

# AP Flow In Oracle



# Supplier Setup



# This screen displays Creating a supplier

correctly. Please contact your system administrator for assistance.

## Home

- ▶ Oracle Trade Management User
- ▶ Order Management Super User, Vision Operations (USA)
- ▶ OTL, Operations
- ▶ Payables, Vision Operations (USA)
  - ▶ Funds Available
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    - ▶ Payables Dashboard
  - ▶ Payments Setup Administrator
  - ▶ Performance Management Designer
  - ▶ Performance Management User

## Worklist

Full List (22)

From	Type	Subject	Sent	Due
Brown, Casey	PO Approval	Standard Purchase Order 6561 has been approved	30-09-2010	
Brown, Casey	PO Approval	Standard Purchase Order 6536 has been approved	30-08-2010	
Stock, Pat	PO Approval	Blanket Release 6349-109 has been approved	30-08-2010	
Stock, Pat	ADS Notification Message	test email..	29-05-2009	
Stock, Pat	ADS Notification Message	TestSub123	28-05-2009	
Stock, Pat	PO Approval	Standard Purchase Order 6241 has been approved	27-05-2009	
Stock, Pat	ADS Notification Message	Laptop return request	27-05-2009	
Stock, Pat	PO Approval	Standard Purchase Order 6294 has been approved	22-07-2009	
Stock, Pat	ADS Notification Message	Quarter end coming up	28-05-2009	
Stock, Pat	PO Approval	Standard Purchase Order 6354 has been approved	06-11-2009	
Stock, Pat	PO Approval	Standard Purchase Order 6383 has been approved	23-12-2009	
Stock, Pat	PO Approval	Standard Purchase Order 6394 has been approved	04-01-2010	
Stock, Pat	PO Approval	Standard Purchase Order 6548 has been approved		

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Choose What I Share

# Key actions include creating new suppliers

**ORACLE Payables**

Home Star Settings Notifications (22) | Logged In As OPERATIONS ? Power

**Suppliers**

[Notify Suppliers](#) [Create Supplier](#) **New Supplier Requests**

**Published Assessments**

[Full List](#)

Number	Title	Type	Time Left	Role	Responses	Messages
No results found.						

**Quick Links**

**Manage Assessments**

- Create Assessment
- View / Update Assessment
- Create Recurring Assessment Rule
- View / Update Recurring Assessment Rules

**Manage Templates**

- Create
- View / Update

**Manage Responses**

- Surrogate Response
- Evaluation

**New Supplier Requests**

- New Supplier Requests(1)
- Prospective Supplier Registrations(3)

**Supplier Profile Update Requests**

- Supplier Address Requests (0)
- Supplier Contact Requests (0)
- Supplier Business Classification Requests (2)
- Supplier Product and Services Requests (2)
- Supplier Bank Account Requests(0/0)

**Draft Assessments**

[Click Here To See Full List..](#)

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Required fields include organization name, tax information, and contact details

ORACLE Payables

Suppliers >

### Create Supplier

\* Indicates required field

Supplier Type: Standard supplier

\* Organization Name: Eb cooperation

Alias:

Alternate Supplier Name:

D-U-N-S Number:

URL:

Context Value: Must include: http://

Line of Business of the Party:

Context:

Supplier Home Page:

Tax Country:

Tax Registration Number:

Taxpayer ID:

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About this

Firefox automatically sends some data to Mozilla so that we can improve your experience.

Choose What I Share



- This screen provides a final review of the entered address details before confirming creation.
- Users can review and make any necessary changes before proceeding.

Payables

Home Star Settings Notifications 22 | Logged In As OPERATIONS ? Power

Suppliers: Address Book >

### Create Address: Confirm Details

Cancel Continue

\* Indicates required field

Supplier Name Eb cooperation Supplier Number 171

#### Address Details

\* Country Egypt

\* Address Line 1 EG

Address Line 2 EG

Address Line 3

Address Line 4

City GIZA

County GIZA

State

Province

Postal Code 12511

\* Address Name SYSTEM ADD

Global Location Number

Addressee

Language

Context Value

#### Contact Details and Purpose

Communication Details ☐ Update to all new sites created for this address

Phone Area Code

Phone Number

Fax Area Code

Fax Number

Email Address

Address Purpose ☒ Purchasing ☒ Payment ☐ RFQ Only

Firefox automatically sends some data to Mozilla so that we can improve your experience. Choose What I Share

- users can associate the address with specific operating units.
  - **Operating Units:** Discuss how operating units are organized within your organization.
- Tax Reportable:** Indicates whether the address is tax reportable.

**Payables** Home Star Settings 22 | Logged In As OPERATIONS Power

Suppliers: Address Book > Create Address: Confirm Details >

**Create Address: Site Creation** Cancel Back Apply

Address Name: SYSTEM ADD Supplier Name: Eb cooperation  
 Address Details: EG, EG, GIZA, GIZA, EG, 12511 Supplier Number: 171  
 Purpose: Payment, Purchasing

**Operating Units**

Site Name	Operating Unit	Tax Reportable
<input checked="" type="checkbox"/> SYSTEM ADD	Vision Operations	<input type="checkbox"/>

**Site Attributes**

Communication Details ☐ Update to all new sites created for this address  
☐ Override default site attributes

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The address is now available for use in other parts of the supplier record.

**Suppliers**

- Quick Update
- Company Profile
  - Organization
  - Tax Details
  - Address Book**
  - Contact Directory
  - Business Classification
  - Products & Services
  - Banking Details
  - Surveys
- Approval History
- Terms and Control
  - Accounting
  - Tax and Reporting
  - Purchasing

**Confirmation**

SYSTEM ADD has been added to the Address Book for Eb cooperation.

### Update Eb cooperation - 171: Address Book

**Search**

Address Name:  Site Name:   
Address Details:  Purpose:

| ...

Details	Name	Address	Country	Communication	Purpose	Status	Update	Manage Sites	Remove
▶	SYSTEM ADD	EG EG GIZA, GIZA 12511	Egypt		Pay, Purchasing	Current			

▶ **Inactive Addresses**

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This section allows for managing site-specific information associated with the address, including usage details and attributes.

