Performing Conversion. Saintly Indigenous Witnesses and Global Identities in the Iberian Colonies

Research Data Summary

List and describe all datasets or research materials that you plan to generate/collect or reuse during your research project. For each dataset or data type (observational, experimental etc.), provide a short name & description (sufficient for yourself to know what data it is about), indicate whether the data are newly generated/collected or reused, digital or physical, also indicate the type of the data (the kind of content), its technical format (file extension), and an estimate of the upper limit of the volume of the data.

Dataset name / ID	Description	New or reuse	Digital or Physical data	Data Type	File format	Data volume	Physical volume
Spreadsheet data	Qualitative data about indigenous subjects, mostly textual, relating to the investigation of miracles for the canonization of saints in the Spanish Empire. This will be entered into thematised spreadsheets.	New Data	Digital	Textual	Microsoft Excel (.xls)	X <1GB	
Descriptive notes	Qualitative notes where it is summarized the state of the art regarding the Indigenous concept of miracle in different parts of colonial Latin America, comprising a mix of primary and secondary literature.	New Data	Digital	Textual	Markdown (.md)	X <1GB	

If you reuse existing data, please specify the source, preferably by using a persistent identifier (e.g. DOI, Handle, URL etc.) per dataset or data type:

I do not reuse existing data for this project.

Are there any ethical issues concerning the creation and/or use of the data (e.g. experiments on humans or animals, dual use)? If so, refer to specific datasets or data types when appropriate and provide the relevant ethical approval number.

- No

Will you process personal data? If so, please refer to specific datasets or data types when appropriate and provide the KU Leuven or UZ Leuven privacy register number (G or S number).

- No

Does your work have potential for commercial valorization (e.g. tech transfer, for example spin-offs, commercial exploitation, …)? If so, please comment per dataset or data type where appropriate.

- No

Do existing 3rd party agreements restrict exploitation or dissemination of the data you (re)use (e.g. Material or Data transfer agreements, Research collaboration agreements)? If so, please explain in the comment section to what data they relate and what restrictions are in place.

- No

Are there any other legal issues, such as intellectual property rights and ownership, to be managed related to the data you (re)use? If so, please explain in the comment section to what data they relate and which restrictions will be asserted.

- Yes

Historical sources in European libraries and archives can only be shared with acknolewdgement of the relevant institution in all academic publications.

Documentation and Metadata

Clearly describe what approach will be followed to capture the accompanying information necessary to keep data understandable and usable, for yourself and others, now and in the future (e.g. in terms of documentation levels and types required, procedures used, Electronic Lab Notebooks, README.txt files, codebook.tsv etc. where this information is recorded).

The data collected for this project will be organised through a set of themed documents (.xls and .md for Datatypes 1 and 2). Firstly, I will arrange the data in grids in an Excel worksheet, which includes the name, age and ethnicity of the indigenous person interviewed during a given canonization trial. There I will also include the verbatim testimonies about the miracles associated with a future saint, in the language used by the indigenous witness. Secondly, I will analyse the data gathered in the primary sources while introducing it in Markdown, which allows to utilise third-party applications, such as Obsidian, that permits associating ideas amongst different sources.

Will a metadata standard be used to make it easier to find and reuse the data?
If so, please specify which metadata standard will be used.

If not, please specify which metadata will be created to make the data easier to find and reuse.

- No

Data Storage & Back-up during the Research Project

Where will the data be stored?

- Personal network drive (I-drive)

The primary storage location for the data will be the researcher's computer, which is backed up via Google Drive (Dataset 1) and Dropbox (Dataset 2). The researcher also has two redundant external hard drives, which ensures the protection of the gathered material. One is kept at private residence (Brussels), and one in the researcher's office (Leuven).

How will the data be backed up?

- Personal back-ups I make (specify below)

Starting November, date of the first entry to the Vatican archive, project data will be backed up to KU Leuven's OneDrive account. Data will also be backed up on the researcher's personal external hard drives weekly.

Is there currently sufficient storage & backup capacity during the project?

If no or insufficient storage or backup capacities are available, explain how this will be taken care of.

- Yes

How will you ensure that the data are securely stored and not accessed or modified by unauthorized persons?

Only the researcher has access to the computer, which is secured with biometrical identification system (Windows Hello, fingerprint) as well as 2-factor authentification.

What are the expected costs for data storage and backup during the research project? How will these costs be covered?

No additional costs are required for data storage.

Data Preservation after the end of the Research Project

Which data will be retained for 10 years (or longer, in agreement with other retention policies that are applicable) after the end of the project?

In case some data cannot be preserved, clearly state the reasons for this (e.g. legal or contractual restrictions, storage/budget issues, institutional policies...).

- All data will be preserved for 10 years according to KU Leuven RDM policy

Where will these data be archived (stored and curated for the long-term)?

- KU Leuven RDR

What are the expected costs for data preservation during the expected retention period? How will these costs be covered?

Any costs related to the preservation of data during the retention period will be covered by the researcher's PDM-type 1 bench fee.

Data Sharing and Reuse

Will the data (or part of the data) be made available for reuse after/during the project?
Please explain per dataset or data type which data will be made available.

- Yes, as embargoed data (temporary restriction)

I will request the data to be embargoed while I publish the results of the data analysis.

If access is restricted, please specify who will be able to access the data and under what conditions.

N/A

Are there any factors that restrict or prevent the sharing of (some of) the data (e.g. as defined in an agreement with a 3rd party, legal restrictions)?

Please explain per dataset or data type where appropriate.

- No

Where will the data be made available?

If already known, please provide a repository per dataset or data type.

- KU Leuven RDR (Research Data Repository)

When will the data be made available?

- Upon publication of research results

Which data usage licenses are you going to provide?

If none, please explain why.

- CC-BY 4.0 (data)

Do you intend to add a persistent identifier (PID) to your dataset(s), e.g. a DOI or accession number? If already available, please provide it here.

- Yes, my dataset already has a PID

What are the expected costs for data sharing? How will these costs be covered?

Any costs related to the sharing of data during will be covered by the researcher's PDM-type 1 bench fee.

Responsibilities

Who will manage data documentation and metadata during the research project?

Eduardo Angel Cruz (the researcher)

Who will manage data storage and backup during the research project?

Eduardo Angel Cruz (the researcher)

Who will manage data preservation and sharing?

Eduardo Angel Cruz (the researcher)

Who will update and implement this DMP?

Eduardo Angel Cruz (the researcher)

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