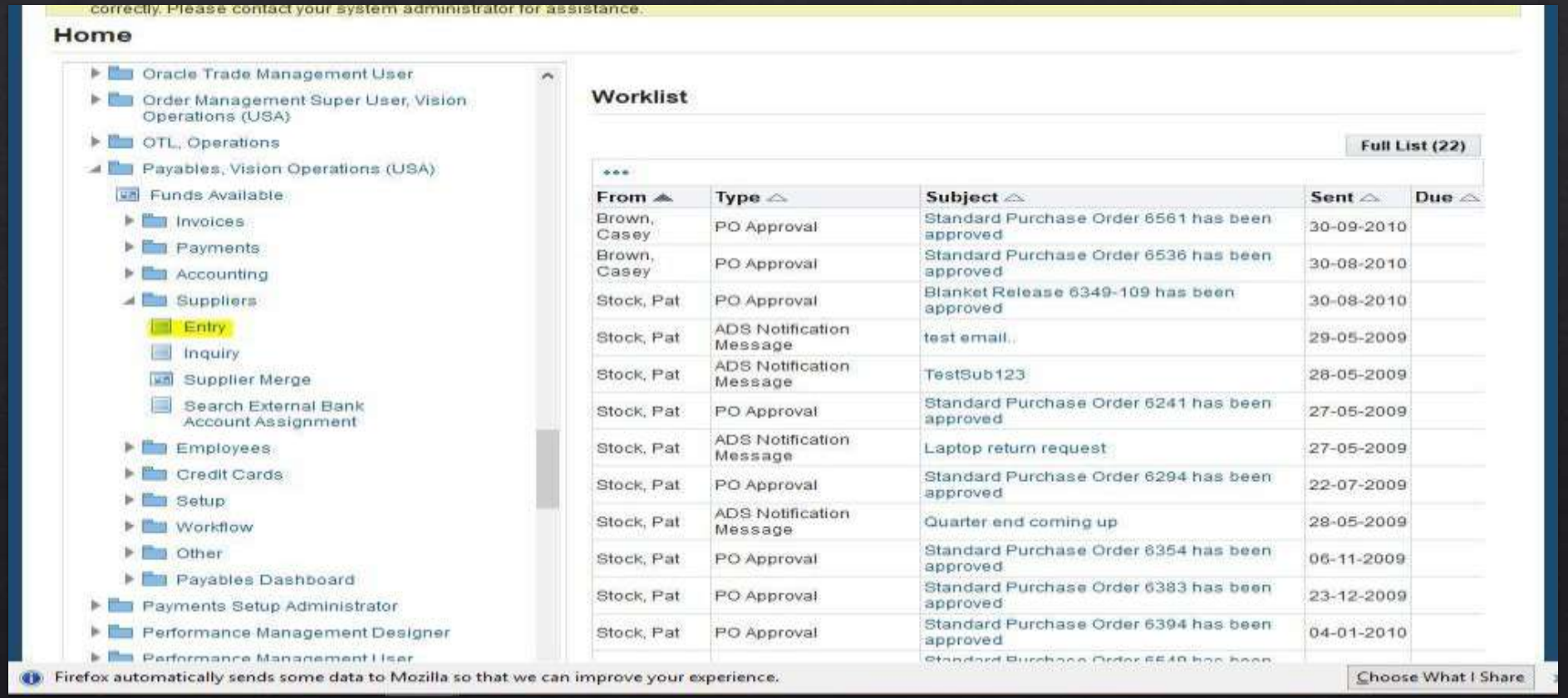
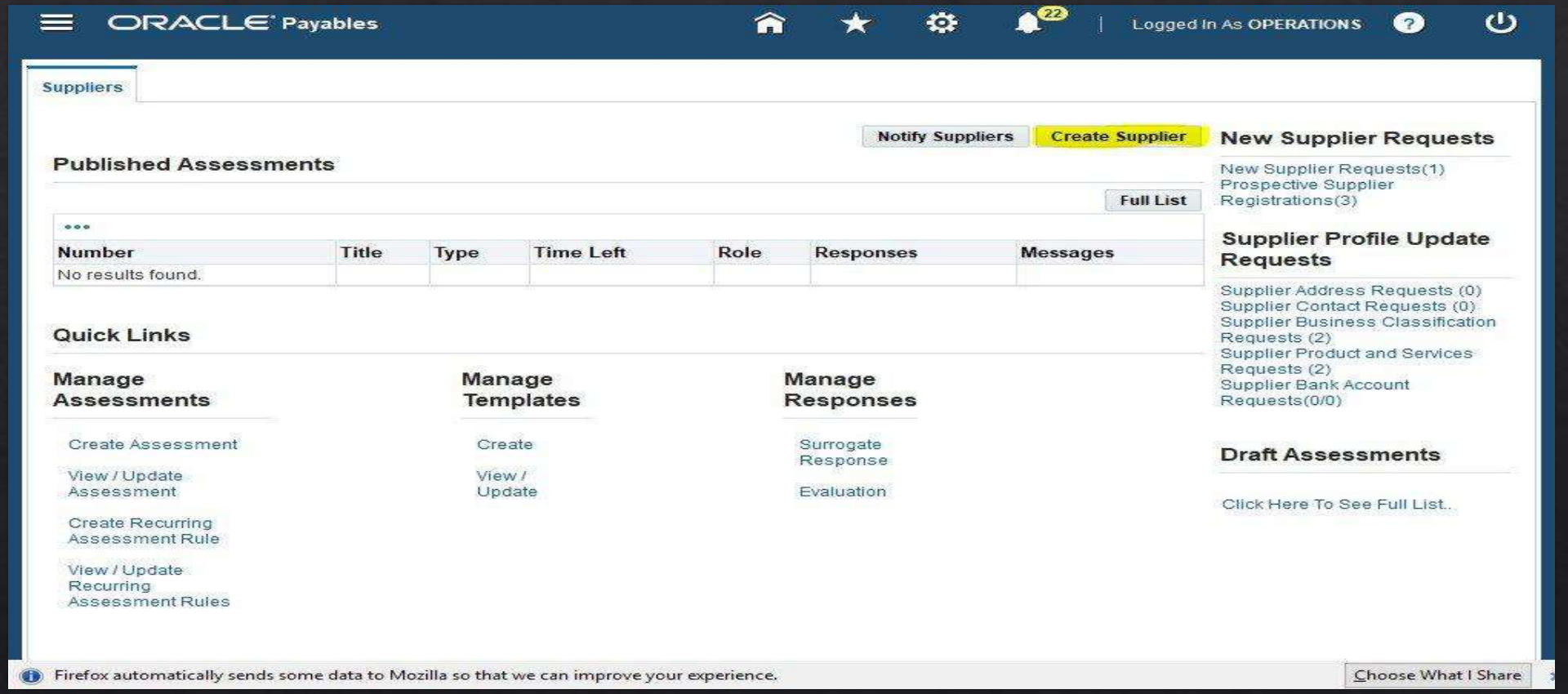
AP Flow In Oracle

Supplier Setup

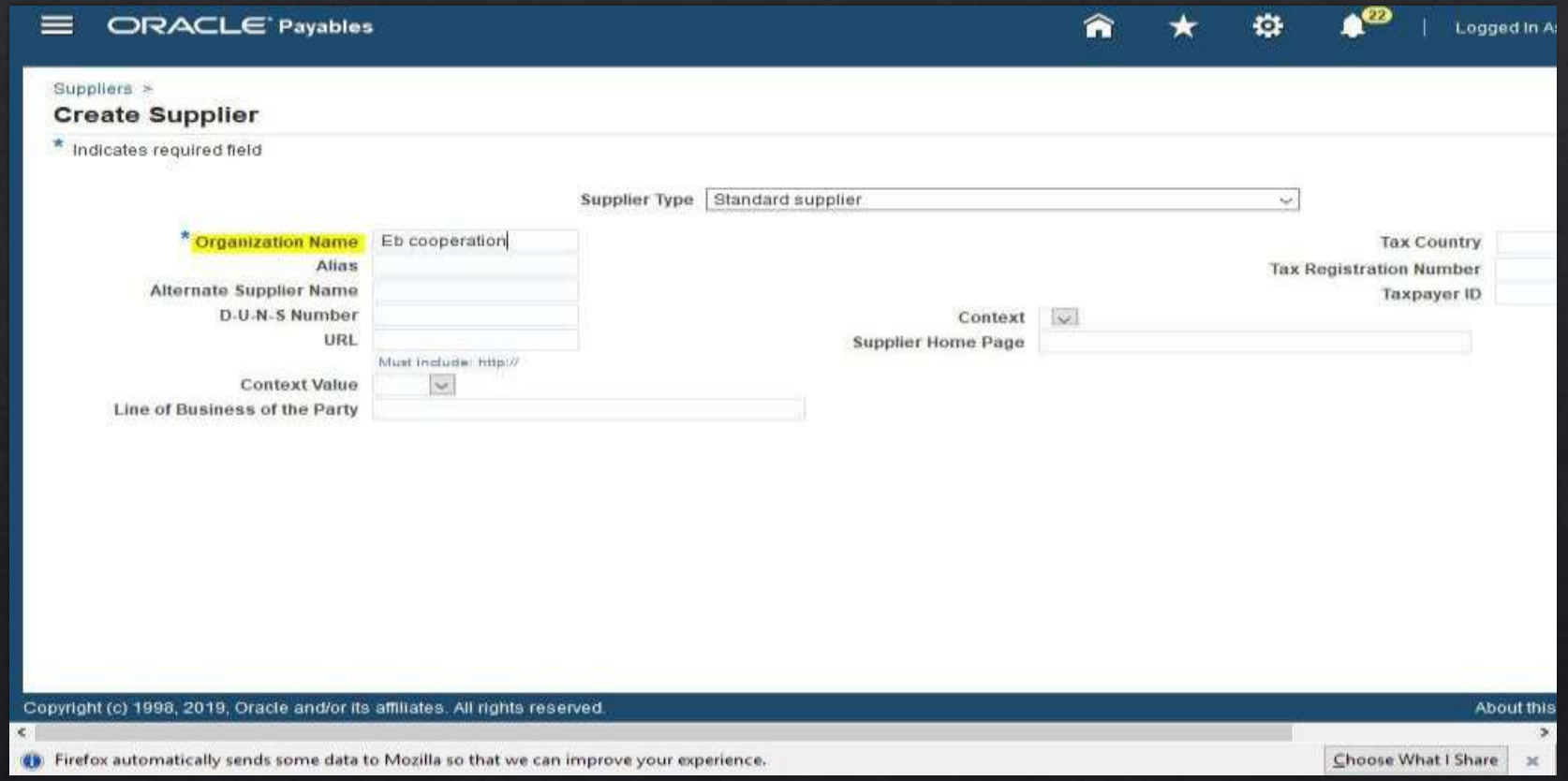
This screen displays Creating a supplier



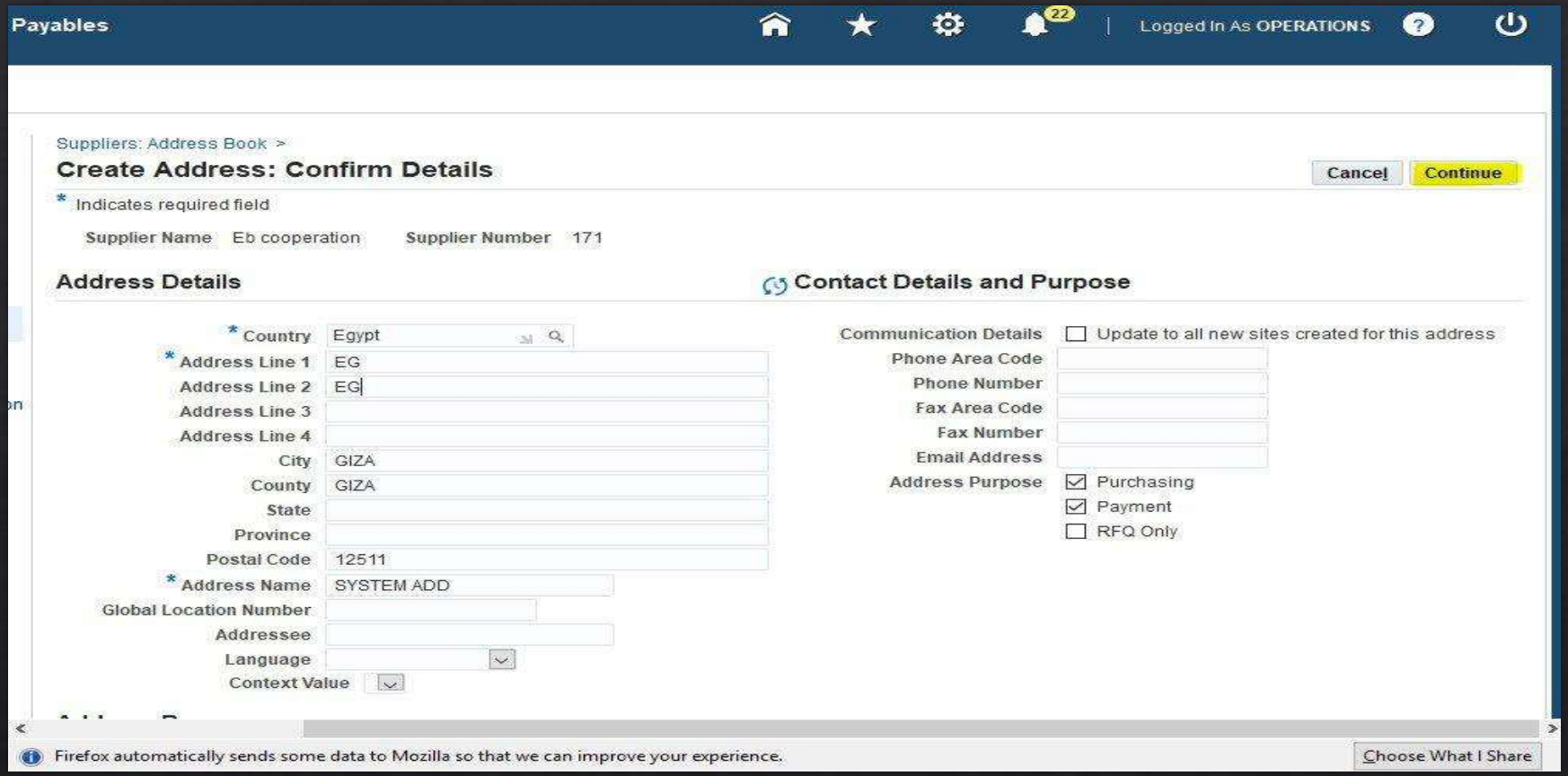
Key actions include creating new suppliers



Required fields include organization name, tax information, and contact details

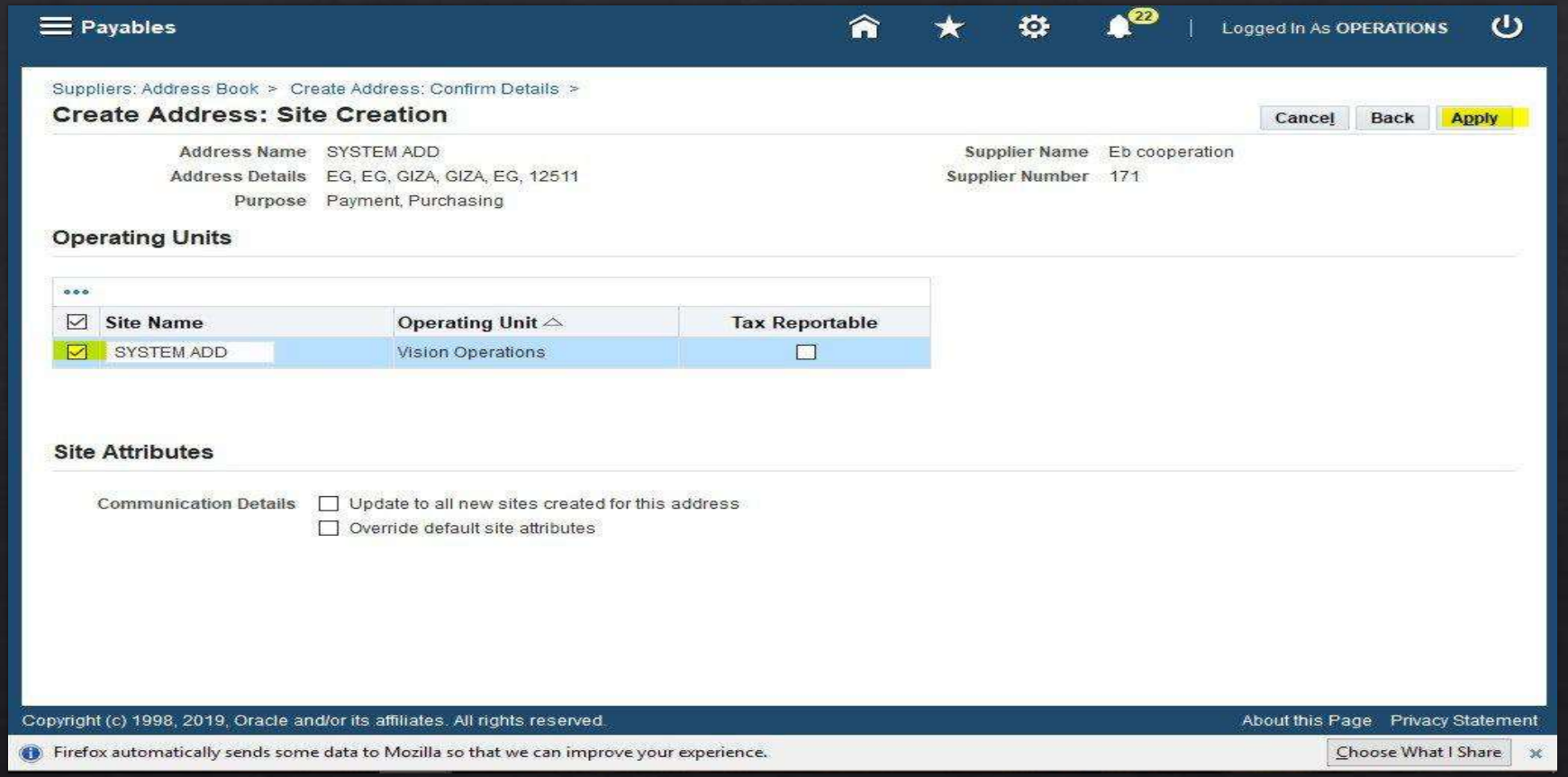


- This screen provides a final review of the entered address details before confirming creation.
- Users can review and make any necessary changes before proceeding.