ORACLE Payables

HomeStarSettings22 | Logged In As OPERATIONS

Suppliers: Address Book >

Manage Sites

CancelApply

Address Name

SYSTEM ADD

Supplier Name

Eb cooperation

Address Detail

EG, EG, GIZA, GIZA, EG, 12511

Supplier Number

171

Purpose

Payment, Purchasing

Supplier Sites

UsesCommunicationIdentification

Create | ...

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Firefox automatically sends some data to Mozilla so that we can improve your experience. Choose What I Share

# Allow withholding Tax

ORACLE Payables

Suppliers

Quick Update

Company Profile

Organization

**Tax Details**

Address Book

Contact Directory

Business Classification

Products & Services

Banking Details

Surveys

Approval History

Terms and Control

Accounting

Tax and Reporting

### Update Eb cooperation - 171: Tax Details

Cancel

#### Income Tax

Taxpayer ID

Reportable ☐ Federal ☐ State

**Allow Withholding Tax** ☒

Invoice Withholding Tax Group

Payment Withholding Tax Group

#### Transaction Tax

#### Default Controls

Update the values that default to all invoices and tax registration records of this party or party site.

Rounding Level

Rounding Rule Up

☐ Set Invoice Values as Tax Inclusive

#### Tax Registrations

Default Reporting Country Name

Default Reporting Registration Number

Default Reporting Tax Registration Type

Create | ...

Firefox automatically sends some data to Mozilla so that we can improve your experience. Choose What I Share

The screen allows the user to quickly update certain information for the supplier "Eb cooperation."

Suppliers

Quick Update

Company Profile

Organization

Tax Details

Address Book

Contact Directory

Business Classification

Products & Services

Banking Details

Surveys

Approval History

Terms and Control

Accounting

Tax and Reporting

Purchasing

Receiving

Suppliers

Update Eb cooperation - 171: Quick Update

\* Indicates required field

\* Supplier Name

Eb cooperation

Supplier Number

171

Alternate Supplier Name

Registry ID

63116

Inactive Date

(18-09-2024)

Alias

Purchase Order Hold

☐ All New Orders

Hold from Payment

☐ All Invoices

☐ Unmatched Invoices

☐ Unvalidated Invoices

Cancel

Save

Supplier Sites

Site Status

Active

Site Name

Operating Unit

Go

Key Purchasing Setups

Key Payment Setups

Create

\*\*\*

Site Name	Operating Unit	Ship-To Location	Bill-To Location	Ship Via	Pay On
SYSTEM ADD	Vision Operations	M1- Seattle Mfg	M1- Seattle Mfg		

Firefox automatically sends some data to Mozilla so that we can improve your experience.

Choose What I Share

# Invoice Entry and Validation





- This screen represents the initial step in the invoice creation process.
- Users enter essential invoice details such as:
- Supplier information
- Invoice number
- Invoice date

Home

- MG\_Oracle Pricing Manager, Global
- Next Global HRMS Manager
- OBI Applications
- Operations Intelligence
- Oracle Payments Payment Administrator
- Oracle Pricing Manager, Global (Purchasing)
- Oracle Trade Management User
- Order Management Super User, Vision Operations (USA)
- OTL, Operations
- Payables, Vision Operations (USA)**
  - Funds Available
  - Invoices**
    - Entry
      - Invoice Batches
      - Invoices**
      - Quick Invoices
      - Expense Reports
      - Recurring Invoices
      - Open Interface Invoices
    - Inquiry
    - Accrual Write-Off
  - Payments
  - Accrual

### Worklist

Full List (22)

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Stock, Pat	ADS Notification Message	Quarter end coming up	28-05-2009	
Stock, Pat	PO Approval	Standard Purchase Order 6354 has been approved	06-11-2009	
Stock, Pat	PO Approval	Standard Purchase Order 6383 has been approved	23-12-2009	
Stock, Pat	PO Approval	Standard Purchase Order 6394 has been approved	04-01-2010	
Stock, Pat	PO Approval	Standard Purchase Order 6549 has been approved	13-09-2010	
Stock, Pat	PO Approval	Standard Purchase Order 6257 has been approved	02-06-2009	

Activate Windows  
Go to Settings to activate Windows.



- After entering invoice details, the system performs various validation checks to ensure accuracy
- Common validation steps include:
- Matching with purchase orders
- Verifying tax calculations
- Checking for duplicate invoices

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File Edit View Folder Tools Reports Actions Window Help

Invoice Workbench (Payables, Vision Operations (USA))

Batch Control Total Batch Actual Total

M.S.FOLDER

Operating Unit	Customer Taxpayer ID	Document Category Name	Document Sequence Name	Voucher Number	Type	Batch Name
<input checked="" type="checkbox"/> Vision Operations		Standard Invoices			Standard	
<input type="checkbox"/>						
<input type="checkbox"/>						
<input type="checkbox"/>						

1 General 2 Lines 3 Holds 4 View Payments 5 Scheduled Payments 6 View Prepayment Applications

Summary

Items	
Retainage	
Prepayments Applied	
Withholding	
Subtotal	
Tax	
Freight	
Miscellaneous	
Total	

Amount Paid

USD 0.00

Status

Status	Never Validated
Accounted	Unprocessed
Approval	Not Required
Holds	
Scheduled Payment Holds	

Description

Actions... 1 Calculate Tax Tax Details Corrections Quick Match Match All Distributions

Go to Settings to activate Windows.

the invoice payment screen.

- Description:
- Once an invoice is validated, it's typically scheduled for payment.

