

DMP title

Project Name My plan (FWO DMP) - DMP title

Project Identifier u0155955

Grant Title 1252622N

Principal Investigator / Researcher Veronica Conte

Description In the aftermath of the 2008 global crisis, tourism has become key in urban strategies implemented to attract investments, generate employment opportunities, foster competitiveness. However, the impacts on cities are quite critical. Short-term rental accommodations (STRAs) are affecting urban real estate markets and the already scarce supply and affordability of rental housing. Despite the Covid-19 outbreak, STRA digital platforms have sought new ways to overcome the crisis, either by building new partnerships with municipalities or by encouraging new forms of letting to specific target groups. In light of that, the question of how to regulate tourism and STRAs is still challenging governments and is crucial in the academic and political debate. My work will investigate the intersection of touristification, financialisation of real estate and neoliberal/entrepreneurial urban governance through a comparative analysis of Brussels, Milan and Dublin. The study will uncover the connection between tourism and real estate in urban growth strategies and question the role of the state in particular of local governments in promoting such strategies and regulating the STRA market. To fulfill this objective, the qualitative research design is based on two main methods: policy analysis and semi-structured interviews with key informants (policy-makers, investors and landlords engaged in the STRA market, and civil society representatives). Besides producing an important scientific contribution, the project will have a great impact on policy making.

Institution KU Leuven

1. General Information

Name applicant

Veronica Conte

FWO Project Number & Title

Project Number: 1252622N

Title: Touristification, real estate financialisation and urban governance in Europe: a Comparative Analysis of Brussels, Milan, and Dublin

Affiliation

- KU Leuven
- Other

Research Foundation Flanders and Division of Geography and Tourism (KU Leuven)

2. Data description

Will you generate/collect new data and/or make use of existing data?

- Generate new data
- Reuse existing data

Describe in detail the origin, type and format of the data (per dataset) and its (estimated) volume. This may be easiest in a table (see example) or as a data flow and per WP or objective of the project. If you reuse existing data, specify the source of these data. Distinguish data types (the kind of content) from data formats (the technical format).

Type of data	Format	Volume	How created
Semi-structured interviews	Uncompressed audiorecordings(mp3) and transcripts(word)	10 GB	Face-to-face or online audio-recorded interviews (mp3) with policymakers, investors, landlords, and civil society representatives. Transcripts (word) will likely include notes taken by the researcher during the interviews.
Research Notes	Handwritten notes will be digitalised (word, excel, pdf)	5 GB	Any notes related to the interviews, scientific literature and policy analysis. An excel file will be created, containing the personal data of the participants.
Policy documents and grey literature	Material downloaded from the internet (pdf)	5 GB	These data will contain all the material collected for the policy analysis. They will be mainly retrieved from the internet but can also include scanned copies of archival material.

3. Legal and ethical issues

Will you use personal data? If so, shortly describe the kind of personal data you will use. Add the reference to your file in KU Leuven's Register of Data Processing for Research and Public Service Purposes (PRET application). Be aware that registering the fact that you process personal data is a legal obligation.

- Yes

Privacy Registry Reference: PRET dossier G-2022-4826 (approved)

Short description of the kind of personal data that will be used:

My research project entails semi-structured interviews with:

- 1) public officials;
- 2) actors involved in the STRA market (.e.g. landlords and investors);
- 3) civil society groups representatives.

I will collect the following personal data, which will not be shared with -hence will not be accessible to- anyone but will be saved on the I-Drive provided by SET-IT: i) identification information (e.g. name, surname, e-mail, mobile); ii) info on participants' work position; iii) audio recordings.

Transcripts will be pseudonymised: participants will be assigned a general code (eg. Int01-BXL) and transcripts will only contain a general description of the profile (e.g. planner, municipal councilor, landlord, civil society representative). Personal data will be saved on an excel file and stored by the researcher on the I-Drive. No one will have access to the excel file. Audio recordings and transcripts will be kept on a KU Leuven protected server and regular back-ups will be executed on the KU Leuven server and on a personal encrypted password-secured hard drive. Personal data will be kept for 10 years.

Are there any ethical issues concerning the creation and/or use of the data (e.g. experiments on humans or animals, dual use)? If so, add the reference to the formal approval by the relevant ethical review committee(s)

- Yes

More details on ethical issues can be found in the PRET application no. G-2022-4826 (already approved)

Does your work possibly result in research data with potential for tech transfer and valorisation? Will IP restrictions be claimed for the data you created? If so, for what data and which restrictions will be asserted?

