Plan Overview

A Data Management Plan created using DMPonline.be

Title: PDM DMP

Creator: Dragana Radanović

Principal Investigator: Dragana Radanović

Data Manager: Dragana Radanović

Project Administrator: Dragana Radanović

Affiliation: KU Leuven (KUL)

Template: KU Leuven BOF-IOF

Principal Investigator: Dragana Radanović

Data Manager: Dragana Radanović

Project abstract:
Drawing Lines aims to bridge the gap in academic discourse surrounding the research potential of comics-making processes. By examining the artistic practices involved in shaping sequential visual narratives about contemporary challenges, this project seeks to deepen understanding of the research qualities inherent in comics-making processes and their influence on shaping narratives of contemporary importance. It challenges traditional perspectives on visual storytelling, aiming to transcend the instrumental use of art within academia which is essential to cultivate interdisciplinary dialogue. Through systematic exploration, Drawing Lines will offer new methodologies and perspectives on art-based research, fostering collaboration between academia and the creative community. The project will culminate in proposals for engaging with drawing as a tool for scholarly inquiry, with outcomes disseminated through publications, exhibitions, presentations, and collaborations with academic and cultural institutions.

ID: 213118

Start date: 16-12-2024

End date: 30-09-2025

Last modified: 27-02-2025

Research Data Summary

List and describe all datasets or research materials that you plan to generate/collect or reuse during your research project. For each dataset or data type (observational, experimental etc.), provide a short name & description (sufficient for yourself to know what data it is about), indicate whether the data are newly generated/collected or reused, digital or physical, also indicate the type of the data (the kind of content), its technical format (file extension), and an estimate of the upper limit of the volume of the data.

Dataset name / ID	Description	New or reuse	Digital or Physical data	Data Type	File format	Data volume	Physical volume
		*Indicate: **N**(ew data) or **E**(xisting data)*	Indicate: **D**(igital) or **P**(hysical)	Indicate: **A**udiovisual **I**mages **S**ound **N**umerical **T**extual **M**odel **SO**ftware Other (specify)		Indicate: <1GB <100GB <1TB <5TB >5TB NA	
Comics-Based Research Bibliography	A curated collection of academic literature on comics-based research, visual storytelling, and artistic methodologies	E	D	T	Zotero (.bib)	<5	
Artist's artworks and research practices	Photos of research practices of comic artists and researchers	N	D	I, T	.JPG, PNG, PDF	<50GB	
Archival Research Materials	Notes and visual documentation from archives and museum visits (e.g., Musée de la Bande Dessinée)	N	D	I, T	JPG, PNG, PDF, DOCX	<50GB	
Drawing Process Documentation	Sequential documentation of experimental drawing practices, including sketches and video recordings	N	D, P	I, Videos	PSD, PNG, PDF, MP4	<50GB	
Articles	Drafts, peer review feedback, and editorial correspondence for the planned articles	N	D	T	DOCX, PDF	<10 GB	

If you reuse existing data, please specify the source, preferably by using a persistent identifier (e.g. DOI, Handle, URL etc.) per dataset or data type:

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This research will incorporate existing data sources to provide context and support for the analysis of comics-based research. The following datasets and materials will be reused:

- **Musée de la Bande Dessinée (Angoulême, France) – Comics Archive**
  - Historical and contemporary examples of comics as research tools.
  - Access: On-site consultation only (no persistent identifier available).
- **Bibliographic References from Peer-Reviewed Journals**
  - *The Comics Grid: Journal of Comics Scholarship* – DOI: [10.16995/cg](10.16995/cg)
  - *Comicalités: Études de culture graphique* – DOI: 10.4000/comicalites
  - *ImageTexT: Interdisciplinary Comics Studies* – URL: https://imagetextjournal.com
- **Zotero Bibliographic Records**
  - A curated database of academic articles on artistic research in comics.
  - Data will be extracted and structured in CSV format.
- **Drawing the Times (Platform for Graphic Journalism)**

- Includes research-based comics and graphic reportages.
- URL: https://drawingthetimes.com

Are there any ethical issues concerning the creation and/or use of the data (e.g. experiments on humans or animals, dual use)? If so, refer to specific datasets or data types when appropriate and provide the relevant ethical approval number.

- Yes, human subject data (Provide SMEC or EC approval number below)

This research involves interviews with artists and researchers discussing their comics-making processes and the role of visual storytelling in academic inquiry. Ethical considerations include:

- Obtaining informed consent from participants before interviews.
- Anonymizing or pseudonymizing data if requested by participants.
- Ensuring secure storage of interview data to protect privacy.
- Complying with GDPR regulations for handling personal data.

An application for ethical approval will be submitted to the Social and Societal Ethics Committee (SMEC) at KU Leuven as soon as possible, and the approval number will be provided once received.

Will you process personal data? If so, please refer to specific datasets or data types when appropriate and provide the KU Leuven or UZ Leuven privacy register number (G or S number).

- Yes (Provide PRET G-number or EC S-number below)

This research involves the processing of personal data related to interviews with artists and researchers discussing their artistic methodologies, research practices, and experiences. The personal data to be processed includes:

- Transcripts of interviews (may contain personal identifiers).
- Participant names and affiliations (unless anonymity is requested).

