

Date: May 08, 2023

Ref.: MKCL: HRD.10: 2023-24

Mr. Rushikesh Gaikwad
Sai Apartment, Dhankawadi,
Katraj Pune

Subject: Revised Offer of Appointment as Artistic Intern.

Dear Mr. Rushikesh,

This is with reference to the letter dated March 15, 2023. This letter shall supersede the previous letter issued to you regarding MKCL: HRD.89: 2022-23 dated March 15, 2023.

Considering your expression of willingness to work on full time basis as Artistic Intern for the period of **May 09, 2023 to June 15, 2023** to Ms. Mandhugandha Damle, Senior Program Coordinator, Artistic Creations Program, your request has been considered and accepted by the Company

You will be paid stipend of Rs.10,000/- (Rupees Ten Thousand Only) per month for the period you work on full time basis and Rs.5000/- (Rupees Five Thousand Only) for the period i.e. June 16, 2023 to June 30, 2023, you work on part time basis as an Artistic Interns.

During the internship period, you shall use your own laptop. Requisite security measures will be taken to ensure secured development environment.

You will work as Intern under the guidance of Appraiser assigned to you during your aforesaid internship period.

The Internship may be terminated by either party by giving the other, 7 days notice in writing or may be terminated as agreed mutually.

You will be entrusted with the responsibilities related to Artistic visualization, design and development and other allied Artistic areas. Intellectual Property Rights in all output created by you during your Internship shall belong to MKCL exclusively.

While we do look forward to your deep involvement in MKCL's mission, you are requested to convey your acceptance of this offer within 3 days of receipt by you by email to hrd@mkcl.org with subject line "My acceptance of revised offer of Internship as Artistic Intern" and stating that "*I hereby convey my acceptance of offer of appointment as Internship on the revised remuneration terms and conditions conveyed to me vide letter dated*" conveyed to me vide letter dated May 08, 2023".

With best wishes,

Sincerely Yours,



Komal Chaul
Chief Executive Officer

Encl: Annexure A



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Annexure A

General Rules

- **Timings:**

Working Days and Hours:

- 9.30 a.m. to 6.00 p.m. on all week days except Saturday and Sunday for full time.
- 2.00 p.m. to 6:15 p.m. on all week days except Saturday and Sunday for Part time.

- **Leaves**

(a) Annual/Public Holidays: 10 days in each calendar year as per the 'Annual/Public Holidays' Policy on pro rata basis.

(b) Casual Leaves (CL): 8 Days of Casual Leave annually for the calendar year on a pro-rata basis as per the 'Casual Leave' Policy.

Komal Chaubal
Chief Executive Officer