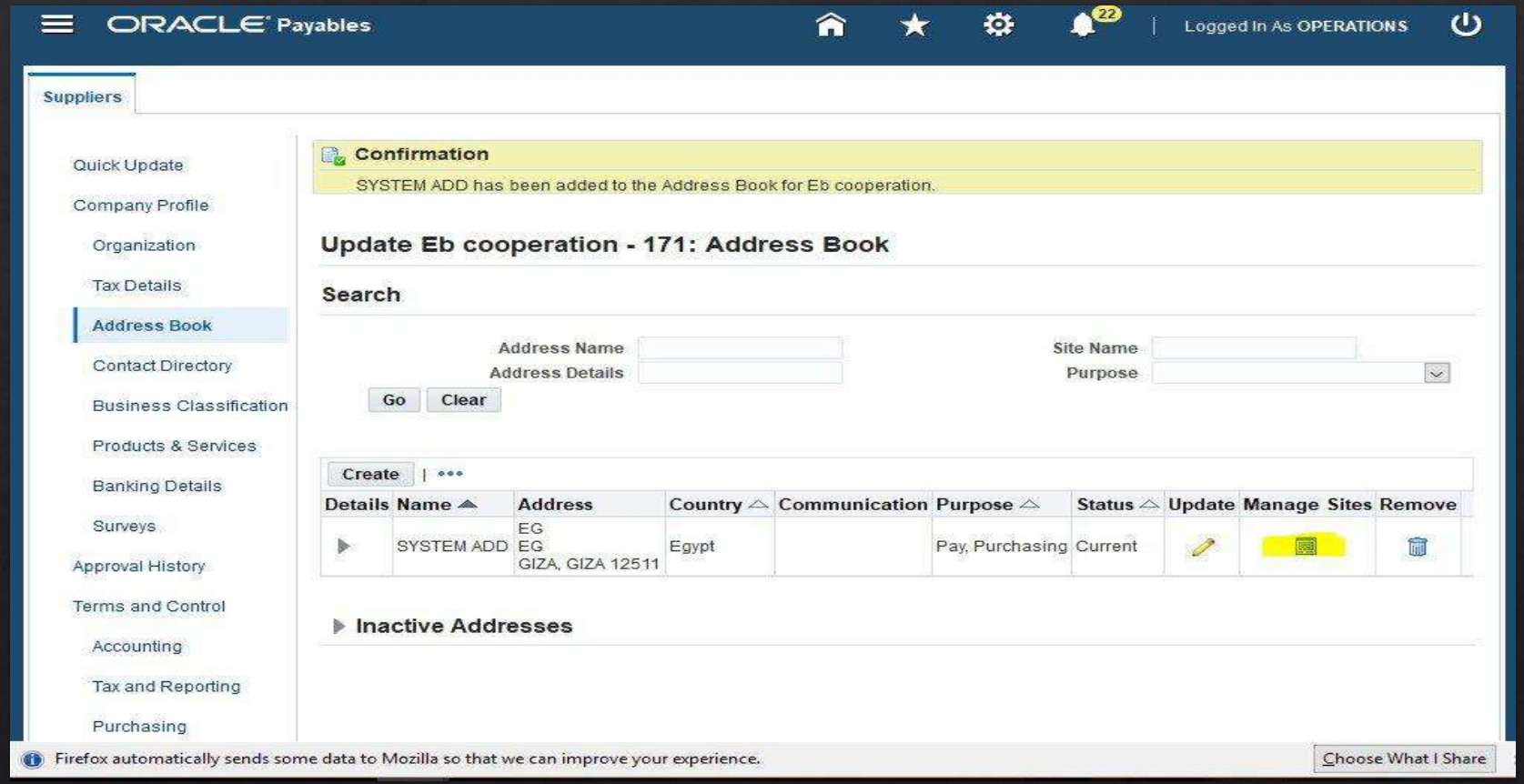


- **users can associate the address with specific operating units.**
- **Operating Units:** Discuss how operating units are organized within your organization.

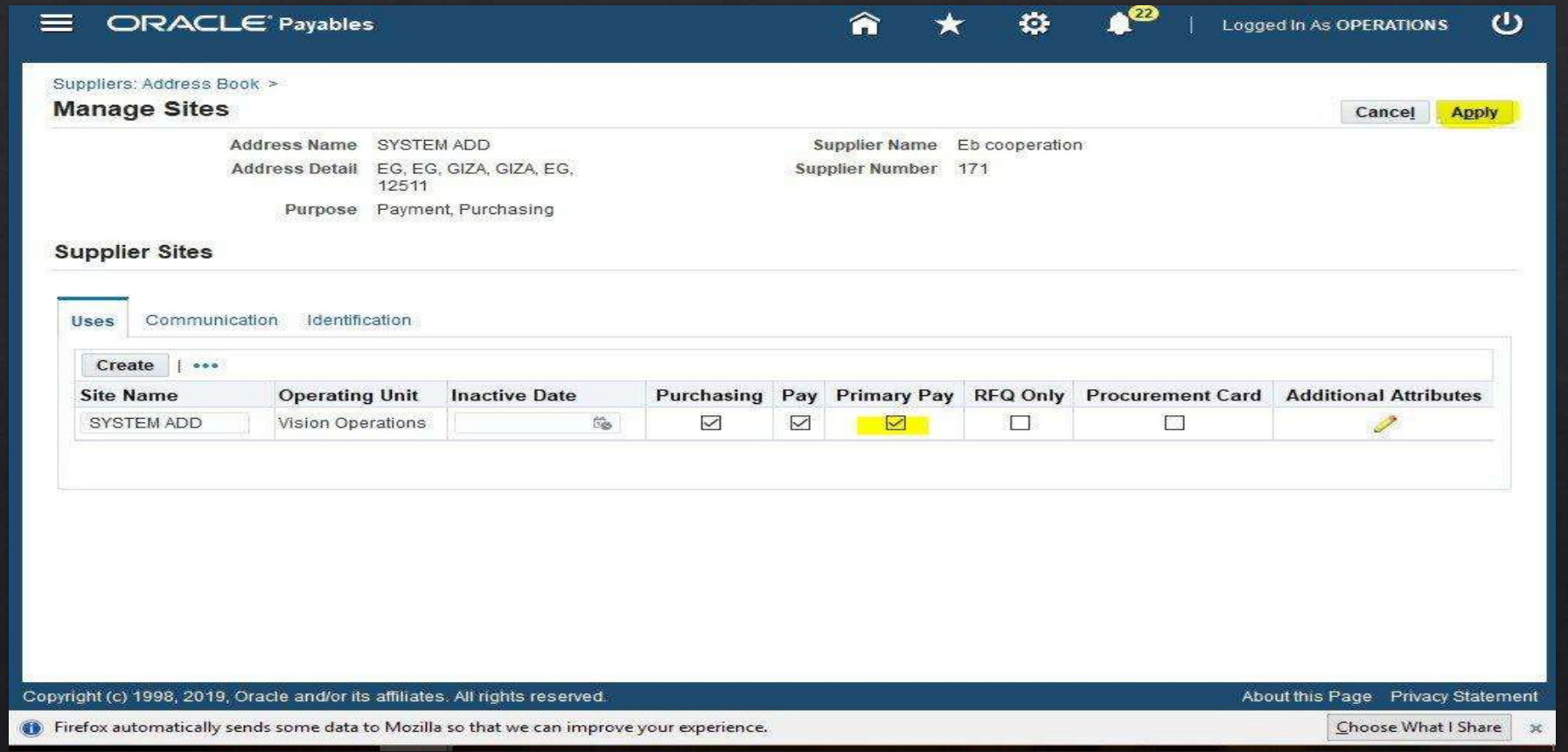
Tax Reportable: Indicates whether the address is tax reportable.



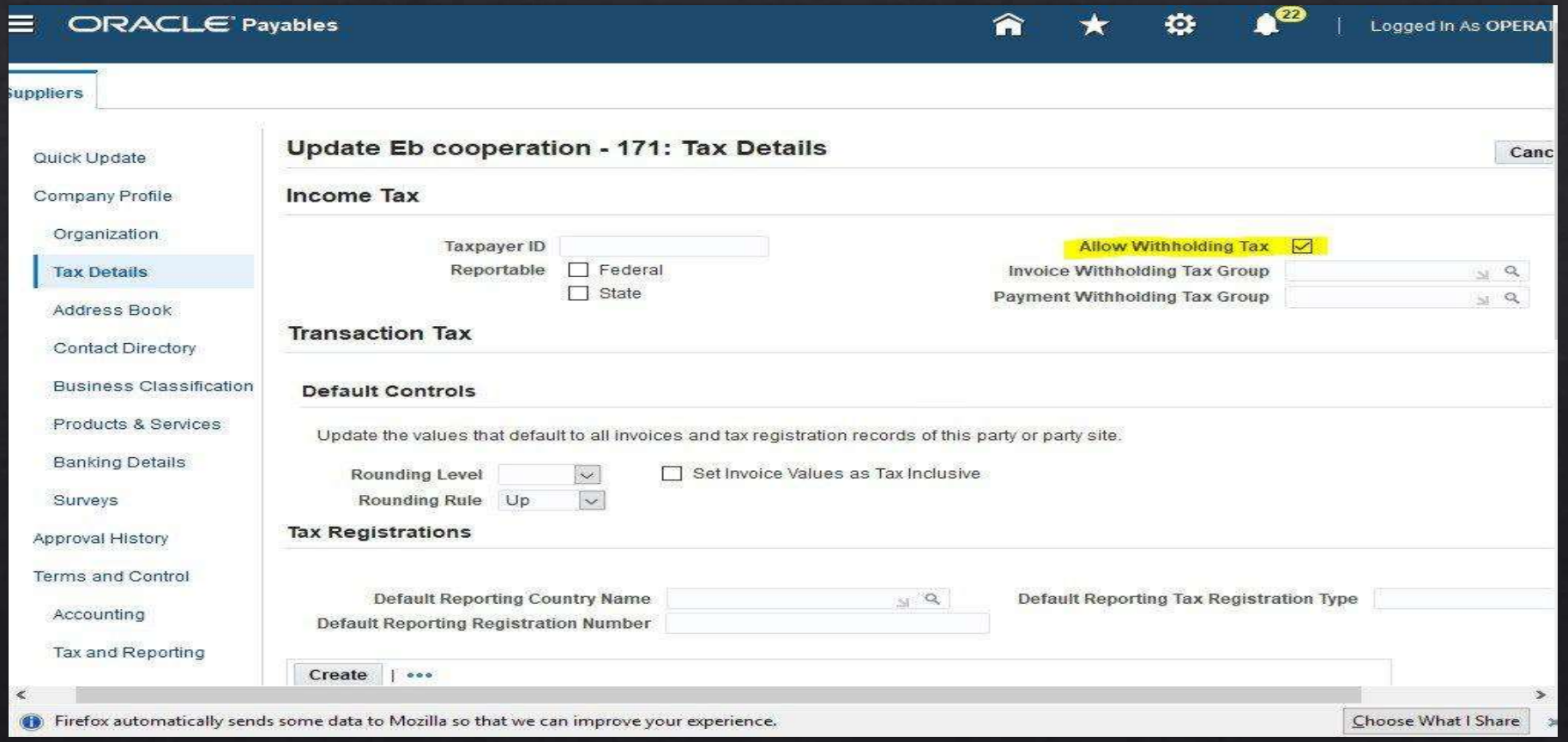
The address is now available for use in other parts of the supplier record.



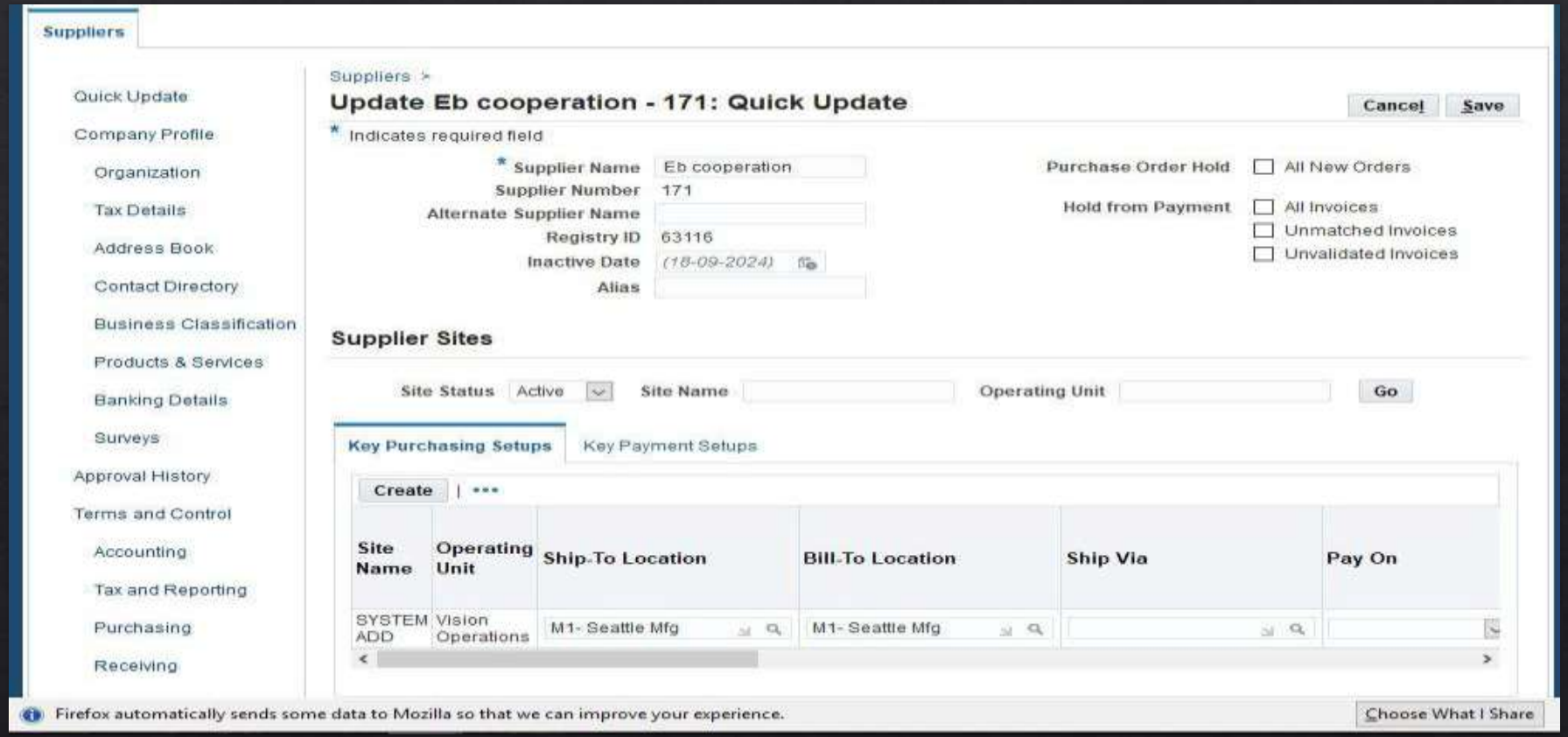
This section allows for managing site-specific information associated with the address, including usage details and attributes.



