

PROJECT CHARTER	
Project Name	HopIn
Date Produced	24th January 2026
Project Goals	Build a safe, easy-to-use carpool platform for University of Regina and similar institutions that helps people post and find rides based on location, schedule, available seats, and price, while improving trust and accountability through verification and feedback features.
Project Objectives	<p>Allow users to register as Driver and/or Rider with location and schedule details.</p> <p>Enable drivers to post rides with time, pickup area, seats, and price.</p> <p>Enable riders to search/filter and request a ride; drivers can accept/decline.</p> <p>Mark rides complete using drop-off confirmation and collect ratings/reports after rides.</p> <p>Implement basic admin controls to review reports and suspend users when needed.</p> <p>Achieve maximum objectives to reach close to the goal using MVC approach and come up with at least a MVP on time.</p>

Project Budget	Most likely zero as we will try to use free database, domain and other resources.
Project Sponsor	Group itself and/or university of regina
Project Manager	Youssef Abdelaziz
Additional Key Project Stakeholders	
<p>Project Team (Youssef, Suhayb, Jessica, Rida and Rudra) — Developers / Testers / UI-UX / Full Stack/ Documentation</p> <p>Course Instructor / Lab TA (Mr Tim Mccaig and Mr Adam Tilson) — Evaluator</p> <p>Target Users (Regina commuters: students, staff, workers) — End Users</p> <p>University/Regina Transportation Office (optional, future) — Potential Partner / Advisor</p>	
Overall Project Milestones	Dates
Project purpose determined, charter and business case	Jan. 26
Stakeholder engagement plan document, Project scope document, project requirements document	Feb. 2-6
Project roles and responsibilities document with separated or integrated RACI doc.	Feb. 2-6
GitHub project board and envisioned MVPs	Feb 9-13
Assorted diagrams (process, data, classes), Hi-Fi UI system design, and user questionnaire	Feb. 16-27
Front-end development	Mar. 2-13

Back end development and iteration	Mar. 9-13
Testing and iteration	Mar. 16-31
Overall Project Risks	
<p>Low user adoption early on (not enough drivers/riders to match).</p> <p>Safety/trust issues (fake profiles, misuse, disputes).</p> <p>Privacy concerns (handling locations and schedules).</p> <p>Technical reliability (bugs, downtime, incorrect matching/booking).</p> <p>Moderating workload (handling reports fairly and consistently).</p>	