Invoice Workbench (Payables, Vision Operations (USA))

Batch Control Total  Batch Actual Total

M. S. FOLDER

	PO Number	Trading Pa	Supplier Num	Supplier Site	Invoice Date	Invoice Num	Invoice	Invoice Amount	Tax Amount	Tax Control Amount	Withheld Ar
<input checked="" type="checkbox"/>		Eb cooper	171	SYSTEM AD	29-09-2024	1	USD	20,000.00			
<input type="checkbox"/>											
<input type="checkbox"/>											
<input type="checkbox"/>											
<input type="checkbox"/>											

1 General 2 Lines 3 Holds 4 View Payments 5 Scheduled Payments 6 View Prepayment Applications

Summary

Items	<input type="text"/>
Retainage	<input type="text"/>
Prepayments Applied	<input type="text"/>
Withholding	<input type="text"/>
Subtotal	<input type="text"/>
Tax	<input type="text"/>
Freight	<input type="text"/>
Miscellaneous	<input type="text"/>
Total	<input type="text"/>

Amount Paid

USD	<input type="text" value="0.00"/>
-----	-----------------------------------

Status

Status	<input type="text" value="Never Validated"/>
Accounted	<input type="text" value="Unprocessed"/>
Approval	<input type="text" value="Not Required"/>
Holds	<input type="text"/>
Scheduled Payment Holds	<input type="text"/>

Description

Actions... 1 Calculate Tax Tax Details Corrections Quick Match Match All Distributions

Go to Settings to activate Windows.

- the invoice payment confirmation screen.
- Description:
- Once a payment is processed, the system generates a confirmation screen.
- This screen provides details such as:
  - Payment status (e.g., "Paid")
  - Payment date

Invoice Workbench (Payables, Vision Operations (USA))

Batch Control Total  Batch Actual Total

M. S-FOLDER

Change Rate	Terms Date	Terms	Payment Method	Pay Group	Prepayment Type	Settlement Date	Taxa
	29-09-2024	45 Net (terms date + 45)	Check	Standard			Unit

1 General 2 Lines 3 Holds 4 View Payments 5 Scheduled Payments 6 View Prepayment Applications

Summary

Items	
Retainage	
Prepayments Applied	
Withholding	
Subtotal	
Tax	
Freight	
Miscellaneous	
Total	

Amount Paid

USD	0.00
-----	------

Status

Status	Never Validated
Accounted	Unprocessed
Approval	Not Required
Holds	
Scheduled Payment Holds	

Description

Actions... 1 Calculate Tax Tax Details Corrections Quick Match Match All Distributions

Go to Settings to activate Windows.



- the invoice payment distribution screen.
- Description:
- This screen shows how the payment amount is distributed among different accounts or cost centers.

Invoice Workbench (Payables, Vision Operations (USA))

Batch Control Total  Batch Actual Total

M.S-FOLDER

Payment Curr	Payment Rate Date	Payment Rate Type	Payment Rate	Distribution Set	Description	Quick Credit	Credited
USD	29-09-2024			Distr-HA		<input type="checkbox"/>	
						<input type="checkbox"/>	
						<input type="checkbox"/>	
						<input type="checkbox"/>	

1 General 2 Lines 3 Holds 4 View Payments 5 Scheduled Payments 6 View Prepayment Applications

Standard

Total  
Gross 20,000.00 Retained  Net 20,000.00

Num	Type	Amount	Distribution Account	Description	Distribution Set	Product Type	Ship to	Tax Classification
1	Item	20,000.00			Distr-HA		M1- Seattle I	

Discard Line 1 Distributions Allocations

Actions... 1 Calculate Tax Tax Details Corrections Quick Match Match All Distributions

Go to Settings to activate Windows.

- This screen provides a summary of the invoice payment process.
- It includes information such as:
- Total invoice amount
- Amount paid
- Remaining balance

Invoice Workbench (Payables, Vision Operations (USA))

Batch Control Total  Batch Actual Total

M.S. FOLDER

Payment Curr	Payment Rate Date	Payment Rate Type	Payment Rate	Distribution Set	Description	Quick Credit	Credited
USD	29-09-2024			Distr-HA		<input type="checkbox"/>	
						<input type="checkbox"/>	
						<input type="checkbox"/>	
						<input type="checkbox"/>	

1 General 2 Lines 3 Holds 4 View Payments 5 Scheduled Payments 6 View Prepayment Applications

Summary

Items	20,000.00
Retainage	
Prepayments Applied	
Withholding	
Subtotal	20,000.00
Tax	
Freight	
Miscellaneous	
Total	20,000.00

Amount Paid

USD	0.00
-----	------

Status

Status	Never Validated
Accounted	No
Approval	Not Required
Holds	0
Scheduled Payment Holds	0

Description

Actions... 1 Calculate Tax Tax Details Corrections Quick Match Match All Distributions

Go to Settings to activate Windows.



- This screen shows the individual line items within the invoice distribution.
- Each line item is allocated to a specific account and may have additional details like asset book information.

[illegible]

This screen shows additional actions available for the invoice payment, such as: Validating related invoices or taxes

Batch Control Total

M.S.FOLDER

Operating Unit Customer Taxp

Vision Operations

1 General 2 Line

Summary

Items

Retainage

Prepayments Applied

Withholding

Subtotal

Tax

Freight

Miscellaneous

Total

Actions... 1 Calculate Tax

Invoice Actions

☒ Validate

☐ Validate Related Invoices

☐ Cancel Invoices

☐ Apply/Unapply Prepayment...

☐ Pay in Full...

☐ Create Accounting

☐ Draft

☐ Final

☐ Final Post

☐ Force Approval

☐ Initiate Approval

☐ Stop Approval

☐ Release Holds

☐ Print Notice

Hold Name

Release Name

Release Reason

Printer

Sender Name

Sender Title

OK Cancel

Actual Total

Type Batch Name

Standard

6 View Prepayment Applications

Status Never Validated

Entered No

Approval Not Required

Holds 0

Holds 0

Match All Distributions

Activate Windows

Go to Settings to activate Windows.

The status field show an updated status, indicating that the payment has been validated.

The screenshot displays a financial software window with a menu bar at the top and a toolbar. The main area is divided into several sections. At the top, there are fields for 'Batch Control Total' and 'Batch Actual Total'. Below these is a section labeled 'M.S.FOLDER' with a table containing the following data:

Operating Unit	Customer Taxpayer ID	Document Category Name	Document Sequence Name	Voucher Number	Type	Batch Name
Vision Operations		Standard Invoices	MK_INV_SEQ	201600526	Standard	

Below the table is a tabbed interface with tabs for '1 General', '2 Lines', '3 Holds', '4 View Payments', '5 Scheduled Payments', and '6 View Prepayment Applications'. The '1 General' tab is active, showing a 'Summary' section with the following values:

Items	Amount
Items	20,000.00
Retainage	
Prepayments Applied	
Withholding	
Subtotal	20,000.00
Tax	
Freight	
Miscellaneous	
Total	20,000.00

To the right of the summary is an 'Amount Paid' section with two rows, both showing 'USD' and '0.00'. Further right is a 'Status' section with the following values:

Status	Validated
Accounted	No
Approval	Not Required
Holds	0
Scheduled Payment Holds	0

Below the status section is a 'Description' field. At the bottom of the window is a toolbar with buttons for 'Actions... 1', 'Calculate Tax', 'Tax Details', 'Corrections', 'Quick Match', 'Match', and 'All Distributions'. A watermark 'Activate Windows Go to Settings to activate Windows.' is visible in the bottom right corner.