Allow withholding Tax

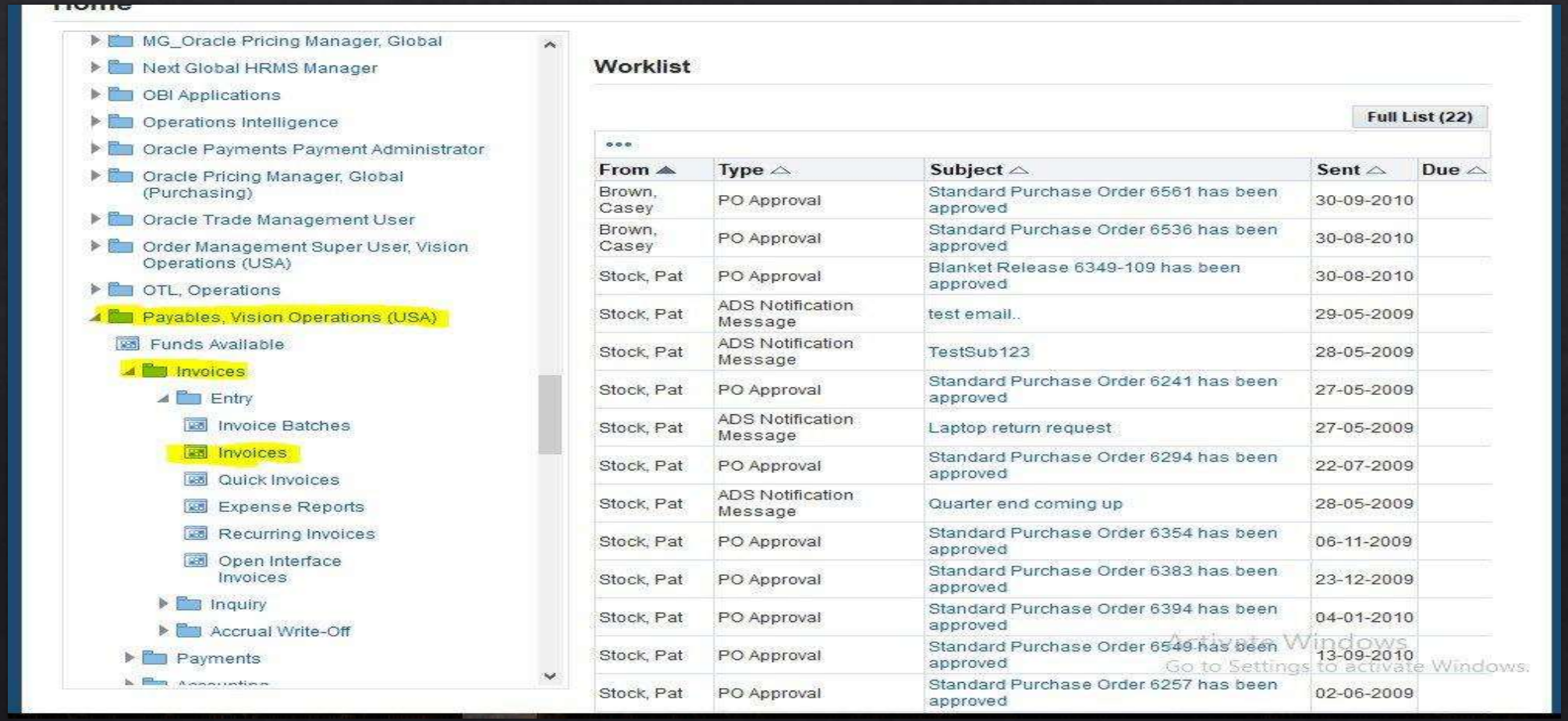


The screen allows the user to quickly update certain information for the supplier "Eb cooperation."

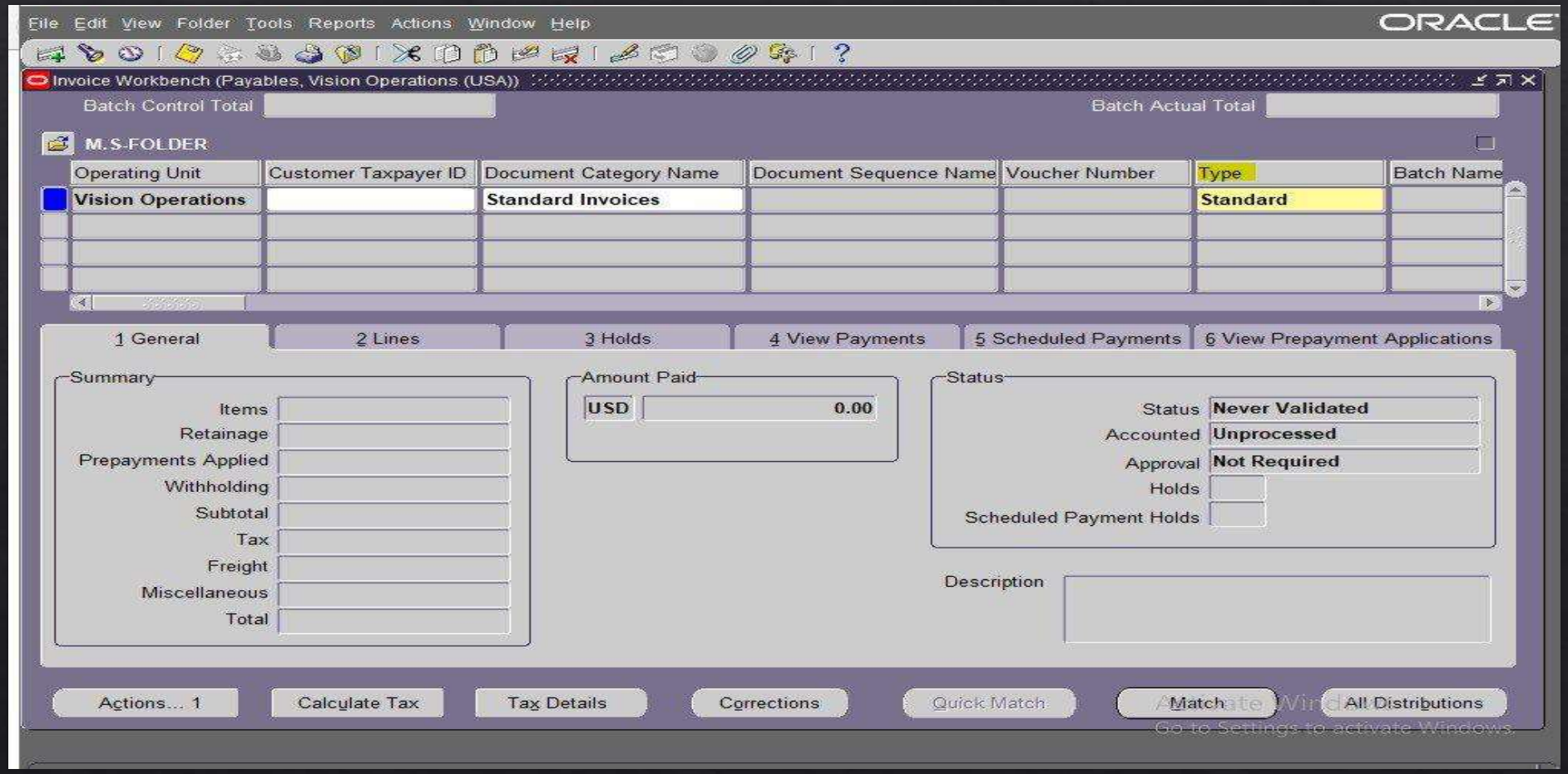


Invoice Entry and Validation

- This screen represents the initial step in the invoice creation process.
- Users enter essential invoice details such as:
- Supplier information
- Invoice number
- Invoice date

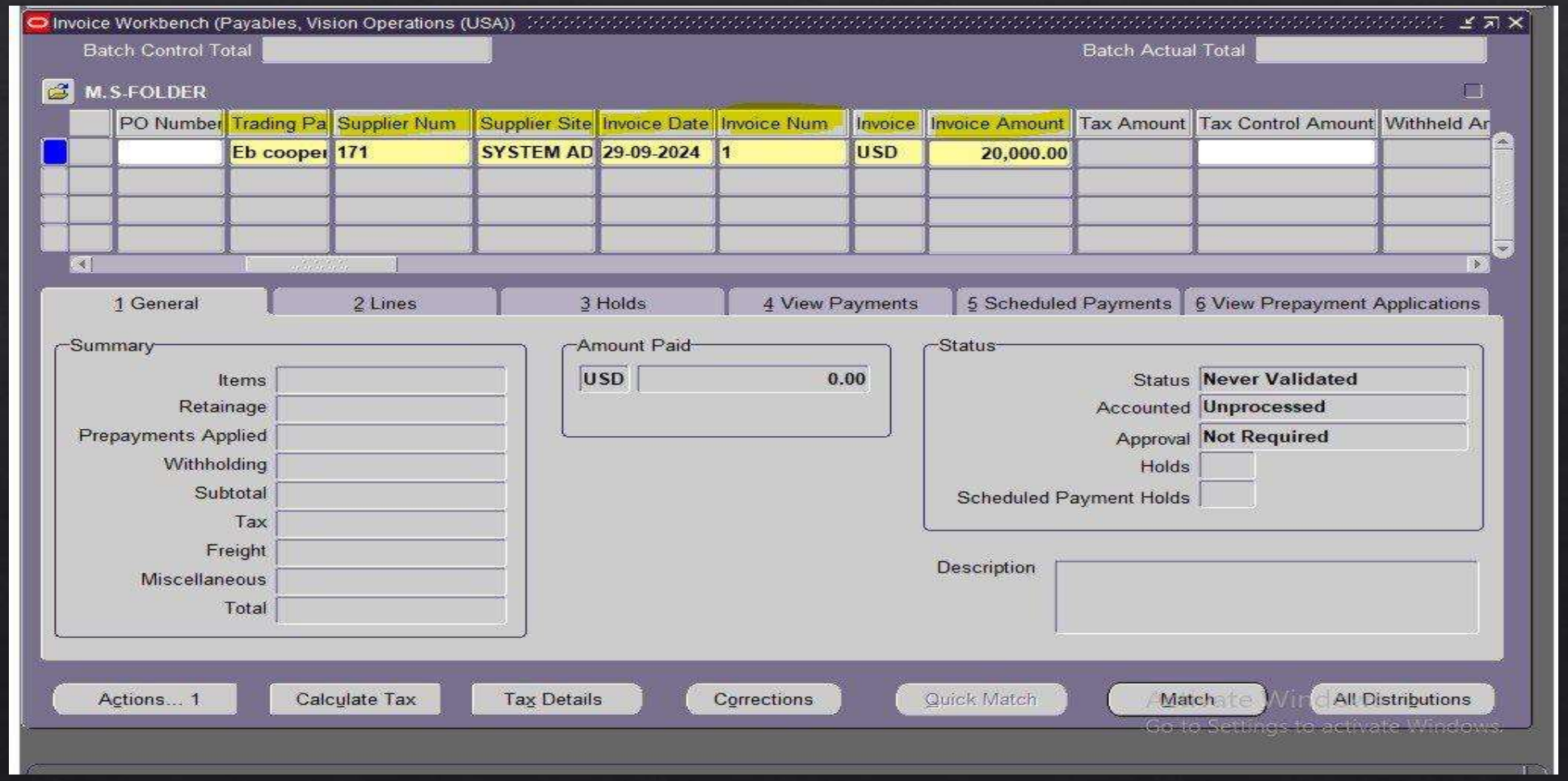


- After entering invoice details, the system performs various validation checks to ensure accuracy
- Common validation steps include:
- Matching with purchase orders
- Verifying tax calculations
- Checking for duplicate invoices

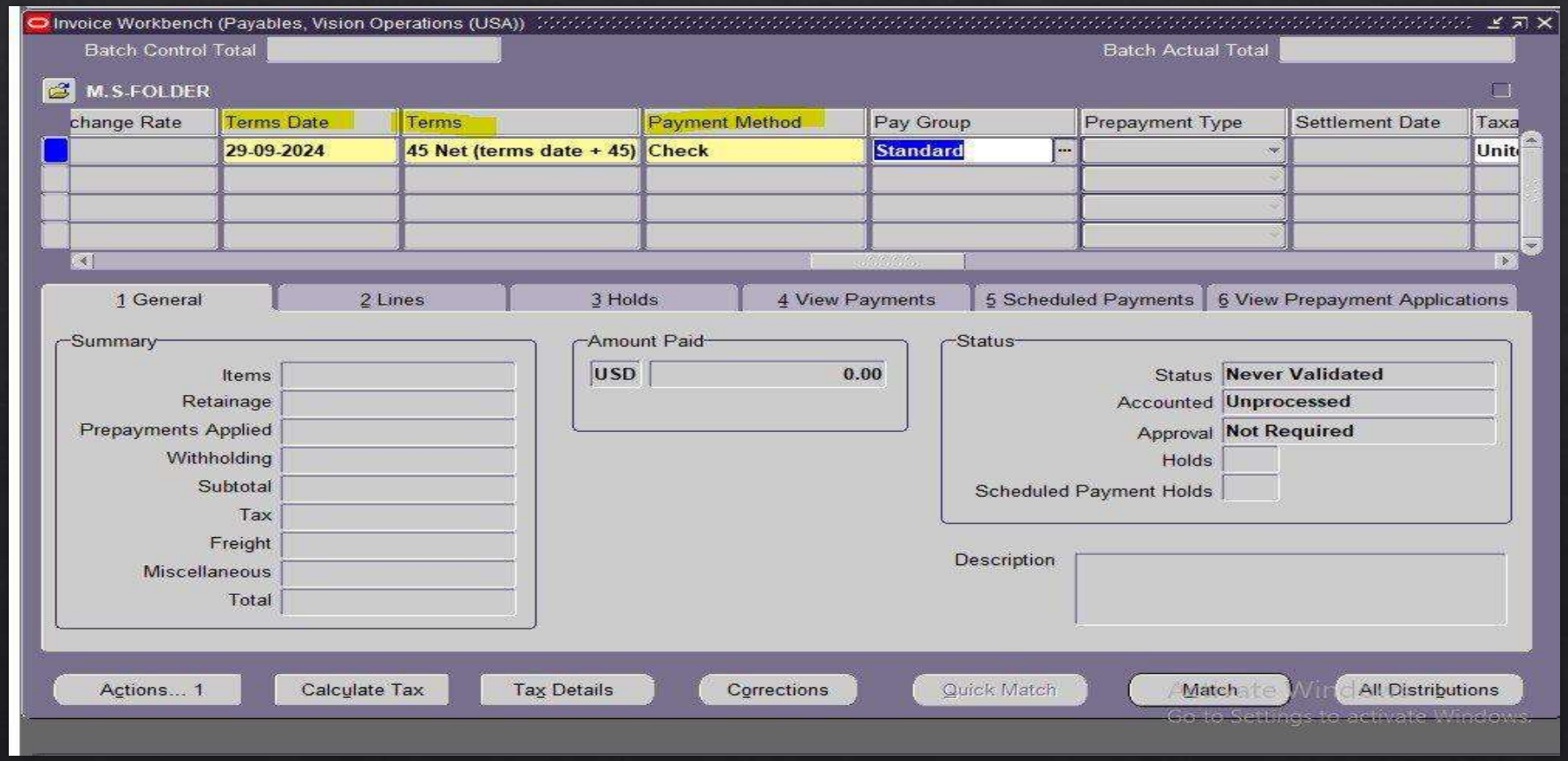


the invoice payment screen.

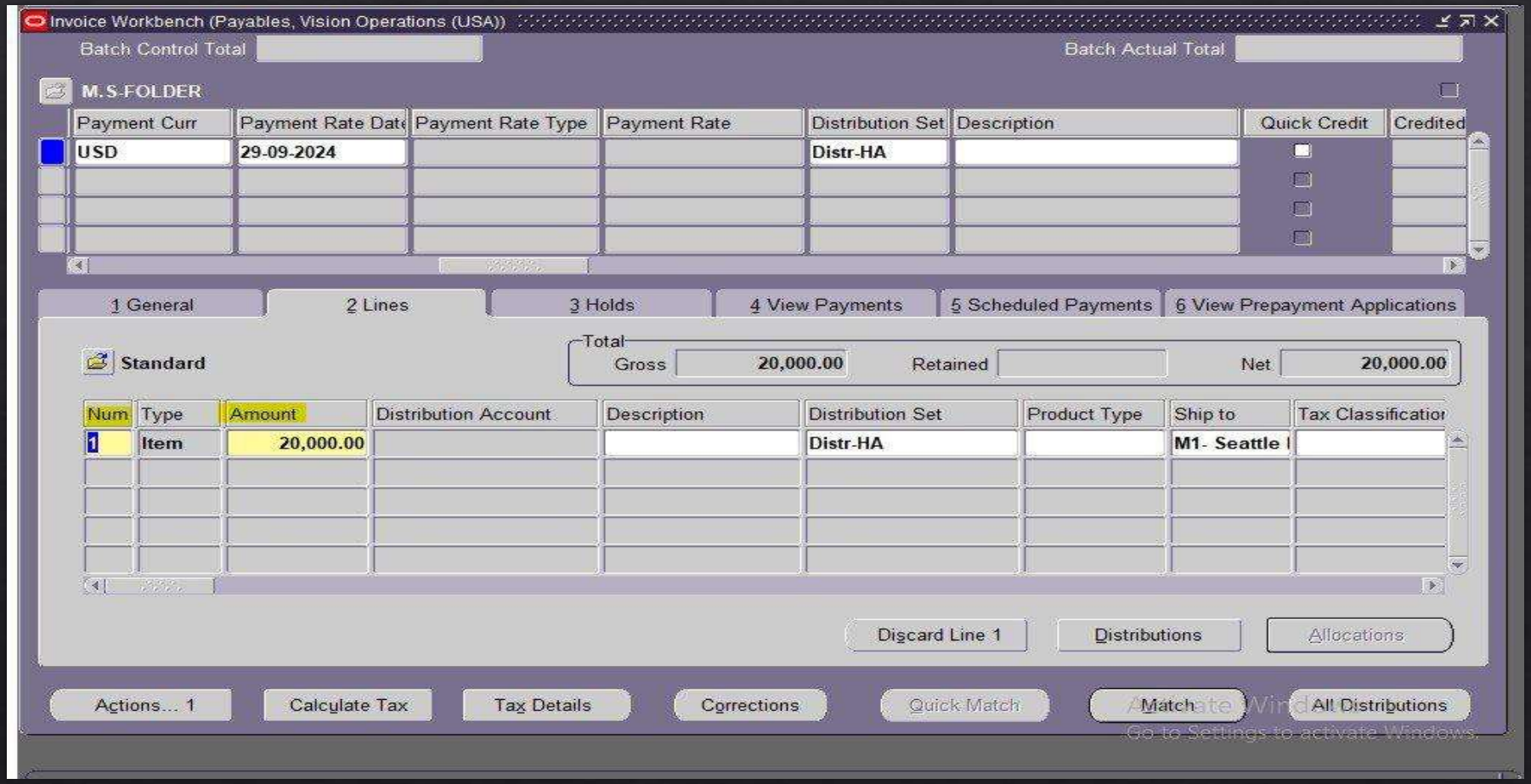
- Description:
- Once an invoice is validated, it's typically scheduled for payment.



