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# Advancing organoid technology beyond state-of-the-art: bioengineering a defined matrix scaffold for next-generation organoid modeling and application

*A Data Management Plan created using DMPonline.be*

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## FWO DMP (Flemish Standard DMP)

### 1. Research Data Summary

List and describe all datasets or research materials that you plan to generate/collect or reuse during your research project. For each dataset or data type (observational, experimental etc.), provide a short name & description (sufficient for yourself to know what data it is about), indicate whether the data are newly generated/collected or reused, digital or physical, also indicate the type of the data (the kind of content), its technical format (file extension), and an estimate of the upper limit of the volume of the data.

				Only for digital data	Only for digital data	Only for digital data	Only for physical data
Dataset Name	Description	New or reused	Digital or Physical	Digital Data Type	Digital Data format	Digital data volume (MB/GB/TB)	Physical volume
		<i>Please choose from the following options:</i> <ul style="list-style-type: none"> <li>• Generate new data</li> <li>• Reuse existing data</li> </ul>	<i>Please choose from the following options:</i> <ul style="list-style-type: none"> <li>• Digital</li> <li>• Physical</li> </ul>	<i>Please choose from the following options:</i> <ul style="list-style-type: none"> <li>• Observational</li> <li>• Experimental</li> <li>• Compiled/aggregated data</li> <li>• Simulation data</li> <li>• Software</li> <li>• Other</li> <li>• NA</li> </ul>	<i>Please choose from the following options:</i> <ul style="list-style-type: none"> <li>• .por,</li> <li>• .xml,</li> <li>• .tab,</li> <li>• .csv,.pdf,</li> <li>• .txt, .rtf,</li> <li>• .dwg,</li> <li>• .gml, ...</li> <li>• NA</li> </ul>	<i>Please choose from the following options:</i> <ul style="list-style-type: none"> <li>• &lt;100MB</li> <li>• &lt;1GB</li> <li>• &lt;100GB</li> <li>• &lt;1TB</li> <li>• &lt;5TB</li> <li>• &lt;10TB</li> <li>• &lt;50TB</li> <li>• &gt;50TB</li> <li>• NA</li> </ul>	
PIC hydrogels	Generation of different types of PIC hydrogels	New	Physical				100 Eppendorf tubes (1.5 mL)
PIC hydrogels	Characterization of different types of PIC hydrogels	New	Digital	Experimental	.xls	<100MB	
Cryopreserved biopsies	Endometrial biopsies of both healthy women and endometriosis patients. Obtained via fertility clinic of UZ Leuven.	New	Physical				10 relevant biological samples with each approximately 2 vials of primary tissue/cells.
Cryopreserved organoids and stromal cells	Organoids and stromal cells derived from endometrial biopsies of both healthy women and endometriosis patients.	New	Physical				10 relevant biological samples with each approximately 15 vials of organoids or stromal cells.
Fixed samples	Paraformaldehyde (PFA)-fixed patient endometrial biopsies and organoids ( stored in the designated closets in the lab). Organoids are obtained as published in PMID: 28442471	New	Physical				10 relevant biological samples with each approximately 15 fixed samples (primary & - derived organoid samples)

Microtome sections	Rotary microtome sections obtained from PFA-fixed samples	New	Physical				10 relevant biological samples with each approximately 40 microtome sections.
RNA	RNA from biopsies and organoids	New	Physical				10 relevant biological samples with each approximately 15 conditions (primary & - derived organoid samples)
cDNA	cDNA from biopsies and organoids	New	Physical				10 relevant biological samples with each approximately 15 conditions (primary & - derived organoid samples)
Viral vectors	Viral vectors for targeted genes for CRISPR-Cas9 engineering in organoids.	New	Physical				5 different vectors (vials) obtained from collaborators.
Drug and chemical compounds	Drug and chemical compounds for drug/toxicity screens	New	Physical				20 different drugs/chemical compounds (vials) obtained from collaborators.
Light, epifluorescence and confocal images	Light, epifluorescence and confocal images from sections of organoids and primary tissue	New	Digital	Experimental	.lif, .lsm and .tiff files	<100 GB	
qPCR data	qPCR data from gene expression analysis of organoids.	New	Digital	Experimental	.xls files	<100 MB	
scRNA-seq dataset	Single-cell RNA-sequencing data of endometrial organoids	New	Digital	Experimental	.fastq files	<1 TB	
scRNA-seq output	Output of single-cell RNA-sequencing data of endometrial organoids	New	Digital	Experimental	.html, .txt, .pdf files	<100 MB	
Experimental analysis data and manuscripts	Experimental analysis data and manuscripts	New	Digital	Experimental	.xls, .txt files	<100 MB	
Biopsy and organoid biobank database	Biopsy and organoid biobank database	New	Digital	Experimental	.xls files	<100 MB	

Rheology measurements	Data from a rheometer (DHR-2, TA) will be used to address the mechanical property of PIC hydrogels.	New	Digital	Experimental	.xls files	<100 MB	
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**If you reuse existing data, please specify the source, preferably by using a persistent identifier (e.g. DOI, Handle, URL etc.) per dataset or data type:**

NA

**Are there any ethical issues concerning the creation and/or use of the data (e.g. experiments on humans or animals, dual use)? Describe these issues in the comment section. Please refer to specific datasets or data types when appropriate.**

- Yes, human subject data

Permission for healthy and endometriotic endometrium research has been obtained from the Ethical Commission (S59006 and S59177).

