

# **Taghreed Mohammed Omar**

**Address:** Haram , El Giza

**Mobile :** 01158300525

**E-mail:** [taghreedmohammed153@gmail.com](mailto:taghreedmohammed153@gmail.com)

**LinkedIn :** <https://www.linkedin.com/in/taghreed-mohammed-130725223>

## **Career Objective**

A highly motivated fresh graduated to be part of Human resources force in a reputable Organization , utilizing my strong communication , organization skills and multitasking ability to help creating high performing teams and achieving organization goals.

## **Education**

**Bachelor of Business, Ain-shams University**

**2019-2023**

**Major:** Accounting

**Grade :** very good

## **Work experience**

### **HR Recruiter , Al-Arabi Recruitment Agency**

Feb 2025 till now

- Developed and posted effective job ads across various platforms to attract qualified candidates.
- Screened and shortlisted CVs to identify the most suitable applicants.
- Matched candidates with appropriate roles based on skills and experience.
- Communicated with candidates to arrange and confirm interviews.
- Coordinated between candidates and employers to ensure a professional and efficient hiring process

### **HR Recruiter , The Hires Lab Company**

May 2024 to Jan 2025

- Search for Job seekers on sites and social media
- Write and share job ads
- Select suitable applicants and schedule the interview

### **Sales , Nucary French Company**

Fab to Nov 2023

- Dealing with customers, find and content potential customer
- Answer questions about products ,price and availability
- Create posts and stories to reach sales targe

## **Trainee**

- Banque misr Internship training
- CIB (Financial inclusion summer Training program )Online

Oct 2023

July 2023

## **Courses**

- English course , SYE Center
- Construction companies Accounting course , Ain-shams University
- Human resources course , Ain –shams University
- Commercial Excel online (self study)

Jan to May 2024

Aug 2023

April 2023

Feb 2023

### **Extracurricular Activities**

- |  |      |
|--|------|
| ➤ Member at Alpha Ain Shams student club                                 | 2023 |
| ➤ Organizer, Egypt career summit (EUC)                                   | 2021 |
| ➤ Coordination member, for Egypt central Family , Ain – shams University | 2019 |

### **Personal skills**

- Flexibility
- conflict management
- Time managemen
- Adaptability
- Committed

### **Language skills**

Arabic : Native

English : intermediate

### **Computers kills**

- very good in Microsoft word , Excel , and PowerPoint.