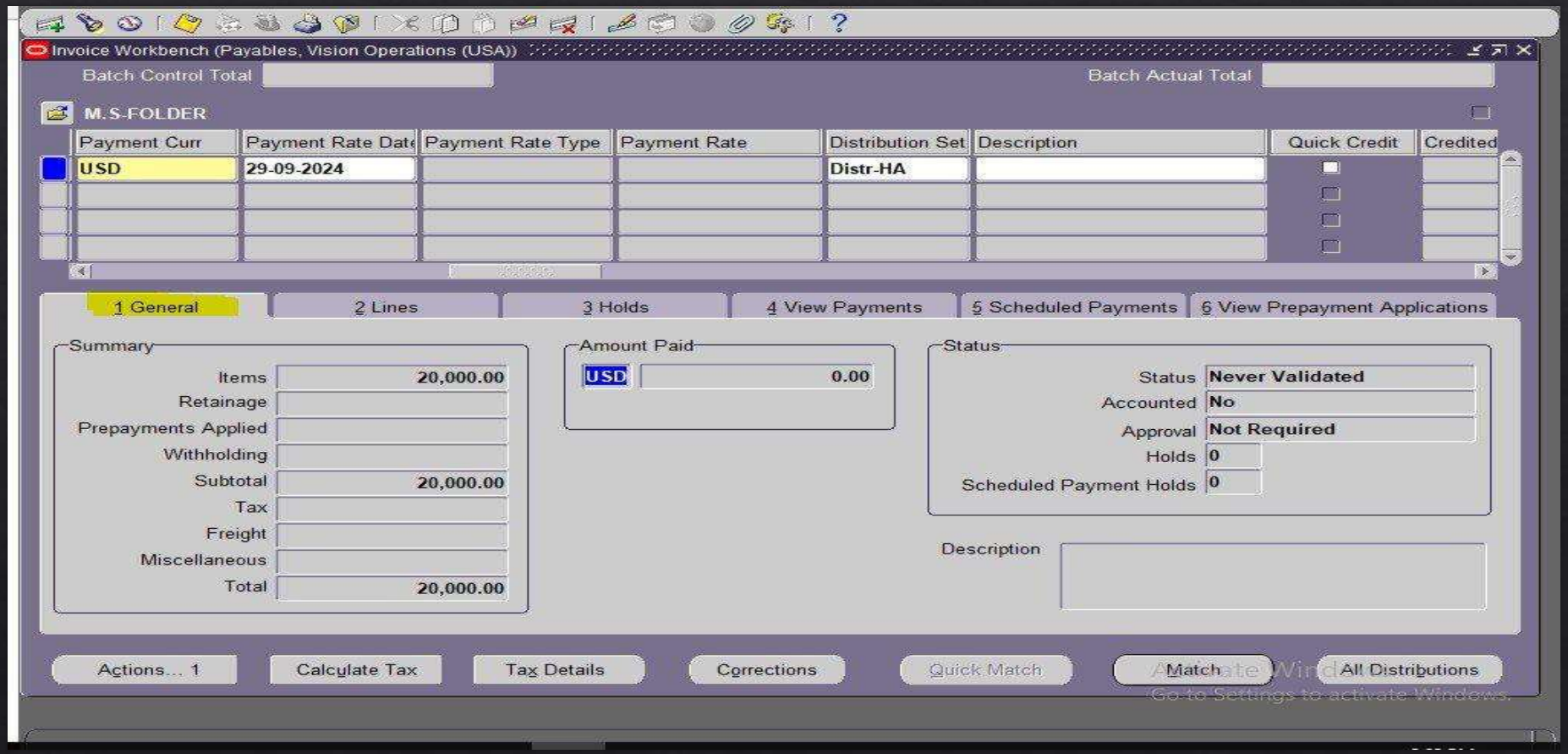
- the invoice payment confirmation screen.
- Description:
- Once a payment is processed, the system generates a confirmation screen.
- This screen provides details such as:
  - Payment status (e.g., "Paid")
  - Payment date



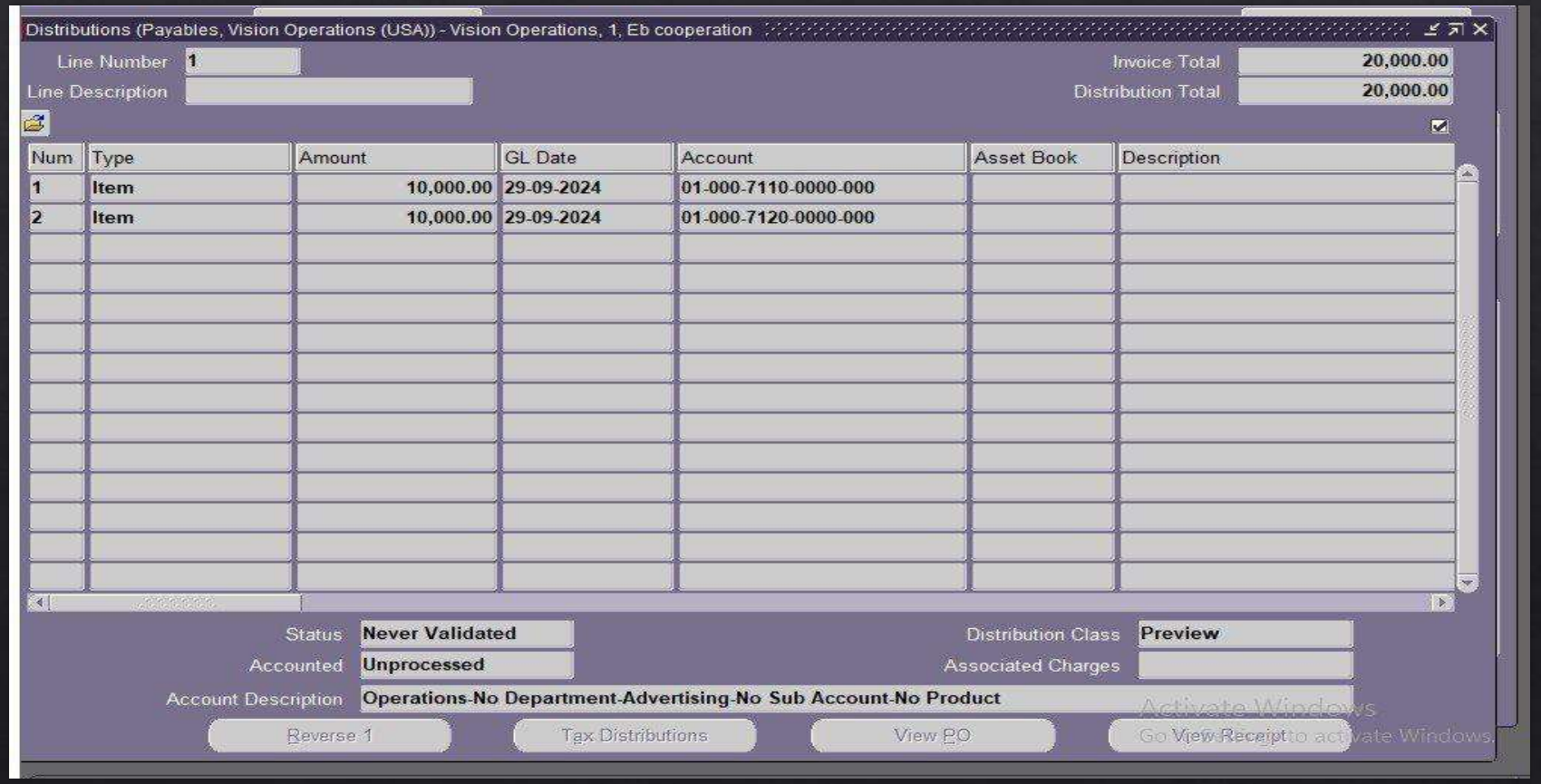
- the invoice payment distribution screen.
- Description:
- This screen shows how the payment amount is distributed among different accounts or cost centers.



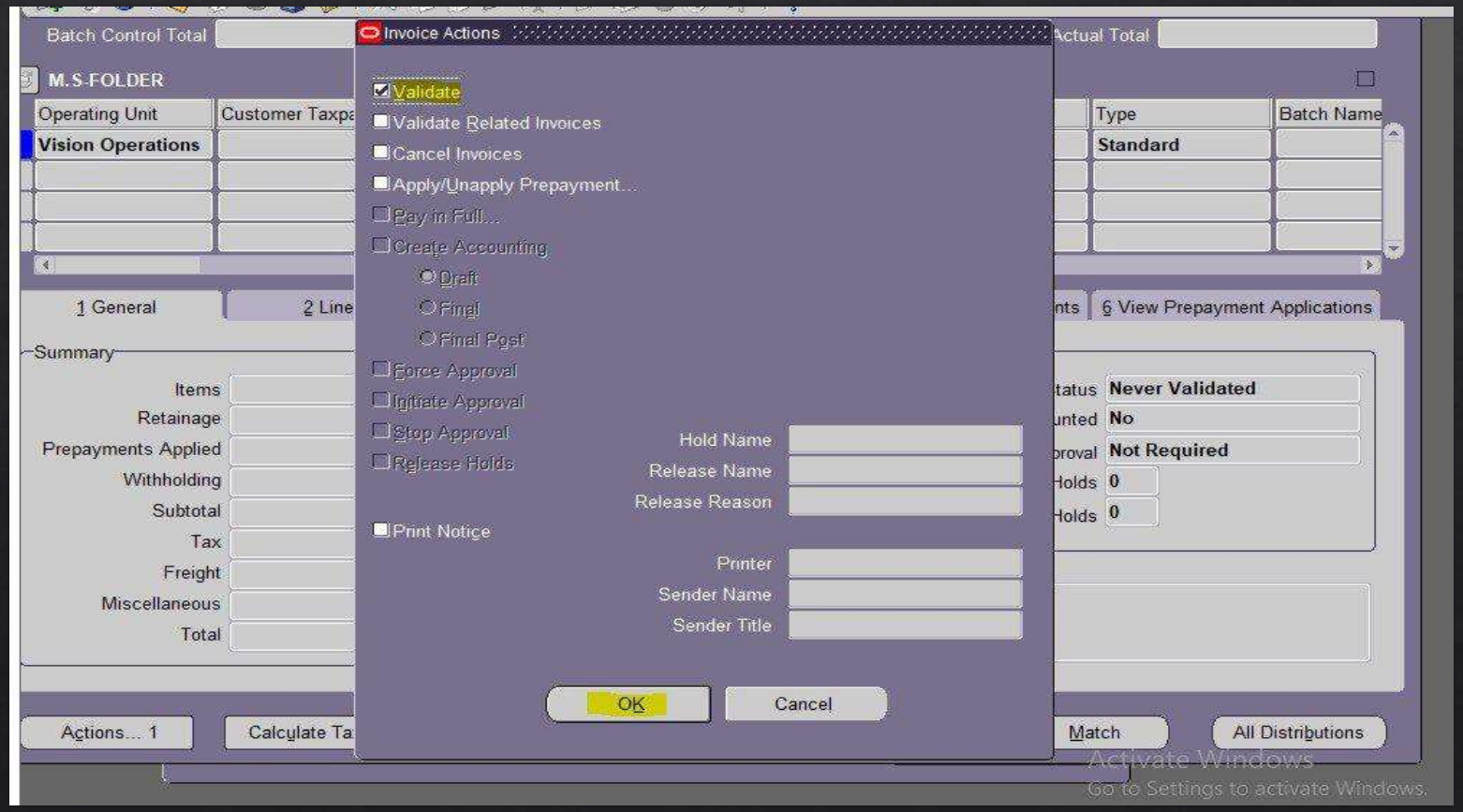
- This screen provides a summary of the invoice payment process.
- It includes information such as:
- Total invoice amount
- Amount paid
- Remaining balance



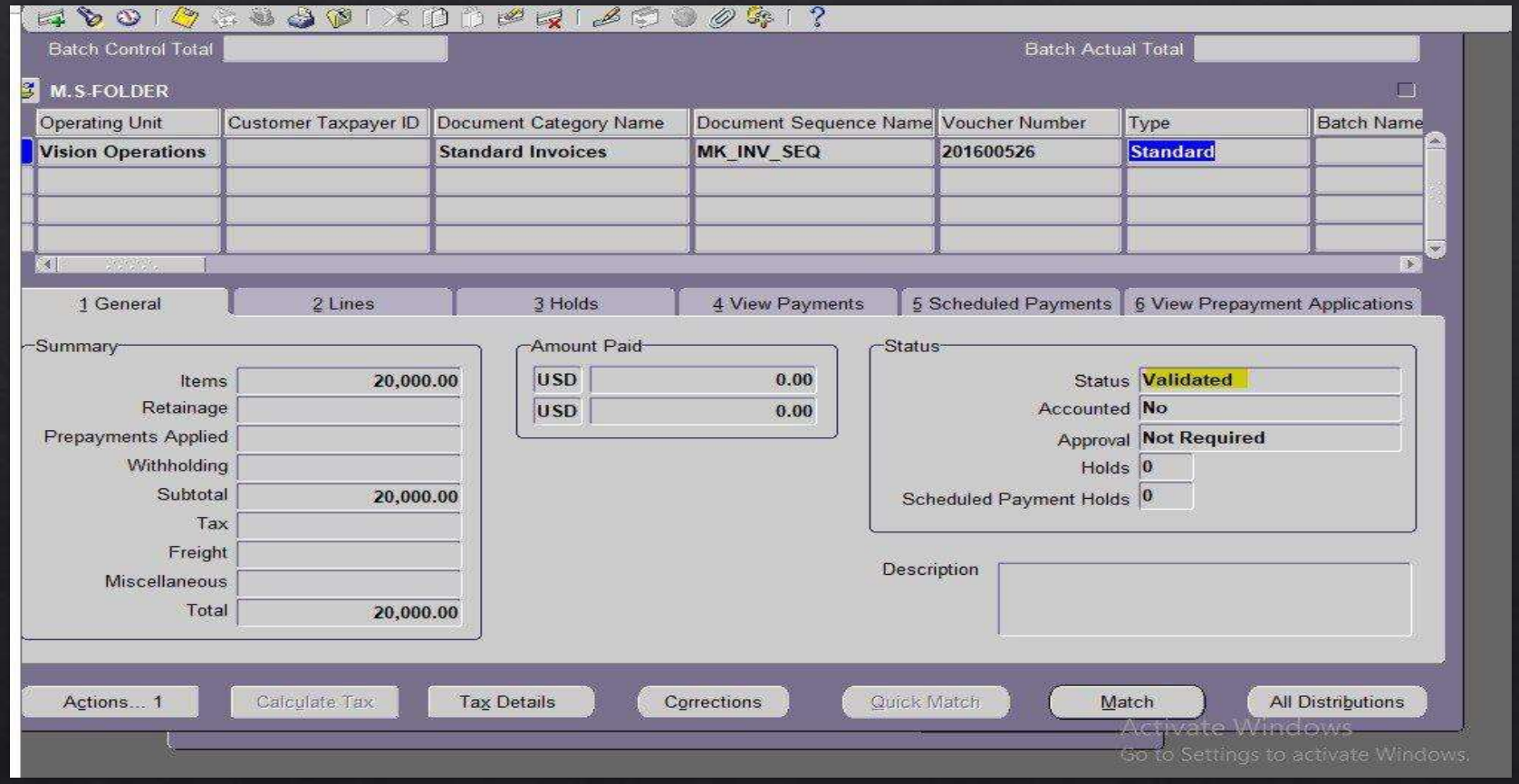
- This screen shows the individual line items within the invoice distribution.
- Each line item is allocated to a specific account and may have additional details like asset book information.