**Will you process personal data? If so, briefly describe the kind of personal data you will use in the comment section. Please refer to specific datasets or data types when appropriate.**

- No

The patient information has been encrypted. The applicant will only receive if the biopsies are derived from a healthy person or patient suffering from endometriosis. No detailed personal patient information will be acquired.

**Does your work have potential for commercial valorization (e.g. tech transfer, for example spin-offs, commercial exploitation, ...)? If so, please comment per dataset or data type where appropriate.**

- No

**Do existing 3rd party agreements restrict exploitation or dissemination of the data you (re)use (e.g. Material/Data transfer agreements/ research collaboration agreements)? If so, please explain in the comment section to what data they relate and what restrictions are in place.**

- No

**Are there any other legal issues, such as intellectual property rights and ownership, to be managed related to the data you (re)use? If so, please explain in the comment section to what data they relate and which restrictions will be asserted.**

- No

## 2. Documentation and Metadata

**Clearly describe what approach will be followed to capture the accompanying information necessary to keep data understandable and usable, for yourself and others, now and in the future (e.g., in terms of documentation levels and types required, procedures used, Electronic Lab Notebooks, README.txt files, Codebook.tsv etc. where this information is recorded).**

- Daily lab activities are recorded in detail in the labbook.

- Overview of experiments (date, topic, sample origin, experimental set-up, read-outs) are saved on the KU Leuven One drive.
- For documentation of microscopy images (of organoid cultures) the following information will be noted: date, experimental condition, passage of organoid culture, amount of days in culture, magnification used, antibodies/dyes. Images will be saved on the shared drive of the lab and KU Leuven One drive in a designated folder of the particular experiment. Within the experiment folder, additional folders are labeled in a clearly structured way (according to different experimental conditions or different timepoints within the experiment). The setup of an experiment is written down in the lab book. A meta data file, generated by the microscope programme, is saved automatically together with the image.
- For RNA and cDNA concentration and quality measurements using the nanodrop: 260/230 and 260/280 ratios (quality measure) and concentrations are written down in lab book and later transferred manually to an excel file where all previous RNA/cDNA measurements are stored. Date of measurement together with name of the sample is included. The location of each sample (which freezer and which box) is also included in this excel file.
- For qPCR data: excel file containing sample setup, raw data, results, melt curve data are given the name: "Date\_experiment number\_sample name(s)\_general gene list\_qPCR". The qPCR data is saved in a "qPCR folder" within the 'Raw data' folder, together with the template of the particular qPCR reaction. The analysed data can be found in the designated folder of the particular experiment within the 'Analysed data' folder. Graphs from the data are made using Graphpad Prism (.pfx file). File is named: "Experiment number\_sample name(s)\_general gene list\_graphpad" and saved in the same folder.
- For scRNA-sequencing scripts/figures: .html, .pdf, .txt files containing scripts or figures of typical scRNA-sequencing workflow. Each script is saved as 'Experiment number\_vignette type used'. Each figure is saved as 'Experiment number\_sample name(s)\_figure type'.
- Methodology and protocols for RNA extraction, cDNA preparation, immuno-histochemistry stainings, organoid culture, medium preparation,... are all included in the labbook. In the table of contents of the labbook the page number of each protocol included in the lab book can be found. In addition, the start of each experiment is indicated in the table of contents.

**Will a metadata standard be used to make it easier to find and reuse the data? If so, please specify (where appropriate per dataset or data type) which metadata standard will be used. If not, please specify (where appropriate per dataset or data type) which metadata will be created to make the data easier to find and reuse.**

- No

At the moment, metadata standards are not implemented in the research group.

The microscope programme automatically generates an metadata file for every image which is saved together with the image.

In general to make the data easy to find, a personal folder on the shared drive of the lab and OneDrive is made and is further subdivided in a clearly structured way (e.g. specific folders for different experiments). In the lab book a description of every experiment can be found including all the experimental conditions.

### 3. Data storage & back-up during the research project

#### Where will the data be stored?

During the research: Digital data are stored on the shared drive of the lab (KU Leuven; with automatic backup) and a copy is stored on the KU Leuven Onedrive. Copies can be made on the applicants personal Onedrive. The large scRNA-sequencing data will be stored on the lab's common storage space of the Flemish Super Computer VSC. Physical samples and biospecimens are stored in the restricted-access cool room/fridges (4°C) or freezers (-20°C or -80°C) or liquid nitrogen container of the research group. All data stored in the labbooks remain available in the host lab even after departure of the applicant.

