

(DE)CONSTRUCTING THE 'OTHER'. A QUALITATIVE EMPIRICAL STUDY ON VIEWS OF CATHOLIC COMMUNITIES AND THEIR MEMBERS, MIGRANT PRIESTS AND LAY PERSONS, AND LGBTQ+ INDIVIDUALS REGARDING FAITH AND LGBTQ+ ISSUES.

FWO DMP (Flemish Standard DMP)

1. Research Data Summary

List and describe all datasets or research materials that you plan to generate/collect or reuse during your research project. For each dataset or data type (observational, experimental etc.), provide a short name & description (sufficient for yourself to know what data it is about), indicate whether the data are newly generated/collected or reused, digital or physical, also indicate the type of the data (the kind of content), its technical format (file extension), and an estimate of the upper limit of the volume of the data.

Dataset name/ID	Description	New or reused	Digital or physical	Data type	File format	Data volume	Physical volume
Audio Recordings Group 1 (AUDIO1)	<ul style="list-style-type: none"> - Audio files of 20 interviews with key research participants belonging to group 1.[1] - The files have been obtained by means of a recording device. - The audio files are stored in the researcher's KU Leuven OneDrive account. 	New	Digital	Sound	MP3 (.mp3) WAV (.wav)	<100 GB	NA
Audio Recordings Group 2 (AUDIO2)	<ul style="list-style-type: none"> - Audio files of interviews with key research participants belonging to group 2.[2] - The files have been obtained by means of a recording device. - The audio files are stored in the researcher's KU Leuven OneDrive account. 	New	Digital	Sound	MP3 (.mp3) WAV (.wav)	<100GB	NA
Audio Recordings Group 3 (AUDIO3)	<ul style="list-style-type: none"> - Audio files of interviews with key research participants belonging to group 3.[3] - The files have been obtained by means of a recording device. - The audio files are stored in the researcher's KU Leuven OneDrive account. 	New	Digital	Sound	MP3 (.mp3) WAV (.wav)	<100GB	NA
Interview Transcriptions Group 1 (TRANSCRIPT1)	<ul style="list-style-type: none"> - Transcriptions of audio recorded interviews of group 1. - Each interview is transcribed into one text document. The text documents are uploaded to NVivo for analysis. - The files are stored in the researcher's KU Leuven OneDrive account. 	New	Digital	Textual	Word (.docx) Nvivo (.nvpv)	<100GB	NA
Interview Transcriptions Group 2 (TRANSCRIPT2)	<ul style="list-style-type: none"> - Transcriptions of audio recorded interviews of group 2. - Each interview is transcribed into one text document. The text documents are uploaded to NVivo for analysis. - The files are stored in the researcher's KU Leuven OneDrive account. 	New	Digital	Textual	Word (.docx)	<1GB	NA
Interview Transcriptions Group 3 (TRANSCRIPT3)	<ul style="list-style-type: none"> - Transcriptions of audio recorded interviews of group 3. - Each interview is transcribed into one text document. The text documents are uploaded to NVivo for analysis. - The files are stored in the researcher's KU Leuven OneDrive account. 	New	Digital	Textual	Word (.docx)	<1GB	NA

Signed Informed Consent Forms (SICF)	- Signed copies of the Informed Consent Forms provided to the research participants. - The files are archived for records purposes.	New	Physical	Textual	NA	NA	60 forms
Pseudonymization Matching Index (PMI)	- File containing the code for the pseudonymized data. - This file is restricted and securely stored in the researcher's KU Leuven OneDrive account.	New	Digital	Textual	Excel (.xlsx)	<1GB	NA
Bibliographical Notes (BIBL)	- Collection of digital books, chapters and series, articles, and journals relevant to the project. - These files are uploaded to Zotero for annotations, coding, and thematic analysis. - The files are also stored in the researcher's KU Leuven OneDrive account as back-up.	Reused	Digital	Textual	PDF (.pdf) Word (.docx)	<10GB	NA
Researcher's Notes (NOTES)	- Collection of notes taken by the researcher during the project. - This file is stores in the researcher's KU Leuven OneDrive account.	New	Digital	Textual	Word (.docx)	<1GB	NA

[1] Group 1: Individuals who identify as **Catholic** and were **born in Flanders or the Netherlands** and live there at the time of the interview.

[2] Group 2: Individuals who identify as **Catholic** and were **not born in Flanders, the Netherlands, or a neighboring country of Belgium or the Netherlands**, but live in Flanders or the Netherlands at the time of the interview.

[3] Group 3: Individuals who identify as **Catholic** and as **LGBTQ+** and live in Flanders or the Netherlands at the time of the interview.