The highlighted "Create Accounting" button indicates that the accounting entries for the invoice payment have been created

Batch Control Total

Actual Total

M.S. FOLDER

Operating Unit	Customer Taxp	Type	Batch Name
Vision Operations		Standard	

1 General 2 Line

Summary

Items	Retainage	Prepayments Applied	Withholding	Subtotal	Tax	Freight	Miscellaneous	Total

Actions... 1 Calculate Tax

Invoice Actions

☐ Validate

☐ Validate Related Invoices

☐ Cancel Invoices

☐ Apply/Unapply Prepayment...

☐ Pay in Full...

☒ Create Accounting

☐ Draft

☐ Final

☒ Final Post

☐ Force Approval

☐ Initiate Approval

☐ Stop Approval

☐ Release Holds

☐ Print Notice

Hold Name

Release Name

Release Reason

Printer

Sender Name

Sender Title

OK Cancel

6 View Prepayment Applications

Status Validated

Entered No

Approval Not Required

Holds 0

Holds 0

Match All Distributions

Activate Windows  
Go to Settings to activate Windows.

- This screen shows additional details about the accounting event created for the invoice payment, such as the event type and transaction date.

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★

⚙️

🔔

22

Logged In As OPERATIONS

?

📧

Accounting Events

Select Event:

View Journal Entries

Export

...

Show All Details

Hide All Details

	Details	Primary Ledger ^	Event Class ^	Event Type ^	Event Date ^	Event Status ^	Transaction Date ^	Transaction Number ^
<input checked="" type="radio"/>	▶	Vision Operations (USA)	Invoices	Invoice Validated	29-09-2024	Final Accounted	29-09-2024 00:00:00	1

Activate Windows

Go to Settings to activate Windows.



This screen shows a link to view supporting references for the journal entry

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22

Logged In As OPERATIONS

### Subledger Journal Entry

Ledger

Vision Operations (USA)

Journal Entry Status

Final

Balance Type

Actual

GL Date

29-09-2024

View T-Account

View Supporting References

Category

Purchase Invoices

Completion Date

29-09-2024 01:19:53

Journal Entry Type

Standard

Description

Invoice Validated , Invoice Number: 1 , Date: 29-SEP-24 , Document Sequence Category: STD INV , Document Sequence Name: MK\_INV\_SEQ , Invoice Voucher Number: 201600526 , Invoice Description:

'Party Name'

Eb cooperation

'Party Site Name'

SYSTEM ADD

'Invoice Number'

1

'Invoice Amount'

20000

'Invoice Currency'

USD

'Invoice Ledger Amount'

20000

'Invoice Type'

STANDARD

'Invoice Date'

29-09-2024 00:00:00

'Cancelled Date'

'Invoice Description'

Document Sequence Name

MK\_INV\_SEQ

Document Sequence Number

201600526

Show Additional Information

Export

...

Activate Windows

Go to Settings to activate Windows.

Details	Number	Account	Accounting Class	Entered Currency	Entered DR	Entered CR	Accounted DR (USD)	Accounted CR (USD)	Sup Refe
---------	--------	---------	------------------	------------------	------------	------------	--------------------	--------------------	----------

[Subledger Journal Entry](#) >

## View Supporting References

<b>Ledger</b>	Vision Operations (USA)	<b>GL Date</b>	29-09-2024
<b>Legal Entity</b>	Vision Operations	<b>Journal Category</b>	Purchase Invoices
		<b>Description</b>	Invoice Validated , Invoice Number: 1 , Date: 29-SEP-24 , Document Sequence Category: STD INV , Document Sequence Name: MK_INV_SEQ , Invoice Voucher Number: 201600526 , Invoice Description:

## Supporting Reference Details

There are no supporting reference assignments.

[Return to View Subledger Journal Entry](#)

Activate Windows

Go to Settings to activate Windows.

# Invoice 2



This screen allows users to process payments for approved invoices.

**ORACLE® E-Business Suite** ★ ⚙️ 🔔<sup>22</sup> 👤 | Logged In As OPERATIONS ? 🔌

**Warning**  
You are running this application with an obsolete look and feel (appearance setting) and/or an unsupported browser version. As a result, application pages may not work correctly. Please contact your system administrator for assistance.

**Home**

- ▶ Oracle Payments Payment Administrator
- ▶ Oracle Pricing Manager, Global (Purchasing)
- ▶ Oracle Trade Management User
- ▶ Order Management Super User, Vision Operations (USA)
- ▶ OTL, Operations
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  - 🔍 Funds Available
  - ▶ **Invoices**
    - ▶ **Entry**
      - 🔍 Invoice Batches
      - 🔍 **Invoices**
      - 🔍 Quick Invoices
      - 🔍 Expense Reports
      - 🔍 Recurring Invoices
      - 🔍 Open Interface Invoices
    - ▶ Inquiry
    - ▶ Accrual Write-Off

**Worklist**

[Full List \(22\)](#)

From ▲	Type ▲	Subject ▲	Sent ▲	Due ▲
Stock, Pat	PO Approval	Blanket Release 6349-109 has been approved	30-08-2010	
	Procurement Processes	Enter Requisitions	27-08-2024	
	Expenses Export	Expenses Export Rejections	31-03-2009	
Stock, Pat	ADS Notification Message	Laptop return request	27-05-2009	
Stock, Pat	ADS Notification Message	Quarter end coming up	28-05-2009	
Stock, Pat	PO Approval	Standard Purchase Order 6241 has been approved	27-05-2009	
Stock, Pat	PO Approval	Standard Purchase Order 6257 has been approved	02-06-2009	
Stock, Pat	PO Approval	Standard Purchase Order 6294 has been approved	22-07-2009	
Stock, Pat	PO Approval	Standard Purchase Order 6354 has been approved	06-11-2009	
Stock, Pat	PO Approval	Standard Purchase Order 6383 has been approved	23-12-2009	
		Standard Purchase Order 6394 has been		



This screen displays a confirmation message after the user has initiated a payment.