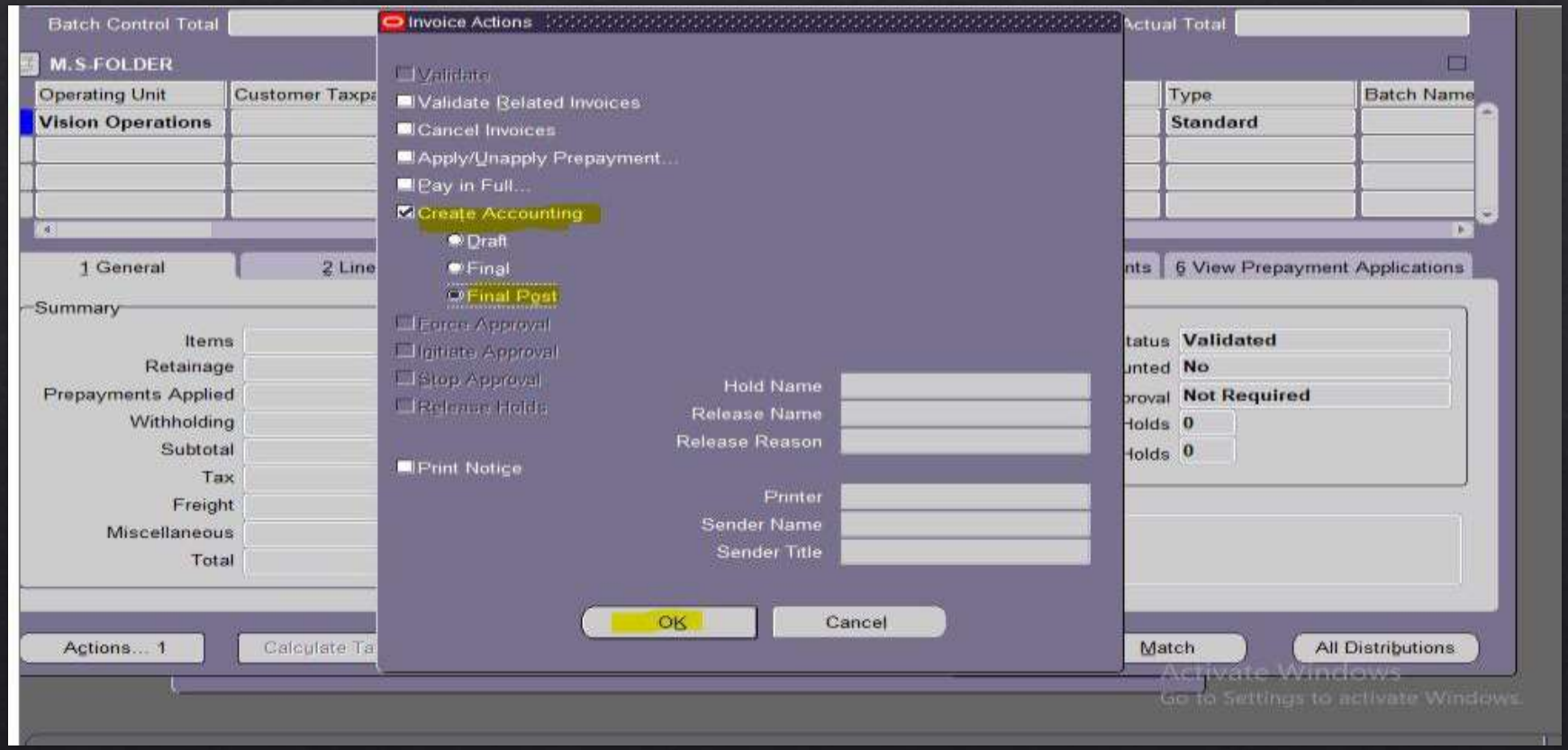
This screen shows additional actions available for the invoice payment, such as: Validating related invoices or taxes



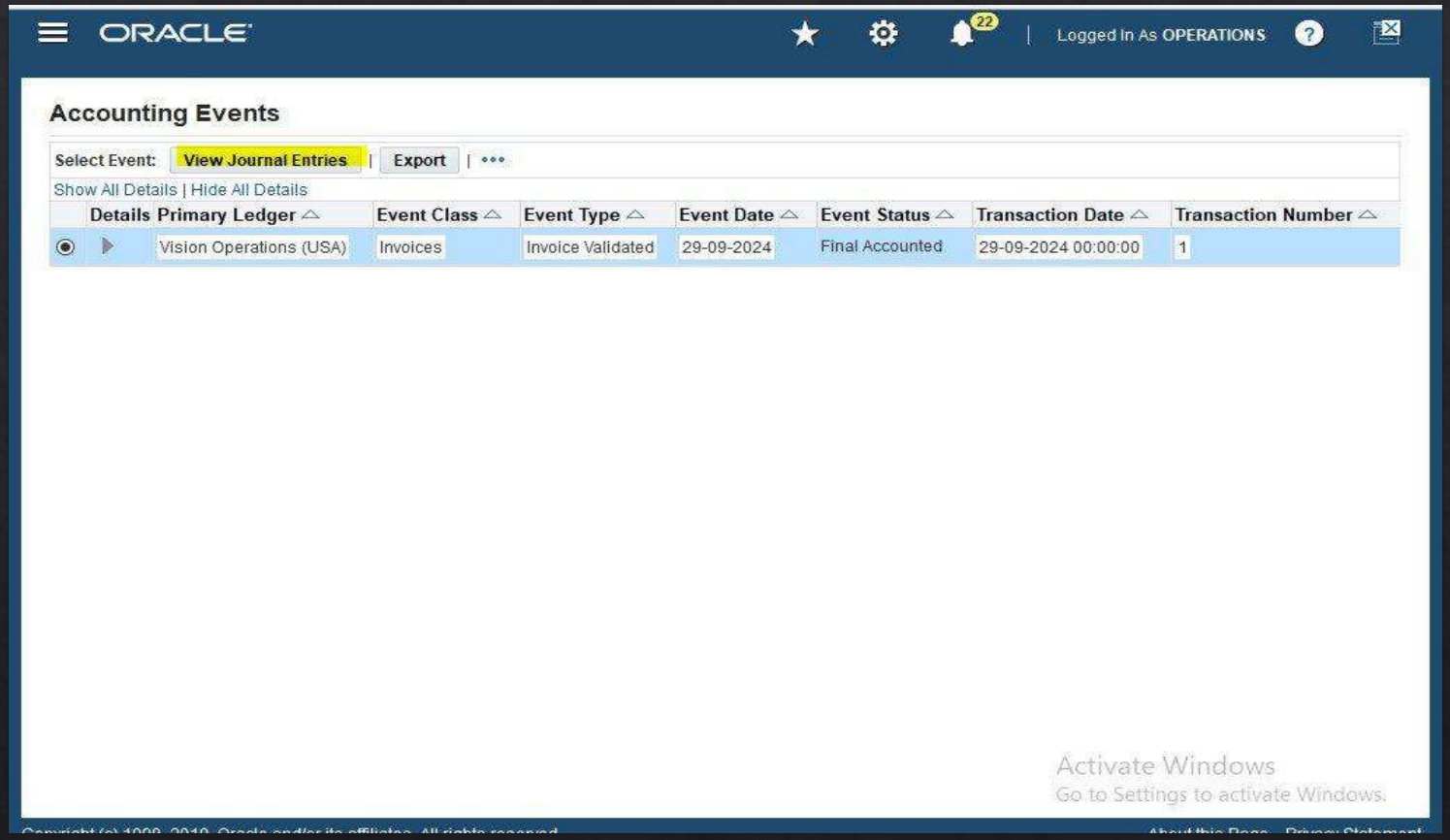
The status field show an updated status, indicating that the payment has been validated.



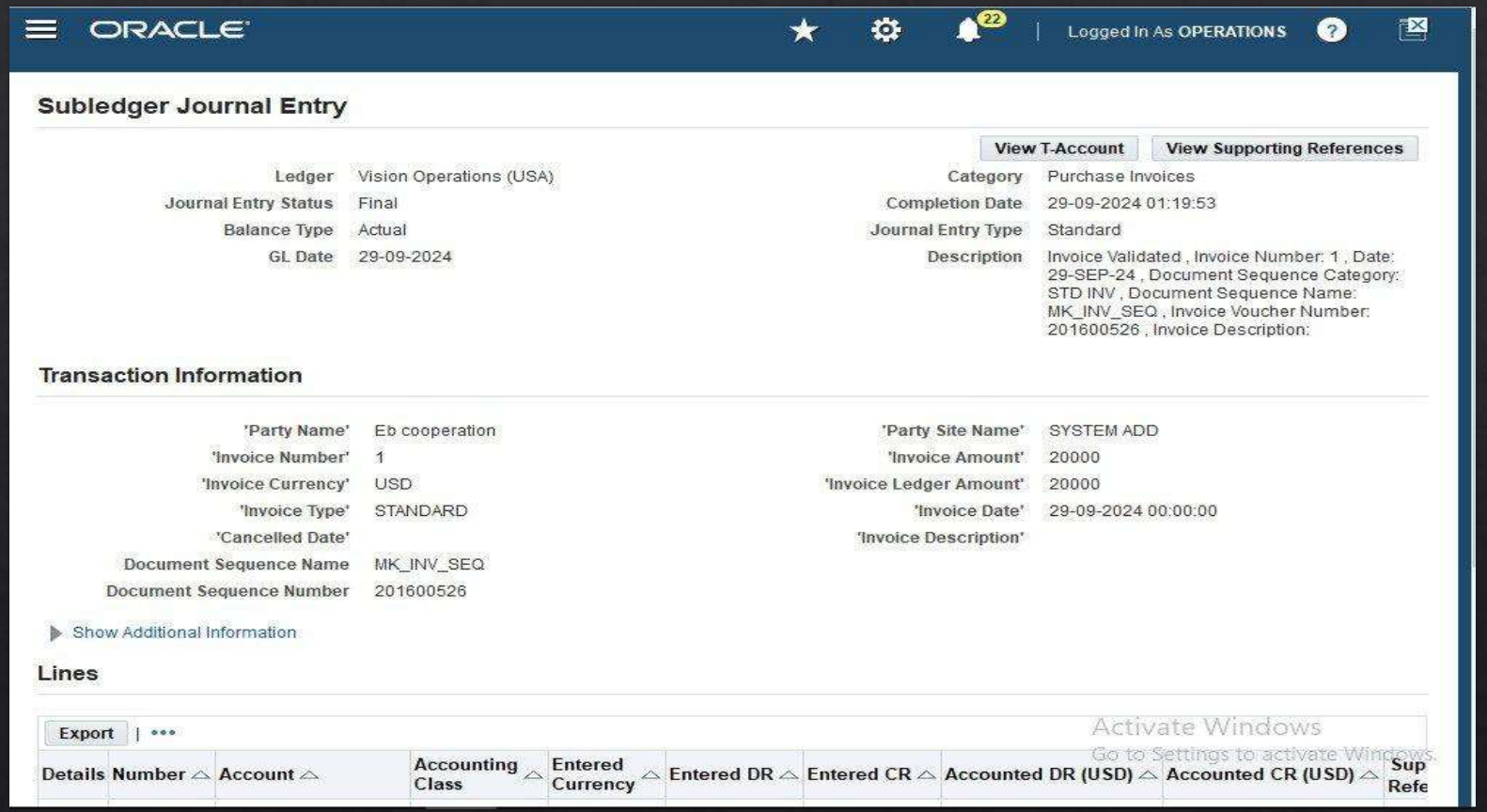
The highlighted "Create Accounting" button indicates that the accounting entries for the invoice payment have been created



- This screen shows additional details about the accounting event created for the invoice payment, such as the event type and transaction date.



This screen shows a link to view supporting references for the journal entry



View Supporting References

Ledger	Vision Operations (USA)	**GL Date**	29-09-2024
Legal Entity	Vision Operations	**Journal Category**	Purchase Invoices
		Description	Invoice Validated , Invoice Number: 1 , Date: 29-SEP-24 , Document Sequence Category: STD INV , Document Sequence Name: MK_INV_SEQ , Invoice Voucher Number: 201600526 , Invoice Description:

Supporting Reference Details

There are no supporting reference assignments.

Return to View Subledger Journal Entry.

Activate Windows
Go to Settings to activate Windows.

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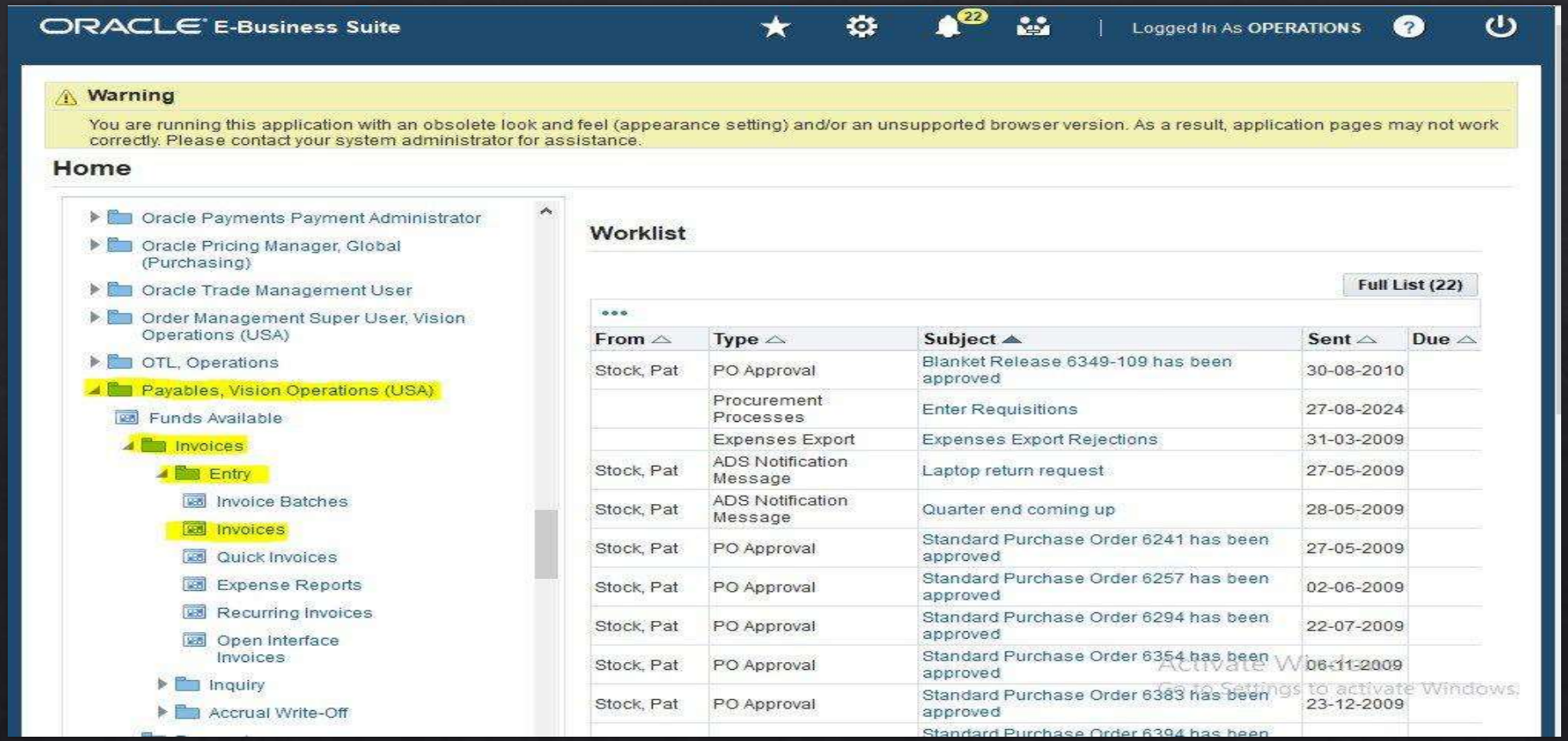
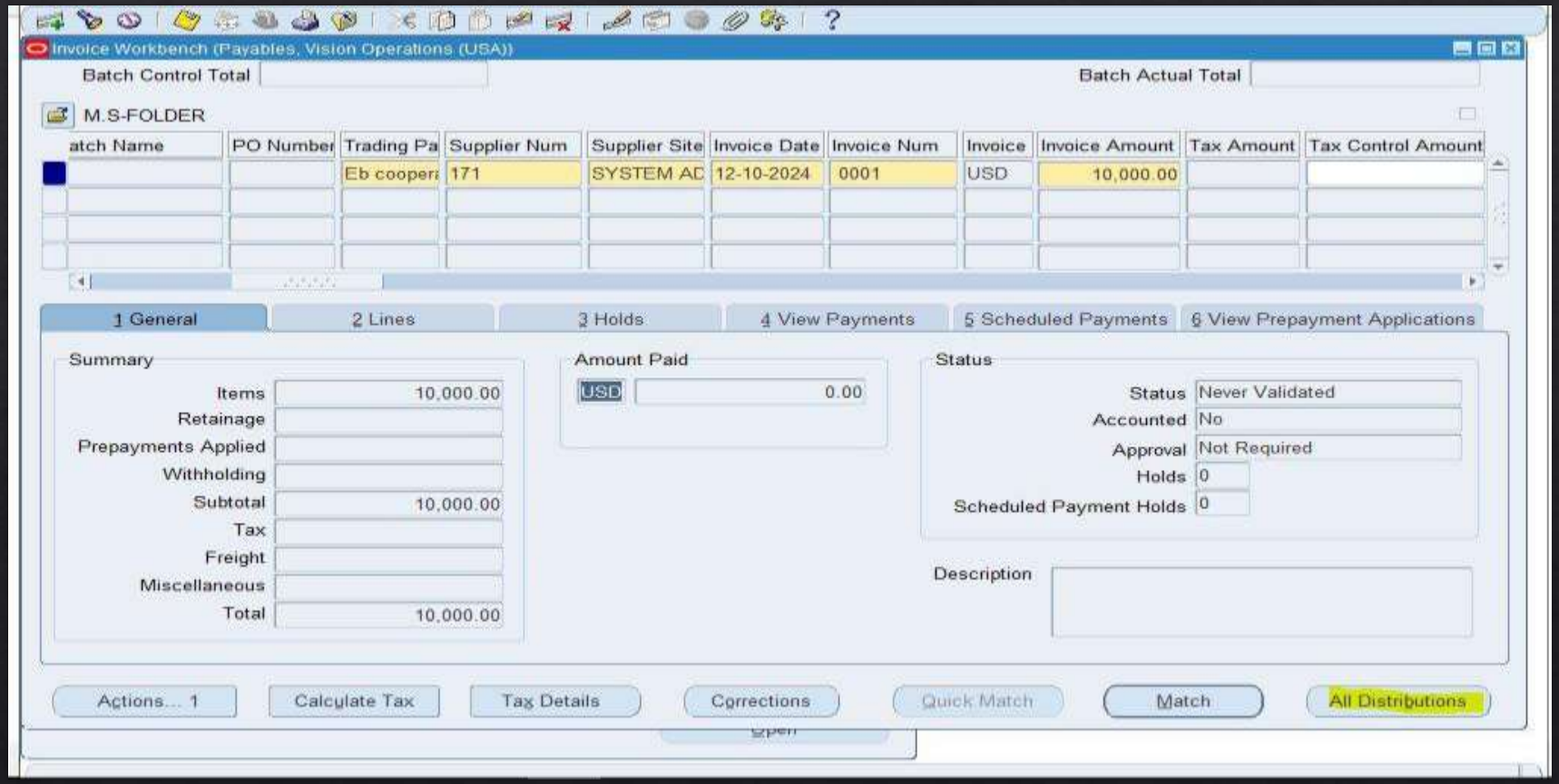
Invoice *2*

