Table 4: table 3 with column headers added

Role	Actor
Main character	Daniel Radcliffe
Sidekick 1	Rupert Grint
Sidekick 2	Emma Watson
Lovable ogre	Robbie Coltrane
Professor	Maggie Smith
Headmaster	Richard Harris

Table 5: year-end financial statement (£, thousands)

	2010	2009	2008
Non-current assets			
Property	345	445	222
Investment	567	654	423
Intangibles	423	123	453
Current assets			
Trade and other receivables	435	634	231
Cash and cash equivalents	524	123	482
Other	223	211	254

Table 6: a table with a more serious headings problem

Rainfall (inches)	Americas	Asia	Europe	Africa
2010				
Average	104	201	193	144
24 hour high	15	26	27	18
12 hour high	9	10	11	12
2009				
Average	133	244	155	166
24 hour high	27	28	29	20
12 hour high	11	12	13	16

Table 12: merged data cells are not recommended

Name	2008		2009	
	Yes	**No**	**Yes**	**No**
Bob	2	5	6	7
Sue	3	8	4	7
Sam	[data relating to both columns in a single cell spanning both]		[data relating to both columns in a single cell spanning both]	

Table 13: use of graphic symbols

Question	Respondent A	Respondent B	Respondent C
Are you a UK citizen?	☒	✓	☒
Are you currently employed?	✓	☒	✓
Do you have a driving licence?	☒	☒	✓

Table 14: symbols replaced by real text

Question	Respondent A	Respondent B	Respondent C
Are you a UK citizen?	No	Yes	No
Are you currently employed?	Yes	No	Yes
Do you have a driving licence?	No	No	Yes

Table 15: courses offered by Institution X. A = Bachelor of Science, B = Bachelor of Arts, C = Masters, D = Doctorate, E = Diploma

	2006	**2007**	**2008**	**2009**
Economics	A, B	A, C	A, B	A, C
International relations	A, E	A, E	A, B	A, E
Philosophy	A	A	A	A, D
Politics	A, D	A, D	A, D	A
Mathematics	B, C	B	A, E	A, B
English	A, C	A, B	A,B	C