

# Mahmoud Hosny Mahmoud

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## Professional Summary

Human Resources Generalist with 2 years of experience in recruitment and HR operations, combined with 4 years of prior experience in sales and client relations. Skilled in employee file management, social insurance processes, and compliance with Egyptian labor law (2025). Strong background in talent acquisition, employee relations, and organizational support, leveraging excellent communication and negotiation skills gained from sales to enhance HR practices.

## Work Experience

- Sales -Allianz Insurance
  - Jan2023-Aug2023 | Sohag Egypt
  - - Managed client portfolios and provided tailored insurance solutions.
  - - Exceeded sales targets by 40% through effective client engagement and follow-up.
  - - Built strong customer relationships and maintained high retention rates.
- Real Estate Sales Executive
  - 2021 – 2022 | Cairo, Egypt
  - - Facilitated property sales, rentals, and negotiations.
  - - Assisted clients in identifying investment opportunities.
  - - Coordinated between clients and legal entities for smooth transactions.

## Education

Bachelor's Degree in information system

Your higher institute in information system in Sohag 2021

## Skills

- Recruitment & Talent Acquisition
- HR Policies & Compliance (Egyptian Labor Law 2025)
- Employee Relations & File Management

- Sales & Negotiation
- Communication & Interpersonal Skills
- MS Office & HR Software

## **Languages**

Arabic – Native

English – Good (Speaking & Writing)