After the research: The digital data are stored on the shared server of the lab. After completing the study, all data are uploaded to a repository to be determined (e.g. archive space of the VSC) and placed under embargo for five years.

#### How will the data be backed up?

Digital data are stored on the KU Leuven One Drive which has automatic backup. In addition, acquired data will be backed-up on an external hard-drive every 6 months.

**Is there currently sufficient storage & backup capacity during the project? If yes, specify concisely. If no or insufficient storage or backup capacities are available, then explain how this will be taken care of.**

- Yes

The KU Leuven One Drive provides 2 TB (or 2000 GB) of storage which will be sufficient storage for the project considering the estimated volume.

**How will you ensure that the data are securely stored and not accessed or modified by unauthorized persons?**

Access to the shared KU Leuven OneDrive of our lab is secured by a login with the personal u-number and password. An extra layer of precaution will be taken by activating the multifactor authenticator app provided by the KU Leuven. There is also a password on the personal computer of the applicant.

**What are the expected costs for data storage and backup during the research project? How will these costs be covered?**

The costs of the 2 TB of storage on KU Leuven Onedrive are carried by KU Leuven.

**4. Data preservation after the end of the research project**

**Which data will be retained for at least five years (or longer, in agreement with other retention policies that are applicable) after the end of the project? In case some data cannot be preserved, clearly state the reasons for this (e.g. legal or contractual restrictions, storage/budget issues, institutional policies...).**

After the research, all digital data will be stored on the shared server of the lab. A copy of the data will be deposited on an external hard drive of the supervisor. After completing the study, all data will also be uploaded to a repository to be determined (e.g. archive space of the VSC) and placed under embargo for five years.

RNA degenerates within a period of five years making the samples unusable after that period. Therefore, it is possible that physical samples containing RNA are not kept for the expected 5 year period after the end of the project.

**Where will these data be archived (stored and curated for the long-term)?**

After the research, all digital data are stored on the shared server of the lab, and on the storage space of the Flemish Super Computer VSC (for the large scRNA-seq dataset). After completing the study, all data are uploaded to a repository to be determined (e.g. archive space of the VSC) and placed under embargo for five years. We will also deposit the data in our institutional repository, eg. Lirias: <https://lirias2.kuleuven.be/default.html>

**What are the expected costs for data preservation during the expected retention period? How will these costs be covered?**

As long as the data does not exceed the 2 TB of storage of the KU Leuven OneDrive, no additional costs for data preservation are expected. If the storage capacity unexpectedly exceeds 2 TB, KU Leuven provides a large volume storage for long-term storage of research data in a cost-efficient manner: 104.42 euro/TB/year 9 (to be purchased in blocks of 5 TB).

**5. Data sharing and reuse**

**Will the data (or part of the data) be made available for reuse after/during the project? In the comment section please explain per dataset or data type which data will be made available.**

- Yes, in an Open Access repository

The following datasets will be made available:

- Fluorescence/brightfield images
- qPCR data
- scRNA-sequencing dataset

**If access is restricted, please specify who will be able to access the data and under what conditions.**

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**Are there any factors that restrict or prevent the sharing of (some of) the data (e.g. as defined in an agreement with a 3rd party, legal restrictions)? Please explain in the comment section per dataset or data type where appropriate.**

- No

**Where will the data be made available? If already known, please provide a repository per dataset or data type.**

The obtained data (fluorescence/brightfield images, qPCR data) in the project will be made available through publications and the PhD thesis. The scRNA-sequencing data will be made available on ArrayExpress after publication.

**When will the data be made available?**

Upon publication of the research results.

**Which data usage licenses are you going to provide? If none, please explain why.**

Data can be requested after signing a data sharing agreement (Attribution 4.0 International (CC by 4.0)), so that users have to give credit to the original data creators. Public availability after publishing the data will also depend on the journals policy (postpublication data repository). RNA sequencing data can be accessed on ArrayExpress after publication.

**Do you intend to add a PID/DOI/accession number to your dataset(s)? If already available, you have the option to provide it in the comment section.**

- Yes

**What are the expected costs for data sharing? How will these costs be covered?**

There are currently no expected costs for data sharing.

## 6. Responsibilities

**Who will manage data documentation and metadata during the research project?**

The grant holder, Silke De Vriendt.

**Who will manage data storage and backup during the research project?**

The grant holder, Silke De Vriendt.

**Who will manage data preservation and sharing?**

The PI (Prof. Dr Hugo Vankelecom) will be responsible for ensuring data preservation and sharing.

**Who will update and implement this DMP?**

The grant holder (Silke De Vriendt) will be responsible for updating this DMP. The PI (Prof. Dr Hugo Vankelecom) bears the end responsibility for updating and implementing this DMP.