

Ahmed Abdel Rehim

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Objective

To grow with a leading organization that fully utilizes my abilities, helping me realize and develop my potential while contributing to a team that achieves great success through continuous learning and dedication.

Education

Faculty of Commerce – Cairo University

Major: Business Administration

Courses & Training

- English course in Modli
- **HR Specialist Training** – Trainer: Ahmed Akel (100+ hours)
Certified by SHRM – Society of Human Resources Management (USA)
Includes: Strategic HR Management, Performance Management, Job Analysis & Design, Recruitment & Selection, Training & Development.

Computer Skills

- Excellent knowledge of Windows and Internet
- Excellent user of Microsoft Office

Work Experience

- Accountant at My Foundation Constructions
- Call Center Agent at Talabat
- Administrative Supervisor at QNB Project
- Accountant at Smart Marketing
- Community Support Representative at Majorel
- High School Mentor

Personal & Communication Skills

- Strong teamwork and communication skills
- Fast learner with high adaptability
- Ambitious and goal-oriented

Personal Information

Nationality: Egyptian

Date of Birth: 2 / 7 / 1994

Military Status: Completed

Address: 27 Rateb Basha St., El Helmya El Gedida, Cairo

Marital Status: Single