If you reuse existing data, please specify the source, preferably by using a persistent identifier (e.g. DOI, Handle, URL etc.) per dataset or data type:

The data that will be reused in this research are from published books, journals, reports, and dissertations only. These data are available in digital format (.html, .pdf or .docx) or in hard-copy. I will use KU Leuven Libraries' search function (Limo) to look for physical copies of books. I will also search for relevant articles on ATLA Religion Database, JSTOR, ProQuest Central, Index Religiosus, and IxTheo.

Are there any ethical issues concerning the creation and/or use of the data (e.g. experiments on humans or animals, dual use)? Describe these issues in the comment section. Please refer to specific datasets or data types when appropriate.

- Yes, human subject data

The human subject data are only used to provide further profiling of subjects. These data will not be used for analysis or synthesis.

SMEC: G-2024-8726

Will you process personal data? If so, briefly describe the kind of personal data you will use in the comment section. Please refer to specific datasets or data types when appropriate.

- Yes

All AUDIO en TRANSCRIPT datasets will contain personal data.

- Ordinary personal data:
 - Identification: names, email addresses, telephone numbers
 - Personal details: age, gender, marital status, nationality
 - Family composition: number of children
 - Education and training

- Occupation: position, company, characteristics of company
- Audio recordings
- **Special categories of personal data:**
 - Data revealing racial or ethnic origin
 - Data revealing religious or philosophical beliefs
 - Sexual orientation

As personal data will be collected and processed, ethical approval was sought from the KU Leuven Social and Societal Ethics Committee (SMEC: G-2024-8726). All personal data will be pseudonymized by the primary researcher (Jade Willaert). Only the primary researcher will have access to the non-pseudonymized data. All audio recordings will be deleted after transcription. The key for pseudonymization will be securely stored in the PMI, as mentioned in the overview of all datasets above.

Does your work have potential for commercial valorization (e.g. tech transfer, for example spin-offs, commercial exploitation, ...)? If so, please comment per dataset or data type where appropriate.

- No

Do existing 3rd party agreements restrict exploitation or dissemination of the data you (re)use (e.g. Material/Data transfer agreements/ research collaboration agreements)? If so, please explain in the comment section to what data they relate and what restrictions are in place.

- No

Are there any other legal issues, such as intellectual property rights and ownership, to be managed related to the data you (re)use? If so, please explain in the comment section to what data they relate and which restrictions will be asserted.

- No

2. Documentation and Metadata

Clearly describe what approach will be followed to capture the accompanying information necessary to keep data understandable and usable, for yourself and others, now and in the future (e.g., in terms of documentation levels and types required, procedures used, Electronic Lab Notebooks, README.txt files, Codebook.tsv etc. where this information is recorded).

BIBL: All the published data (journals, books, reports, dissertations) and their metadata will be documented and stored via Zotero and its built-in storage. The metadata can be exported as a .csv file.

Interview documentation: All important research data will be stored in the KU Leuven OneDrive account of the researcher. Transcriptions (TRANSCRIPT1, TRANSCRIPT2, TRANSCRIPT3) based on the audio recordings of interviews (AUDIO1, AUDIO2, AUDIO3) will be uploaded, coded, and analyzed in NVivo. The thematic analysis will also be performed in NVivo. This dataset (.nvp) will also be stored in the researcher's KU Leuven OneDrive account.

PMI: The documentation that contains the key characteristics of the interview participants and the interview date, time, and location, will be stored on a secure, password-protected MS Excel (.xlsx) file on the primary researcher's (Jade Willaert) KU Leuven ICTS managed laptop.

Will a metadata standard be used to make it easier to find and reuse the data? If so, please specify (where appropriate per dataset or data type) which metadata standard will be used. If not, please specify (where appropriate per dataset or data type) which metadata will be created to make the data easier to find and reuse.

- Yes

When necessary, the research will use the Dublin Core metadata standard.

3. Data storage & back-up during the research project

Where will the data be stored?

All the data that do not contain personal or private information of the participants (journal articles, research notes, interview questions, publication materials, pseudonymized transcripts) will be stored in the primary researcher's (Jade Willaert) KU Leuven OneDrive account.

The data that contains personal and private information will be stored in a secure KU Leuven managed storage, specifically a Sharepoint On-Premise Site. Access to the site will be purchased as soon as the first interview data is generated. The researcher's bench fee will be used to cover this.

How will the data be backed up?

The data will be stored on the KU Leuven OneDrive account of the primary researcher (Jade Willaert). KU Leuven ICTS protects and manages the accounts used.

Is there currently sufficient storage & backup capacity during the project? If yes, specify concisely.
If no or insufficient storage or backup capacities are available, then explain how this will be taken care of.

- Yes

Most data will consist of audio files and textual data (.pdf or .docx). This data will be securely stored on the primary researcher's KU Leuven OneDrive account, which is free for staff and students and provides 250 GB of storage.

