

JAILAN MAGDY SAYED

Translator

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SUMMARY

Focused translator with a highly developed understanding of the Chinese language and culture. Skilled in quickly and accurately translating written documents and audio recordings. Experienced in providing both document and verbal translation services across various professional environments. Excellent listening and communication skills, with an organized and systematic approach to tasks. Committed to delivering highly accurate and culturally appropriate translations.

EDUCATION

09/2021 - 06/2025

6th October city, Egypt

- Bachelor in Foreign Languages And Translation
Faculty At Foreign Languages And Translation - MUST University
GPA **3.03 / 4.0**
 - Major Chinese

EXPERIENCE

01/2025 - Present

6th Of October City, Egypt

- Intern
Student Union at Misr University for Science and Technology
 - Gained valuable experience working within a specific industry, applying learned concepts directly into relevant work situations.
 - Analyzed problems and worked with teams to develop solutions.
 - Contributed to a positive team environment by collaborating with fellow interns on group projects and presentations.
 - Sorted and organized files, spreadsheets, and reports.
 - Gained hands-on experience in various software programs, increasing proficiency and expanding technical skills set.
 - Participated in workshops and presentations related to projects to gain knowledge.
 - Speaking at events or assemblies.
 - Writing official communications, announcements, and social media posts.
 - Developing leadership qualities by managing committees or initiatives.
 - Utilized strong communication abilities during presentations which led to increased understanding among colleagues regarding project goals and objectives.
 - Supported customer service improvements with detailed feedback analysis.
- Intern
Nefrt Tours
 - In-depth knowledge of popular tourist destinations, attractions, and cultures.
 - Cultural sensitivity and global awareness.

COURSES

HSK4 at Confucius Institute cairo

4 levels 老虎 courses

- 1- 语法
- 2- 汉字
- 3- 翻羽
- 4- Gao2

LANGUAGES

Arabic

Native

Chinese

Proficient

English

Proficient

Italian

Advanced

French

Intermediate

SKILLS

Teamwork And Collaboration	Fast Learner	Computer Skills	Document Translation
Fluent In Languages	Research And Analysis	Verbal And Written Communication	Literary Translation
Cultural Awareness	Strong Vocabulary Skills	Fluent Bilingualism	Relationship Building
Computer-Assisted Translation Tools	Cross-Cultural Communication	Technical Document Translation	
Language Localization	Advanced Grammar	Advanced Language Proficiency	Translation Verification
Accurate Translation	Microsoft Office	Attention To Detail	Organizational Skills
Excellent Communication	Adaptability And Flexibility	Written Communication	Multitasking Abilities
Team Collaboration	Time Management		