To ensure compliance with GDPR and institutional privacy regulations, the following measures will be taken:

- Informed consent will be obtained before data collection.
- Anonymization or pseudonymization of data upon request.
- Secure storage of personal data in encrypted or access-restricted environments.

An application for a KU Leuven privacy register number (G-number) will be submitted, and the assigned number will be provided once received.

Does your work have potential for commercial valorization (e.g. tech transfer, for example spin-offs, commercial exploitation, …)? If so, please comment per dataset or data type where appropriate.

- No

Do existing 3rd party agreements restrict exploitation or dissemination of the data you (re)use (e.g. Material or Data transfer agreements, Research collaboration agreements)? If so, please explain in the comment section to what data they relate and what restrictions are in place.

- No

While there are no formal Material or Data Transfer Agreements restricting data dissemination, certain datasets may have specific usage limitations, including:

- Archival Research Materials (e.g., Musée de la Bande Dessinée)
  - Some archival documents and historical comics may be subject to copyright restrictions, limiting their reproduction or

public sharing.
  - These materials will be used for research and analysis only and will be properly cited according to institutional guidelines.
- Artist Interviews (Transcripts)
  - The dissemination of interview data depends on the informed consent of participants. Some interviewees may request restrictions on sharing transcripts publicly.
  - Interview data will be anonymized or pseudonymized when necessary.
- Workshop Outputs (Student Work at LUCA School of Arts)
  - Any student-generated work produced during workshops will be subject to institutional policies on student intellectual property.
  - Students will be asked for explicit permission before using their work in publications or exhibitions.

Conclusion: While no contractual restrictions are in place, the project will adhere to ethical guidelines, copyright laws, and institutional data-sharing policies to ensure proper dissemination and attribution.

Are there any other legal issues, such as intellectual property rights and ownership, to be managed related to the data you (re)use? If so, please explain in the comment section to what data they relate and which restrictions will be asserted.

- Yes

Additional Information:

- Archival Research Materials (e.g., Musée de la Bande Dessinée)
  - Copyright applies to many of the comics, manuscripts, and images found in archives.
  - These materials will be used for research and analysis only and will not be reproduced or publicly shared without permission.
  - Proper citation and adherence to fair use or institutional policies will be ensured.
- Artist Interviews (Transcripts)
  - Interviewees retain rights to their spoken words, but researchers own the transcripts and analytical insights derived from them.
  - Participants will be asked to sign consent forms specifying how their interviews can be used and whether they permit public sharing.
  - Some interviews may be anonymized or shared under a Creative Commons (CC) license if permitted by the interviewees.
- Workshop Outputs (Student Work at LUCA School of Arts)
  - Students retain ownership of their individual creations, and any use of their work in research publications or exhibitions will require their explicit permission.
  - Institutional policies regarding student intellectual property (IP) rights will be followed.
- Original Research Outputs (Drawings, Sketchbooks, Comics-Based Research Data)
  - I retain full ownership of my original drawings, research comics, and publications.
  - Academic articles and datasets shared in open-access repositories will be published under Creative Commons licenses (CC-BY or CC-BY-NC) to ensure accessibility while protecting intellectual property.

Documentation and Metadata

Clearly describe what approach will be followed to capture the accompanying information necessary to keep data understandable and usable, for yourself and others, now and in the future (e.g. in terms of documentation levels and types required, procedures used, Electronic Lab Notebooks, README.txt files, codebook.tsv etc. where this information is recorded).

1. Data Documentation & Recording Procedures

- README.txt files: Each dataset will include a README file detailing:
  - The dataset's purpose and contents
  - Data structure (e.g., filenames, formats, organization)
  - Collection methods (e.g., interview protocols, drawing process logs)
  - Any processing steps applied to the data
  - Citation and reuse guidelines
  -

- Interview Data Documentation
  - Interview files will be accompanied by transcripts and structured metadata (e.g., date, participant details, consent level).

Will a metadata standard be used to make it easier to find and reuse the data?
If so, please specify which metadata standard will be used.

If not, please specify which metadata will be created to make the data easier to find and reuse.

- Yes

- Metadata Annotations (Dublin Core & Exif/IPTC for images)
  - All digital images, comics, and drawings will include metadata on creation date, description, authorship, and usage rights using Exif/IPTC metadata standards.
  - Bibliographic records and transcripts will be annotated using Dublin Core metadata elements for easier searchability and reuse.

Data Storage & Back-up during the Research Project

Where will the data be stored?

- Personal network drive (I-drive)

OneDrive for Business is a Microsoft cloud solution to securely store, manage and share documents and files. KU Leuven has signed a license agreement with Microsoft for OneDrive for Business for staff and students as part of the Microsoft 365 Education plan.

How will the data be backed up?

- Standard back-up provided by KU Leuven ICTS for my storage solution

Is there currently sufficient storage & backup capacity during the project?

If no or insufficient storage or backup capacities are available, explain how this will be taken care of.

- Yes

How will you ensure that the data are securely stored and not accessed or modified by unauthorized persons?

