VEL
VEngai-Laho

Online Edu Employment - Minutes of Meeting

Meeting Date :	07-08-2015	Meeting Time :	18:00
Meeting Attendees :	V, Shawn, Kaii, Likai, Lulu, Miranda, Clay, Irene, Raj Singh, Yogi	Meeting Location :	Owen G Glenn B Building, 3rd floor Conference room 3116
Minutes Taken by:	Miranda, Likai, V	Next Meeting Date & Location:	TBA

S.No.	Meeting Notes:
1	VEL team's self-introduction to "GetSkills" company's CEO Raj
2	About the customer/client: **Yadwinder (Yogi):** CEO of "www.GetSkills.co.nz", having solid experience in software testing. Yogi worked in several multinational companies like CISCO, SPARK, Ministries of Health (NZ), and Alkatel. He is ISTQB certified Tester. **Raj:** employment consultant – Worked for various multinationals as recruiter, Earlier he worked in United States of America. Currently he is associated with GetSkills as recruiter, and assist job seekers from the student's point of view not in the employer's point of view.

3	**Customers' Expectations:**
	 1) Client is more interested in changing the look and feel of the www.GetSkills.co.nz website.
	 2) VEL team is interested in creating Android application, however CEO thinks otherwise as the application may not be useful for his organization. His potential customers (Getskills customers) is interested to view his business in an Android application.
	 3) GetSkills has 3 core business:
	     a) Coaching and transforming the candidates to potential employable persons. Coaching is purely on IT and communication skills
	     b) To sell Testing Automation tool.
	     c) Facilitates the experience candidates to get employed.
	
	 4) So CEO requests to change the look and feel of the website so that the students/un employed persons looking at Getskills website should become his potential customer.
	 Also, he is not interested in changing the core-functionality of the GetSkills website.
	 5) The objective of the customer is to change his websites look and feel to attract his customers. All other core-functionalities are to be maintained as it is.
	 6) Which forces VEL team to code in HTML 5, Cascading Style Sheets and some portion of coding may/may not involve JavaScript, PHP.

4	**Customers' Requirements:**
	
	Requirement 1:
	
	  a) Anonymous user viewing Getskills website, selects the course and make payments. During payments users are advised to take Automation Testing course as well.
	  b) Anonymous user viewing Getskills website, selects the course and allowed to make payments, just before the payment is made, the users are advised to register themselves. Irrespective of users registration user should be allowed make payments. During payments users are advised to take Automation Testing course as well.
	  c) Anonymous user viewing Getskills website, first registers, selects the course and then make payments, during payments users are advised to take Automation Testing course as well.

5	**Requirement 2:** Some innovative questions are requested to the users, so that the user is classified into Migrants, jobless, Depressed Kiwi. Based on selection-appropriate stories of Successful experience of Getskills alumni's are to be displayed. At the end of the story the course/test taken by the alumni's are to be displayed. Which motivates the users to take the course/test, and a link should be provided to the user to select the course equivalent to Alumni's which leads to payments. **Migrant-**

Migrant-

Story of Successful Migrant(through Getskills): - - - -	Test taken by the Migrant: Test 1:Link to payment of Test1 Test 2: Link to payment of Test2

Jobless-

Story of Successful Jobless(through Getskills): - - - -	Test taken by the Jobless: Test 1:Link to payment of Test1 Test 2: Link to payment of Test2

Depressed Kiwi-

Story of Successful Depressed Kiwi(through Getskills): - - - -	Test taken by the Depressed Kiwi: Test 1:Link to payment of Test1 Test 2: Link to payment of Test2

6	**Requirement 3:** Getskills website that promotes the Automation testing tool developed by Getskills internal team.
7	**Requirement 4:** The Getskills website should change its dimensions depending upon the viewing media. For example: If the user is viewing in laptop or computer the dimensions should be appropriate for the computer/laptop monitor. If the user is viewing in mobile phone the dimensions should be appropriate for the mobile phone.
8	Look and feel of Getskills website can refer the following websites as their reference: (http://www.knowledgehut.com, https://www.mindmeister.com).
9	Colours influence people, thus colour of the website will be changed and a consultant's suggestion is requested. Colours are selected in such a way that, as the user visits the website, the user should get confidence.
10	Focus on design. Attract customs.
11	They ask us to use any technology that makes Getskills website more attractive.
12	Give us a test account.
13	Client requested engagement, and more feedback.
14	Raj advice about how to find a job (LinkedIn, meetup).

S.No.	Action Items:	Assigned To:	Due Date:
1	Consult the tutor: about the client's requirement and then get tutors suggestion to accept the project or not.	V	10-08-2015
2	Decide whether to accept the project	VEL Team	11-08-2015