Dear (),  
  
I hope this email finds you well.  
  
Thanks for your interest in Doorothy, and your experience really impresses us.

Please share your availabilities for this and next week, we would be happy to schedule an intro meeting together.  
  
Best,

Alan,

CEO

Doorothy

Hey [Name],

Hope you’re doing well!

Thanks so much for your interest in Doorothy! We’re really impressed by your background.

When would be a good time for you to have a quick intro call this week or next? Let us know and we can discuss how we might work together.

Best,

Alan

CEO, Doorothy