

Comm 2216 Job Interview Feedback Sheet

Set: D Group: 2 Applicant's name: **Jiarui Jerry Xing**

Grade: 8/10

Interview Component	Comments / suggestions
First Impression:	11:51 – 11:58 It's okay to be soft-spoken, but be sure to follow the formula. Assure them that you are pleased to meet them.
• Handshake?	
• Smile?	
• Eye contact?	
• Self-introduction? Used Interviewer's name?	
Answering questions	<p>Good posture and you kept your hands visible above the table, and you didn't fidget. Your physical delivery was solid. Well done.</p> <p>You are very soft-spoken, which makes it hard to hear you, so try to project a bit more in a larger room or for a larger interview panel.</p> <p>Your delivery was well paced and you provided good content, but all that much of it. Some of your answers could have been longer.</p> <p>Good, logical weakness to choose and it doesn't limit your technical abilities to work for them.</p> <p>You could have made more eye contact, especially with three interviewers present, but you made a sincere effort, which they will appreciate. Eye contact is not easy for most people.</p> <p>Don't worry about the language difficulties. We are always sympathetic and will focus on the content of your answers instead of their expression. So don't let that make you nervous and don't apologize for it more than once.</p> <p>Tell them that you had some questions, but that they answered them (or it). That way you don't sound incurious.</p>
• Stays focused on topic or makes strategic adjustments	
• Gives concrete, effective examples	
• Answers are longer than the question	
• Appears confident and persuasive	
• Is positive, enthusiastic, and cheerful	
• Maintains eye contact (appropriately)	
• Good posture; no fidgeting	
• Has own questions (not necessary but can show interest)	
Closing	Tell them that you are looking forward to hearing from them. Wish them a nice day or something the way you would in a less formal and less nerve-wracking situation. This
• Asks about/confirms next contact	

<ul style="list-style-type: none"> • Thanks interviewer(s) 	<p>introduces a very personal (and likable) element at the end that they can't help but like. Politeness is always the best policy and because it's so scripted is easy to pull off, by which I mean that you really can't make a mistake except not to try.</p>
<ul style="list-style-type: none"> • Smiles and shakes hands 	
<ul style="list-style-type: none"> • Summarizes qualifications or desire to work for the employer (if possible) 	