



ABDALLAH ABDELRAZIK

Human Resources

He/Him

Address: Mit Qadous village, Abu Al-Namras Center, Giza

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Email: asdhasd55@hotmail.com

Date of birth: 01/03/1998

Professional Summary

A recent graduate of Cairo University with a Bachelor of Commerce in Human Resources. Possesses hands-on experience in collections, hospitality, and inventory management. A motivated individual with excellent communication, leadership, and problem-solving skills, eager to apply knowledge and skills to contribute to a dynamic organization.

Education & Experience

2018 Bachelor of Commerce, Cairo University

2025 Department: Business Administration, Human Resources Specialization

Graduation Date: June 30, 2025

Grade: Acceptable

2020 Storekeeper

2021 Al-Kharafi International Company

2021 Host

2022 Al-Massa Hotel

2022 Collection

2023 Mashreq Bank

2025 Recruitment, Recruitment and Selection Officer

First Link Collection Company

Skills & Abilities

Languages:

Arabic (Mother tongue)

English (Basics)

Computer Skills:

Very good at using office programs

Personal Skills:

Multitasking with the ability to meet deadlines

Leadership skills

Excellent communication skills

Good team building skills

Negotiation skills

Problem solving

Certificates & Interests

Certificates:

Google Digital Marketing Skills Certificate