The screenshot displays the 'Invoice Workbench (Payables, Vision Operations (USA))' window. The interface includes a toolbar at the top, a header section with 'Batch Control Total' and 'Batch Actual Total' fields, and a table of invoice data. Below the table is a tabbed interface with six tabs: '1 General', '2 Lines', '3 Holds', '4 View Payments', '5 Scheduled Payments', and '6 View Prepayment Applications'. The '1 General' tab is active, showing a 'Summary' section with various financial fields, an 'Amount Paid' section with a currency dropdown set to 'USD' and a value of '0.00', and a 'Status' section with fields for 'Status', 'Accounted', 'Approval', 'Holds', and 'Scheduled Payment Holds'. A 'Description' field is also present. At the bottom, there is a row of buttons: 'Actions... 1', 'Calculate Tax', 'Tax Details', 'Corrections', 'Quick Match', 'Match', and 'All Distributions'.

Batch Name	PO Number	Trading Pa	Supplier Num	Supplier Site	Invoice Date	Invoice Num	Invoice	Invoice Amount	Tax Amount	Tax Control Amount
		Eb cooper	171	SYSTEM AC	12-10-2024	0001	USD	10,000.00		

**Summary**

Items	10,000.00
Retainage	
Prepayments Applied	
Withholding	
Subtotal	10,000.00
Tax	
Freight	
Miscellaneous	
Total	10,000.00

**Amount Paid**

USD 0.00

**Status**

Status	Never Validated
Accounted	No
Approval	Not Required
Holds	0
Scheduled Payment Holds	0

**Description**

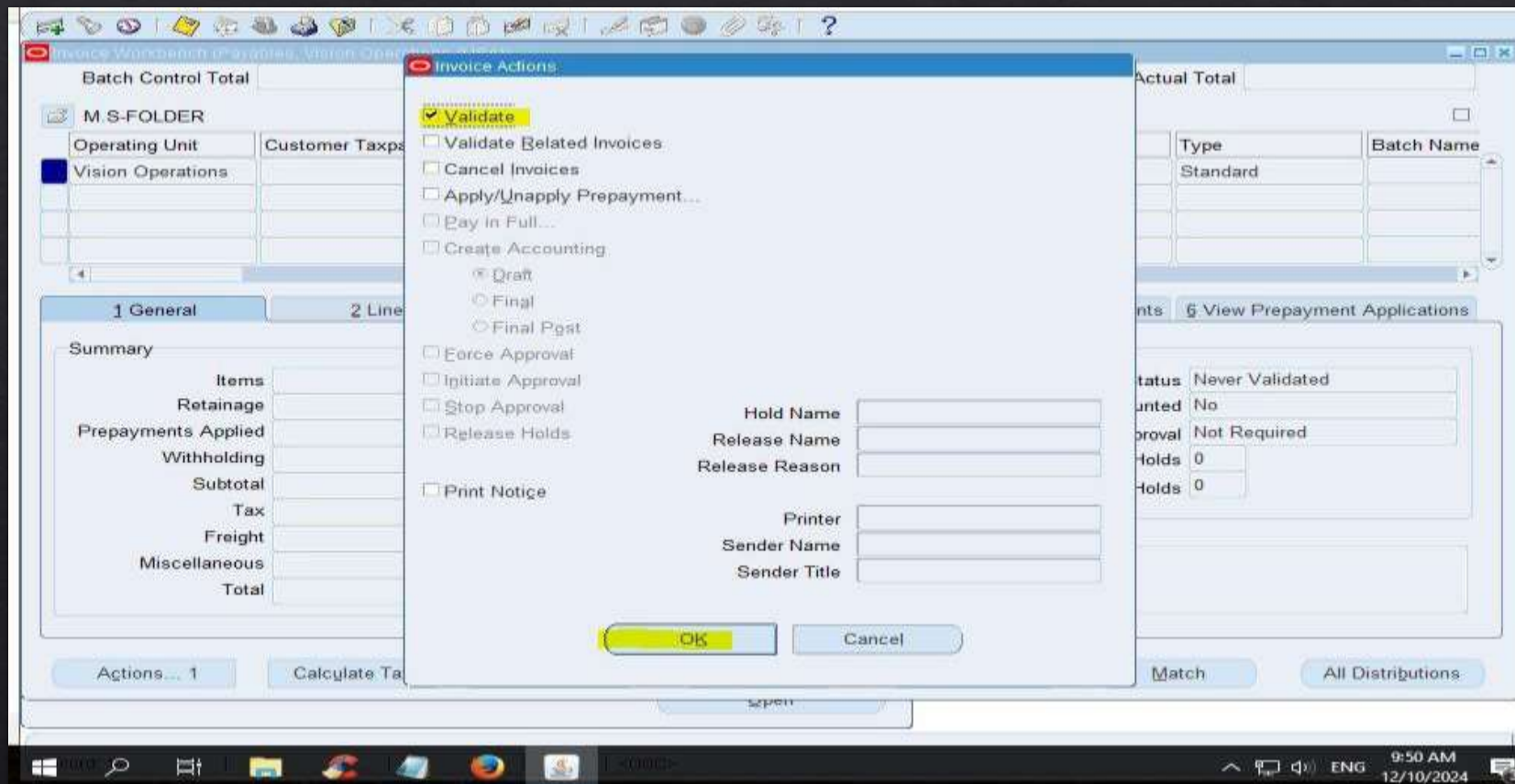
Actions... 1 Calculate Tax Tax Details Corrections Quick Match Match All Distributions



