

Additional Child Tax Credit Worksheet

Complete this form and send it to us using the Document Upload Tool along with the required supporting documents. Refer to your notice CP08 for information on using the tool. You can also send this form and required supporting documents to us in the enclosed envelope.

**Contact information**

Your name		Social Security Number	
Your spouse's name (if you filed a joint return)		Spouse Social Security Number	
If your address has changed, provide the current address below, call 800-829-0922 or visit www.irs.gov .			
Address		City	State ZIP code
Primary telephone number	Best time to call <input type="checkbox"/> a.m. <input type="checkbox"/> p.m.	Secondary telephone number	Best time to call <input type="checkbox"/> a.m. <input type="checkbox"/> p.m.

Complete the information below

Fill in the name as it appears on the Social Security card for each dependent child you claimed on your 2023 tax return. The child must have a Social Security number valid for employment issued to them before the due date of your tax return (including extensions), unless the child was born and died in 2023. If the child was born and died in 2023, you must include a copy of the child's birth certificate, or hospital records showing a live birth with this worksheet.

Eligibility factors: To be a qualifying child for the 2023 tax year, the child must:

- Be under the age of 17 at the end of the year
- Meet the relationship test by being your son, daughter, stepchild, adopted child, eligible foster child, brother, sister, stepbrother, stepsister, half-brother, half-sister, or a descendent of one of these (for example, a grandchild, niece, or nephew)
- Be younger than you (or your spouse, if you filed a joint return) or be permanently and totally disabled
- Not have provided more than half of their own financial support during the year
- Have lived with you for more than half the year
- Be claimed as your dependent on your tax return
- Not be filing a joint return for the year, unless filing jointly only to claim a refund of estimated or withheld taxes
- Be a United States citizen, national, or residential alien

IMPORTANT: Do not include information for any child that wasn't reported on your original 2023 income tax return. If you believe you may qualify for the Additional Child Tax Credit and want to report children who weren't reported on your originally filed return, you can't use this form. Instead, you must file a Form 1040-X, Amended U.S. Individual Income Tax Return, to claim the credit.

Child's Name	Social Security Number	Does the child meet ALL the eligibility factors listed above to be a qualifying child	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

If you reported additional children on your original 2023 income tax return, include their name, Social Security number, and eligibility factor response on a separate paper.

- A child doesn't qualify if you answered No to any of the eligibility factors above for that child.
- A child **may** qualify if you answered Yes to all the eligibility factors above for that child.

How many children qualify _____

- If you have at least one qualifying child, send us this worksheet and a completed Schedule 8812, Credits for Qualifying Children and Other Dependents. Visit IRS.gov/CP08 for more information.