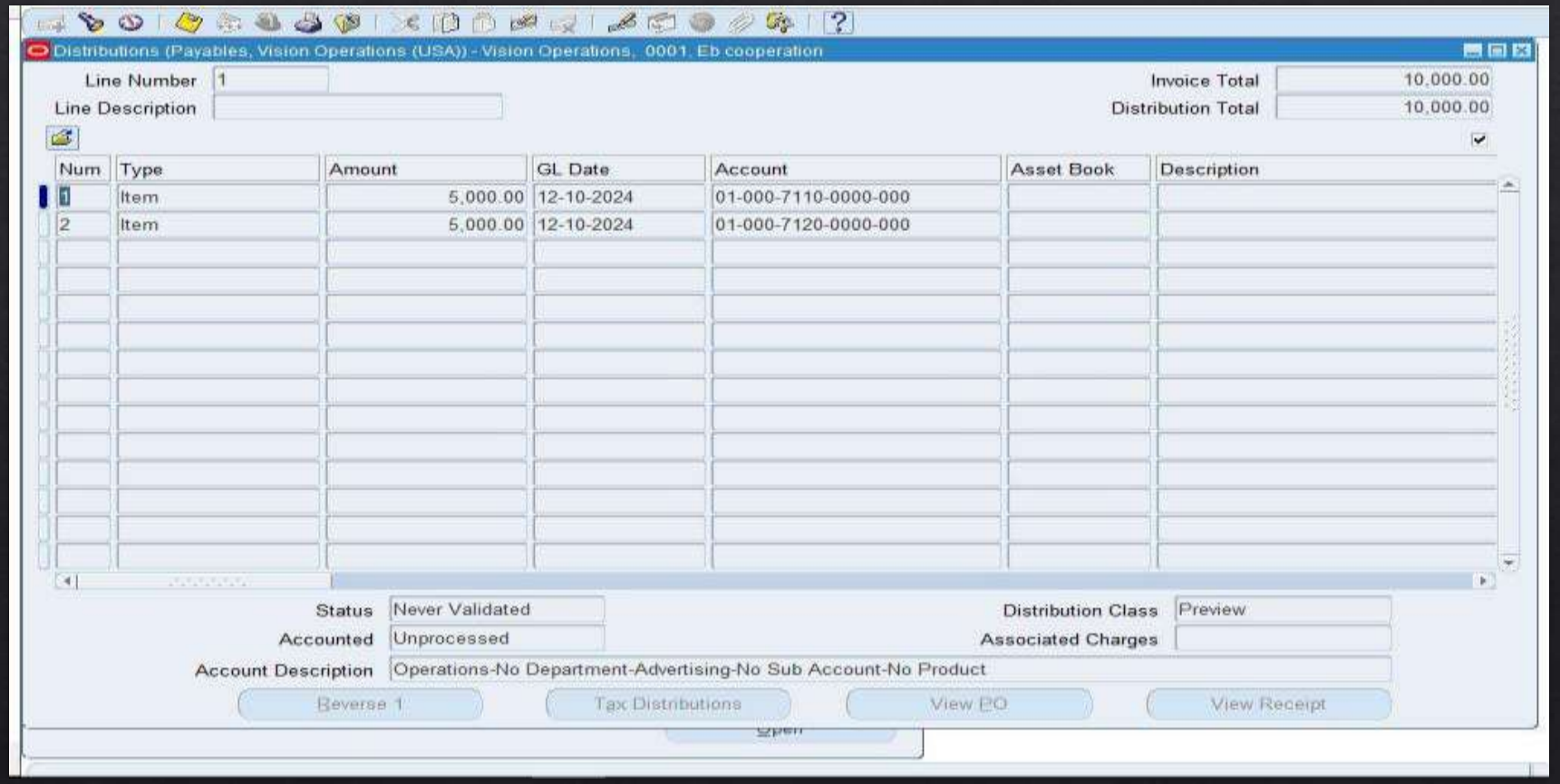
This screen allows users to process payments for approved invoices.



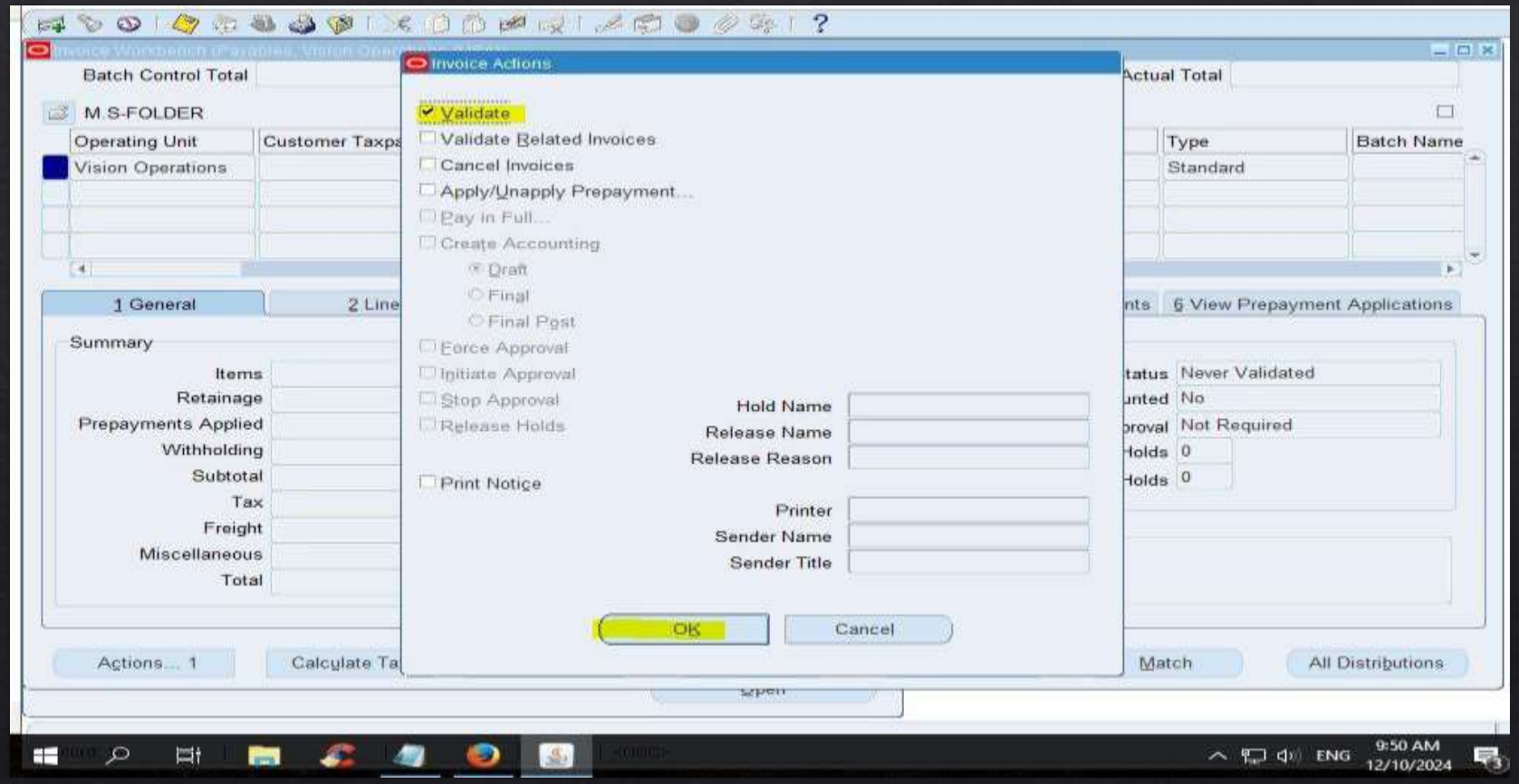
This screen displays a confirmation message after the user has initiated a payment.



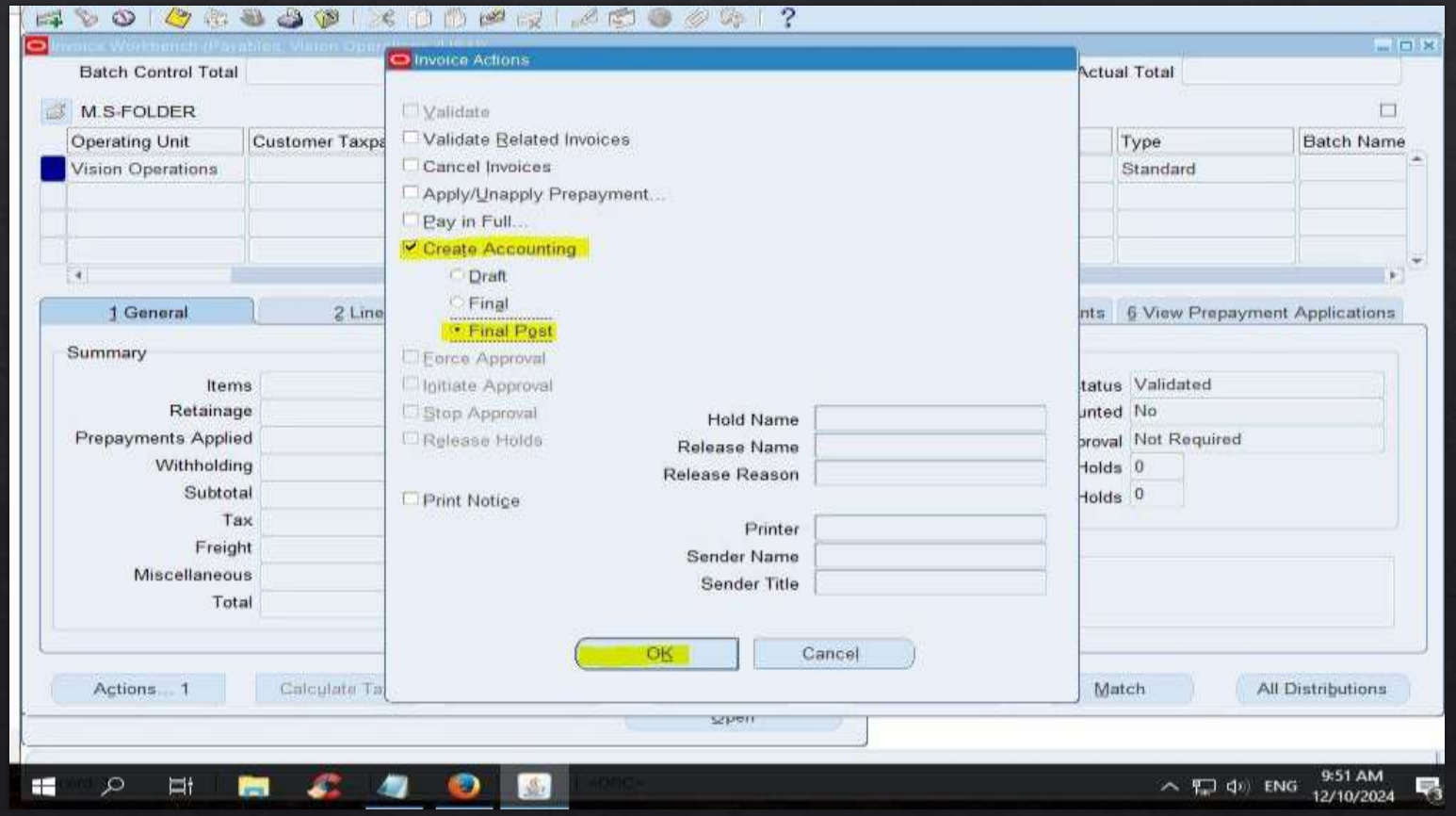
- allocate invoice amounts to specific general ledger accounts.
- The user can enter multiple distribution lines to distribute the amount across different accounts.



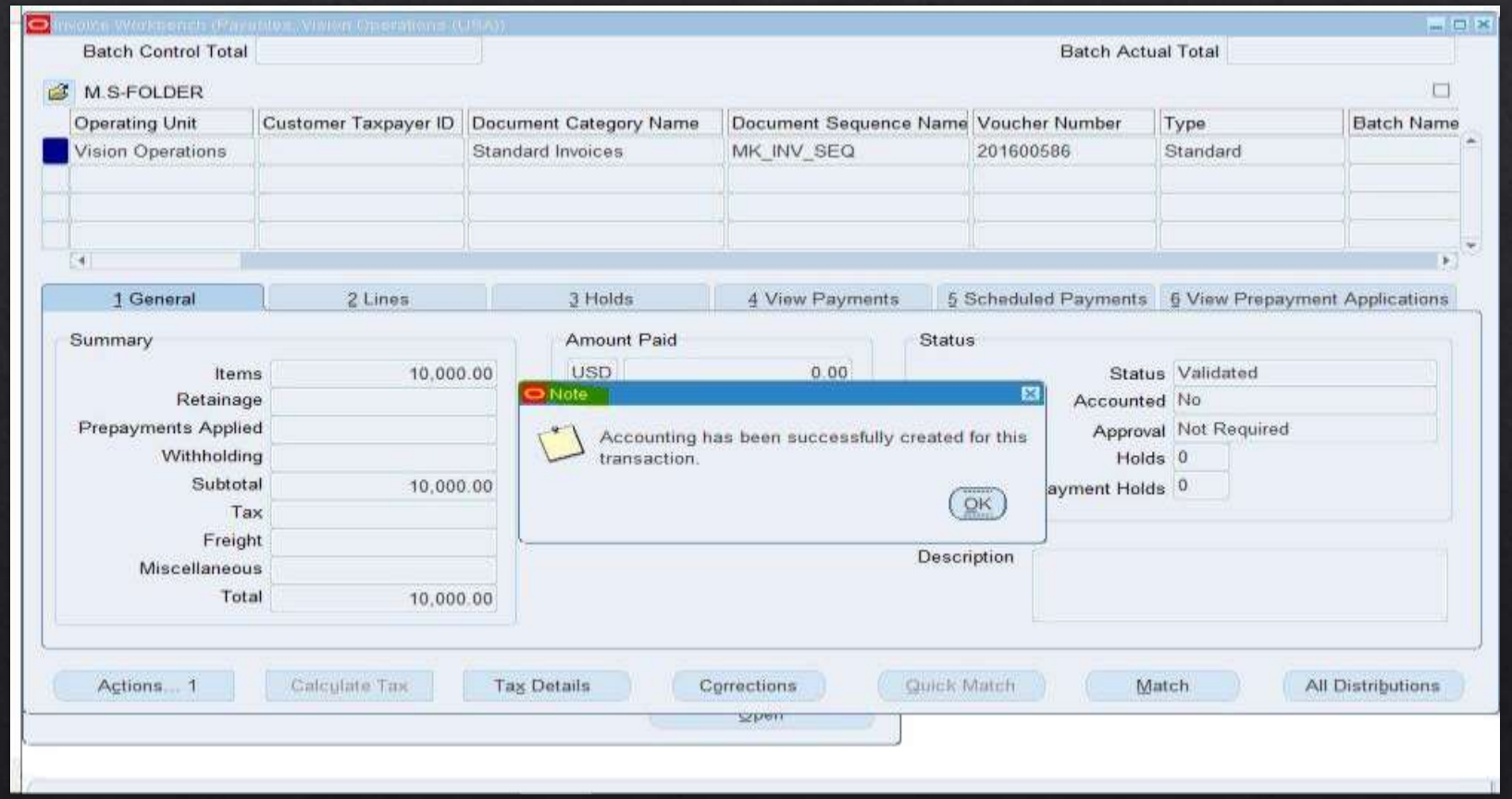
- Validate invoices after reviewing and verifying all details.
- Validation is typically required before an invoice can be paid or processed further.