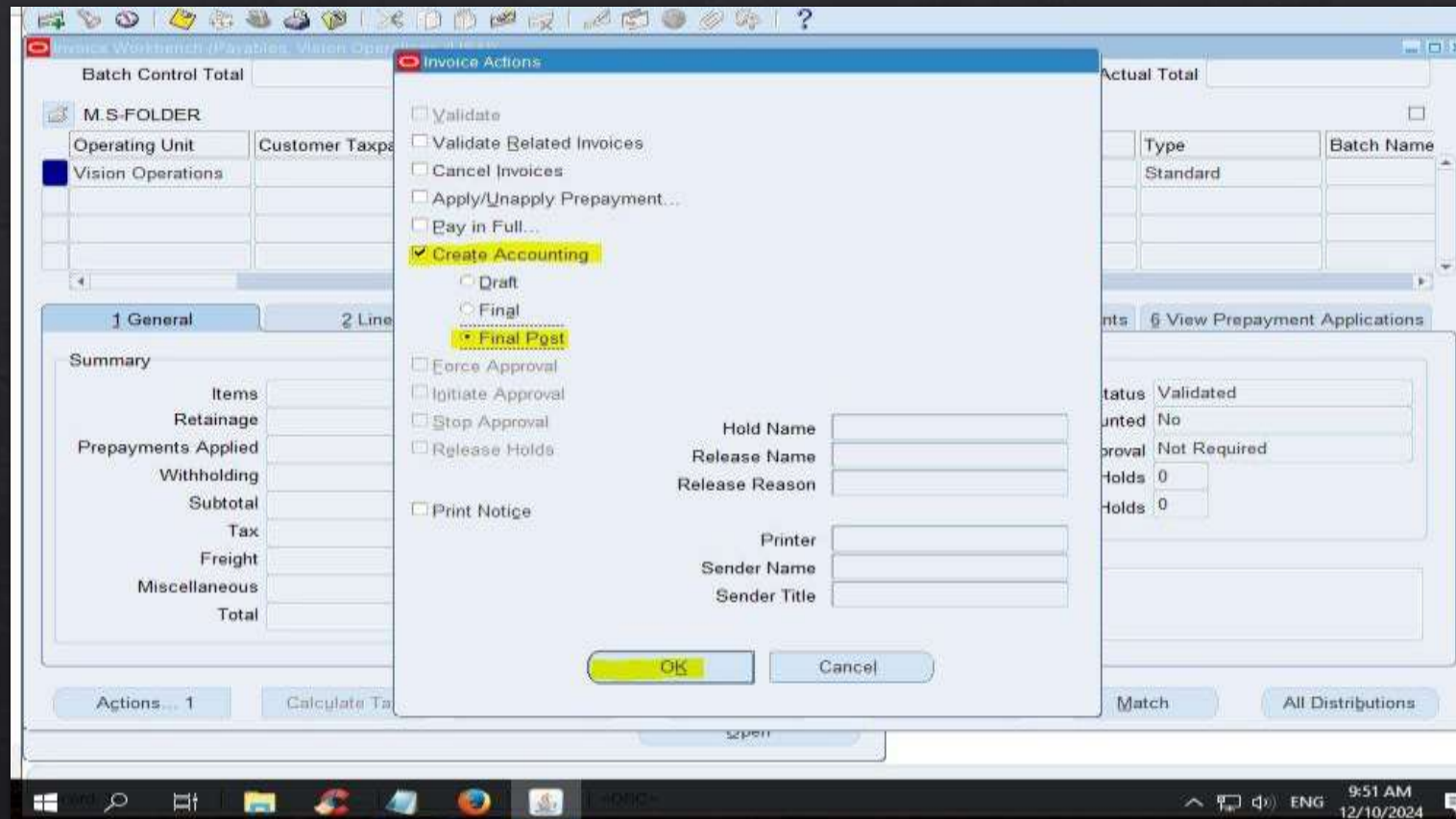
- allocate invoice amounts to specific general ledger accounts.
- The user can enter multiple distribution lines to distribute the amount across different accounts.

[illegible]

- Validate invoices after reviewing and verifying all details.
- Validation is typically required before an invoice can be paid or processed further.



Final posting is the last step in the invoice processing workflow.



confirms the final posting of the invoice

Invoice Workbench (Parallel Vision Operations (USA))

Batch Control Total  Batch Actual Total

M.S-FOLDER ☐

Operating Unit	Customer Taxpayer ID	Document Category Name	Document Sequence Name	Voucher Number	Type	Batch Name
Vision Operations		Standard Invoices	MK_INV_SEQ	201600586	Standard	

1 General 2 Lines 3 Holds 4 View Payments 5 Scheduled Payments 6 View Prepayment Applications

Summary

Items	10,000.00
Retainage	
Prepayments Applied	
Withholding	
Subtotal	10,000.00
Tax	
Freight	
Miscellaneous	
Total	10,000.00

Amount Paid  Status

USD 0.00

Note

Accounting has been successfully created for this transaction.

OK

Description

Status Validated

Accounted No

Approval Not Required

Holds 0

Payment Holds 0

Actions... 1 Calculate Tax Tag Details Corrections Quick Match Match All Distributions



# The invoice is now ready for payment

Invoice Workbench (Payables, Vision Operations (USA))

Batch Control Total  Batch Actual Total

M.S-FOLDER

Operating Unit	Customer Taxpayer ID	Document Category Name	Document Sequence Name	Voucher Number	Type	Batch Name
Vision Operations		Standard Invoices	MK_INV_SEQ	201600586	Standard	

1 General 2 Lines 3 Holds 4 View Payments 5 Scheduled Payments 6 View Prepayment Applications

Summary

Items	10,000.00
Retainage	
Prepayments Applied	
Withholding	
Subtotal	10,000.00
Tax	
Freight	
Miscellaneous	
Total	10,000.00

Amount Paid

USD  0.00

Status

Status	Validated
Accounted	Yes
Approval	Not Required
Holds	0
Scheduled Payment Holds	0







Description

Actions... 1 Calculate Tax Tag Details Corrections Quick Match Match All Distributions

ERP 40400 Transaction complete: 1 records applied and saved

Payment Step 

# Navigate to process a payment.

**ORACLE® E-Business Suite**     | Logged In As OPERATIONS  

**Warning**  
You are running this application with an obsolete look and feel (appearance setting) and/or an unsupported browser version. As a result, application pages may not work correctly. Please contact your system administrator for assistance.

