 40)

- Page Maker
- Corel Draw
- Internet
- Tally
- Hindi & English Typing

64- Typing (English)

3 Month Course

- English Typing (Avg. Speed 38 WPM, AVG. Accuracy 96%)

Term 1 (Marks : 80)

- English Typing (Avg. Speed 38 WPM, AVG. Accuracy 96%)

65- Typing (Hindi)

3 Month Course

- Hindi Typing (Avg. Speed 38 WPM, AVG. Accuracy 96%)

Term 1 (Marks : 80)

- Hindi Typing (Avg. Speed 38 WPM, AVG. Accuracy 96%)

66- Hindi & English Typing

Six Month Course

- English Typing (Avg. Speed 38 WPM, AVG. Accuracy 96%)
- Hindi Typing (Avg. Speed 38 WPM, AVG. Accuracy 96%)

Term 1 (Marks : 80)

- English Typing (Avg. Speed 38 WPM, AVG. Accuracy 96%)
Hindi Typing (Avg. Speed 38 WPM, AVG. Accuracy 96%)

67- Certificate in Computer Teacher Training

ONE YEAR COURSE

- Computer Fundamentals
- Windows/ DOS
- MS- Office
- Tally
- Language C, C++
- Java Script & Internet
- HTML & DHTML
- DTP
- Project Work
- Computer Lab Practical
- Assamese and English Typing
- Concept of Software & Hardware

Term 1 (Marks : 40)

- Computer Fundamentals
Windows/ DOS
MS- Office
Tally
Language C, C++
Java Script & Internet

Term 2 (Marks : 40)

- HTML & DHTML
DTP
Project Work
Computer Lab Practical
Assamese and English Typing
Concept of Software & Hardware

68- **CECIA** (CERTIFICATE IN E-COMMERCE INTERNET APPLICATION)

6 Month Course

- Computer Fundamentals
- MS Office 2010
- Internet
- Networking Concept
- Internet
- Protocol Versions (IPv4/IPv6)
- E- mails
- Websites
- LAN, MAN,WAN

Term 1 (Marks : 40)

- Computer Fundamentals
MS Office 2010
Internet
Networking Concept
Internet

Term 2 (Marks : 40)

- Protocol Versions (IPv4/IPv6)
E- mails
Websites
LAN, MAN,WAN

69- **PGDCAA** (Post Graduate Diploma in Computer Application & Accounting)

1 Year Course

- Project
- Assamese and English typing
- Web Page Designing (HTML & DHTML
- Computer Fundamental
- Concept of Software & Hardware
- Tally Erp-9 (GST)
- D.T.P. (Page Maker, Corel Draw, Photoshop)
- Ms-Office
- Operating System

Term 1 (Marks : 40)

- Project
Assamese and English typing

Web Page Designing (HTML & DHTML)
Computer Fundamental
Concept of Software & Hardware

Term 2 (Marks : 40)

- Tally Erp-9 (GST)
D.T.P. (Page Maker, Corel Draw, Photoshop)
Ms-Office
Operating System

70- **TALLY**

3 MONTH COURSE

- TALLY

Term 1 (Marks : 80)

- TALLY

71- **BEAUTY** (BEAUTY PARLOUR COURSE)

6 MONTH COURSE

- THREADING
- BLEACH
- FACIAL
- PADEKUR
- MINSE OF FACIAL
- SIMPLE MAKUP

Term 1 (Marks : 40)

- THREADING
BLEACH
FACIAL

Term 2 (Marks : 40)

- PADEKUR
MINSE OF FACIAL
SIMPLE MAKUP

72- **BEAUTY** (COURSE BEAUTY PARLOUR COURSE)

12 MONTH

- THREADING
- BLEACH
- FACIAL
- MANEKUR
- PADEKUR
- WAXING

- TRUE BEAUTY
- BRIDAL MAKEUP
- JUODI AND CHOTY
- FACIAL-2
- MINSE OF FACIAL
- TYPE OF SKIN
- MANEKUR-2
- HAIR CAT
- SARI KA PALLAY

