



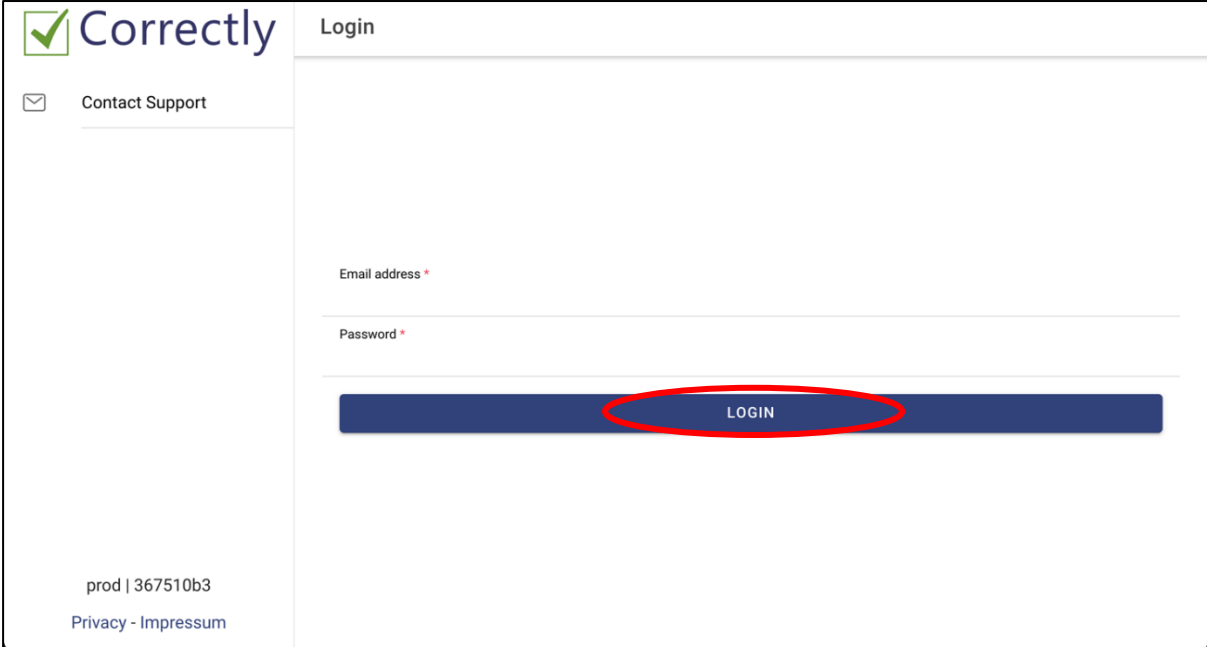
# Correctly

## **Correctly User Manual – Lecturer Version (Quick Guide)**

This extract of the full user manual describes how to start homework by editing the solution upload timeframe and review timeframe in Correctly.

## 1. Login

As a lecturer of the Frankfurt School 2020 intake, you already have an account at Correctly. You will receive your login details via email. To use Correctly, navigate to <https://correctly.frankfurt.school/> and type in your login details. Then hit “LOGIN”.



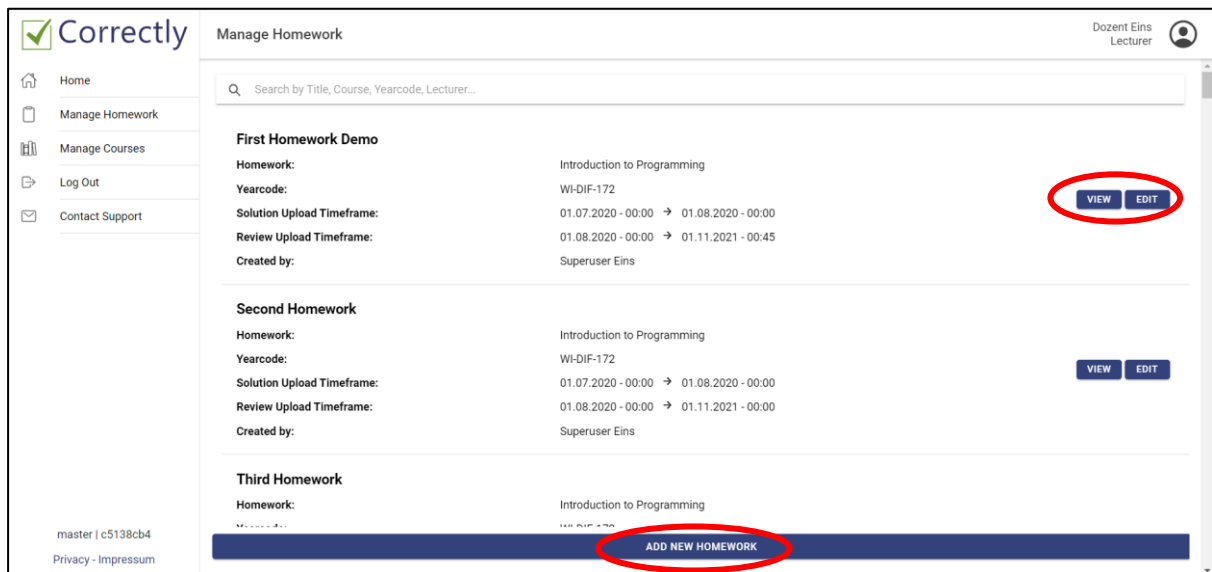
The screenshot shows the login interface of the 'Correctly' platform. On the left, there is a sidebar with the 'Correctly' logo (a green checkmark in a box) and a 'Contact Support' link with an envelope icon. The main area is titled 'Login' and contains two input fields: 'Email address \*' and 'Password \*'. Below these fields is a dark blue 'LOGIN' button, which is highlighted with a red oval. At the bottom left of the page, the text 'prod | 367510b3' and a link to 'Privacy - Impressum' are visible.