**Home**

- Order Management Super User, Vision Operations (USA)
- OTL, Operations
- Payables, Vision Operations (USA)**
  - Funds Available
    - Invoices
    - Payments**
      - Entry**
        - Payments**
        - Payments Manager
        - Netting
      - Inquiry
    - Accounting
    - Suppliers
    - Employees
    - Credit Cards
    - Setup
    - Workflow
    - Other
    - Payables Dashboard

**Worklist**

[Full List \(24\)](#)

From ^	Type ^	Subject ^	Sent ^	Due ^
Stock, Pat	PO Approval	Blanket Release 6349-109 has been approved	30-08-2010	
	Procurement Processes	Enter Requisitions	27-08-2024	
	Expenses Export	Expenses Export Rejections	31-03-2009	
Stock, Pat	ADS Notification Message	Laptop return request	27-05-2009	
	PO Approval	No approver was found for Standard Purchase Order 202440050	13-10-2024	
Stock, Pat	ADS Notification Message	Quarter end coming up	28-05-2009	
Stock, Pat	PO Approval	Standard Purchase Order 202440049 has been approved	12-10-2024	
Stock, Pat	PO Approval	Standard Purchase Order 6241 has been approved	27-05-2009	
Stock, Pat	PO Approval	Standard Purchase Order 6257 has been approved	02-06-2009	
Stock, Pat	PO Approval	Standard Purchase Order 6294 has been approved	22-07-2009	
Stock, Pat	PO Approval	Standard Purchase Order 6354 has been approved	06-11-2009	

Activate Windows  
Go to Settings to activate Windows.

enter detailed payment information, such as the payment number, date, amount, and GL date

The screenshot shows the SAP Payments (Payables, Vision Operations (USA)) window. The window contains a table for payment details and a table for payment amounts.

Type	Operating Unit	Trading Partner	Supplier Number	Supplier Site	Trading Partner Address
Quick	Vision Operations	Eb cooperation	171	SYSTEM ADD	

Number	Date	Amount	GL Date	Payment Amount

Description:

Invoice Overview

Accounting: Unprocessed

Actions... 1 Enter/Adjust Invoices

Activate Windows  
Go to Settings to activate Windows



The payment is now ready to be processed and associated with invoices.

The screenshot displays a software window titled "Payments (Payables, Vision Operations (USA))". It contains a table with the following data:

Payment Date	Payment Amount	Bank Account	Account Currency	Payment Currency	Payment Method	Payment Docume
14-10-2024	10,000.00	100031527788	USD	USD	Check	checks

Below the table, there is a section for invoice association with the following headers: Number, Date, Amount, GL Date, and Payment Amount. The first row is highlighted in blue.

At the bottom of the window, there is a "Description" field and a button labeled "Invoice Overview". The "Accounting" status is set to "Unprocessed". A watermark "Active Windows" is visible in the bottom right corner.

# Press Adjust To Choose The Invoice

Payments (Payables, Vision Operations (USA))

	Payment Currency	Payment Method	Payment Document	Document Num	Payment Process Profile	Remit-To Supplier Nar
<input checked="" type="checkbox"/>	USD	Check	checks	102	PPP_SALAMA	
<input type="checkbox"/>						
<input type="checkbox"/>						
<input type="checkbox"/>						
<input type="checkbox"/>						

Number	Date	Amount	GL Date	Payment Amount
<input checked="" type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				

Description

Invoice Overview

Accounting Unprocessed

Actions... 1 Enter/Adjust Invoices

Activate Windows  
Go to Settings to activate Windows.

# The Invoice Is Automatically Paid

Payments (Payables, Vision Operations (USA))

Payee Country	Payment Date	Payment Amount	Bank Account	Account Currency	Payment Currency	Payment Method
<input checked="" type="checkbox"/> Egypt	12-10-2024	10,000.00	100031527788	USD	USD	Check
<input type="checkbox"/> Egypt	12-10-2024	20,000.00	BofA-204	USD	USD	Check
<input type="checkbox"/>						
<input type="checkbox"/>						
<input type="checkbox"/>						
<input type="checkbox"/>						

Number	Date	Amount	GL Date	Payment Amount
<input checked="" type="checkbox"/> 0001	12-10-2024	10,000.00	12-10-2024	10,000.00
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				

Description

Invoice Overview

Accounting Unprocessed

Payment Overview

Active Windows

Go to Settings to activate window.

Actions... 1 Enter/Adjust Invoices

a comprehensive overview of the invoice, including its status, payment details, and related information.

Invoice Overview (Payables, Vision Operations (USA))

Trading Partner	Eb cooperation	Site	SYSTEM ADD
Supplier Num	171	Operating Unit	Vision Operations
Invoice Num	0001	Type	Standard
Batch Name		Currency	USD
Voucher	201600586	Date	12-10-2024
PO Number		Amount	10,000.00
Receipt Num		Unpaid	0.00
		Unapplied	
		Settlement Date	

Invoice Status

Approval	Not Required
Status	Validated
Accounting	Processed
Payment	Fully Paid

Description

Active Hold	Reason
<input checked="" type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

Scheduled Payments

Curr	Amount	Remaining	Due Date	Held
<input checked="" type="checkbox"/> USD	10,000.00	0.00	26-11-2024	<input type="checkbox"/>
<input type="checkbox"/>				<input type="checkbox"/>
<input type="checkbox"/>				<input type="checkbox"/>

Actual Payments

Paid By	Paid On
101 - Check	12-10-2024

Trading Partner Address

EG EG GIZA 12511  
EG EG GIZA 12511

Payment Amount [ 1 ]  
10,000.00

Payment Overview View Receipt View PO Supplier Invoice Workbench

Invoice Overview

Accounting Unprocessed

Actions... 1 Enter/Adjust Invoices

Activate Windows  
Go to Settings to activate Windows.