Term 1 (Marks : 40)

- THREADING
BLEACH
FACIAL
MANEKUR
PADEKUR
WAXING
TRUE BEAUTY
BRIDAL MAKEUP

Term 2 (Marks : 40)

- JUODI AND CHOTY
FACIAL-2
MINSE OF FACIAL
TYPE OF SKIN
MANEKUR-2
HAIR CAT
SARI KA PALLAY

73- **PGDCA (POST GRADUATE DIPLOMA IN COMPUTER APPLICATION)**

12 MONTH

- ICT TOOLS
- Project Work
- SOFT SKILLS DEVELOPMENT
- COMPUTER ORGANIZATION & ARCHITECTURE
- DATABASE MANA

Term 1 (Marks : 40)

- ICT TOOLS
Project Work
SOFT SKILLS DEVELOPMENT

Term 2 (Marks : 40)

- COMPUTER ORGANIZATION & ARCHITECTURE
DATABASE MANA

74- **CHET** (CERTIFICATE IN HINDI & ENGLISH TYPING)

3 MONTH

- ENGLISH TYPING
- HINDI TYPING

Term 1 (Marks : 80)

- ENGLISH TYPING
HINDI TYPING

75- **CCOA** (CERTIFICATE IN COMPUTER & OFFICE APPLICATION)

3 Months Course

- Fundamental of Computer
- Windows/ DOS
- MS- Office
- Computer Lab Practical
- Internet

Term 1 (Marks : 40)

- Fundamental of Computer
Windows/ DOS
MS- Office

Term 2 (Marks : 40)

- Computer Lab Practical
Internet

76- **CCA** (CERTIFICATE IN COMPUTER APPLICATION)

3 Months Course

- Computer Fundamentals
- Windows 7
- Ms Office

Term 1 (Marks : 80)

- Computer Fundamentals
Windows 7
Ms Office

77- **DATA ENTRY OPERATOR**

Six Month Course

- Computer Fundamentals
- Windows 7
- Ms Office
- Typing (Hindi-English)
- Internet

Term 1 (Marks : 40)

- Computer Fundamentals
Windows 7
Ms Office

Term 2 (Marks : 40)

- Typing (Hindi-English)
Internet

78- DATA ENTRY OPERATOR

12 Month Course

- Computer Fundamentals
- Windows 7 & 10
- Ms Office 7 & 2019
- Typing (Hindi-English)
- Internet
- Photoshop 07

Term 1 (Marks : 40)

- Computer Fundamentals
Windows 7 & 10
Ms Office 7 & 2019

Term 2 (Marks : 40)

- Typing (Hindi-English)
Internet

Photoshop 07

79- BEAUTY (BEAUTY PARLOUR COURSE)

3 MONTH COURSE

- THREADING
- BLEACH
- PADEKUR
- MINSE OF FACIAL

Term 1 (Marks : 40)

- THREADING
BLEACH

Term 2 (Marks : 40)

- PADEKUR
MINSE OF FACIAL

80- **CCOA** (CERTIFICATE IN COMPUTER & OFFICE APPLICATION)

6 Months Course

- Fundamental of Computer
- Windows/ DOS
- MS- Office 07 & 2019
- Computer Lab Practical
- Internet

Term 1 (Marks : 40)

- Fundamental of Computer
Windows/ DOS
MS- Office 07&2019

Term 2 (Marks : 40)

- Computer Lab Practical
Internet

81- **CCA** (CERTIFICATE IN COMPUTER APPLICATION)

6 Months Course

- Computer Fundamentals
- Windows 7 & 10
- Ms Office 2003 & 2007

Term 1 (Marks : 80)

- Computer Fundamentals
Windows 7 & 10
Ms Office 2003 & 2007