

**Academic Formation** 

**Lawyer and Copywriter** 

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2003-2008 6th Grade of the Primary School

U. E. P. San Francisco de Asís

2008-2012 Sciences Bachelor

U. E. P. Miguel Ángel School

2012-2017 Lawyer

Universidad Central de Venezuela

### **Abilities**

Languages English:

High level of comprehension on reading, writing and conversation. Acquired by years of study on the American Venezuelan Center (CVA) and self-education.

**Informatics Microsoft Word Office**: High level

**PDF**: High level **Worpress**: High level

Copywriting: High Level

# **Work Experience**

## 2016 Intern at the laws firm CLYDE & CO.

Internship realized in a satisfying way on a period of four (4) months, leading me to acquire experience on:

- Drafting of public and private documents
- Management of case files of maritime, civil and public administration causes
- Management and investigation of business records

## 2016-2017 Book Publisher

Under the direction of the Venezuelan Central University's School of Philosophy.

2018 Copywriter

On different platforms in English and Spanish as a Freelancer.

2018 Drafting of legal documents

#### **Additional Information**

With ease for cooperation and team work, without problems with taking the leadership. Of organized and punctual character.

With joy for working on all legal areas. With knowledge on investigation and grade works drafting.