

Confidential evaluation

Confidential evaluation report

You may work in teams of up to three people. Each of the team members **usually shares the same grade, but there can be exceptions.**

In addition to the required deliverable that are discussed, each member of the project team **must individually submit a confidential statement** briefly describing:

1. What you did on the project
2. What the other team members did on the project
3. An estimate of the percentage of the project that you contributed
4. An estimate of the percentage of the project that each of your team mates completed

Your individual grade on the project may be different from the project grade as a whole. If other team members report that someone is not doing their fair share, then I will use that information, along with your statements to adjust the grades of the individual team members. **Thus, if any member or members of a project group feels that the other team member(s) are not doing, or did not do, their fair share of the work the student should contact the instructor as soon as possible.**