

# Menna mohamed Hussin

Business Graduate | Cairo University – Class of 2025

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## Profile

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### Professional Summary

Dynamic and detail-oriented Business graduate with hands-on experience in banking operations and financial transactions. Proven ability to collaborate effectively within teams and adapt to fast-paced environments. Seeking to leverage my skills and internship experiences in a challenging role within the finance sector.

### Professional Experience

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#### **Intern, National Bank of Egypt (NBE)**

08/2024 – 08/2024

Assisted in daily banking operations, including processing transactions and updating customer records, ensuring accuracy and compliance with banking regulations.

- Handled transaction processing and updated customer records accurately.
- Collaborated with the finance team on monthly financial summaries.

#### **Intern, Banque Misr**

08/2023 – 08/2023

Cairo, Egypt

- Assisted with processing financial transactions and verifying documents
- Gained hands-on experience in customer service and bank reconciliation processes.
- Developed practical understanding of daily banking operations

#### **Intern, Commercial International bank (CIB)**

07/2023 – 07/2023

Cairo, Egypt

- Supported simulated client service tasks in an online training environment
- Participated in a virtual internship focused on financial document verification
- Gained exposure to reconciliation and reporting concepts through guided sessions

### Education

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#### **Bachelor of Commerce, English Section Graduated with B+ grade, Cairo University**

10/2021 – 06/2025

Cairo, Egypt

### Skills

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|---|------------------------|
| • Effective Communication   | • Team Collaboration   |
| • Problem-Solving   | • Adaptability         |
| • Attention to Detail   | • Time Management      |
| • Proficient in Microsoft Excel - Basic knowledge of ERP Systems (currently learning) | • Microsoft PowerPoint |
| • Microsoft Power BI  | • Microsoft Word       |

### Languages

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- English
- Arabic
- German

### Certificates

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**Banque Misr Internship Excellence Award**

**NBE Internship Competence Certificate**

**CIB bank Internship Competence Certificate**