# Press Actions In Order To post to The GL

Payments (Payables, Vision Operations (USA))

Type	Operating Unit	Trading Partner	Supplier Number	Supplier Site	Trading Partner Address
<input checked="" type="checkbox"/> Quick	Vision Operations	Eb cooperation	171	SYSTEM ADD	EG EG GIZA 12511
<input type="checkbox"/> Quick	Vision Operations	Eb cooperation	171	SYSTEM ADD	EG EG GIZA 12511
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					

Number	Date	Amount	GL Date	Payment Amount
<input checked="" type="checkbox"/> 0001	12-10-2024	10,000.00	12-10-2024	10,000.00
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				

Description

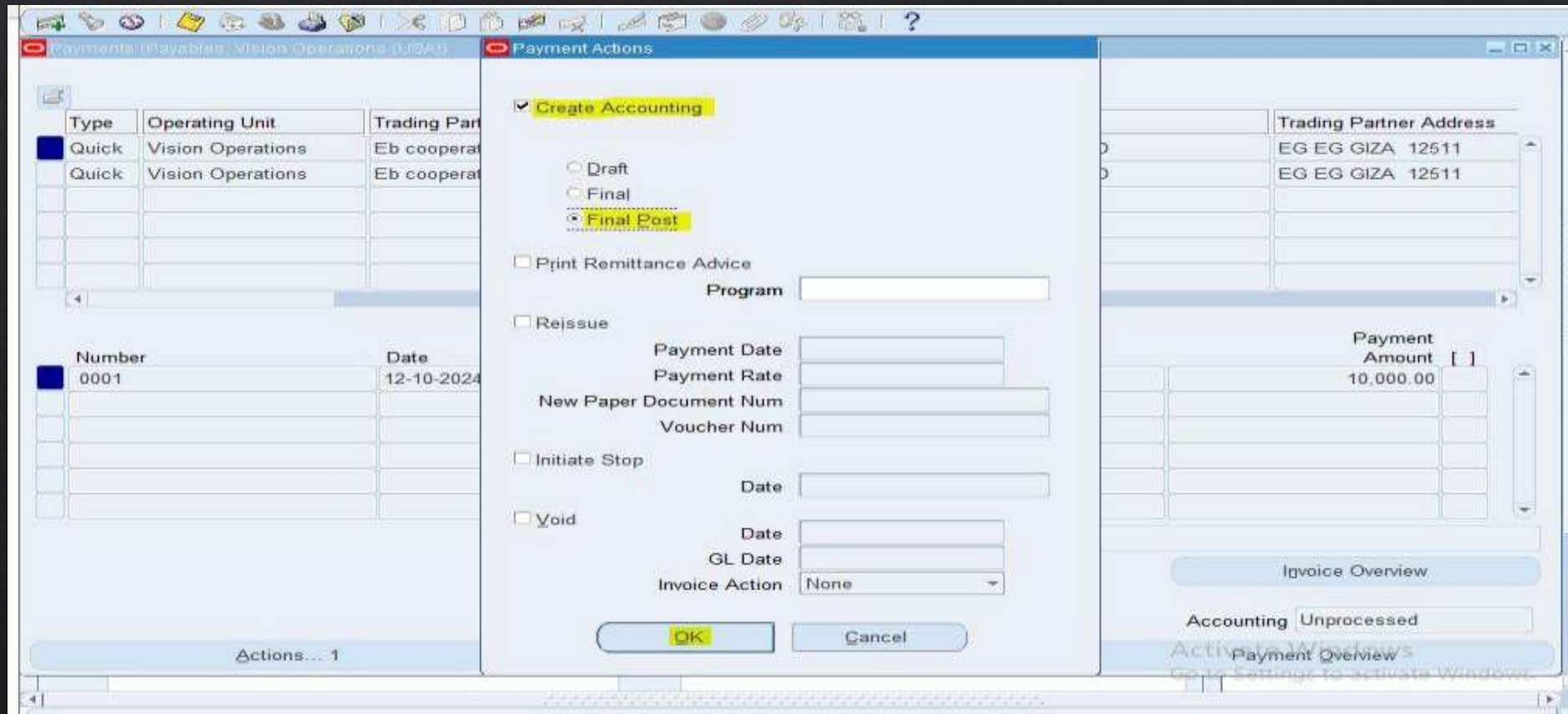
Invoice Overview

Accounting Unprocessed

Actions 1 Enter/Adjust Invoices Payment Overview

Active Windows  
Go to settings to activate windows

# The final post of the payment



The screenshot shows the SAP 'Payment Actions' dialog box. The 'Create Accounting' checkbox is checked, and the 'Final Post' radio button is selected. Other options like 'Draft', 'Final', 'Print Remittance Advice', 'Reissue', 'Initiate Stop', and 'Void' are also visible. The 'Payment Date' is set to 12-10-2024, and the 'Payment Amount' is 10,000.00. The 'Invoice Overview' button is highlighted.

Type	Operating Unit	Trading Partner
Quick	Vision Operations	Eb cooperat
Quick	Vision Operations	Eb cooperat

Number	Date
0001	12-10-2024

Payment Actions: 1

Trading Partner Address

Trading Partner Address
EG EG GIZA 12511
EG EG GIZA 12511

Payment Amount: 10,000.00

Invoice Overview

Accounting: Unprocessed

Payment Overview

Go to Settings to activate Windows

# The Final OverView Of The Invoice

Payment Overview (Payables, Vision Operations (USA))

Operating Unit	Vision Operations
Number	101
Currency	USD
Amount	10,000.00
Date	12-10-2024
Payment Process Request	Quick Payment: ID=22471
Voucher	
Status	Negotiable
Cleared Amount	
Cleared Date	
Void Date	
Maturity Date	
Acknowledged Status	

**Payee**

Paid To Name	Eb cooperation
Taxpayer ID	
Supplier Number	171
Site	SYSTEM ADD
Address	EG EG GIZA, 12511

**Bank**

Name	Bank Alahly
Account	100031527788 البنك التجاري الدولي CIB
Payment Document	checks
Payment Method	Check
Payment Process Profile	Check - Positive Pay a

**Trading Partner Address**

EG EG GIZA 12511
EG EG GIZA 12511

**Payment Amount** [ ]  
10,000.00

**Invoices**

Number	Amount Paid	GL Date	Description
0001	10,000.00	12-10-2024	

Invoice Overview Bank Supplier Payments

Accounting Unprocessed

Actions... 1 Enter/Adjust Invoices

Payment Overview

Thank You 