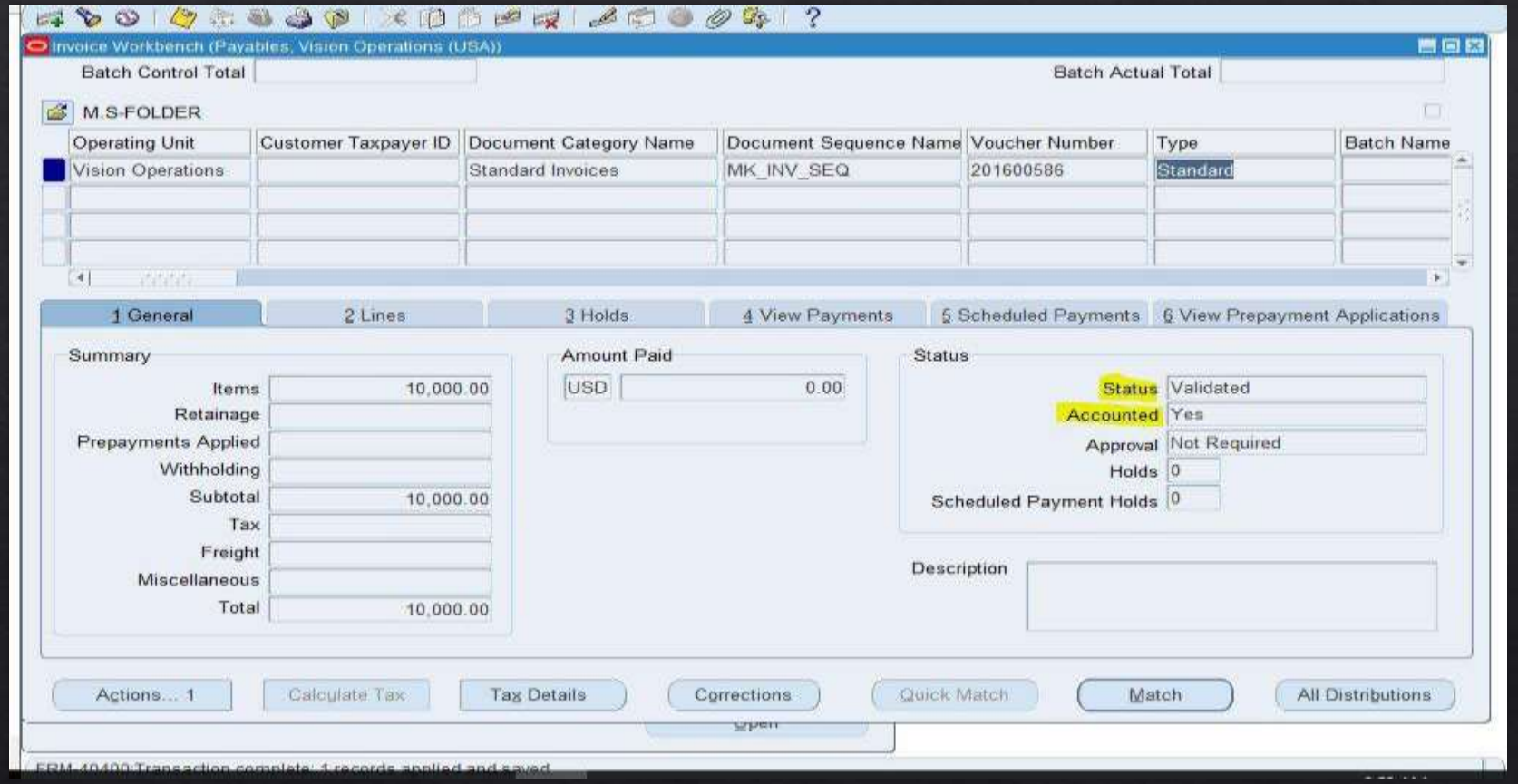
Final posting is the last step in the invoice processing workflow.



confirms the final posting of the invoice

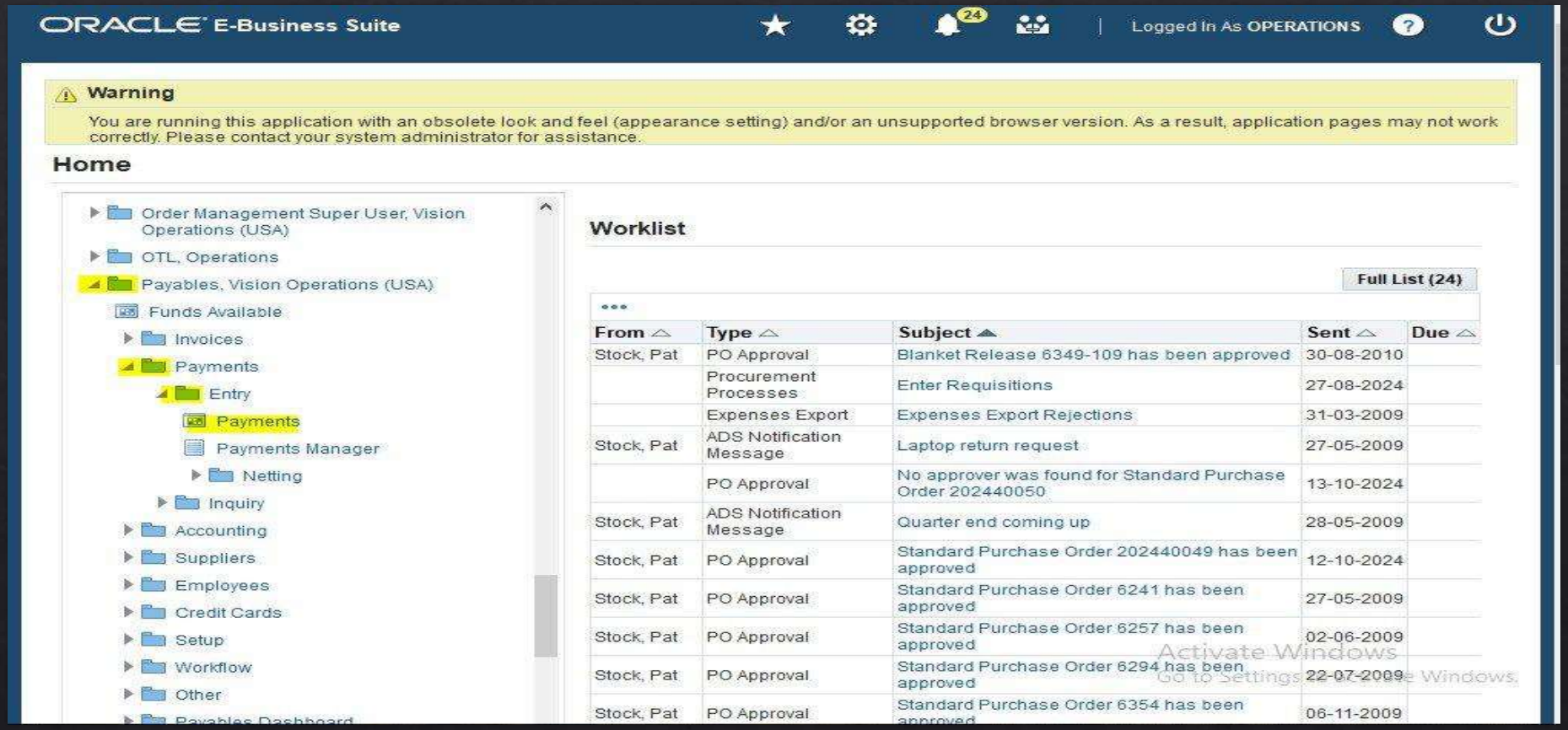


The invoice is now ready for payment

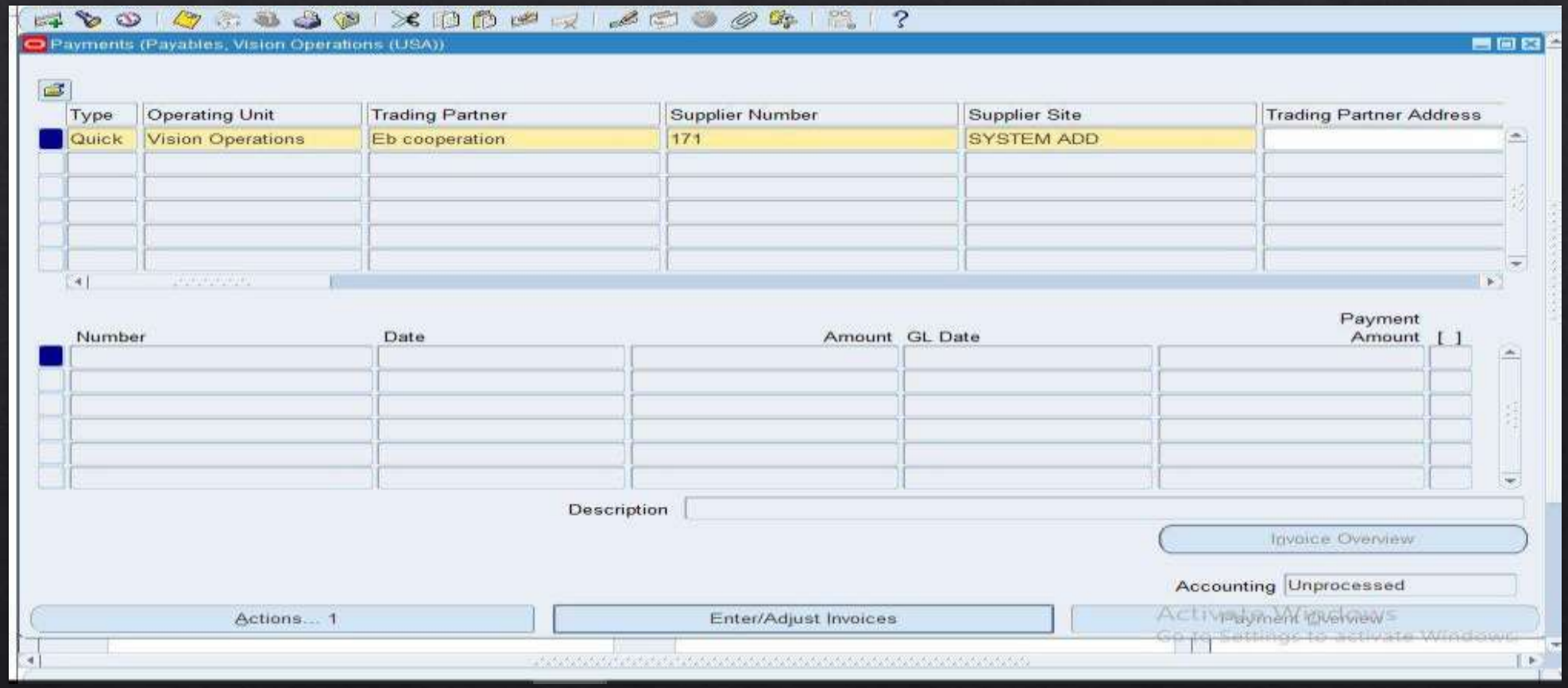


Payment Step

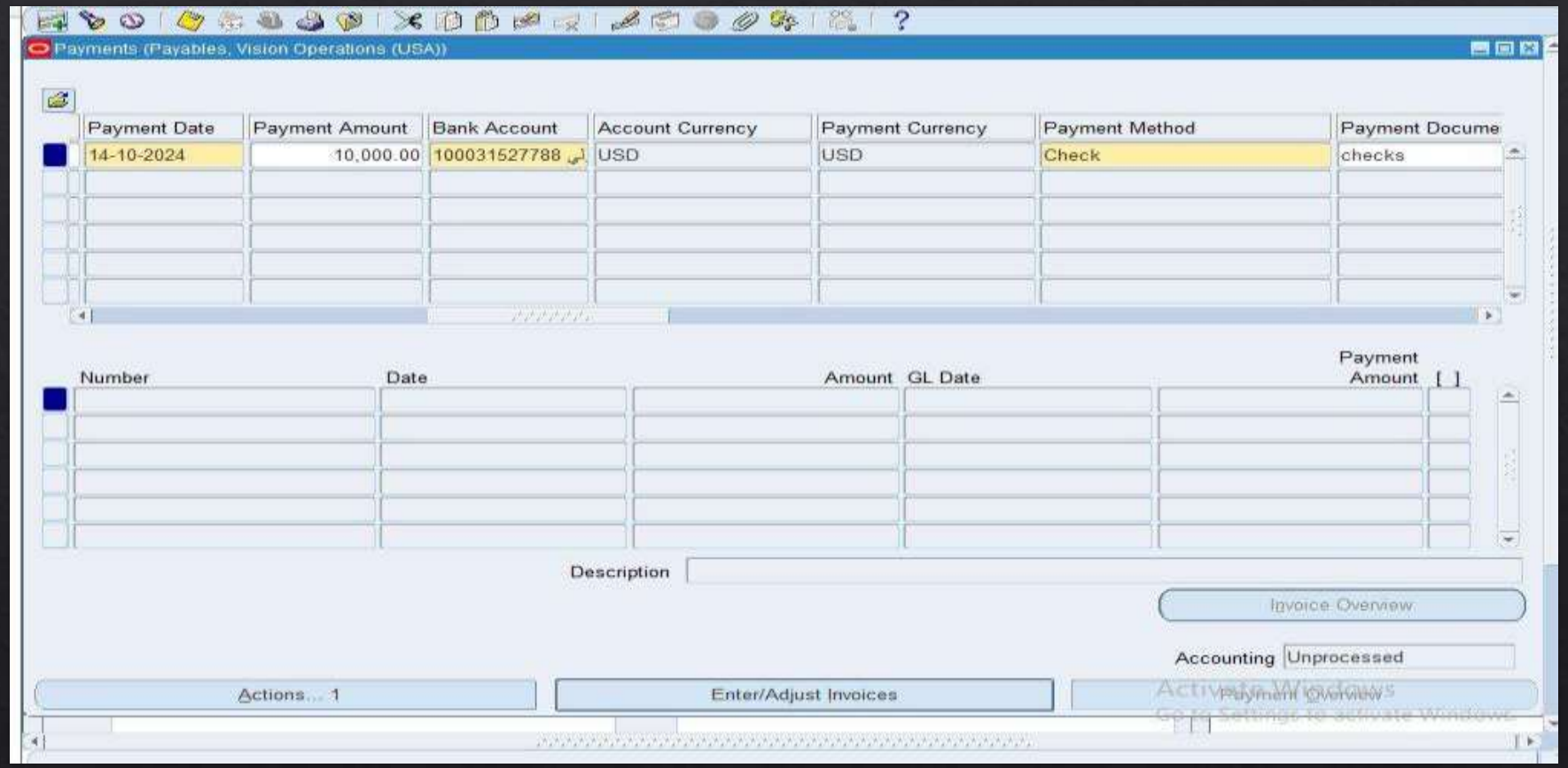
Navigate to process a payment.



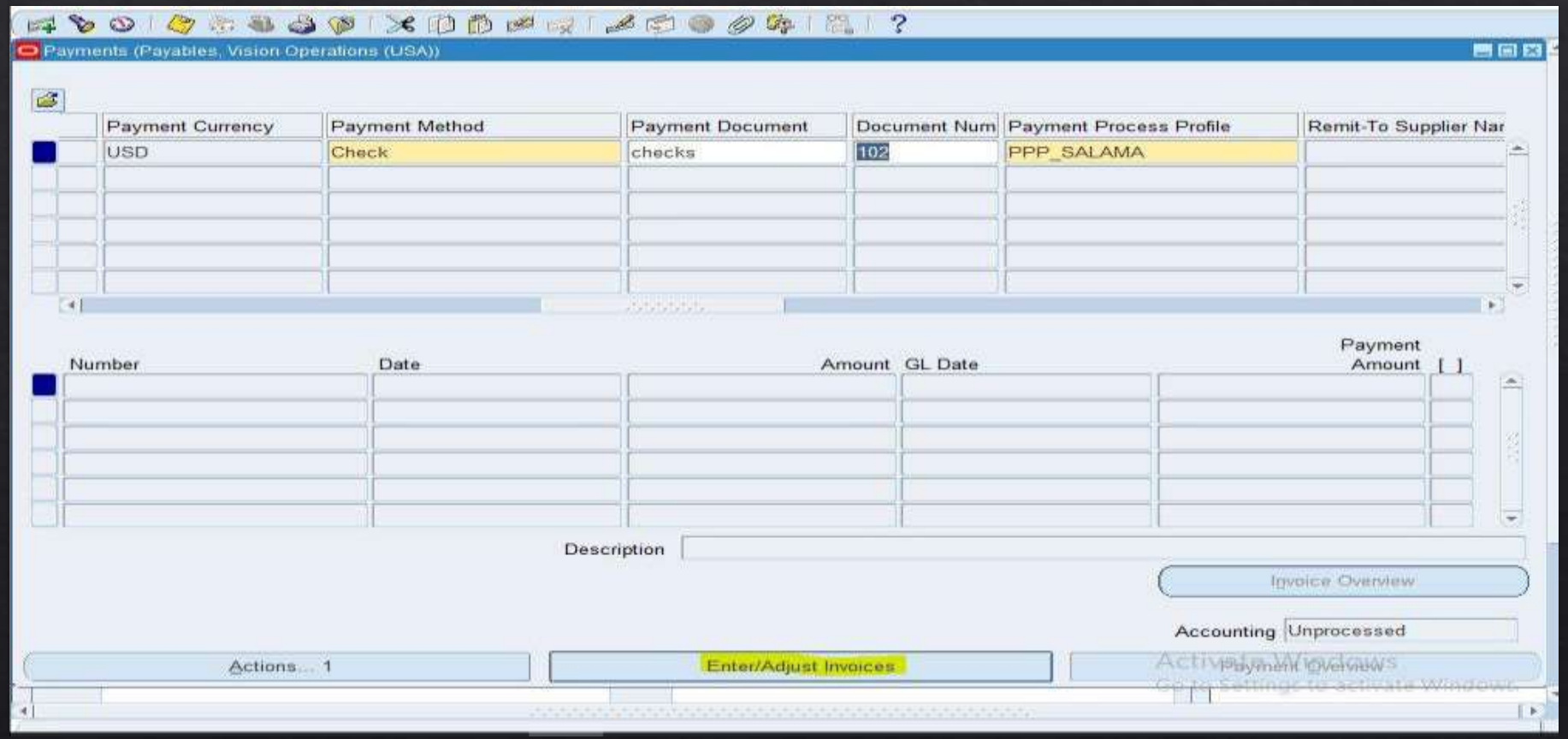
enter detailed payment information, such as the payment number, date, amount, and GL date