## 2. Homepage

Once you are logged in into your account, navigate to “Manage Homework”.



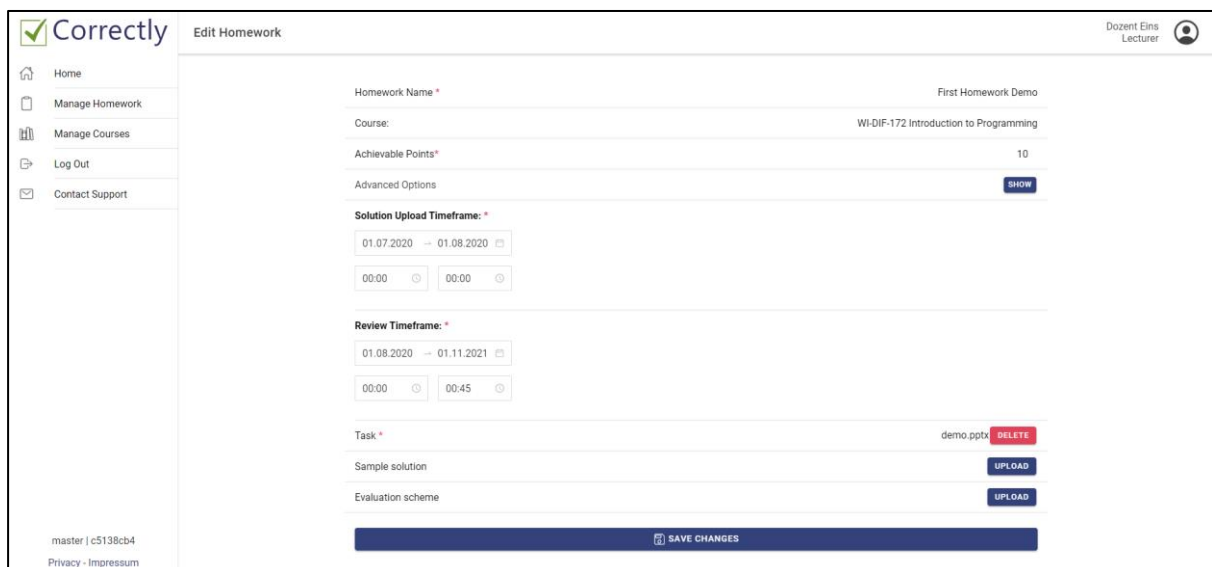
You will be directed to an overview page over all your homework, where you also have the option to create a new homework. For the 2020 Introduction to Programming Courses, all homework entries have already been created.



Now you have three different options to click on, “Add New Homework”, “View” and “Edit”.

### Edit Homework

By clicking on the “Edit” button, you will be directed to an overview of the homework where you can edit the homework data.



All created homework will have a solution upload timeframe and review timeframe somewhere in far future. This is just to make sure students cannot access the homework yet. Once the solution upload timeframe of a homework starts, the homework will become available to the students assigned to the course which this homework belongs to.

So, to start a homework, just edit the solution upload timeframe to start in near future. The review timeframe can never start before the end of the solution upload timeframe.

**SOLUTION UPLOAD TIMEFRAME:** Select a Start date & time when the homework will be available for the students to work on and an End date & time when the solution is due.

|                                     |              |
|-------------------------------------|--------------|
| <b>Solution Upload Timeframe: *</b> |              |
| Start date*                         | Nov 9, 2020  |
| Start time*                         | 10:00        |
| End date*                           | Nov 20, 2020 |
| End time*                           | 12:00        |

**REVIEW TIMEFRAME:** Select a Start date & time when the homework will be available for the students to review and an End date & time.

|                            |              |
|----------------------------|--------------|
| <b>Review Timeframe: *</b> |              |
| Start date*                | Nov 20, 2020 |
| Start time*                | 12:00        |
| End date*                  | Dec 1, 2020  |
| End time*                  | 20:00        |

When you are done with everything, you need to click the “SAVE CHANGES” button to complete your edit.

 **SAVE CHANGES**