- No

Do existing 3rd party agreements restrict dissemination or exploitation of the data you (re)use? If so, to what data do they relate and what restrictions are in place?

- No

4. Documentation and metadata

What documentation will be provided to enable reuse of the data collected/generated in this project?

- 1) Semi-structured interviews: a folder will be created containing the informed consent, a word file with the interview template, and the transcripts of the interviews;
- 2) Research notes: I will create a list of the academic sources consulted to successfully complete the research project, and digital copies (in word) of my personal notes;
- 3) Policy analysis: I will create a list of the policy documents consulted and analysed to successfully complete the research project.

Will a metadata standard be used? If so, describe in detail which standard will be used. If no, state in detail which metadata will be created to make the data easy/easier to find and reuse.

- Yes

Dublin Core

5. Data storage and backup during the FWO project

Where will the data be stored?

Data will be stored on a secured cloud provided by SET-IT (I-Drive), according to the rules of the Division of Geography and Tourism. Back-up will be regularly executed and a copy will be additionally saved on the researcher's personal encrypted hard-drive. Interviews' audio recordings and transcripts will be pseudonymised. Access to data will not be provided to third parties but only to the principal investigator (Veronica Conte). Non-digitalised research notes will be kept in the personal house of the researcher.

How is backup of the data provided?

Backups will be done on a daily basis on the secure cloud issued by KU Leuven (I-Drive and OneDrive). On a monthly basis, the researcher will back up the data on a personal encrypted hard drive. Backups are synced automatically and the primary researcher will be the main responsible for them. Additional back-ups will be executed by the researcher on her personal password-protected hard drive, which will be stored in her personal house.

Is there currently sufficient storage & backup capacity during the project? If yes, specify concisely. If no or insufficient storage or backup capacities are available then explain how this will be taken care of.

- Yes

The storage and backup capacity are already provided by our SET-IT

What are the expected costs for data storage and back up during the project? How will these costs be covered?

The costs for the storage are already paid through the allocation of funds to SET-IT.

Data security: how will you ensure that the data are securely stored and not accessed or modified by unauthorized persons?

Data will be stored on the internal KU Leuven servers (I-Drive), with the possibility of a back-up copy on a password-protected encrypted hard drive owned by the researcher.

6. Data preservation after the FWO project

Which data will be retained for the expected 5 year period after the end of the project? In case only a selection of the data can/will be preserved, clearly state the reasons for this (legal or contractual restrictions, physical preservation issues, ...).

All data will be kept for the the 10 years required by the FWO and KU Leuven.

Where will the data be archived (= stored for the longer term)?

The data will be stored on the storage system offered by the KU Leuven SET-IT for 10 years.

What are the expected costs for data preservation during the retention period of 5 years? How will the costs be covered?

The amount of the data collected to successfully complete this research project will be smaller than 50 GB. 1TB storage in the SET-IT Large Volume server over the long term costs 99.55 euros/year. The expenses will be covered by the project budget.

7. Data sharing and reuse

Are there any factors restricting or preventing the sharing of (some of) the data (e.g. as defined in an agreement with a 3rd party, legal restrictions)?

- Yes. Specify:

The informed consent contains an agreement between me and the research participants on which the latter are ensured that data will neither shared nor used for other purposes. On this basis, data will not be shared with 3rd parties.

Which data will be made available after the end of the project?

The informed consent signed by the participants to my research contains restrictions that do not allow me to share either their personal data or the transcripts with third parties. Personal research notes will not be available after the end of the project as they might contain personal data and notes on academic literature. Archival material will be made available on Zenodo, if allowed by the archival manager.

Where/how will the data be made available for reuse?

- In an Open Access repository

The data that can be shared will ne made available on Zenodo.

When will the data be made available?

- Immediately after the end of the project

Who will be able to access the data and under what conditions?

Access will be unrestricted, provided that they give credit to the creator. The dataset will be uploaded in Zenodo as an open-access dataset under a CC-BY license.

What are the expected costs for data sharing? How will the costs be covered?

The platform Zenodo is free of charge

8. Responsibilities

Who will be responsible for data documentation & metadata?

The principal investigator (Veronica Conte) will be the only responsible for data documentation

and metadata.

Who will be responsible for data storage & back up during the project?

The principal investigator (Veronica Conte) will be the only responsible for data storage and back-up during the project.

Who will be responsible for ensuring data preservation and reuse ?

The principal investigator (Veronica Conte) will be the only responsible for data preservation and reuse.

Who bears the end responsibility for updating & implementing this DMP?

The principal investigator (Veronica Conte) bears the end responsibility of updating & implementing this DMP.