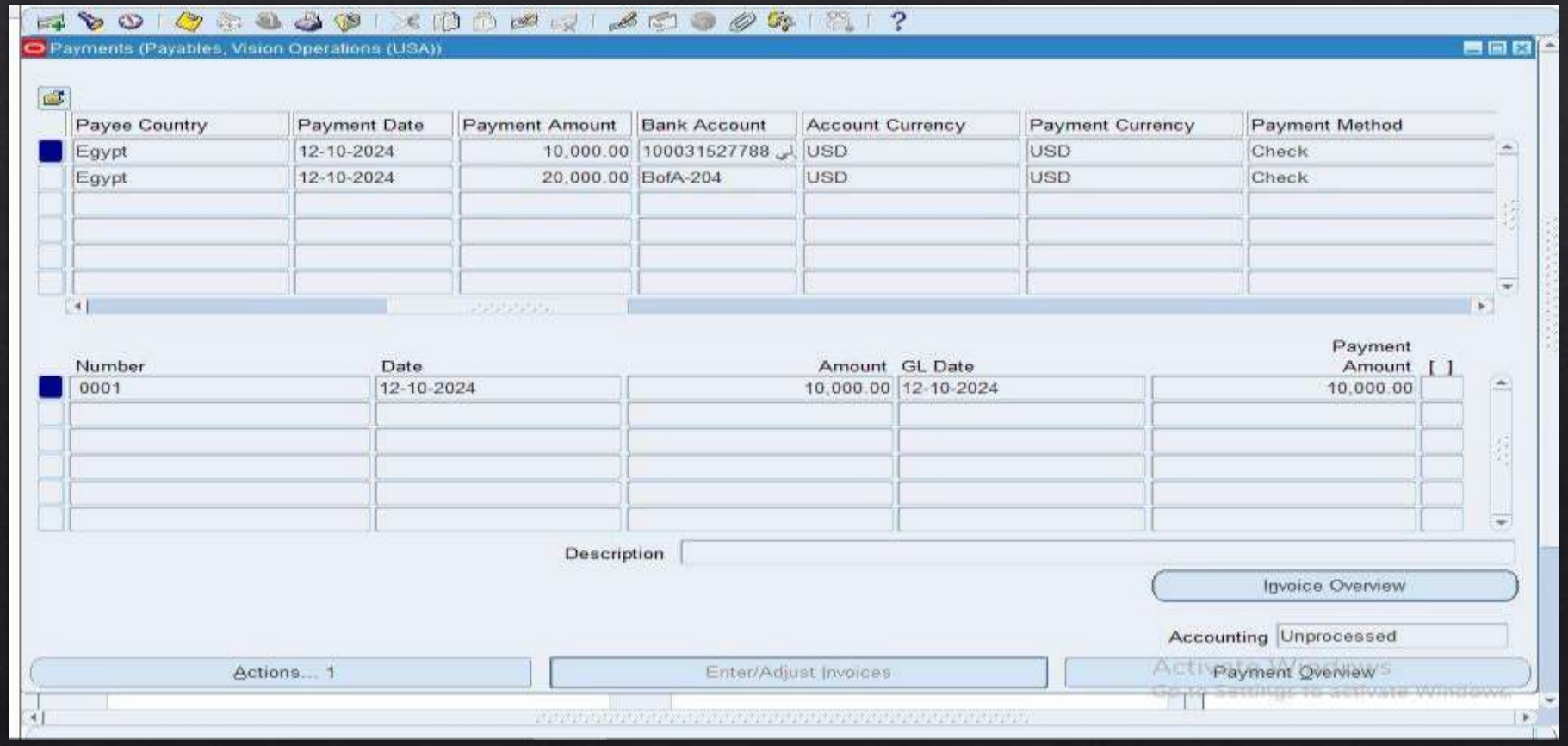
The payment is now ready to be processed and associated with invoices.



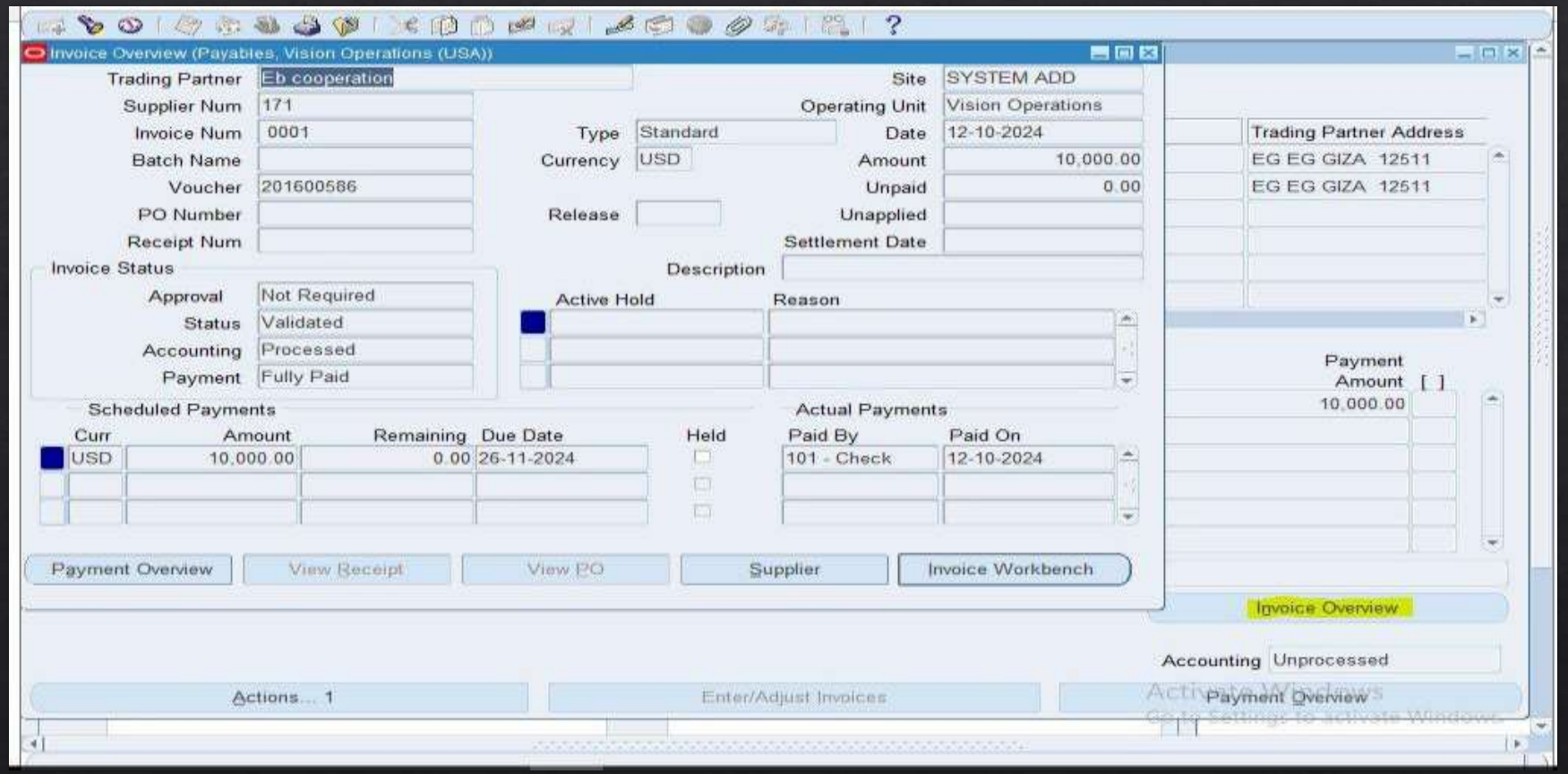
Press Adjust To Choose The Invoice



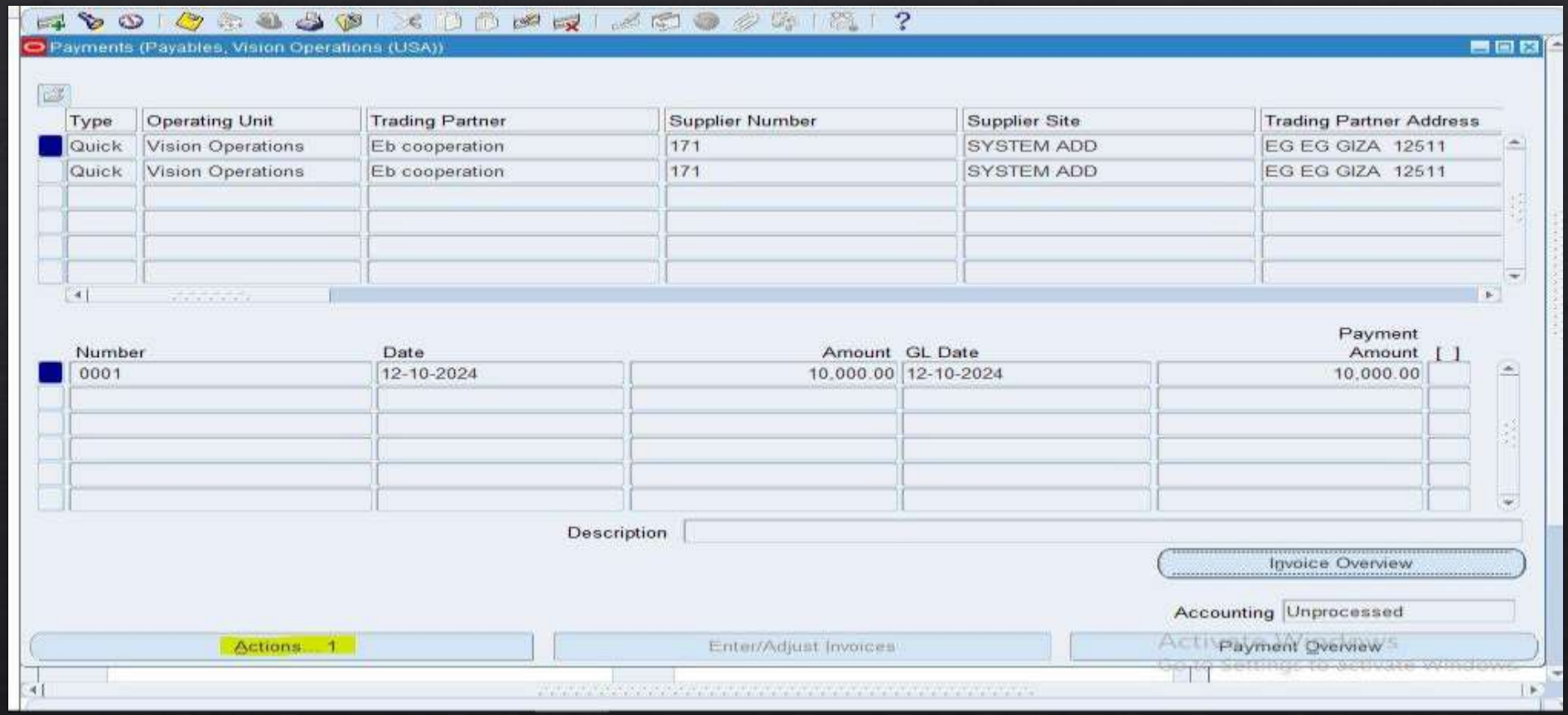
The Invoice Is Automatically Paid



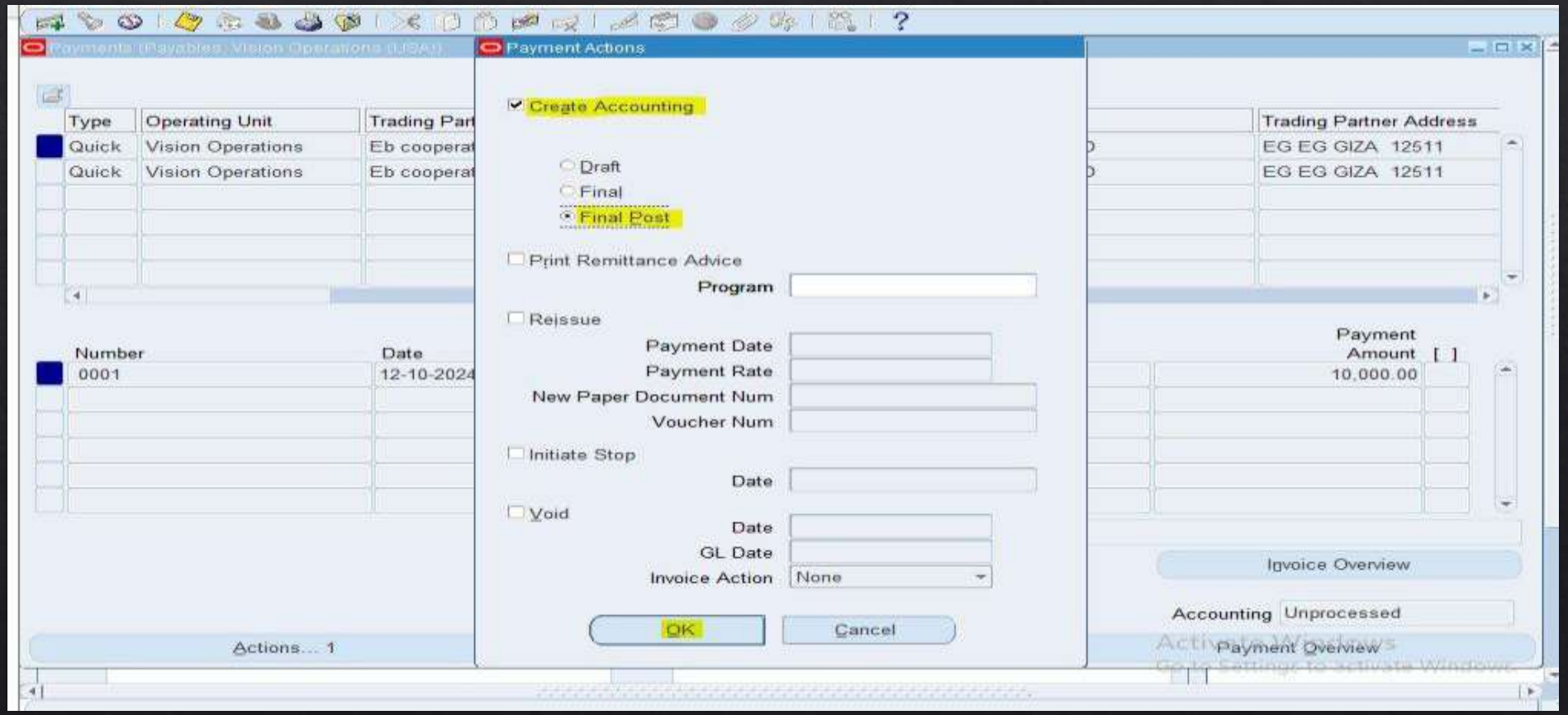
a comprehensive overview of the invoice, including its status, payment details, and related information.



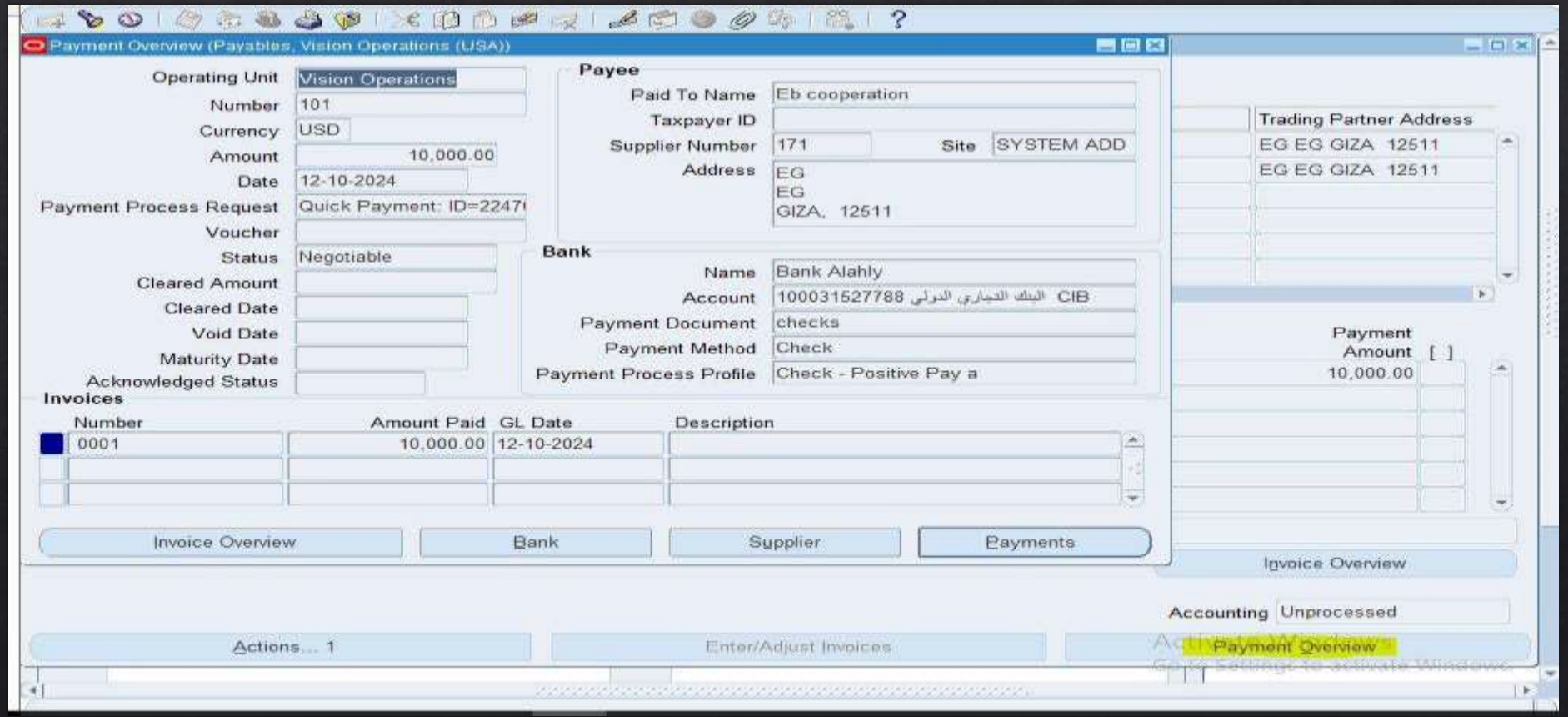
Press Actions In Order To post to The GL



The final post of the payment



The Final OverView Of The Invoice



Thank You