



## Preceptor in Human Evolutionary Biology

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### Position

#### Title

Preceptor in Human Evolutionary Biology

#### School

Faculty of Arts and Sciences

#### Department/Area

Department of Human Evolutionary Biology

#### Position Description

The Department of Human Evolutionary Biology at Harvard University is seeking a Preceptor to organize and supervise laboratories for an undergraduate course, Life Sciences 2: Evolutionary Anatomy and Physiology (fall semester) and teach two undergraduate courses (spring semester).

**Responsibilities:** For Life Sciences 2, Preceptor recruits, trains and supervises Teaching Fellows and Teaching Assistants and conducts demonstration laboratories for them. Maintains relationship with Harvard's Bok Center for Teaching and Learning to provide training for Teaching Fellows and Teaching Assistants. Supervises student laboratory section sessions and reviews progress. Meets with students and Teaching Fellows and Teaching Assistants. Reviews grading issues not resolved by Teaching Fellows and Teaching Assistants. Acts as liaison between the instructional staff and laboratory support group. Reviews lab equipment needs and oversees purchasing and maintenance of core laboratory support components, ensuring maintenance of state-of-the-art teaching laboratory equipment. Develops course website. Prepares laboratory manuals and other handouts. Works with faculty instructors to design and implement new teaching laboratories. Assists in the assessment of labs and courses. Also teaches or co-teaches two courses in spring semester.

#### Basic Qualifications

Doctoral degree in relevant field. Leadership skills to assist in training Teaching Fellows and to manage relationships with up to 150 undergraduates. Strong commitment and background in undergraduate science education. Experience working with individual undergraduates and with bench science research. Strong organizational and interpersonal skills required, as well as demonstrated written and oral communication skills.

#### Additional Qualifications

Strong background in vertebrate physiology and morphology. Knowledge of instrumentation of physiological measurements and analysis of data. Previous experience working with physiological measurements on living vertebrates strongly preferred.

#### Special Instructions

This position is scheduled to begin July 1, 2020, with possibility of renewal up to eight years. Interested candidates should apply by May 17, 2020. Review of applications will begin soon after.

Harvard University is an affirmative action/equal opportunity employer and applications from women and minorities are encouraged.

#### Contact Information

Professor Dan Lieberman, danlieb@fas.harvard.edu

Professor George Lauder, glauder@fas.harvard.edu

#### Contact Email

danlieb@fas.harvard.edu

#### Equal Opportunity Employer

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, gender identity, sexual orientation, pregnancy and pregnancy-related conditions or any other characteristic protected by law.

#### Minimum Number of References Required

Supplemental Questions

Required fields are indicated with an asterisk (\*).

Applicant Documents

Required Documents

- 1. Curriculum Vitae
- 2. Cover Letter
- 3. Statement of Teaching Philosophy

Optional Documents

- 1. URL
- 2. Other

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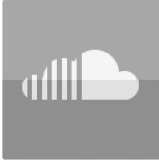
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