The role of community heritage in the process of post-conflict recovery

Research Data Summary

List and describe all datasets or research materials that you plan to generate/collect or reuse during your research project. For each dataset or data type (observational, experimental etc.), provide a short name & description (sufficient for yourself to know what data it is about), indicate whether the data are newly generated/collected or reused, digital or physical, also indicate the type of the data (the kind of content), its technical format (file extension), and an estimate of the upper limit of the volume of the data.

Dataset name / ID	Description	New or reuse	Digital or Physical data	Data Type	File format	Data volume	Physical volume
		Indicate: N(ew data) or E(xisting data)	Indicate: D(igital) or P(hysical)	Indicate: Audiovisual Images Sound Numerical Textual Model SOftware Other (specify)		Indicate: <1GB <100GB <1TB <5TB >5TB NA	
Literature		E	D&P	Textual	.pdf & physical	<1TB	NA
Archival sources		E	D&P	Textual/ images	paper (physical)	<1TB	NA
Audiovisual sources		E & N	D	Images, Audiovisual	.jpg; .pdf; .png; .mov	NA	NA
Audiovisual material		N	D&P	Images, Audiovisual	.jpg; .pdf; .png; .mov	NA	NA
Drawings & models	produced in/out of workshops	N	D&P	Images, model	physical & .jpg; .png	NA	NA
Online media sources		E	D	Audiovisual, textual, software	web	NA	/
Oral sources	interviews and participatory moments	N	D&P	Audiovisual, textual	.doc; .pdf, .mov	NA	NA
Organization	workfiles for organization of time and events	N	D	Textual, numerical software	.doc	<100GB	NA
Publication and presentation	academic paper and presantations	N	D	Textual, software	.doc; .pdf	NA	NA

If you reuse existing data, please specify the source, preferably by using a persistent identifier (e.g. DOI, Handle, URL etc.) per dataset or data type:

Archival material: 'Agjencia Shtetërore e Arkivave të Kosovës'
Multiple literature and research articles on relevant topics
Multiple sources of images and audiovisual publications

Are there any ethical issues concerning the creation and/or use of the data (e.g. experiments on humans or animals, dual use)? If so, refer to specific datasets or data types when appropriate and provide the relevant ethical approval number.

- No

Will you process personal data? If so, please refer to specific datasets or data types when appropriate and provide the KU Leuven or UZ Leuven privacy register number (G or S number).

- Yes (Provide PRET G-number or EC S-number below)

G-2024-8337-R3(MAR) - confirmed for the full PhD project

Does your work have potential for commercial valorization (e.g. tech transfer, for example spin-offs, commercial exploitation, …)? If so, please comment per dataset or data type where appropriate.

- No

Do existing 3rd party agreements restrict exploitation or dissemination of the data you (re)use (e.g. Material or Data transfer agreements, Research collaboration agreements)? If so, please explain in the comment section to what data they relate and what restrictions are in place.

- No

Are there any other legal issues, such as intellectual property rights and ownership, to be managed related to the data you (re)use? If so, please explain in the comment section to what data they relate and which restrictions will be asserted.

- Yes

When reusing images and architectural drawings, it's necessary to credit both the secondary source and the original creator. Additionally, for some images and videos, permission must be obtained from the original creator or the relevant institution.

Documentation and Metadata

Clearly describe what approach will be followed to capture the accompanying information necessary to keep data understandable and usable, for yourself and others, now and in the future (e.g. in terms of documentation levels and types required, procedures used, Electronic Lab Notebooks, README.txt files, codebook.tsv etc. where this information is recorded).

Data will be organized in a clear folder structure on OneDrive, following the dataset table. Each folder will have its subfolders, depending on the content of the dataset. Data will have specifications indicating the source, date and type. Most of the folders will have subfolders divided by case studies.
A README file will clarify the logic of the structure and where to find the items.

Will a metadata standard be used to make it easier to find and reuse the data?
If so, please specify which metadata standard will be used.

If not, please specify which metadata will be created to make the data easier to find and reuse.

- No

Data Storage & Back-up during the Research Project

Where will the data be stored?

- Shared network drive (J-drive)

One Drive (KU Leuven)

How will the data be backed up?

- Standard back-up provided by KU Leuven ICTS for my storage solution

Is there currently sufficient storage & backup capacity during the project?

If no or insufficient storage or backup capacities are available, explain how this will be taken care of.

- Yes

How will you ensure that the data are securely stored and not accessed or modified by unauthorized persons?

OneDrive documents will be accessible only to supervisors and PhD researcher involved in the research project. If documents need to be shared outside the project, they will be shared via email with restricted access and view-only editing rights.

What are the expected costs for data storage and backup during the research project? How will these costs be covered?

No expected costs

Data Preservation after the end of the Research Project

Which data will be retained for 10 years (or longer, in agreement with other retention policies that are applicable) after the end of the project?

In case some data cannot be preserved, clearly state the reasons for this (e.g. legal or contractual restrictions, storage/budget issues, institutional policies...).

- All data will be preserved for 10 years according to KU Leuven RDM policy

Where will these data be archived (stored and curated for the long-term)?

- KU Leuven RDR

What are the expected costs for data preservation during the expected retention period? How will these costs be covered?

No expected costs

Data Sharing and Reuse

Will the data (or part of the data) be made available for reuse after/during the project?
Please explain per dataset or data type which data will be made available.

- Yes, as restricted data (upon approval, or institutional access only)

If access is restricted, please specify who will be able to access the data and under what conditions.

The data will be accessible to PhD researcher of the project, Njomëza Mulhaxha and to supervisor prof. Gisèle Gantois and co-supervisor prof. Peter Vermeersch of the project.

Are there any factors that restrict or prevent the sharing of (some of) the data (e.g. as defined in an agreement with a 3rd party, legal restrictions)?

Please explain per dataset or data type where appropriate.

- Yes, privacy aspects
- Yes, intellectual property rights

Privacy aspects - personal data of the participants will be collected if they wish to share their data
Intellectual property rights - of existing collected data and of created material during the research project

Where will the data be made available?

If already known, please provide a repository per dataset or data type.

- KU Leuven RDR (Research Data Repository)

When will the data be made available?

- Upon publication of research results

Which data usage licenses are you going to provide?

If none, please explain why.

Yet to be determined

Do you intend to add a persistent identifier (PID) to your dataset(s), e.g. a DOI or accession number? If already available, please provide it here.

Yet to be determined

What are the expected costs for data sharing? How will these costs be covered?

No expected costs

Responsibilities

Who will manage data documentation and metadata during the research project?

PhD researcher of the project - Njomëza Mulhaxha

Who will manage data storage and backup during the research project?

PhD researcher of the project - Njomëza Mulhaxha

Who will manage data preservation and sharing?

PhD supervisor of the project - Gisèle Gantois

Who will update and implement this DMP?

PhD researcher of the project - Njomëza Mulhaxha