

Scheduler

Search

+New

August 2022

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S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

The template contains this calender and popup

<

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today

August 2018

month

week

day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	31	1	2	3	4
			All Day Event			
5	6	7	8	9	10	11
		Long Event				
		Conference				
		Conference				
		10:30a Meeting				
		12p Lunch				
		2:30p Meeting				
12	13	14	15	16	17	18
			4p Repeating Event			
19	20	21	22	23	24	25

Activate Windows
Go to Settings to activate Windows.

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today

Aug 12 – 18, 2018

list day

list week

month

Sunday		August 12, 2018
all-day	● Conference	
10:30am - 12:30pm	● Meeting	
12:00pm	● Lunch	
2:30pm	● Meeting	
5:30pm	● Happy Hour	
8:00pm	● Dinner	
Monday		August 13, 2018
7:00am	● Birthday Party	
Thursday		August 16, 2018
4:00pm	● Repeating Event	

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today

Aug 12 – 18, 2018

month

week

day

	Sun 8/12	Mon 8/13	Tue 8/14	Wed 8/15	Thu 8/16	Fri 8/17	Sat 8/18
all-day							
			12am				
			1am				
			2am				
			3am				
			4am				
			5am				
			6am				
			7am				
			8am				
			9am				
			10am				
			11am				
			12pm				
		7:00 Birthday Party					

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Scheduler

Search


+New

Pop up


Title

 Autofill date and time from calendar selection

Frequency

 Enter location

Description

 Insert link

Reminder

Date

Time

- Does not repeat
- Daily
- Weekly on Wednesday
- Monthly on the third Wednesday
- Annually on September 21
- Every weekday (Monday to Friday)

September 2022

S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

12:00am

12:15am

12:30am

12:45am

1:00am

Save

Search

August 2022

S	M	T	W	T	F	S
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Title

🕒 Autofill date and time from calendar selection

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- Does not repeat
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📍 Enter location

Description

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Reminder

Save

The template contains this calendar and popup

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today

Aug 12 – 18, 2018

month **week** day

pop up

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< > today

Aug 12 – 18, 2018

list day list week month

Sunday

August 12, 2018

all-day ● Conference

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8:00pm ● Dinner

Monday

August 13, 2018

7:00am ● Birthday Party

Thursday

August 16, 2018

4:00pm Repeating Event

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Scheduler

Search

Creator



+New

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			7am				
			8am				
			9am				
			10am				
			11am				
			12pm				

7:00 Birthday Party

Title
5:20 AM, Remote

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Activate Windows

Title

🕒

Tuesday, September 20 8:30 – 9:30am

Frequency

Weekly on Wednesday

📍

Remote

Virtual technical session for the promotion of scientific research advancement

🔗

<https://calendar.google.com/calendar/u/0/r/week?tab=mc>

Reminder

Tuesday, September 20 8:00am

Created_date

Created by

Cola1

Available?

- Yes
- No
- Maybe

Edit

Delete

Pop up

Title
5:20 AM, Remote

Scheduler

Search

+New

August 2022

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			9am				
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Collaborator **Pix**


Title

 Tuesday, September 20 8:30 – 9:30am

Frequency | Weekly on Wednesday

 Remote

Virtual technical session for the promotion of scientific research advancement

 <https://calendar.google.com/calendar/u/0/r/week?tab=mc>

Reminder Tuesday, September 20 8:00am

Created_date

Created by **Cola1**

Pop up

Title
5:20 AM, Remote

Available?

- Yes
- No
- Maybe