- Multifactor Authentication (MFA):
  - Access to OneDrive for Business and KU Leuven servers will require MFA via the KU Leuven Authenticator app.
- Restricted Access:
  - Sensitive data (e.g., interview transcripts) will be stored in password-protected folders and accessible only to authorized project members.
  - Sharing permissions will be limited to specific collaborators, preventing unauthorized downloads or edits.

What are the expected costs for data storage and backup during the research project? How will these costs be covered?

- OneDrive for Business (KU Leuven) – Free (included in KU Leuven's Microsoft 365 Education plan, 250 GB for staff).

Data Preservation after the end of the Research Project

Which data will be retained for 10 years (or longer, in agreement with other retention policies that are applicable) after the end of the project?

In case some data cannot be preserved, clearly state the reasons for this (e.g. legal or contractual restrictions, storage/budget issues, institutional policies...).

- Certain data cannot be kept for 10 years (explain below)

The following research data will be securely archived in accordance with KU Leuven's Research Data Management (RDM) policy for a minimum of 10 years:

1. Bibliographic Data & Literature Review
   - Stored in KU Leuven Research Data Repository (RDR)
2. Interview Transcripts & Thematic Codes
   - Anonymized transcripts will be retained for future research use.
3. Archival Research Notes & Documentation
   - Stored as PDFs and structured metadata files.
4. Drawing Process Documentation (Sketches, Visual Experiments, Time-Lapse Videos)
   - Retained for research reproducibility and potential reanalysis.
   - Stored in KU Leuven RDR and external archival storage.
5. Workshop Outputs (Educational & Experimental Data)
   - Retained as documented case studies and anonymized student feedback.

Certain data cannot be kept for 10 years (explain below)

- Original Interviews (Non-Anonymized)
  - If interview participants do not grant long-term consent, original transcripts will be securely deleted after a specified period (e.g., 6 months).
  - Anonymized transcripts will be preserved instead.
- Student Work from Workshops
  - Student-generated materials belong to the authors (intellectual property), and retention depends on institutional policies and student consent.
  - Non-consented materials will be excluded from long-term storage.
- Certain Archival Research Materials
  - Some materials from external archives (e.g., Musée de la Bande Dessinée) are subject to copyright restrictions and cannot be preserved or openly shared.

Where will these data be archived (stored and curated for the long-term)?

- KU Leuven RDR

What are the expected costs for data preservation during the expected retention period? How will these costs be covered?

- KU Leuven Research Data Repository (RDR) – Free for long-term storage of research data.

Data Sharing and Reuse

Will the data (or part of the data) be made available for reuse after/during the project?
Please explain per dataset or data type which data will be made available.

- Other (specify below)

Bibliographic Data & Literature Review -open data
Drawing Process Documentation (Sketches, Visual Experiments, Time-Lapse Videos) - Selected sketches and process documentation will be published as open data under a CC-BY-NC (non-commercial) license.

If access is restricted, please specify who will be able to access the data and under what conditions.

Interview transcripts - Restricted data available upon request for research purposes
Archival Research Notes & Documentation - Access to research notes will be restricted to KU Leuven researchers due to third-party copyright limitations.

Are there any factors that restrict or prevent the sharing of (some of) the data (e.g. as defined in an agreement with a 3rd party, legal restrictions)?

Please explain per dataset or data type where appropriate.

- Yes, ethical aspects
- Yes, intellectual property rights
- Yes, privacy aspects

Interview Transcripts - Privacy concerns and participant consent requirements (GDPR compliance).

Anonymized Interview Transcripts- Ethical considerations; access requires explicit participant consent.
Student Work from Workshops-Intellectual Property (IP) rights belong to students.
Archival Research Materials (e.g., Musée de la Bande Dessinée) - Third-party ownership of archival comics and historical materials.

Where will the data be made available?

If already known, please provide a repository per dataset or data type.

- KU Leuven RDR (Research Data Repository)

When will the data be made available?

- Upon publication of research results

Which data usage licenses are you going to provide?

If none, please explain why.

- CC-BY 4.0 (data)

- Data Transfer Agreement (restricted data)

Bibliographic Data & Literature Review - CC-BY 4.0
Anonymized Interview Transcripts-Data Transfer Agreement
Archival Research Materials (Research Notes & Analysis) - CC-BY 4.0

Drawing Process Documentation (Sketches, Visual Experiments, Time-Lapse Videos) - CC-BY-NC 4.0
Workshop Outputs (Student Work & Feedback)-Data Transfer Agreement

Do you intend to add a persistent identifier (PID) to your dataset(s), e.g. a DOI or accession number? If already available, please provide it here.

- Yes, a PID will be added upon deposit in a data repository

What are the expected costs for data sharing? How will these costs be covered?

Minimal costs due to institutional and open-access repositories
Covered by KU Leuven & project funding

Responsibilities

Who will manage data documentation and metadata during the research project?

Researcher Dragana Radanović

Who will manage data storage and backup during the research project?

Researcher Dragana Radanović

Who will manage data preservation and sharing?

Researcher Dragana Radanović

Who will update and implement this DMP?

Researcher Dragana Radanović