



WEI XIAOCHI c/o ROBERT BOSCH SECURITY SOLUTIONS PTE. LTD. 11 BISHAN STREET 21 #07-00 SINGAPORE 573943



For Immigration Use (To clear by FIN)

28 Dec 2016

## You need to make an appointment for Card Registration

Dear WEI XIAOCHI

We have received a request to issue your long term pass on 28 Dec 2016. Now you need to come to the Employment Pass Services Centre by **11 Jan 2017** for card registration.

Please go to https://services.mom.gov.sg/appointment to make an appointment for card registration. At registration, we will check your documents (listed on page 2), register your fingerprints and take your photograph. We can only deliver your long term pass card to the authorised recipient(s) 4 working days after you have successfully registered. An SMS / email with the delivery details will be sent to your authorised recipient(s) at least 1 working day before the delivery.

This Notification Letter allows you to stay in Singapore until you get your card. It is valid from 28 Dec 2016 till 27 Jan 2017.

YOUR NAME

WEI XIAOCHI

HIN

G1679821K

DATE OF APPLICATION

20 DEC 2016

PASS EXPIRY DATE

31 MAY 2018

DATE OF BIRTH

26 NOV 2016

3EA -

MALE

NATIONALITY

CHINESE

TRAVEL DOCUMENT NO

E81446111

TRAVEL DOCUMENT EXPIRY DATE

04 DEC 2021

FINGERPRINT REQUIREMENT

EXEMPTED

MULTIPLE JOURNEY VISA

**ISSUED** 

ISSUANCE REQUEST SUBMITTED BY

ANG SWEE YEE

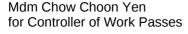
MAIN PASS HOLDER'S NAME

WEI YUANMIN

MAIN PASS HOLDER'S FIN

G0971891K

Yours sincerely



## **A** IMPORTANT

- If you fail to report to the Employment Pass Services Centre for card registration, your pass may be cancelled.
- You must keep this Notification Letter with you until you get your card. If you need to leave /
  enter Singapore, you will have to show this letter at the Immigration Checkpoints.





Your card registration checklist	(FIN: G1679821K	DOA: 20 DEC 2016)
Bring the following documents to the Employment Pass Services Centre on the appointment date:		
☐ This Notification Letter.		
$\ \square$ Your latest original travel document and old travel document if any.		
Your In-Principle Approval (IPA) letter and any other documents listed in it (the letter we sent you when your application was first approved). If the IPA letter indicates that your education documents are required, you will be required to sign on your education certificates to confirm ownership and authenticity, in the presence of the counter officer.		
Your original and completed Declaration For applicable, the Third Party user who submit sponsor.		

## Take note of the following

• During photo-taking, no headgear should be worn unless normally worn for religious purpose. Glasses worn should not have tinted lenses and frames should not cover any part of the eyes.

Your original Special Pass with the expiry date 05 Jan 2017 entered at the time of Issuance Request.

• Children, including infants, will be required to report at the centre for card registration.

## Things to note about card delivery (FIN: G1679821K DOA: 20 Dec 2016)

- Either the authorised recipient(s), or the pass holder himself / herself must be present to receive the card(s). We will check his / her photo ID (e.g.NRIC, work pass card, travel document of the pass holder, etc.) upon delivery.
- We cannot allow changes in delivery schedule / address / authorised recipient(s) due to the short turnaround time from pass issuance to card delivery.
- If delivery is not successful, we will try again on another day. The authorised recipient(s) will receive an SMS / email regarding the next delivery date.
- If both delivery attempts fail, the card will have to be collected from the Employment Pass Services Centre.
- To check your card delivery status, go to *EPOL* > *Enquire* > *Card Delivery / Collection Status*. For more information on card delivery, you may visit www.mom.gov.sg/card-delivery.