# Date: 12.10.2021

***To,***

***Narayana Model Higher Secondary School***

***Bharatpur-10, Chitwan***

***Kind Attn: Poorna Prasad Dawadi***

***Subject: Application for correction in 10th pass character certificate***

*Dear sir/madam,*

*This is with reference to above mentioned subject i.e., correction of my father’s name in character certificate. I would like to bring to your kind that I have passed my 12th HSEB board examination from Sri Jana secondary boarding school.*

*Further, I’m planning for Bachelors’ study from abroad university. I recently came to know I have some discrepancies in my 10th character certificate which is issued by your school office. Additionally, without correcting this minor discrepancy I would not be able to get admission which may result year drop during my academic career. This will may create negative impact in my life.*

*So, I kindly request to help in correction of my character certificate.*

***Hopefully, may I will get positive response of my letter.***

*Yours obedient student Yuvraj pariyar.*