

Haneen Mostafa AbdelBary

📍 6th of October City, Egypt | +20 1005033699 | haninmoustafa0@gmail.com

PROFESSIONAL SUMMARY

Motivated and adaptable graduate with a degree in Russian and English Languages, and proven experience in customer service, telesales, and education. Skilled in communication, sales negotiation, and digital tools. Passionate about continuous learning, achieving results, and excelling in dynamic environments.

KEY SKILLS

- Customer Relationship Management (CRM)
- Sales Negotiation & Deal Closing
- Communication & Interpersonal Skills
- Problem-Solving & Conflict Resolution
- Time Management & Multitasking
- Administrative Support & Coordination
- Team Coaching & Development
- Microsoft Office & Google Workspace

PROFESSIONAL EXPERIENCE

- Senior Telesales (International Account) — Trade Show Planners, Hotel Services, 6th October City. November 2024 – Present
- Handled telesales operations for clients in the US and Canada.

- Consistently exceeded sales targets and ensured high customer satisfaction.
- Trained and mentored junior team members on effective phone techniques, objection handling, and performance improvement.
 - Student Activities Specialist — Uppingham Cairo School, New Giza.
September 2024 – November 2024
- Organized and coordinated student activities and events.
- Collaborated with teachers and staff to enhance student engagement.
 - HR Intern — Power House(IndustrialOrganization).
Summer 2022
- Assisted with recruitment processes and maintained employee records.
- Supported administrative HR tasks and day-to-day operations.
 - Russian Language Tutor — Private Tutoring. 2022 – Present
- Teaching beginner Russian to children using engaging and interactive methods.
 - Math Assistant Teacher (Part-time) — Private School.
2021 – 2024
- Supported math teachers in delivering lessons for three years.

EDUCATION

Ain Shams University – Faculty of Al-Asun (Languages)

- Major: Russian & English Languages
- Graduated: 2025 | GPA: Good

CERTIFICATIONS & TRAINING

- Diploma in Digital Marketing

- Completed Course in Modern and Digital Sales Techniques

LANGUAGES

- Arabic: Native
- English: Excellent
- Russian: Very Good