How will you ensure that the data are securely stored and not accessed or modified by unauthorized persons?

Only the primary researcher (Jade Willaert) has access to the files that contain personal data. KU Leuven OneDrive storage uses multifactor authentication to protect access to strictly confidential data.

What are the expected costs for data storage and backup during the research project? How will these costs be covered?

OneDrive is free for students and staff of KU Leuven. In the unlikely event that additional storage space is required, the researcher's bench fee will be used to cover the costs.

4. Data preservation after the end of the research project

Which data will be retained for at least five years (or longer, in agreement with other retention policies that are applicable) after the end of the project? In case some data cannot be preserved, clearly state the reasons for this (e.g. legal or contractual restrictions, storage/budget issues, institutional policies...).

All data will be preserved for ten years according to KU Leuven RDM policy. The data that will be stored are: the transcribed and pseudonymized interviews (.docx, .pdf), the analysis through and NVivo (.nvpx), and the researchers's notes (.docx).

Where will these data be archived (stored and curated for the long-term)?

The data will be archived via the OneDrive account managed by KU Leuven for at least ten years.

Data that will contain personal and private information will be deleted once the research project is completed. Only the analyzed and pseudonymized interview data, and other important data gathered during the research will be kept. As such, these will be stored under supervision of promoters (Prof. Annemie Dillen and Prof. Dries Bosschaert) for ten years.

What are the expected costs for data preservation during the expected retention period? How will these costs be covered?

It is unlikely that this storage will incur additional costs. KU Leuven's storage facility for staff (OneDrive for Business) will be sufficient. In the unlikely event that additional storage needs to be purchased, the bench fee will be used.

5. Data sharing and reuse

Will the data (or part of the data) be made available for reuse after/during the project? In the comment section please explain per dataset or data type which data will be made available.

- Yes, in an Open Access repository

Part of the data may be used when the researcher publishes a research article where the generated data is relevant. All research output will be available through open access, as the funder requires. The researcher's promoters will supervise the approval for the use of this data. Additionally, the used data will continue to observe KU Leuven's research guidelines on privacy and protection.

If access is restricted, please specify who will be able to access the data and under what conditions.

Only the researcher will have access to the data prior to its publication.

Are there any factors that restrict or prevent the sharing of (some of) the data (e.g. as defined in an agreement with a 3rd party, legal restrictions)? Please explain in the comment section per dataset or data type where appropriate.

- Yes, Privacy aspects
- Yes, Ethical aspects

All AUDIO en TRANSCRIPT datasets will contain personal data.

- **Ordinary personal data:**
 - Identification: names, email addresses, telephone numbers
 - Personal details: age, gender, marital status, nationality
 - Family composition: number of children
 - Education and training
 - Occupation: position, company, characteristics of company
 - Audio recordings
- **Special categories of personal data:**
 - Data revealing racial or ethnic origin
 - Data revealing religious or philosophical beliefs
 - Sexual orientation

As personal data will be collected and processed, ethical approval was sought from the KU Leuven Social and Societal Ethics Committee (SMEC: G-2024-8726). All personal data will be pseudonymized by the primary researcher (Jade Willaert). Only the primary researcher will have access to the non-pseudonymized data. All audio recordings will be deleted after transcription. The key for pseudonymization will be securely stored in the PMI, as mentioned in the overview of all datasets above.

Where will the data be made available? If already known, please provide a repository per dataset or data type.

The analyzed data from the empirical research will be made available via KU Leuven's RDR (Research Data Repository). Articles that will be published as a result of the analyzed data will be made available via KU Leuven's Lirias (Leuven Institutional Repository and Information Archiving System). All articles will be published open access, as the funder requires.

When will the data be made available?

Upon publication of research results.

Which data usage licenses are you going to provide? If none, please explain why.

The project data that can be shared via the online repositories will be made available under a Creative Commons Attribution license (CC-BY 4.0), so that users have to give credit to the original data creators.

Do you intend to add a PID/DOI/accession number to your dataset(s)? If already available, you have the option to provide it in the comment section.

- No

What are the expected costs for data sharing? How will these costs be covered?

There are no expected costs for data sharing. In the event that a paid service is necessary to share data, the bench fee of the researcher will be used.

6. Responsibilities

Who will manage data documentation and metadata during the research project?

Jade Willaert

Who will manage data storage and backup during the research project?

Jade Willaert

Who will manage data preservation and sharing?

During the project, the researcher (Jade Willaert) will manage the data preservation. Professor Annemie Dillen will take care of the preservation after the completion of the doctoral dissertation. The researcher will manage the sharing of data.

Who will update and implement this DMP?

Jade Willaert